

McLean County Commission Proceedings
Tuesday, March 3, 2015

The first regular March meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Barry Suydam. Present were Commissioners Suydam, Doug Krebsbach, and Steve Lee. Also present were Auditor Les Korgel, Chief Deputy Auditor Lori A. Foss, and Suz Werre of BHG News Service.

Moved by Lee, seconded by Krebsbach, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Road Superintendent Jim Grey joined the meeting along with Wold Engineering representatives Ron Wagner and Doug Rivinius. Grey presented a bid from Wm. D. Scepaniak Inc. of Holdingford, MN for gravel crushing, loading, and hauling. The bid arrived in the mail on February 17 at around 9:00 a.m. but mistakenly was not brought into the commission meeting for the official bid opening that was scheduled for that date at 9:45 a.m. Therefore it was through no fault of the bidder, Wm. D. Scepaniak Inc., that their bid was not considered at that time with the others. Scepaniak, Inc. submitted bids of \$2.78 per ton for crushing; \$0.50 per ton for loading; \$1.65 per ton for the first three miles of hauling, and \$0.45 per ton after the first three miles for hauling.

Moved by Lee, seconded by Krebsbach, to accept all bids submitted by Wm. D. Scepaniak Inc. for gravel crushing, loading, and hauling. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Grey presented the commission with a cost estimate of \$53,000.00 for improvements at the Washburn shop submitted by the local lumberyard. The bid is for materials only; it does not include flooring, concrete or labor. More costs will be submitted at a later date. He also reported that he attended a meeting for oil producing counties in Killdeer last week discussing Senate Bill (SB) 2103 (the surge funding bill approved for counties and cities) and will be attending a meeting for the same purpose this Friday, March 6, in Stanley along with Wagner.

Moved by Krebsbach, seconded by Lee, to authorize Road Superintendent Jim Grey to impose road restrictions as needed. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Wold and Rivinius presented proposed road projects to be funded through surge funds generated by SB2103. The dollars can only be used for roads that are part of McLean County's County Major Collector (CMC) system. The first project involves County Road (CR) 2 in western McLean County located 5.5 miles south of Ryder. This project consists of spot subgrade repairs and aggregate surfacing for a total distance of 11 miles at a total cost of \$825,000.00. Completion of this project would complete the final phase of regravelling this CMC Route from the west end of the route where it ties into North Dakota State Highway (NDSH) 37/1804 to the east end where it ties into NDSH 28. The second project involves CR 23 located 4.5 miles south of Benedict and consists of spot subgrade repair and aggregate surfacing for a total distance of 8 miles at a total cost of \$600,000.00. This project would be the second phase of a multiphase regravelling project on this CMC route. The first phase, the north four miles, was graveled as a missile road gravel project and the remaining 14 miles will be graveled in a future phase. The total cost of both projects is \$1.4 million dollars; the county has been allocated \$3.6 million dollars in surge funding through SB2103.

Moved by Lee, seconded by Krebsbach, to apply for funding under the Surge Bill (SB2103) for subgrade repairs and aggregate surfacing on County Road 2 in western McLean County and for subgrade repairs and aggregate surfacing on County Road 23 south of Benedict in McLean County. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

The board went on to discuss the possible addition of other roads to McLean County's County Major Collector (CMC) system.

Moved by Krebsbach, seconded by Lee, to allow Wold Engineering to investigate and pursue the addition of up to 3 county roads to McLean County's County Major Collector (CMC) system. Discussion followed noting that CMC routes need to tie into established major collector routes. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Rivinius informed the board that the letter approved at the February 17 commission meeting requesting a detour around County Road (CR) 4 which is under water needs to be reworded; the Federal Highway Commission did not like the words "detour" and "temporary". He presented the revised letter for signing by the board chairperson.

Rivinius and Wagner went on to discuss and present plans for three county funded projects. The first was the microsurfacing project identified as CP-2814(015) at a projected cost of \$539,846.60 with bid opening scheduled for March 17 at 10:00 a.m. The second project identified as CP-2800(015) involves culvert repairs at a projected cost of \$352,690.50. The last project identified as CNOA-2804(054) involves paving in the Max area at a projected cost of \$293,290.71. These projects will be funded by the county using dollars from the Farm to Market fund at a total cost of \$1,185,827.81. Wold Engineering requested that the bid openings for the last two projects be set for April 7 at 10:00 a.m. and 10:15 a.m.

