

**McLean County Commission Proceedings
Tuesday, December 8, 2020**

The first December meeting of the Board of Commissioners was called to order at 8:32 a.m. by Chairperson Steve Cottingham. Present were Commissioners Cottingham, Steve Lee, and Barry Suydam. Also present was Highway Superintendent Jim Grey, Mike Rivinius of Wold Engineering, Rocky Thompson from Douglas Bay, Ralph Mancini of BHG News Services, Auditor Beth A. Knutson, and Deputy Auditor Kayla Oberlander.

Moved by Suydam, seconded by Lee, to approve the minutes from the previous meeting as presented. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion Carried.

Highway Superintendent Jim Grey was present with an update on department operations. He reported with weather holding out, crews will continue to blade until they can't as well as sign replacing and working on equipment.

Moved by Lee, seconded by Suydam, to approve advertising in-house for an Equipment Operator III. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion Carried.

Mike Rivinius asked if the commission had any questions after the NDDOT meeting or had any plans for road work next year. Lee stated they would look for recommendations from Rivinius and Grey and the commission would approve or not. Discussion was held on County Road 9 which needs repair before too long. The project would consist of 7 miles of pavement at a cost of \$1,155,000.

Moved by Suydam, seconded by Lee, to proceed with the County Road 9 project. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion Carried.

Rocky Thompson discussed 50th Ave NW with the commission stating that there are grants available for the road. Lee stated they are looking at doing some major work on the existing road as a gravel road. Thompson talked about how cabin site developments with rural water and paved roads have increased the property value. This will bring in more people and money to the county. Thompson asked the commission to consider this. Cottingham asked Thompson if he had approached the US Army Corps of Engineers for funding. Thompson is going to check into the grants to see if matching funds are involved.

States Attorney Ladd Erickson, County Extension Agent Calla Edwards, and Building Maintenance Supervisor Curt Malo joined the meeting.

Erickson discussed using Mike Nelson's building for the NDSU Extension Agent. Erickson stated that he had taken Jim Gray, of NDSU Extension, down after the last meeting; Gray provided his requirements and Nelson said it was possible to meet those needs.

Erickson advises no construction to the courthouse until after the COVID-19 vaccine is in place as the County Health Nurse will be busy and will need space for vaccine distribution. Erickson suggested putting everything else on hold. Erickson also requested the Commission make a motion to move forward with moving the NDSU Extension Service-McLean County offices to the building owned by Mike Nelson on Main Avenue, Washburn. Auditor Beth Knutson asked what the time frame was on this as the Tax Director's Office needs space for their new employee. Cottingham asked if it was an option to move her to an office in the Social Services area as a temporary move.

Lee asked Edwards if there is something they would need that wasn't being covered. Edwards said the list Gray gave is acceptable but is wondering what happens after the 5-year lease is up. Cottingham said we have an unworkable situation currently. Lee and Cottingham were initially unsure of the building on Main Avenue, but after looking at the property they agree it solves our immediate problem with potential for a long-term solution.

Knutson informed Erickson and the commission that there are funds available in the budget for this undertaking.

Malo wants Edwards to pick out what she needs for desks and other office furniture. Lee would like dollar amounts of these items for the next meeting.

Moved by Lee, seconded by Suydam, to utilize the office space at Mike Nelson's building on Main Avenue and enter into a five-year lease. Erickson will contact Nelson with details. Erickson said that the Tax Director's Office should look at moving in January. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion Carried.

Moved by Cottingham, seconded by Lee, to make Suydam Commission Chair. Roll Call Vote: Aye: Lee and Cottingham. Suydam refrained from voting. Nay: None. Motion Carried.

Knutson informed the commission that CARES Act funds were received amounting to \$143,325.84 for cities with county police contracts leaving \$448,063.73 for the county.

Moved by Lee, seconded by Cottingham, to approve the disbursement of the CARES Act funds to the cities. Roll call Vote: Aye: Lee, Cottingham, Suydam. Nay: None. Motion Carried

Knutson notified Cottingham and Suydam that they will need to sign their Oaths of Office today and have them notarized by Oberlander.

