

**McLean County Commission Proceedings
Tuesday, September 15, 2020**

The final regular September meeting of the Board of Commissioners was called to order at 8:36 a.m. by Chairperson Steve Cottingham. Present were Commissioners Cottingham, Steve Lee, and Barry Suydam. Also present were Highway Superintendent Jim Grey, Human Service Zone Director Steve Reiser, Disaster Emergency Services Manager Noelle Kroll, Auditor Beth A. Knutson, Deputy Auditor Nancy Leidholm, and Tyson Smedstad of BHG News Service.

Moved by Lee, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Highway Superintendent Jim Grey joined the meeting. He informed the commission that the plow truck and sickle mower had arrived with plans to use the mower this weekend. Grey stated that the truck is in good shape. He reported that mowing is going on around the county and estimated that crews should finish up late October, possibly going back and redoing areas mowed early on. Graveling is continuing. Grey then discussed pursuing gravel crushing at the Johnson pit this fall with 25,000 tons or more available. Lee questioned Knutson about funds for payment with the auditor stating that it was ok. Lee suggested that paying for the gravel this year can result in a deduction from next year's budget. Discussion followed with the commission requesting Grey to contact Sundre Sand and Gravel to see about flexible payments.

Moved by Lee, seconded by Suydam, to authorize Grey to crush and stockpile gravel from the Johnson pit. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Disaster Emergency Services Manager Noelle Kroll was present to request the commission's approval of overtime for county employees to take part in a full-scale active shooter exercise scheduled for November 12. She estimated the exercise should wrap up about 7:30 p.m. Lee feels inclined to allow employees that take part to be able to follow through to completion. Knutson stated that it would be compensatory time and the employees would be encouraged to use it within the same month.

Moved by Suydam, seconded by Lee, to authorize compensatory time for courthouse employees to take part in the active shooter exercise scheduled for November 12, 2020. Kroll stated that a letter will be sent to department heads with information regarding the exercise along with the authorization for overtime. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Dakota Central Human Service Zone Director Steve Reiser was present to present his 2021 budget to the board stating that salaries and benefits make up about 50% of the budget. Salaries reflect a 2.5% increase; Income Maintenance shows an increase of \$10,660.37; Travel remaining the same as 2020; Operating Expenses show a reduction of \$830.00 for 2021; and General Assistance shows a decrease of \$8,719.43. The revenue side shows a decrease in the State Payment line item of \$16,254.93 with the remaining line items remaining the same. The total department budget shows an overall decrease of \$16,254.93. This budget will be paid by the State as they are financing the costs for the department. No county dollars are being requested.

Reiser then presented his Indirect Cost budget for 2021 which shows a decrease from \$63,115.00 for 2020 to \$62,870.00 for 2021. Reiser explained that no mills will need to be levied as money will be received from the state.

Knutson presented the 2021 Police Contracts for the cities of Max and Underwood for signing.

Steve Burke and Mike Briggs of Falkirk Mining Company joined the meeting to petition the board for a hearing to mine within 100 feet of right-of-way and to temporarily close certain section line roads.

Moved by Lee, seconded by Suydam, to approve the following Notice of Hearing:

**NOTICE OF HEARING ON PETITION FOR PERMITTING
SURFACE COAL MINING OPERATIONS WITHIN 100 FEET
OF THE OUTSIDE RIGHT-OF WAY OF CERTAIN PUBLIC ROADS**

PLEASE TAKE NOTICE that a Petition has been filed by The Falkirk Mining Company, P.O. Box 1087, Underwood, North Dakota 58576, with the Board of McLean County Commissioners requesting that the Commissioners permit and approve the conducting of surface coal mining operations within 100 feet of the outside right-of-way line of the following public roads:

- a. The north and south sides of the section line between Section 32, Township 145 North, Range 83 West and Section 1, Township 144 North, Range 84 West
- b. The east and west sides of the section line between Sections 2 and 1, Township 144 North, Range 84 West
- c. The east and west sides of the section line between SE4 of Section 1, Township 144 North, Range 84 West and SW4 of Section 6, Township 144 North, Range 83 West
- d. The east and west sides of the section line between Section 12, Township 144 North, Range 84 West and Section 7, Township 144 North, Range 83 West
- e. The north and south sides of the section line between Sections 1 and 12, Township 144 North, Range 84 West
- f. The north and south sides of the section line between Sections 2 and 11, Township 144 North, Range 84 West

- g. The east and west sides of the County Road located in the center of Section 1, Township 144 North, Range 84 West
- h. The east and west sides of the County Road located in the center of Section 12, Township 144 North, Range 84 West
- i. The north and south sides of the County Road located on the section line between SE4 of Section 12 and NE4 of Section 13, Township 144 North, Range 84 West

Falkirk asserts that the interests of the public and the interests of affected landowners will be protected from the proposed surface coal mining operations.

