

McLean County Commission Proceedings
Tuesday, October 6, 2020

The first regular October meeting of the Board of Commissioners was called to order at 8:32 a.m. by Chairperson Steve Cottingham. Present were Commissioners Cottingham, Steve Lee, and Barry Suydam. Also present were Highway Superintendent Jim Grey; Auditor Beth A. Knutson; Deputy Auditor Nancy Leidholm; and Tyson Smedstad and Ralph Mancini of BHG News Service.

Moved by Lee, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Highway Superintendent Jim Grey was present to report mowing and gravelling are continuing throughout the county. Crews have been doing some culvert cleaning. Grey discussed a culvert on County Road 29 that he'd like to reset as well as potholes on County Road 9.

Grey presented the annual NDDOT Maintenance Certification for signing by Chairperson Cottingham, Auditor Knutson, and States Attorney Ladd Erickson.

Knutson requested raising the hourly pay for all county election workers from \$13.00 per hour, the rate it has been at since 2012, to \$15.00 per hour.

Moved by Lee, seconded by Suydam, to approve the increase for the county election workers to \$15.00 per hour. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Knutson reported that she applied for a COVID-19 Response Grant through the Center for Tech and Civic Life and the county has been awarded \$5,000.00 in support to help administer safe and secure elections in November.

Moved by Lee, seconded by Suydam, to accept the \$5,000.00 in grant funds to help defray election expenses. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Discussion followed regarding the rearrangement of county offices to best utilize available office space on the first floor of the courthouse.

Land Use Administrator Todd Schreiner joined the meeting with recommendations from the September 21, 2020, Planning & Zoning Commission meeting.

Moved by Suydam, seconded by Lee, to concur with the Planning & Zoning Commission and approve the variance request from David Dachs of Minot for land described as Lot 17 and 100' x 52' west and adjacent to, located in Otis Township, to allow construction of a structure closer than the required 15-foot setback from the side lot lines, and 30-feet from the rear lot line as proclaimed in subsection 4 of section 5.2.4 of the revised McLean County Zoning Ordinance as adopted on September 1, 1982, and as amended on March 26, 2020. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to concur with the Planning & Zoning Commission and approve the conditional use permit request from Shannon Torgerson of Garrison for land described as 80 acres in the E½SE¼ of Section 26, Township 150 North, Range 82 West, to operate a sand and gravel pit for mining, processing, and selling of sand and gravel products. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Knutson reported that the Special Assessment Hearing for the Lakeview Estates Street Improvement District 1-2020 Patching and Chip Seal Project was held on October 1, 2020, at 7:00 p.m. with no one in attendance opposed to the way the project will be assessed to property owners with action to be taken at the October 20, 2020 commission meeting.

Rocky Thompson, Duane Wolf, Douglas and Rosalie Doerr, of Bismarck; Candy Demchuk, Karen and Mark Hagel, Wayne Axtman, Kyle Vetter, Rich Iliff, Curt Axtman, Stuart Bennett, Cheryl Axtman, Denise Iliff, and Mary Zimmerman of Garrison joined the meeting for discussion on the paving of about a five-mile portion of 50th Avenue NW.

Area residents expressed concern over the condition of the road showing photos of its disrepair including wash boarding that is causing vehicle damage; minimal gravel; and edges of the road that are higher than the center causing rain to settle. Discussion followed comprising of options as to what repairs should be done as well as funding for the project. Lee stated that the county doesn't generally pave many roads and hasn't in a long time. The commission suggested having Highway Superintendent Jim Grey along with a Wold Engineering representative determine the scope and expense of what needs to be done with the rebuilding of the road being a more feasible option.

The Chairperson recessed the meeting at 9:31 a.m.

Chairperson Cottingham reconvened the meeting at 9:38 a.m.

Moved by Lee, seconded by Suydam, to appoint Extension Agent Calandria Edwards as the county delegate for the North Dakota State Fair Association. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to approve the Special Events Liquor License transfer for Totten Trail Bar & Grill of Coleharbor for a wedding reception to be held at the Garrison City Auditorium on October 17, 2020. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Deputy Auditor Kayla Oberlander along with Beverly Peterson and Mike Thyberg of Washburn joined the meeting.

Knutson presented final recommendations for minimum sale prices on real estate forfeited to the county. She stated that the price has to be either the fair market value as set by the county assessor or the amount of back taxes owed on the properties, whichever is higher. The sale will be held on Tuesday, November 17, 2020 at 10:00 a.m. in the County Commission Chambers of the McLean County Courthouse. The minimum sale prices recommended by Knutson are as follows:

Appraised Value of Property Taken for Delinquent 2017 Taxes

LEGAL DESCRIPTION	Minimum Sale Price
100’ X 300’ in SE4NW4 of 4-150-78 (58-0004-07850-000)	\$9,000
NW4 8-150-86 (66-0008-09405-000)	\$155,100

Coleharbor City

Lot 13 Blk 4 Original Townsite (74-0001-00038-000)	\$7,100.00
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Garrison City

Lot 10R Blk 6 Bicentennial Addition (75-0202-00057-000)	\$16,909.01**
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Max City

Lots 1-2 Blk 16 Original Townsite (76-0001-00096-000)	\$13,600.00
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Mercer City

Lots 13-14-15 Blk 2 Original Townsite (77-0001-00005-000)	\$9,200.00
Lot 18 Blk 6 Less East 50’ Original Townsite (77-0001-00039-010)	\$500.00**

Underwood City

E 17’ 7” Lot 16 Blk 1 Original Townsite (80-0001-00006-000)	\$1,200.00**
Lot 11 Blk 8 Original Townsite (80-0001-00090-000)	\$28,000.00
E 305.6’ of S 55’ Lot 16 West Underwood (80-2301-00023-000)	\$22,300.00
197.87 x 50 Along RR R/W E of and Adj to Wilson Addition Unplatted Lands (80-3021-00035-000)	\$600.00**

Washburn City

Lots 1-2-3 Blk 20 Original Townsite (81-0001-00044-000)	\$8,900.00**
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Wilton City

Lot G of 2E in SE4 34-143-80 Unplatted Lands (82-3001-00007-010)	\$21,200.00**
Lot I of 2E in SE4 34-143-80 Unplatted Lands (82-3001-00007-030)	\$12,200.00**
Lot J of 2E in SE4 34-143-80 Unplatted Lands (82-3001-00007-040)	\$10,100.00**

Moved by Suydam, seconded by Lee, to approve the appraised value of property taken for delinquent 2017 taxes. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to set the Delinquent Properties Hearing for 10:00 a.m. during the October 20, 2020, commission meeting.