Moved by Lee, seconded by Krebsbach, to accept the plans for CNOA-2804(54), the Max Paving Project, and set a bid opening date for Tuesday, April 7, 2015 at 10:15 a.m. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Moved by Lee, seconded by Krebsbach, to accept the plans for CP-2800(015), culvert projects on County Road 9, County Road 33, and at Fort Mandan, and set a bid opening date for Tuesday, April 7, 2015 at 10:00 a.m. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Doug Stoltz and Adam Ourada of Falkirk Mining Company joined the meeting presenting plans to construct an 8-mile haul road that will cross CR 19 and CR 16 to allow expansion of coal mining activities in 2017. The project will require the raising of the existing county road in the area for stabilization. They are planning to do traffic counts in the area in 6-7 locations. They will return at a later date to update the commission as plans are finalized.

Moved by Krebsbach, seconded by Lee, to enter into a 24-month lease agreement running from 07/01/2015 through 06/30/2017 with the North Dakota Department of Corrections for office space used to house their employee Terry Grumbo at a cost of \$100/month plus telephone expense. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Moved by Lee, seconded by Krebsbach, to appoint Aggie Jennings as the county's representative to the West Central Human Services Board. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

The board received and ordered filed the monthly revenue report submitted by the Sheriff's office in the amount of \$1,257.84 for the months of November, December, January and February.

The board received and ordered filed the monthly revenue report submitted by the Recorder's office in the amount of \$6,076.70 for the month of February.

Sheriff JR Kerzmann and Chief Deputy Richard Johnson joined the meeting requesting permission to establish an impound lot in the City of Garrison. The City of Garrison will charge \$5.00/day per impounded vehicle. The county could recoup those costs, along with any other related costs, by charging the owner of the impounded vehicle \$10.00-\$15.00/day. The city will bill us on a monthly basis. The agreement was drafted by the City of Garrison's attorney and States Attorney Ladd Erickson. Liability for damages to impounded vehicles was discussed. Kerzmann said that there are policies in place that will be modified to include the use of an impound lot.

Moved by Krebsbach, seconded by Lee, to enter into a one-year agreement with the City of Garrison to establish an impound lot for the Sheriff Department's use. Discussion followed. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Kerzmann requested a line item for impoundments and related costs such as towing bills. It was established that a separate fund group would serve his purposes best by keeping those expenditures and receipts separate from other departmental activities. Korgel suggested setting the fee at \$10.00/day for the first year.

Moved by Lee, seconded by Krebsbach, to set the county impoundment fee at \$10.00/day per vehicle plus any associated costs such as towing fees. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Kerzmann discussed extradition of convicted McLean County offender, Patrick Moore, who missed his sentencing hearing on December 16 and was recently arrested and jailed in Maricopa County, AZ. He is a high flight risk and transporting him back to North Dakota would require a 3-man transport team. Jail Administrator Wade Krohmer has made contact with a transport company that could provide transport services at a flat rate of \$1,200.00. The Sheriff Department's budget line item for extraditions is \$1,000.00. The board directed Kerzmann to take the cost out of this line item to accurately depict costs for budgeting in 2016. Moore also has convictions in Burleigh County and that is most likely where he will be housed until his transfer to the State Penitentiary.

Korgel presented the inspection report for the Law Enforcement Center completed by the ND Department of Corrections and Rehabilitation. The facility was found to be in complete compliance with the requirements of North Dakota Century Code 12-44.1.

Johnson presented details for a jail commissary and vending system provided through the vendor *TurnKey Corrections*. The system operates through the use of a kiosk supplied by the vendor and 18% commission is earned by the county on all purchases. There would be no cost incurred by the county. Purchases are funded entirely by inmate dollars. Utilizing this system would result in a large savings of employee work hours.

Moved by Krebsbach, seconded by Lee, to enter into a contract with *Turnkey Corrections* to establish a kiosk based system for inmate commissary purchases. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Korgel presented a financial recap for the period ending February 28, 2015 including a list of delinquent taxpayers owing more than \$4,000.00 which shows 32 taxpayers owing a total of \$261,929.95. Property tax collections overall stand at 90% compared to 92% in 2014. On the expense side we have spent 14.23% of the 2015 budget.