A hearing on the Petition will be held by the Board of McLean County Commissioners in the McLean County Courthouse at Washburn, North Dakota, on the 6th day of October, 2020, at 10:00 am. CDT for the purpose of receiving testimony and evidence bearing upon the above request by Falkirk. Statements may be made orally or in writing at the time of the public hearing. The Petition is on file in the office of the McLean County Auditor and may be viewed by interested persons during regular office hours.

By order of the Board of McLean County Commissioners.

Beth Knutson, County Auditor

Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to approve the following Notice of Petition:

NOTICE OF HEARING ON PETITION TO
TEMPORARILY CLOSE CERTAIN SECTION LINE ROADS

PLEASE TAKE NOTICE that a Petition has been filed by The Falkirk Mining Company, P.O. Box 1087, Underwood, North Dakota 58576, with the Board of McLean County Commissioners requesting that the following section line roads be temporarily closed in order to conduct surface coal mining and reclamation operations:

- a. The section line road between Sections 32, Township 145 North, Range 83 West and Section 1, Township 144 North, Range 84 West
- b. The section line road between Sections 33, Township 145 North, Range 83 West and Section 1, Township 144 North, Range 84 West
- c. The section line road between Sections 1 and 2, Township 144 North, Range 84 West
- d. The section line road between Section 1, Township 144 North, Range 84 West and Section 6, Township 144 North, Range 83 West
- e. The section line road between Section 12, Township 144 North, Range 84 West and Section 7, Township 144 North, Range 83 West

After the completion of surface coal mining and reclamation operations, Falkirk will restore the closed sections line roads to as good a condition as existed prior to the closing of such roads to the extent required by the Board of McLean County Commissioners.

A hearing on the Petition will be held by the Board of McLean County Commissioners in the McLean County Courthouse at Washburn, North Dakota, on the 6th day of October, 2020, at 10:15 a.m., CDT, for the purpose of receiving testimony and evidence bearing upon the above request by Falkirk. Statements may be made orally or in writing at the time of the public hearing. The Petition, along with the map showing the effected section lines, is on file in the office of the McLean County Auditor and may be viewed by interested persons during regular office hours.

By order of the Board of McLean County Commissioners.

Beth Knutson, County Auditor

Falkirk Mining Company will work with any area farmers impacted by this closure to help them maintain access to their fields. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to approve the following Notice of Hearing:

NOTICE OF HEARING ON PETITION TO
TEMPORARILY CLOSE CERTAIN SECTION LINE ROADS

PLEASE TAKE NOTICE that a Petition has been filed by The Falkirk Mining Company, P.O. Box 1087, Underwood, North Dakota 58576, with the Board of McLean County Commissioners requesting that the following section line roads be temporarily closed in order to conduct surface coal mining and reclamation operations:

- a. The section line road between Sections 9 and 16, Township 146 North, Range 82 West

After the completion of surface coal mining and reclamation operations, Falkirk will restore the closed sections line roads to as good a condition as existed prior to the closing of such roads to the extent required by the Board of McLean County Commissioners.

A hearing on the Petition will be held by the Board of McLean County Commissioners in the McLean County Courthouse at Washburn, North Dakota, on the 6th day of October, 2020, at 10:30 a.m., CDT, for the purpose of receiving testimony and evidence bearing upon the above request by Falkirk. Statements may be made orally or in writing at the time of the public hearing. The Petition, along with the map showing the effected section lines, is on file in the office of the McLean County Auditor and may be viewed by interested persons during regular office hours.

By order of the Board of McLean County Commissioners.

Beth Knutson, County Auditor

Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to approve the hearing dates for the above Notices of Hearings on October 6, 2020, at 10:00 a.m., 10:15 a.m., and 10:30 a.m., respectively. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to approve Peggy Wollmuth as Election Inspector for the Absentee Board; Lynette Olson as Election Inspector for the Garrison Vote Center; Nick Faulkner as Election Inspector for the Turtle Lake Vote Center; Debbie Dennison as Election Inspector for the Washburn Vote Center; and Delores White as Election Inspector for White Shield Precinct. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Next, Knutson discussed the purchase of safety shields for use at the various Vote Centers and White Shield/Ziegler Precinct for \$1,600.00 from the General Election budget.