Moved by Lee, seconded by Suydam, to approve the Unclaimed Property list as submitted by Knutson. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Knutson informed the commission that all county boards receive a \$45.00 per meeting per diem except the McLean Mercer Library Board. Lee questioned if this has been discussed with Mercer County and Knutson stated that she will reach out to them regarding this issue.

Moved by Suydam, seconded by Lee, to approve a \$45.00 per meeting per diem for the McLean County members of the McLean Mercer Library Board effective November 1, 2020. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Discussion followed regarding the continuation of the bookmobile.

Dean Swanson of Washburn joined the meeting.

Knutson presented the Delinquent Taxpayers List owing over \$4,000.00 showing 50 taxpayers owing \$397,476.20.

Moved by Lee, seconded by Suydam, to approve sending two deputies for Taser Instructor Training in South Dakota. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Knutson presented the budget narrative as of September 30, 2020. On the revenue side the property taxes are at 93% collected. Government reimbursements including PILT, State Aid, Coal Severance, etc. are at \$1,885,110.61 compared to \$1,776,939.25 in 2019. Fees and Miscellaneous revenue are at \$2,348,801.28 compared to \$1,213,593.68 in 2019. On the expense side 69.64 or \$9,647,185.03 of the 2020 budget has been expended where normally 75% would be expended.

Highway Superintendent Jim Grey rejoined the meeting.

Chairperson Cottingham opened a public hearing at 10:00 a.m. with regards to Falkirk Mining Company’s request to conduct surface coal mining operations within 100 feet of the outside right-of-way line of certain public roads. Falkirk Mining Company representatives Steve Burke and Adam Ourada were in attendance.

Burke and Ourada presented plans including an amendment due to not being able to get in contact with a land owner.

Mike Thyberg of Washburn questioned the project with Great River Energy planning to close in 2022. Lee stated that there are negotiations taking place and there is no way of knowing at this point if the purchase or closure of the plant and power line will happen.

Beverly Peterson of Washburn also questioned the expansion. Burke presented a map showing the timeline and stated that Falkirk is preparing. Peterson also questioned blinking bright lights along County Road 17. Burke stated that they are a safety precaution. Peterson stated that she is opposed to moving County Road 17. Discussion followed.

Moved by Lee, seconded by Suydam, to approve the following resolution as submitted.

RESOLUTION
McLEAN COUNTY COMMISSION

Whereas, PURSUANT TO THE PROVISIONS OF Chapter 38-14.1-07 of the North Dakota Century Code and Chapter 69-05.2-04 of the North Dakota Administrative Code, The Falkirk Mining Company (“Falkirk”) petitioned the Board of County Commissioners of McLean County, North Dakota (“Commission”) for permission to conduct surface coal mining operations within 100 feet of the outside right-of-way line of the following public roads:

- a. The north and south sides of the section line between Section 32, Township 145 North, Range 83 West and Section 1, Township 144 North, Range 84 West
- b. The east and west sides of the section line between Sections 2 and 1, Township 144 North, Range 84 West

- c. The east and west sides of the section line between SE¼ of Section 1, Township 144 North, Range 84 West and SW¼ of Section 6, Township 144 North, Range 83 West
- d. The east and west sides of the section line between Section 12, Township 144 North, Range 84 West and Section 7, Township 144 North, Range 83 West
- e. The north and south sides of the section line between Sections 1 and 12, Township 144 North, Range 84 West
- f. The north and south sides of the section line between Sections 2 and 11, Township 144 North, Range 84 West
- g. The east and west sides of the County Road located in the center of Section 1, Township 144 North, Range 84 West
- h. The east and west sides of the County Road located in the center of Section 12, Township 144 North, Range 84 West
- i. The north and south sides of the County Road located on the section line between SE¼ of Section 12 and NE¼ of Section 13, Township 144 North, Range 84 West

WHEREAS, a public hearing was held upon the Petition of Falkirk before the Commission on the 6th day of October, 2020, at 10:00 a.m., CDT, in the Courthouse in the City of Washburn, North Dakota, and the Commission having heard and considered all of the testimony and evidence presented;

WHEREAS, the Commission has jurisdiction over the subject matter of the Petition and the public roads and rights-of-way stated therein;

WHEREAS, the Notice of Hearing on said Petition was duly served and published as required by law; and

WHEREAS, the interests of the public and the interests of the affected landowners will be protected.

NOW, THEREOFRE, BE IT RESOLVED that the Commission does hereby approve the conducting of surface coal mining operations, except actual coal removal, by Falkirk within 100 feet of the outside right-of-way line of the following public roads:

- a. The north and south sides of the section line between Section 32, Township 145 North, Range 83 West and Section 1, Township 144 North, Range 84 West
- b. The east and west sides of the section line between Sections 2 and 1, Township 144 North, Range 84 West
- c. The east and west sides of the section line between SE¼ of Section 1, Township 144 North, Range 84 West and SW¼ of Section 6, Township 144 North, Range 83 West
- d. The north and south sides of the section line between Sections 1 and 12, Township 144 North, Range 84 West
- e. The north and south sides of the section line between Sections 2 and 11, Township 144 North, Range 84 West
- f. The east and west sides of the County Road located in the center of Section 1, Township 144 North, Range 84 West

BE IT FURTHER RESOLVED that this Resolution, the Petition involved herein, and the Affidavits of Publication of Notice of Hearing be filed with the McLean County Auditor.