Moved by Krebsbach, seconded by Lee, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A126318	BHG INC	NOTICE/BIDS FOR GRAVEL AND EQUIPMENT RENTAL	63.36
A126319	BUTLER MACHINERY COMPANY	PARTS	557.90
A126320	WILLIAM CARLSON	REIMBURSEMENT FOR CELL PHONE	30.00
A126321	CIRCLE SANITATION SERVICE	GARBAGE PICKUP	64.25
A126322	CK AUTO INC	PARTS	475.00
A126323	DAKOTA TRUCK & FARM SERVICE	PARTS	225.42
A126324	DOC'S SHOP	DIAGNOSIS – SHERIFF	44.45
A126325	FASTENAL COMPANY	PARTS	296.17
A126326	FORCE AMERICA, INC	PARTS	38.23
A126327	JB REPAIR INC	TRANSMISSION	1,800.00
A126328	JOHNSEN TRAILER SERVICE	PARTS	1,147.22
A126329	LAKESIDE MACHINERY	PARTS	961.13
A126330	MCLEAN SHERIDAN RURAL WATER	WATER	62.46
A126331	MILLENNIUM EXPRESS	DELIVERY CHARGES	14.38
A126332	RDO IRRIGATION	PARTS	50.54
A126333	RENSCH FARM STORE	PARTS, GARRISON SHOP SUPPLIES	501.74
A126334	RYAN DODGE	PARTS	42.78
A126335	SCOTT'S HARDWARE	WASHBURN SHOP SUPPLIES, OUT SHOPS, PARTS, SUPPLIES	708.94
A126336	S & J HARDWARE	PARTS, BUTTE & GARRISON SHOP SUPPLIES	395.28
A126337	SMITHYS LLC	PARTS	104.72
A126338	TRUCKS OF BISMARCK	PARTS	204.49
A126339	WASHBURN AUTO BODY LLC	LABOR & KIT TO INSTALL BACK GLASS	118.00
A126340	WASTE MANAGEMENT	GARBAGE	49.81
A126341	WESTLIE MOTOR COMPANY	PARTS	797.67
A126342	ABM INC	COPIER MAINTENANCE AGREEMENTS	1,772.20
A126343	ANDY DETERDING AG AVIATION	CATTAIL SPRAYING – PAINTED WOODS	1,176.00
A126344	AMERIPRIDE LINEN & APPAREL	SHOP TOWELS, FLOOR MATS	153.98
A126345	AMERICAN LEGION, POST #133	HALL RENTAL FOR PESTICIDE TRAINING - COUNTY AGENT	150.00
A126346	ATLAS BUSINESS SOLUTIONS, INC.	SCHEDULE ANYWHERE SUBSCRIPTION	561.60
A126347	AT&T MOBILITY	SHERIFF, STATES ATTORNEY CELL SERVICE, DATA CARD – LAND USE	178.71
A126348	BHG INC	COPIES & LAMINATION – SHERIFF; COMMISSION MINUTES, HELP WANTED ADS; NOTARY FEE; DVD'S – COUNTY AGENT	841.50
A126349	JUNE BIES	REIMBURSE FOR INMATE SUPPLIES	36.75
A126350	BUSINESS CARD	PASSPORT CAMERA, POSTER FRAMES, ANITVIRUS RENEWAL, PASSPORT CAMERA SOFTWARE	537.96
A126351	BUTLER MACHINERY COMPANY	GENERATOR REPAIRS – LEC	310.50
A126352	CENEX CREDIT CARD	GASOLINE – SHERIFF	526.55
A126353	CENTURYLINK	911 TRUNKING – RECURRING	230.75
A126354	CITY OF WASHBURN	COURTHOUSE, LAW ENFORCEMENT CENTER – WATER/SEWER	472.19
A126355	DAKOTA CHILD ADVOCACY CTR	CHILDREN BEHAVIORAL CONFERENCE - SHERIFF	100.00
A126356	ELECTRONIC COMMUNICATIONS	VX829 COVER, ANTENNA, BELT CLIP, MICROPHONE – SHERIFF	197.00
A126357	GARRISON DIVERSION	DISBURSE MONTHLY COLLECTIONS	20,578.94
A126358	GARRISON MEMORIAL HOSPITAL	PRISONER MEDICAL – SHERIFF	60.00
A126359	GRAINGER	FILTERS	149.76
A126360	IRENE GRAVES	REIMBURSE/LOGITECH POINTER & COOKIES FOR PESTICIDE TRAINING	97.05
A126361	HATZY'S REPAIR	OIL CHANGES – SHERIFF	101.90
A126362	SHANNON JEFFERS	FEBRUARY MILEAGE/MEETINGS	1,780.25
A126363	KEN'S BODY SHOP	IMPOUNDS – SHERIFF	525.00
A126364	LEE, STEVE	FEBRUARY TRAVEL	150.65
A126365	LEXISNEXIS MATTHEW BENDER	VETERAN'S BENEFITS ADMIN FORMS CD; ND COURT RULES ANNO 2/15	322.91
A126366	MAC'S INC	DUAL WHEEL CASTER	14.95
A126367	MID-AMERICAN RESEARCH CHEM	AIR FRESHENERS	62.49
A126368	MCLEAN FAMILY RESOURCE CTR	DISBURSE MONTHLY COLLECTIONS	435.00
A126369	MCLEAN COUNTY AUDITOR	FEBRUARY POSTAGE – CO AGENT	147.34
A126370	NAPA AUTO PARTS	HEADLIGHT BULB – MOTOR POOL	29.99
A126371	ND ASSOCIATION OF COUNTIES	DISBURSE 15% E-911 COLLECTIONS; LEG PROCESS WEBINAR – KNUTSON; ROLE OF COMM/LEG PROCESS	2,451.46