Moved by Lee, seconded by Suydam, to approve the purchase of portable barriers for election use as presented. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Tax Director Todd Schreiner joined the meeting to request permission to interview and hire for the open County Appraiser position. He reported that a total of 13 applications have been received. Lee stated that by the time interviews are completed and someone hired, it'll be November. The position was budgeted for six months.

Moved by Suydam, seconded by Lee, to authorize Schreiner to begin the interview and hiring process for the County Assessor position. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to approve the Special Events Liquor License transfer for The Shore at Brush Lake for an event to be held at the Strawberry Lake Recreational Service District Building, rural Ruso, on September 19, 2020. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Clerk of Court Cathy Bailey joined the meeting to inform the commission that she will retire as of December 31, 2020, and requested permission to advertise in-house for her position.

Moved by Lee, seconded by Suydam, to authorize advertising in-house for one week to fill the Clerk of Court position. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Knutson informed the commission that Legal Assistant II, Marcella Albers, will be retiring as of December 31, 2020, as well. States Attorney Ladd Erickson has recommended promoting Legal Secretary/Clerk Karissa Rittenbach to Albers position, and advertising in-house for a Legal Secretary/Clerk.

Moved by Suydam, seconded by Lee, to authorize advertising in-house to fill the Legal Secretary/Clerk position. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A303417	DAKOTA FLUID POWER INC	O-RINGS	7.69