Dated this 6th day of October, 2020.

ATTEST:

MCLEAN COUNTY COMMISSION

Beth Knutson, County Auditor

By: _____

By: _____

By: _____

Roll Call Vote: Aye: Suydam and Lee. Nay: None. Cottingham abstained. Motion carried.

The Chairperson closed the public hearing and immediately opened a second public hearing at 10:15 a.m. with regards to Falkirk Mining Company's request to temporarily close certain section line roads.

Burke and Ourada presented a printout of the area. Peterson questioned how feasible would it be for Falkirk to mine the current existing pit deeper rather than expanding west. Burke explained that the depth to the next seam of coal is large and

very expensive to reach it. Glenda Scholl of Washburn stated that the mining is getting awful close to her residence and she is concerned about dirt and dust.

Cottingham read a letter from area land owner Steven Swanson stating his concern about the impact of the mining on his family property.

Peterson expressed concern about water for cattle and wildlife as the ponds capture run-off water and stop the flow of natural water. Cottingham stated that wells have been put in and this can be looked at again if needed. Peterson responded that that wildlife won't drink out of tanks.

Moved by Lee, seconded by Suydam, to approve the following resolution as submitted:

RESOLUTION
McLEAN COUNTY COMMISSION

WHEREAS, The Falkirk Mining Company ("Falkirk") has petitioned the Board of County Commissioners of McLean County, North Dakota ("Commission") to temporarily close the following described section line roads that interfere with surface coal mining operations pursuant to the provisions of Chapters 38-01-07.1 and 38-01-07.2 of the North Dakota Century Code:

- a. The section line road between Sections 32, Township 145 North, Range 83 West and Section 1, Township 144 North, Range 84 West
- b. The section line road between Sections 33, Township 145 North, Range 83 West and Section 1, Township 144 North, Range 84 West
- c. The section line road between Sections 1 and 2, Township 144 North, Range 84 West
- d. The section line road between Section 1, Township 144 North, Range 84 West and Section 6, Township 144 North, Range 83 West
- e. The section line road between Section 12, Township 144 North, Range 84 West and Section 7, Township 144 North, Range 83 West

WHEREAS, a public hearing was held upon the Petition of Falkirk before the Commission on the 6th day of October, 2020, at 10:15 a.m. CDT, in the Courthouse in the City of Washburn, North Dakota, and the Commission having heard and considered all of the testimony and evidence presented.

NOW, THEREFORE, BE IT RESOLVED that the Commission does hereby find, conclude, and determine as follows:

- 1. That the Commission has jurisdiction over the subject matter of the Petition and the section line roads involved therein.
- 2. That the Notice of Hearing on said Petition was duly served and published as required by law.
- 3. That the temporary closing of said section line roads is necessary due to the fact that said section line roads interfere with Falkirk's conduct of surface coal mining operations.
- 4. That the temporary closing of said section line roads does not deprive adjacent land owners access to their property.
- 5. That a public benefit exists in temporarily closing said section line roads and that the interests of public and the affected landowners will be protected.

BE IT FURTHER RESOVLED, based on the foregoing, that the Commission hereby determines and orders as follows:

- 1. That the following section line roads be temporarily closed until such time as Falkirk's surface coal mining operations which affect the use of said section line roads by the general public are completed:
 - a. The section line road between Sections 32, Township 145 North, Range 83 West and Section 1, Township 144 North, Range 84 West
 - b. The section line road between Section 33, Township 145 North, Range 83 West and Section 1, Township 144 North, Range 84 West
 - c. The section line road between Section 1 and 2, Township 144 North, Range 84 West

- d. The section line road between Section 1, Township 144 North, Range 84 West and Section 6, Township 144 North, Range 83 West
2. That Falkirk provide farmers access to their lands for farming purposes during the time that said section line roads are temporarily closed.
3. That within a reasonable period of time after completion of surface coal mining operations Falkirk shall restore said section line roads to as good a condition as existed prior to the temporary closing to the extent required by the Commission.
4. That Falkirk inform the Commission when the restoration of said section line roads is completed, at which time Falkirk shall tender said section line roads to the Commission for acceptance for general public use.
5. That the Commission may at any time exercise its rights to monitor the continued need for the temporary closing of said section line roads and may request Falkirk to show cause why said section line roads should not be reopened if surface coal mining operations in the vicinity thereof have been completed.
6. That this Resolution, the Petition involved therein, the Affidavits of Service and the Affidavits of Publication of Notice of Hearing be filed with the McLean County Auditor.

Dated this 6th day of October, 2020.

ATTEST:

McLEAN COUNTY COMMISSION

Beth Knutson, County Auditor

By: _____

By: _____

By: _____

Roll Call Vote: Aye: Suydam and Lee. Nay: None. Cottingham abstained. Motion carried.

The Chairperson closed the public hearing and immediately opened a second public hearing at 10:30 a.m. with regards to Falkirk Mining Company's request to temporarily close certain section line roads.

Discussion about water flow took place.

Moved by Lee, seconded by Suydam, to approve the following resolution:

RESOLUTION
McLEAN COUNTY COMMISSION

WHEREAS, The Falkirk Mining Company ("Falkirk") has petitioned the Board of County Commissioners of McLean County, North Dakota ("Commission") to temporarily close the following described section line roads that interfere with surface coal mining operations pursuant to the provisions of Chapters 38-01-07.1 and 38-01-07.2 of the North Dakota Century Code:

- a. The section line road between Sections 9 and 16, Township 146 North, Range 82 West

WHEREAS, a public hearing was held upon the Petition of Falkirk before the Commission on the 6th day of October, 2020, at 10:30 a.m. CDT, in the Courthouse in the City of Washburn, North Dakota, and the Commission having heard and considered all of the testimony and evidence presented.

NOW, THEREFORE, BE IT RESOLVED that the Commission does hereby find, conclude and determine as follows:

1. That the Commission has jurisdiction over the subject matter of the Petition and the section line roads involved therein.
2. That the Notice of Hearing on said Petition was duly served and published as required by law.
3. That the temporary closing of said section line roads is necessary due to the fact that said section line roads interfere with Falkirk's conduct of surface coal mining operations.