A126372	NDACO RESOURCES GROUP	WEBINAR – SUYDAM; 2015 D & A FEE – RANDOM TESTING	1,408.26
A126373	ND DEPT OF HUMAN SERVICES	MANAGED SERVER PRO – APRIL;	
A126374	NORE'S AUTO AND TRAILER SALES	MANAGED WORKSTATIONS – APRIL; SUBSCRIPTION BASE ANTIVIRUS – APRIL	
A126375	LYNN OBERG	JAIL CLAIMS – SHERIFF	315.94
A126376	KAYLA OBERLANDER	2015 ENCLOSED TRAILER – WEED BOARD	5,239.00
A126377	OTTERTAIL POWER COMPANY	FEBRUARY MEETINGS/TRAVEL	613.28
		FEBRUARY TRAVEL	47.15
		BUTTE, TURTLE LAKE, WASHBURN & MAX SHOPS, COURTHOUSE, RADIO TOWER, LAW ENFORCEMENT CTR	6,175.42
A126378	RENSCH FARM STORE	OIL CHANGES, ALTERNATOR, ROTATE TIRES – SHERIFF	910.17
A126379	JAIMI RUSSELL	FEBRUARY INMATE CARE; REIMBURSE GRAFCO PRINTED PILL ENVELOPES	832.34
A126380	SCHREINER TODD	FEBRUARY TRAVEL	89.70
A126381	SCHOOLSIN	LOCKING MEDICAL CART	306.92
A126382	SCOTT'S HARDWARE	UTILITY LOCK, ICE MELT, BIT, LUBE, WINDEX, BRUSH, TAPE; PLASTIC KEY – SHERIFF	96.89
A126383	SEATOL	GIS DATABASE PROCESSING/TECH CONS/SOFTWARE	500.00
A126384	SIX, ANNA	REIMBURSE – MEDS FOR INMATES	30.23
A126385	SRT COMMUNICATIONS, INC	ASSESSOR CELL SERVICE	66.74
A126386	ND STATE TREASURER	DISBURSE FEBRUARY COLLECTIONS	20,596.30
A126387	BARRY SUYDAM	FEBRUARY TRAVEL	120.75
A126388	THE ATTIC SPORTSMANS LOFT	AMMUNITION, CLEANING KIT – SHERIFF	6,000.00
A126389	WASHBURN AUTO BODY LLC	REPAIRS UNIT S-4 – LIFTGATE, BUMPER, PAINT & STRIPE	2,872.60
A126390	WASTE MANAGEMENT	LAW ENFORCEMENT CENTER, COURTHOUSE – GARBAGE PICKUP	139.06
A126391	WEBER ELECTRIC	CHANGE OCCUPANCY SENSOR, INSTALL CIRCUITS	967.44
A126392	WORKFORCE SAFETY & INS	INMATE WORK RELEASE PREMIUM	250.00
	FEBRUARY PAYROLL		\$325,997.56

Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned until the next regularly scheduled meeting on Tuesday, March 17, 2015. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Barry Suydam, Chairperson

Lori A. Foss, Chief Deputy Auditor