A303418	DAKOTA AGRONOMY PARTNERS	HOSE	28.80
A303419	DIAMOND MOWER INC	FRICTION CLUTCH	618.41
A303420	ENERBASE COOP RESOURCES	FUEL	1,216.00
A303421	ESCOSUPPLY	CUTTING EDGES	2,951.92
A303422	GARRISON FARMERS UNION OIL CO	FUEL/GREASE	1,032.59
A303423	GARRISON CITY	GARBAGE/WATER	70.36
A303424	JOHN DEERE FINANCIAL	PARTS	449.05
A303425	MAX FARM SERVICES	FUEL	5,242.87
A303426	MCLEAN COUNTY IMPLEMENT LLC	PARTS, OIL	1,028.45
A303427	MDU	WASHBURN, TURTLE LAKE, MAX & GARRISON SHOPS	136.95
A303428	MIDWEST DOORS INC	ROSEGLEN SHOP	379.25
A303429	NAPA AUTO PARTS GARRISON	PARTS, DIESEL NOZZLE	215.01
A303430	NELSON INTERNATIONAL	PARTS	40.27
A303431	NORTHERN STATES SUPPLY INC	PARTS	322.27
A303432	OK AUTOMOTIVE	PARTS	97.91
A303433	SWANSTON EQUIPMENT CORP	PARTS	46.35
A303434	TITAN MACHINERY	O-RING	8.60
A303435	WHOLESALE AG PRODUCTS WEST	CHEMICAL	150.75
A303436	ARMOR INTERACTIVE	DELL TOWER, 2 HP MONITORS, HP SOUNDBAR, MS WIRELESS MOUSE/KEYBOARD, MS OFFICE 2019 STD – NEW COUNTY ASSESSOR; DATTA NAS – OCTOBER; SERVER BACKUP DEVICES – OCTOBER; 45 NODES – OCTOBER	3,839.59
A303437	CHASE DRUG STORE	INMATE MEDS – SHERIFF	228.44
A303438	CHARMTX INC	INMATE SANDALS, PERSONAL HYGIENE PRODUCTS, SHOWER CURTAINS	726.50
A303439	CITY OF WASHBURN	WATER/SEWER – COURTHOUSE, LEC	568.00
A303440	DOCS SHOP	BRAKES, BATTERIES, OIL CHANGES – SHERIFF	1,865.89
A303441	CALANDRIA JARBOE EDWARDS	REIMBURSE SEPTEMBER CELL PHONE	30.00
A303442	ELECTION SYSTEMS AND SOFTWARE	THERMAL PAPER ROLLS	105.91
A303443	ELECTRIC SYSTEMS INC	TROUBLE SHOOT WATER HEATER	100.00
A303444	ENERBASE COOP RESOURCES	GASOLINE – SHERIFF	74.75
A303445	WILTON FARMERS UNION OIL CO	GASOLINE – SHERIFF	300.52
A303446	GARRISON VETERINARY SERVICE	DOG FOOD, BOARDING, WOUND CARE – SHERIFF	874.19
A303447	GUARDIAN LOCK AND SAFE NC	REPAIR SCHLAGE LOCK IN SOCIAL SERVICES	275.00
A303448	HIWAY 83 EXPRESS	GASOLINE – SHERIFF	118.55
A303449	COURTNEY, HOIKKALA	REIMBURSE SEPTEMBER CELL PHONE	30.00
A303450	INFORMATION TECHNOLOGY DEPT	T-1 LINE ACCESS, VPN, AZURE AD PLAN 2, ACTIVE DIRECTORY USER FEES, EXCHANGE EMAIL ACCOUNTS; LERMS USER FEES – SHERIFF	1,318.90
A303451	INTEGRATED WEED CONTROL	STEM WEEVILS – WEED CONTROL	670.00
A303452	KRAUSES MARKET	INMATE MEALS – SHERIFF	131.60
A303453	CHELSEY LAZIER	PER DIEM	45.00
A303454	LIGNITE TIRE	TIRES – SHERIFF	1,816.08
A303455	MARCO	STANDARD PAYMENTS, COPY OVERAGE	2,639.46
A303456	MDU	GAS – COURTHOUSE	67.65
A303457	MERKENS LAW PLLC	COURT APPOINTED COUNSEL	195.00
A303458	MIDCONTINENT CABLE CO	LEC CABLE TV	105.00
A303459	ND ASSOCIATION OF COUNTIES	PRE-EMPLOYMENT DRUG TESTING	63.00
A303460	DIANE SCHELL	PER DIEM/TRAVEL	61.10
A303461	S AND J HARDWARE	ROUNDUP/SPRAYER – PARK	64.97
A303462	SRT COMMUNICATIONS INC	LINE RECORD/TRANSPORT MILE/TRUNKING	694.08
A303463	THE SIDWELL COMPANY	MAP EDITOR	432.60
A303464	TURTLE LAKE MAIN ST MARKET	INMATE MEALS – SHERIFF	4,933.55
A303465	WASHBURN AUTO BODY LLC	WHEEL ALIGNMENT – SHERIFF	84.99
A303466	WATER PURITY INC	WATER DELIVERED – SHERIFF	84.00
A303467	WEISZ SONS INC	PAINTED WOOS LAKE PROJECT	299,636.01
A303468	WEST RIVER TELECOMM	911 TRUNKING RECURRING	494.36
A303469	WEX BANK	GASOLINE – SHERIFF	8,925.46
D161	TERRI L GUDERJAHN	PER DIEM	45.00
D 162	CURT MALO	REIMBURSE SEPTEMBER CELL PHONE	30.00
D 163	JAMES GREY	REIMBURSE FOR GASOLINE	91.44
D 164	TROY KITTLER	REIMBURSE FOR GASOLINE	45.01
D 165	CASEY HOWE	REIMBURSE SUPER GLUE, COTTON BALLS	6.29
D 166	RICHARD JOHNSON	REIMBURSE JULY, AUGUST, SEPTEMBER	90.00

		CELL PHONE	
D 167	GLENN WIEST	REIMBURSE MASKS, TEST STRIPS	25.84
D 168	RYAN OBERG	REIMBURSE SEPTEMBER CELL PHONE	30.00
D 169	TODD SCHREINER	SEPTEMBER TRAVEL	271.40

Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Knutson presented for signing a service recognition certificate for Lillian Boeshans who is retiring from the Dakota Central Human Service Zone.

Assistant Jail Administrator Wade Krohmer was present to request permission to order ten mattresses for the jail.

Moved by Lee, seconded by Suydam, to approve the purchase of ten mattresses for the jail. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Building Maintenance Supervisor Curt Malo joined the meeting with a request to repair the injector pump in the generator at the radio tower in the amount of \$3,500.00.

Moved by Cottingham, seconded by Lee, to authorize the repairs of the generator at the radio tower site. Discussion followed. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

The Chairperson recessed the meeting at 9:43 a.m.

Chairperson Cottingham reconvened the meeting at 9:50 a.m.