- 4. That the temporary closing of said section line roads does not deprive adjacent land owners access to their property.
- 5. That a public benefit exists in temporarily closing said section line roads and that the interests of public and the affected landowners will be protected.

BE IT FURTHER RESOLVED, based on the foregoing, that the Commission hereby determines and orders as follows:

- 1. That the following section line roads be temporarily closed until such time as Falkirk’s surface coal mining operations which affect the use of said section line roads by the general public are completed.
 - a. The section line road between Sections 9 and 16, Township 146 North, Range 82 West
- 2. That Falkirk provide farmers access to their lands for farming purposes during the time that said section line roads are temporarily closed.
- 3. That within a reasonable period of time after completion of surface coal mining operations Falkirk shall restore said section line roads to as good a condition as existed prior to the temporary closing to the extent required by the Commission.
- 4. That Falkirk inform the Commission when the restoration of said section line roads is completed, at which time Falkirk shall tender said section line roads to the Commission for acceptance for general public use.
- 5. That the Commission may at any time exercise its rights to monitor the continued need for the temporary closing of said section line roads and may request Falkirk to show cause why said section line roads should not be reopened if surface coal mining operations in the vicinity thereof have been completed.
- 6. That this Resolution, the Petition involved therein, the Affidavits of Service and the Affidavits of Publication of Notice of Hearing be filed with the McLean County Auditor.

Dated this 6th day of October, 2020.

ATTEST:

MCLEAN COUNTY COMMISSION

Beth Knutson, County Auditor

By: _____

By: _____

By: _____

Roll Call Vote: Aye: Suydam and Lee. Nay: None. Cottingham abstained. Motion carried.

Received and ordered filed the fee collection report for the Recorder’s office for the month of September in the amount of \$9,407.20.

Received and ordered filed the fee collection report for the Sheriff’s Department for the month of September in the amount of \$1,667.00.

Moved by Suydam, seconded by Lee, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
D195	TERRI L GUDERJAHN	PER DIEM	45.00
D196	WILLIAM CARLSON	REIMBURSE CELL PHONE	30.00
A1001	ARNTSON STEWARD WEGNER PC	PROFESSIONAL SERVICES BOND	3,566.77
A1002	BECHTOLD PAVING INC	LAKEVIEW EST SID 1-2020	147,291.76
A1003	BHG INC	NOTICE OF SPECIAL ASSESSMENT – LAKEVIEW ESTATES	402.60
A1004	LINDELL LAW OFFICE	ATTORNEY FEES – LAKEVIEW ESTATES IMPROVEMENT PROJECT; PUBLICATION FEES; NDRIN	3,207.24
A1005	WOLD ENGINEERING PC	ENG SVS – LAKEVIEW ESTATES	22,093.76
A303507	3D SPECIALTIES	REPAIRS TO GUARDRAIL	4,960.00
A303508	ACME TOOLS	BLADE KITS	588.44
A303509	AUTO VALUE BISMARCK	PARTS	400.41
A303510	BHG INC	HAY REMOVAL AD	32.10
A303511	BUTLER MACHINERY COMPANY	STRIP-WEAR	857.94

A303512	DAKOTA TRUCK AND FARM SERVICE	REPAIRS	339.20
A303513	DARRENS AUTO CARE	REMOVE/INSTALL NEW GLASS DOOR	140.00
A303514	GARRISON FARMERS UNION OIL CO	HITCH PIN	19.89
A303515	ISTATE TRUCK CENTER	SWITCH	285.14
A303516	MAX FARM SERVICES	FUEL	2,916.03
A303517	MCLEAN SHERIDAN RURAL WATER	RURAL WATER	82.07
A303518	MORRIS SEALCOAT TRUCKING INC	PROJECT CP-2879(020) – CHIP SEAL	22,373.17
A303519	NORTHERN IMPROVEMENT CO	OMEGAMIX	1,759.32
A303520	NW TIRE	TIRES	1,696.17
A303521	SCOTTS HARDWARE	PARTS	29.56
A303522	SWANSTON EQUIPMENT CORP	PARTS	17.00
A303523	TITAN MACHINERY	HYDRAULIC LIFT CYLINDERS FOR MOWER	636.46
A303529	AXON ENTERPRISE INC	TASER INSTRUCTOR SCHOOL	990.00
A303530	BHG INC	COMMISSION MINUTES, HELP WANTED – APPRAISER, BUDGET, VOTING ISSUES MATTER, NOTICE	3,256.92
A303531	BILL BARTH	EXHAUST LEAK – SHERIFF	3,657.61
A303532	ASHLEY BROSSART	JAIL NURSE – SHERIFF	2,970.00
A303533	CHS CREDIT CARD DEPT	GASOLINE – SHERIFF	1,965.91
A303534	CHASE DRUG STORE	INMATE MEDS – SHERIFF	1,859.80
A303535	CHARMTX INC	3-IN-1 SHAMPOO, PERSONAL HYGIENE PRODUCTS – SHERIFF	139.70
A303536	CIRCLE SANITATION SERVICE	GARBAGE PICKUP	426.00
A303537	CITY OF WASHBURN	WATER/SEWER – COURTHOUSE, LEC	565.91
A303538	STEVE LEE	SEPTEMBER TRAVEL	105.23
A303539	DAKOTA BUSINESS SOLUTIONS INC	ANNUAL MAINTENANCE – FOLDER, POSTAGE MACHINE	400.00
A303540	DOCS SHOP	ROTATE TIRES, AIR FILTERS, OIL CHANGES – SHERIFF	1,154.58
A303541	ELECTION SYSTEMS AND SFTWR	12 TOUCH SCREEN CLEANING KITS	150.86
A303542	FARMERS UNION SERVICE ASSOC	AUTO AND INLAND MARINE CHANGES	1,344.00
A303543	GARRISON LUMBER	DOWN SPOUT, CHROME HINGES – PARK	201.91
A303544	GARRISON RURAL WATER DISTRICT	RURAL WATER USAGE – PARK	60.00
A303545	GOETZ FUNERAL HOME	SANNES – REIMBURSE SEPTEMBER CORONER FEES	750.00
A303546	GERARD GOVEN	SEPTEMBER WATER BOARD TRAVEL/ MEETINGS	581.65
A303547	GRAND HOTEL	FAUVER, SCHUMACHER – SHERIFF	1,132.68
A303548	GRIMSLEYS EXHAUST AND FUELS	GASOLINE – SHERIFF	35.00
A303549	HIWAY 83 EXPRESS	GASOLINE – SHERIFF	329.90
A303550	SHANNON JEFFERS	SEPTEMBER WATER BOARD TRAVEL/ MEETINGS	912.72
A303551	KENS BODY SHOP	IMPOUNDS – SHERIFF	1,575.00
A303552	KRAUSES MARKET	INMATE MEALS – SHERIFF	172.49
A303553	CHELSEY LAZIER	PER DIEM	45.00
A303554	LIGHT AND SIREN	LIGHTBARS – SHERIFF	3,968.39
A303556	MIDAMERICAN RESEARCH CHEM	HAND SANITIZER	251.06
A303557	MCLEAN COUNTY IMPLEMENT LLC	OIL, FILTER FOR GENERATOR AT RADIO TOWER	40.64
A303558	MCLEAN COUNTY AUDITOR	AUGUST POSTAGE – COUNTY AGENT	22.35
A303559	MCLEAN COUNTY CLERK OF COURT	REIMBURSE FOR CHECKS/DEPOSIT SLIPS	315.83
A303560	MDU	GAS – LEC	162.54
A303561	NORTH DAKOTA ENVELOPE CO	ELECTION ENVELOPES	1,665.75
A303562	ND STATE RADIO COMMUNICATIONS	TELETYPE 7/1/20 – 9/30/20	480.00
A303563	NELSON AUTO CENTER	2020 FORD EXPEDITION – SHERIFF	39,976.00
A303564	OTTERTAIL POWER COMPANY	BUTTE, TURTLE LAKE, MAX AND WASHBURN SHOP; RADIO TOWER; COURTHOUSE	4,942.84
A303565	DONALD FLINN	SEPTEMBER PLANNING & ZONING TRAVEL	11.50
A303566	RICHARD HULTBERG	SEPTEMBER PLANNING & ZONING TRAVEL	43.70
A303567	JOHN MATTHEWS	SEPTEMBER PLANNING & ZONING TRAVEL	40.83
A303568	DARWIN SAARI	SEPTEMBER PLANNING & ZONING TRAVEL	26.45
A303569	PRESORT PLUS	MAIL 1884 BALLOTS; MAIL 4595 APPS	2,540.80
A303570	RAPID FIRE PROTECTION INC	FIRE SUPPRESSION DRY SYSTEM	820.00
A303571	DIANE SCHELL	PER DIEM, TRAVEL	62.25
A303572	SCOTTS HARDWARE	GRIP LINER, FUSES, ROUNDUP, AIR GARDEN SUPPLIES, STAPLES, WET CLEANER & PADS	271.01
A303573	SHERIDAN ANIMAL HOSPITAL	EXAM, BLOOD WORK – K9 ONYX	215.00

A303574	ANNA SIX	CAN OPENER, DIABETIC TEST STRIPS	28.55
A303575	SKI AG AVIATION LLC	CATTAIL SPRAYING – TURTLE CREEK – WATER BOARD	5,880.00
A303576	SRT COMMUNICATIONS INC	LINE RECORD/TRANSPORT TRUNKING	694.08
A303577	THOMPSON FUNERAL HOME INC	GEHRING – REIMBURSE SEPTEMBER CORONER FEES	750.00
A303578	US FOODS	PRISONER MEALS – SHERIFF	1,152.23
A303579	WATER PURITY INC	WATER DELIVERED – SHERIFF	91.00
A303580	WEX BANK	GASOLINE – SHERIFF	7,116.57
	SEPTEMBER PAYROLL	A detailed list of payroll funds expended is available for public inspection anytime during regular business hours in the McLean County Auditor’s office.	\$358,032.62