Recorder Heidi Anderson, Building Maintenance Supervisor Curt Malo, Tax Director/Veteran’s Service Officer Todd Schreiner, Highway Superintendent Jim Grey, Disaster Emergency Manager Noelle Kroll, Chief Deputy Auditor Lori Foss, and NDSU Extension Agent Calandria Edwards were present for 2020 budget reviews.

Lee requested to close the courthouse at 3:00 p.m. on November 12, 2020 for the full-scale active shooter exercise.

Moved by Lee, seconded by Suydam, to approve closing the courthouse at 3:00 p.m. on November 12, 2020, for the full-scale active shooter exercise. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

The commission reviewed the departmental budgets for 2021 beginning with the Extension Agent budget making no recommendations for changes. Discussion followed regarding the Travel line item with Edwards stating that staff is OK with being paid mileage to use their personal vehicles.

Next, the commission reviewed the budgets for County Commission and Clerk of District Court eliminating \$4,677.15 and \$11,538.09 in the Overtime line item, respectively.

The commission reviewed the Juvenile Court budget for 2021 making no changes. Bailey stated that it is required to be included in the budget but hasn’t been used in a long time.

The Auditor’s budget was reviewed next with \$16,109.98 removed from the Overtime line item. Discussion followed regarding the \$20,000.00 in the Miscellaneous line item and additional office space.

Next, the commission reviewed the budget for State’s Attorney reducing the Contingency Fund line item from \$3,750.00 to \$2,000.00.

The commission reviewed the Tax Director/Land Use budget for 2021 reducing the Overtime line item from \$12,596.81 to \$0.00. Lee requested the addition of line items to track gas and vehicle expense for the department for 2021.

The Veteran’s Service Officer and Computer Operations budgets were reviewed next with the Overtime line item being reduced to \$0.00, resulting in \$1,942.85 and \$5,857.30 in reductions, respectively.

Next, the commission reviewed the Recorder’s budget for 2021 with Lee reducing the Training/Conventions line item from \$2,800.00 to \$2,500.00. Recorder Heidi Anderson stated that the Salary line item will be lower due to the retirement of Deputy Recorder Pandy Hummel sometime next year.

Sheriff J. R. Kerzmann and Chief Deputy Sheriff/E-911 Coordinator Richard Johnson joined the meeting.

The Election Expenses and Non-Departmental Expenses showed no changes for 2021.

Malo presented a bill to fix an air handler in the Law Enforcement Center.

Moved by Lee, seconded by Suydam, to approve the air handler repairs not to exceed \$5,000.00. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

The commission reviewed the Building and Grounds budget reducing the Overtime line item to \$0.00. Discussion followed regarding building repairs needed with Lee stating that money needs to be spend to keep up the buildings or the county goes

backward. Lee asked if the current staffing was ok. Malo responded that he'd like to train someone on the equipment of the buildings and may ask for another full-time employee at some point.

Next, the commission reviewed the Sheriff's Department budget with Cottingham reducing the Overtime line item from \$173,413.22 to \$150,000.00. Also reduced was the SIRN Radio System line item from \$668,369.00 due to CARES Act funds received by the County. Kerzmann requested four new vehicles for 2021 due to seven current units running with over 130,000 miles on them.

Moved by Suydam, seconded by Lee, to transfer CARES Act funds in the amount of \$675,000.00 to cover the SIRN Radio System. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

The commission reviewed the Sheriff Vehicles budget for 2021 with no recommended changes.

Discussion followed regarding the Rescue Boat budget now that the boat and trailer have been gifted to the Garrison Fire Department. Suydam would like to see revenue going to the Garrison Fire Department if they have to respond to an incident outside their district with Kerzmann responding that other entities aren't subsidized due to Mutual Aid Contracts. Knutson recommended paying them the budgeted amount of \$4,500.00 with no vouchers for repairs or training coming in from them. Lee would like to see the amount reduced over time gradually divesting the county of any responsibility.

The Chairperson recessed the meeting at 11:19 a.m.

Chairperson Cottingham opened the public County Budget Hearing at 11:25 a.m.

Terry Sawicki of Wilton, Dwight Enockson of Washburn, Terry Thomsen of Baldwin, and Harley Halvorson of Turtle Lake were present.

Cottingham explained that roughly \$750,000.00 in budgets cuts have been made so far. Sawicki, Enockson, Thomsen, and Halvorson were present with questions regarding the taxation process. Lee stated that the published Preliminary Budget for 2021 showed a 5.51 mill increase with the commission looking for about a 3.5 mill reduction. The county hasn't had an increase for several years until the significant increase last year and Lee would like to see no increase this year. He explained that the State does the agricultural land assessing with ag land increases or decreases done by NDSU. Discussion followed.

Sawicki questioned the large increase for the McLean Mercer Regional Library. Suydam explained that they'd lost matching funds from the State and have to increase two mills in order to qualify for State Aid. Discussion followed regarding the book mobile, county park increases, the possible Coal Creek Station closure and wind towers.

Halvorson would like to see an end in sight to tax increases as they are getting hard to pay. Discussion followed.

Enockson questioned how the county is affected by oil. Knutson explained that it affects our revenues and was part of the reason for last year's increase. Enockson also questioned if the state depended too much on oil and is that trickling down to the county. Lee stated yes and so did the county. Fortunately, the State had reserves.

The Chairperson closed the budget hearing at 12:01 p.m. and immediately reconvened the commission meeting. Highway Superintendent Jim Grey and Disaster Emergency Manager Noelle Kroll rejoined the meeting.

The commission reviewed the Employee Benefits budget with no recommended changes. Discussion followed regarding the Salary Survey line item.

Next, the commission reviewed the Highway Administration budget reducing the Overtime budget line item to \$0.00 resulting in a reduction of \$9,303.68.

The Highway Equipment Expense budget saw possible cuts in the Capital Outlay line item from \$548,023.84 to \$313,000.00. Discussion followed with Knutson stating that Highway Revenues are short 1,800,000.00. Lee questioned where dollars come from for that shortfall to which Knutson responded the General Fund. She credited Grey with doing a good job watching for deals and sales for his purchases.

The Highway Shop – Washburn/Garrison and Highway Maintenance Sheds budgets were reviewed next with no changes needed.

Next, the commission reviewed the Highway Maintenance/Construction budget reducing the Gravel/Sand line item from \$500,000.00 to \$300,000.00 and the Bridge Materials line item from \$500,000.00 to \$250,000.00, while leaving the \$83,006.50 in the Overtime line item in case of a bad winter. Discussion followed.

The final Highway budget, Farm to Market, showed no changes. Discussion followed regarding possible future road projects.

The commission reviewed Disaster Emergency Manager/Risk Management Officer Noelle Kroll's budgets next showing no changes for her Employee Risk Management Program budget while the commission recommended cutting the Overtime line item of the Disaster Emergency Services budget from \$2,662.38 to \$1,300.00.

The Utilities, Dues/Membership, Motor Pool, Flexible Benefits-Medical & Child Care, and McLean County Park Board saw no recommended changes.

Next, the commission reviewed the McLean County Fair Board budget making no changes. Discussion followed with Cottingham requesting the Fair Board present a list of the improvements done this year due to no County Fair because of the Pandemic. Lee would like to see where they are at with their budget and what they have in the bank.

The Parole & Probation, Jobs Promotions, Senior Citizens, McLean County Historical Society, McLean County Coroner, Vehicle Impound & Towing, and School Resource Officer budgets were reviewed with no changes needed.

The commission reviewed the Weed Control budget reducing the Overtime line item to \$0.00 resulting in a reduction of \$8,000.00. Discussion following regarding sharing employees between the Highway Department and Weed Control as it's hard finding the summer help needed.

The Water Resource Board was reviewed next. Knutson will reach out to board member Lynn Oberg to see if there are areas that can be cut.

Next, the commission reviewed the Superintendent of Schools budget reducing the Overtime line item to \$0.00 resulting in a reduction of \$197.25.

Chief Deputy/E-911 Coordinator Richard Johnson rejoined the meeting for the review of his Communications and E-911 Coordinator budgets with the Communications budget showing no changes. The Equipment Purchase line item from \$100,000.00 to \$20,000.00; and the Overtime line item from \$1,378.32 to \$0.00. Johnson stated that there would be a monthly maintenance fee of \$2,000.00 for the new 911 system.

Knutson will put the final numbers together using today's recommended reductions in preparation for the Final Budget Hearing scheduled for October 6.

There being no further business, the chairperson declared the meeting adjourned at 1:00 p.m. until the next regularly scheduled meeting on Tuesday, October 6, 2020. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Chairperson, Steve Cottingham

Deputy Auditor, Nancy Leidholm