P-CARD FUNDED PURCHASES

VENDOR	DESCRIPTION	AMOUNT
BOYER TRUCKS	CREDIT DOWN PAYMENT FOR TRUCK	-500.00
BUTLER MACHINERY	OIL	1,655.62
McLEAN COUNTY IMPLEMENT	FARM KIN 9’ SICKLE MOWER	4,161.25
BUTLER MACHINERY	WORK DONE ON 10-008, PARTS	5,854.94
PRAXAIR DISTRIBUTION	WELDING SUPPLIES	474.47
RESERVATION TELEPHONE	TELEPHONE – HIGHWAY	119.55
WEST RIVER TELECOMM	TELEPHONE/DSL – HIGHWAY	102.41
BUTLER MACHINERY	ANTI-FREEZE	11.15
BUTLER MACHINERY	U-JOINT, FLANGED PIN	1,791.31
BUTLER MACHINERY	BUL 24V, KEY AND LAMP	65.78
BUTLER MACHINERY	GLASS DOOR, WORK DONE ON 10-005	1,071.64
BUTLER MACHINERY	GLASS DOOR, GLASS, ANTIFREEZE	769.39
AMAZON	24 IPAD GLASS SCREEN PROTECTORS	43.96
	30 CT LTR SIZE CLIPBOARDS	27.95
QUILL	AUDITOR DEPOSIT SLIPS	49.02
OFFICE DEPOT	(10) 1 ½” BLACK BINDERS	28.40
	(40) DIVIDERS, (30) 1” WHITE VIEW BINDERS	189.99
VERIZON	DATA CARDS	880.22
	(2) DETECTIVE PHONES	94.06
	SHERIFF PHONE	42.03
VERIZON	KITTLER – HIGHWAY CELL	42.03
	KROLL – DES CELL	42.03
	GREY – HIGHWAY CELL	42.03
	ERICKSON – ST ATTY CELL	31.96
	OBERG – ASSESSOR CELL/HOTSPOT	47.03
	OBERG – ASSESSOR JETPACK	40.01
	KROLL – DES JETPACK	40.01
AMAZON	APC UPS 600VA BATTERY BACKUP (FOSS)	62.50
RECORDKEEPERS	SHREDDING SERVICES	54.50
WEST RIVER TELECOM	TELEPHONE	46.46
	TELEPHONE	46.46
AMAZON	15 PK 20X30 FOAM BOARD – ST ATTY	50.28
	(4) INFRARED THERMOMETERS	143.96
	(6) PETFOOD CONTAINERS, (4) 25 LB FOOD CONTAINERS	184.74
	20 CT PRIVACY SHIELD	82.20
GOVPAYNET	CIVIL PROCESS	66.53
RESERVATION TELEPHONE	BENEDICT SPORTSMEN’S PARK	118.76
	911 TRUNKING RECURRING	80.00
OFFICE DEPOT	IVORY PAPER, ROLODEX CARDS	74.05
DAKOTA AWARDS	NOTARY STAMP – KERZMANN	24.99
WEST RIVER TELECOM	TELEPHONE	641.21
	COURTHOUSE TELEPHONE	1,632.89
	E-911	82.92
	JURY/PERSONAL	28.26
	PAROLE/PROBATION	20.00
	E-911 RADIO TOWER	135.96
SALHUS SEPTIC PUMPING	HANDWASH STATIONS (2) – 6 WEEKS	360.00
PHARMCHEM	SWEAT PATCH ANALYSIS	114.20
AMAZON	LEGLA MANILLA FOLDERS	377.65
	WALL FILE HOLDER	38.23
McLEAN ELECTRIC	SECURITY LIGHTS – COURTHOUSE	21.00
	SECURITY LIGHTS – PARK	857.00
	PARK BOARD	41.00

	SPORTSMEN’S CENTENNIAL PARK	231.00
	GARAGE	92.00
	CAMPER PADS	669.00
	CAMPGROUND METER	245.00
VERIZON CONNECT	MONTHLY SERVICE – AUGUST	453.32
OFFICE DEPOT	CHAIR MAT	73.49
	DOOR STOP, BUSINESS CARDS	22.98
AMAZON	DYMO LABELS	25.98
OFFICE DEPOT	BUSINESS PAPER, LABELS	128.39

Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

The Chairperson recessed the meeting at 10:48 a.m.

Chairperson Cottingham recessed the meeting at 11:00 a.m. and immediately opened a public hearing for finalization of the 2021 Budget.

Sheriff J. R. Kerzmann, Chief Deputy Sheriff/E-911 Coordinator Richard Johnson, Disaster Emergency Manager Noelle Kroll, Building Maintenance Supervisor Curt Malo, Clerk of Court Cathy Bailey, County Agents Calandria Edwards and Courtney Hoikkala, Tax Director Todd Schreiner, Recorder Heidi Anderson, and Highway Superintendent Jim Grey were present.

The board reviewed the 2021 budgets for the Sheriff’s Department, Sheriff’s Vehicle, and School Resource Officer making no changes. Discussion followed. Knutson stated that all Sheriff accounts will be broken out next year so that expenses can be better tracked.

The E-911 Coordinator and Communications budgets saw no changes as well.

Next, the commission reviewed the McLean County Rescue Boat 2021 budget. The boat has been given to the Garrison Fire Department. The board decided to budget \$4,500.00 for 2021, reducing the amount \$1,000.00 each year until it is phased out.

The board then reviewed the 2021 budgets for Coroner Fees and the County Recorder making no changes.

The County Agent budget was discussed next with the commission making no changes. Edwards requested that Administrative Assistant Jan Hanson be included in the monthly cell phone reimbursement.

The board reviewed the Disaster Emergency Services and Risk Management budgets making no changes. Discussion followed regarding potential grant monies.

The Tax Director and Veteran’s Service Officer 2021 budgets saw no changes with the exception of Schreiner requesting an additional \$360.00 for cell phone reimbursement for the newly hired County Appraiser.

Next, the commission reviewed the Building and Grounds 2021 budget with Malo requesting permission to move a part-time employee to full-time status. The commission decided to reduce the Building Repairs line item to \$80,000.00 to offset the full-time employee request with the full-time status beginning July 1, 2021.

The board then reviewed the Motor Pool budget for 2021 with no recommended changes. Discussion followed regarding the shape of existing vehicles. Lee recommended maintaining what we have and phase them out.

The various Highway Department budgets were discussed along with Unorganized Townships with the commission making no changes. Discussion followed regarding the various road projects to choose from for 2021.

The commission reviewed the Clerk of District Court 2021 budget making no changes.

The Emergency Fund budget was reviewed with the commission reducing it to \$0.00. They then increased the cash reserve note to 350,000.00.

Moved by Lee, seconded by Suydam, to approve the McLean County budget for 2021 as follows:

McLEAN COUNTY BUDGET
FINAL BUDGET FOR McLEAN COUNTY, NORTH DAKOTA
FOR THE CALENDAR YEAR BEGINNING JANUARY 1, TO
DECEMBER 31, 2021.

I, Beth A. Knutson, duly elected and qualified auditor for McLean County, North Dakota, do hereby certify that the following budget for said McLean County was approved and adopted by the McLean County Board of Commissioners on October 6, 2020. Motion for the adoption and approval was made by Commissioner Lee and seconded by Commissioner Suydam.

Voting aye: Commissioner Lee, Commissioner Suydam, and Commissioner Cottingham.

I further certify that the action was taken only after a review of all department budgets and the hearing of any comments made at a public hearing on the proposed budget which was convened in the commission room of the McLean County Courthouse at 11:00 A.M., September 15, 2020 and that the final budget reflects a reconvened review of the entire budget completed by the McLean County Board of Commissioners meeting in regular session on Tuesday, October 6, 2020.

TO THE TAXPAYERS OF McLEAN COUNTY, NORTH DAKOTA: We, the Board of Commissioners, McLean County, North Dakota, hereby give notice that we have examined the several offices, institutions, departments and undertakings, supported wholly or in part by McLean County, and from such examinations, in our opinion, for the calendar year beginning January 1, and ending December 31, 2021, the following amounts are necessary for government operations and are therefore approved as the final budget for McLean County , North Dakota for the year of 2021:

FINAL BUDGET	
McLean County, North Dakota	
Department of Activity	Final Appropriation
County Commission	\$ 62,664.36
Clerk of District Court	\$ 172,733.62
Juvenile Court	\$ 2,000.00
Auditor	\$ 223,374.71
State's Attorney	\$ 192,965.72
Tax Director/Land Use	\$ 198,980.07
Recorder	\$ 153,276.18
Computer Operations	\$ 156,230.42
GIS Implementation	\$ -
Buildings & Grounds	\$ 292,916.35
Election Expenses	\$ 1,000.00
Non-Departmental Expenses	\$ 265,500.00
Employee Benefits	\$ 2,253,650.00
Utilities	\$ 153,000.00
Employee Risk Mgmt Program	\$ 6,400.00
Dues/Membership	\$ 34,549.90
Communications	\$ 9,000.00
Motor Pool	\$ 9,500.00
Flexible Benefits-Medical & Child Care	\$ 2,000.00
Advertising/Tourism	\$ -
Loan Repayment	\$ -
McLean County Park Board	\$ 80,558.21
McLean County Fair Board	\$ 84,000.00
Emergency Fund	\$ -
Special Assessments	\$ -
Parole & Probation	\$ 4,080.00
Job Promotions	\$ 1,600.00
Veteran's Service Officer	\$ 26,745.59
E-911 Coordinator	\$ 109,179.02
Senior Citizens	\$ 197,600.00
McLean/Mercer Regional Library	\$ 334,000.00
1st District Health Unit	\$ 197,600.00
McLean County Historical Society	\$ 47,900.00
TOTAL GENERAL FUND REQUESTS	\$ 5,273,004.15
PUBLIC SAFETY	
Sheriff	\$ 2,847,225.21
Sheriff's Vehicles	\$ 203,000.00
McLean County Coroner	\$ 28,500.00
Disaster Emergency Services	\$ 83,109.71

Vehicle Impound & Towing	\$	6,000.00
McLean County Rescue Boat	\$	4,500.00
School Resource Officer	\$	92,439.31
TOTAL PUBLIC SAFETY	\$	3,264,774.23
CONSERVATION & DEVELOPMENT		
Extension Agent	\$	98,307.92
Weed Control Board	\$	205,953.36
Water Resource Board	\$	148,050.00
Soil Conservation	\$	225,995.03
TOTAL CONSERVATION DEVELOPMENT	\$	678,306.31
HIGHWAY OPERATING		
Highway Administration	\$	176,651.05
Highway Equipment Expense	\$	1,171,023.84
Highway Maintenance Shops	\$	45,000.00
Highway Maintenance Sheds	\$	22,500.00
Highway Construction/Maintenance	\$	2,527,657.75
TOTAL HIGHWAY OPERATIONS	\$	3,942,832.64
FARM-TO-MARKET ROAD		
Engineering	\$	90,000.00
Construction	\$	910,000.00
TOTAL FARM TO MARKET ROAD	\$	1,000,000.00
EDUCATION		
Superintendent of Schools	\$	5,465.64
TOTAL EDUCATION	\$	5,465.64
CHARITIES & RELIEF		
Social Services	\$	-
Emergency	\$	-
Human Services Fund	\$	-
TOTAL CHARITIES & RELIEF	\$	-
TOTAL REQUESTS-ALL DEPARTMENTS	\$	14,164,382.97

Listed below are the various dollar amounts expected to be levied for each account in accordance with the approved final 2021 budgets and state mill levy limitations. The mill levies are subject to minor change dependent upon final taxing district valuations.

ACCOUNT	Levy Amount	Mill Levy	
State Tax	\$ 83,619.29		1.00
COUNTY LEVIES			
County General Fund	\$ 4,132,973.17		49.43
Farm to Market Road**	\$ 836,192.94		10.00
Road & Bridge Fund**	\$ 836,192.94		10.00
Social Service Fund	\$ -		0.00
Emergency Fund	\$ -		0.00
SPECIAL DISTRICT LEVIES			
1st District Health Unit	\$ 197,759.00		2.36
McLean /Mercer County Library**	\$ 327,369.50		3.91
Garrison Diversion	\$ 83,619.29		1.00
Water Resource Board	\$ 148,050.00		1.77
Weed Control Board	\$ 175,953.36		2.10
Senior Citizens	\$ 167,238.59		2.00
McLean County Historical Society**	\$ 20,904.82		0.25
SOIL CONSERVATION			
West McLean Soil Conservation District	\$ 85,895.86	General	2.50
South McLean Soil Conservation District	\$ 123,152.38	General	2.50

NOTE: Items marked with double asterisk are maximum allowable levies and may not generate

the entire amount of requested levy.

OTHER DISTRICTS		
Unorganized Township Road	\$ 500,000.00	13.88

COUNTY GENERAL FUND		
Fund Balance January 1, 2021 (#4)	\$ 200,000.00	
(Plus) Projected Revenue (#5)	\$ 3,942,608.00	
Total Available Funds (#6)	\$ 4,142,608.00	
(Less) Budget Request (#3)	\$ 8,078,772.92	
Delinquent Tax Allowance (#8)*	\$ 196,808.25	
Required 2021 Levy (#9)	\$ 4,132,973.17	

EMERGENCY FUND		
Fund Balance January 1, 2021	\$ -	
(Plus) Projected Revenue	\$ -	
(Plus) General Fund Transfer	\$ -	
Total Available Funds	\$ -	
(Less) Budget Request	\$ -	
Required 2021 Levy	\$ -	

SPECIAL ASSESSMENTS		
Fund Balance January 1, 2021	\$ -	
(Plus) Projected Revenue	\$ -	
(Plus) General Fund Transfer	\$ -	
Total Available Funds	\$ -	
(Less) Budget Request	\$ -	
Required 2021 Levy	\$ -	

VETERAN'S SERVICE OFFICER		
Fund Balance January 1, 2021	\$ -	
(Plus) Projected Revenue	\$ -	
(Plus) General Fund Transfer	\$ 26,745.59	
Total Available Funds	\$ 26,745.59	
(Less) Budget Request	\$ 26,745.59	
Required 2021 Levy	\$ -	

E-911 SERVICES		
Fund Balance January 1, 2021	\$ -	
(Plus) Projected Revenue	\$ 165,000.00	
(Plus) General Fund Transfer	\$ -	
Total Funds Available	\$ 165,000.00	
(Less) Budget Request	\$ 109,179.02	
Required 2021 Levy	\$ (55,820.98)	

SENIOR CITIZENS		
Fund Balance January 1, 2021	\$ -	
(Plus) Projected Revenue	\$ -	
Total Available Funds	\$ -	
(Less) Budget Request	\$ 167,238.59	
Required 2021 Levy	\$ 167,238.59	

MCLEAN/MERCER REGIONAL LIBRARY		
Fund Balance January 1, 2021	\$ -	
(Plus) Projected Revenue	\$ -	
Total Available Funds	\$ -	
(Less) Budget Request	\$ 327,369.50	
Required 2021 Levy	\$ 327,369.50	

FIRST DISTRICT HEALTH UNIT

Fund Balance January 1, 2021	\$	-
(Plus) Projected Revenue	\$	-
Total Available Funds	\$	-
(Less) Budget Request	\$	197,759.00
Required 2021 Levy	\$	197,759.00

DISASTER EMERGENCY SERVICES

Fund Balance January 1, 2021	\$	-
(Plus) Projected Revenue	\$	20,500.00
(Plus) General Fund Transfer	\$	62,609.71
Total Available Funds	\$	83,109.71
(Less) Budget Request	\$	83,109.71
Required 2021 Levy	\$	-

SCHOOL RESOURCE OFFICER

Fund Balance January 1, 2021	\$	-
(Plus) Projected Revenue	\$	61,626.20
(Plus) General Fund Transfer	\$	30,813.11
Total Funds Available	\$	92,439.31
(Less) Budget Request	\$	92,439.31
Required 2021 Levy	\$	-

EXTENSION AGENT

Fund Balance January 1, 2021	\$	-
(Plus) Projected Revenue	\$	-
(Plus) General Fund Transfer	\$	98,307.92
Total Available Funds	\$	98,307.92
(Less) Budget Request	\$	98,307.92
Required 2021 Levy	\$	-

WEED CONTROL BOARD

Fund Balance January 1, 2021	\$	30,000.00
(Plus) Projected Revenue	\$	-
(Plus) General Fund Transfer	\$	-
Total Funds Available	\$	30,000.00
(Less) Budget Request	\$	205,953.36
Required 2021 Levy	\$	175,953.36

WATER RESOURCE BOARD

Fund Balance January 1, 2021	\$	-
(Plus) Projected Revenue	\$	-
Total Available Funds	\$	-
(Less) Budget Requests	\$	148,050.00
Required 2021 Levy	\$	148,050.00

SOUTH McLEAN SOIL CONSERVATION DISTRICT

Fund Balance January 1, 2021	\$	-
(Plus) Projected Revenues	\$	-
Total Available Funds	\$	-
(Less) Budget Request	\$	123,152.38
Required 2021 Levy	\$	123,152.38

WEST McLEAN SOIL CONSERVATION DISTRICT

Fund Balance January 1, 2021	\$	-
(Plus) Projected Revenue	\$	-

Total Available Funds	\$	-
(Less) Budget Request	\$	85,895.86
Required 2021 Levy	\$	85,895.86

FARM TO MARKET ROAD

Fund Balance January 1, 2021	\$	-
(Plus) Projected Revenue	\$	-
(Plus) General Fund Transfer	\$	-
Total Available Funds	\$	-
(Less) Budget Request	\$	1,000,000.00
Required 2021 Levy	\$	1,000,000.00

UNORGANIZED TOWNSHIP ROAD FUND

Fund Balance January 1, 2021	\$	-
Total Available Funds	\$	-
(Less) Budget Request	\$	500,000.00
Required 2021 Levy	\$	500,000.00

ROAD & BRIDGE FUND

Fund Balance January 1, 2021	\$	-
(Plus) Projected Revenue	\$	2,582,782.94
(Plus) General Fund Transfer	\$	-
Total Available Funds	\$	2,582,782.94
(Less) Budget Request	\$	3,942,832.64
Required 2021 Levy	\$	1,360,049.70

COUNTY BUILDING

Fund Balance January 1, 2021	\$	4,797.48
(Plus) Projected Revenue	\$	1,198.32
(Plus) General Fund Transfer	\$	-
Total Available Funds	\$	5,995.80
(Less) Budget Request	\$	-
Required 2021 Levy	\$	-

GARRISON DIVERSION CONSERVANCY DISTRICT

Fund Balance January 1, 2021	\$0
Required 2021 Levy	Statutory One (1) Mill

STATE TAX

Fund Balance January 1, 2021	\$0
Required 2021 Levy	Statutory One (1) Mill

* Includes 5% allowance for delinquent tax collections.

Dated this 6th day of October, 2021, at Washburn, North Dakota.

/S/Beth A. Knutson

Beth A. Knutson

McLean County Auditor

Roll Call Vote: Aye: Suydam and Lee. Nay: None. Cottingham abstained. Motion carried.

There being no further business, the chairperson declared the meeting adjourned at 12:38 p.m. until the next regularly scheduled meeting on Tuesday, October 20, 2020. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Chairperson, Steve Cottingham

Deputy Auditor, Nancy Leidholm