Moved by Cottingham, seconded by Lee, to approve the 2021 Beer and Liquor License renewals for Totten Trail Bar & Grill, Coleharbor; Strawberry Kooler, Ruso; Garrison Golf Club; McLean County Racer's Inc., Underwood; and Painted Woods Recreation Area, Washburn. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Moved by Lee, seconded by Cottingham, to approve Bill Carlson, Jim Grey, Curt Malo, and Vance Tomlinson as 2021 Commuter Benefit Employees. Roll Call Vote: Aye: Cottingham, Lee, Suydam. Nay: None. Motion carried.

Knutson presented the tentative 2021 County Commission Meeting schedule which has meetings scheduled for January 5 and 19; February 2 and 16; March 2 and 16; April 6 and 20; May 4 and 18; June 1 and 15; July 6 and 20; August 3 and 17; September 7 and 21; October 5 and 19; November 2 and 16; and December 7 and 28. These dates would be the first and third Tuesdays of every month except for December.

Moved by Cottingham, seconded by Lee, to approve the 2021 County Commission Meeting dates. Discussion followed about how meetings can be changed, if needed, in the future. Roll Call Vote: Aye, Lee, Cottingham, Suydam. Nay: None. Motion carried.

The Dakota Central Human Service Zone (DCHSZ) Plan was presented to the board with no changes.

Moved by Lee, seconded by Cottingham, to approve the DCHSZ Plan. Roll Call Vote: Aye: Cottingham, Lee, Suydam. Nay: None. Motion carried.

Moved by Cottingham, seconded by Lee, to approve the following Transfer of Funds Resolution:

TRANSFER OF FUNDS RESOLUTION

Be it resolved, that the McLean County Board of Commissioners move to make the following transfers of funds to update revenue funds to the correct accounts as follows:

Transfer \$504,521.58 from Unorganized Township Roads (8471-2999-000) to County Road (2100-3999-000);

Transfer \$6,203.63 from Leafy Spurge (8025-2999-000) to Weed Control (8026-3999-000);

Transfer \$85.78 from County Fair (8010-2901-000) to County General (1000-3999-000);

Transfer \$0.13 from Health & Welfare (2200-2901-000) to County General (1000-3999-000); and,

Transfer \$420,501.70 from County General (1000-2901-000) to County Road (2100-3999-000).

Approved this 8th day of December, 2020.

Barry Suydam, Chairperson

Beth A. Knutson, Auditor

Knutson presented the Commission with updated job descriptions from the Auditor's office.

Moved by Lee, seconded by Cottingham, to update the Auditor's office job descriptions as presented. Roll call: Aye: Lee, Cottingham, Suydam. Nay: None. Motion Carried

Knutson presented an abatement that needs to be done on parcel number 79-2301-00335-000, Lots 15-16-17, Block 3 Wing's First Addition to the City of Turtle Lake. This would include \$301.00 on taxable value and a tax amount of \$68.28. This was due to a Homestead credit that was not entered into the tax system prior to the running of tax statements.

Moved by Cottingham, seconded by Lee, to accept the proposed abatement for the homestead credit. Roll Call: Aye: Lee, Cottingham, Suydam. Nay: None. Motion passed

States Attorney Ladd Erickson requesting a starting salary increase for Karissa Rittenbach who will be promoted to Legal Assistant II on January 1, 2021.

Chief Deputy Auditor Lori Foss joined the meeting.

Erickson approached the board and told them current Legal Assistant II Marcella Albers is retiring and Karissa is taking over for her. Erickson stated that promoting an employee doesn't automatically mean they go to the bottom the salary bracket; he would like to see Rittenbach receive a minimum of \$44,000 a year. If the commission approves this amount, his 2021 budget will be \$6,000 less than this year. Erickson suggests doing this for everyone in the county when there is a vacancy and someone within the department takes the open position.

Moved by Lee, seconded by Cottingham, to adjust Karissa Rittenbach's starting salary to \$44,617.79. Discussion followed to establish a policy to do this for future position changes. Roll call: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Received and ordered filed the fee collection report from the Recorder's Office for the month of November in the amount of \$8606.30.

Received and ordered filed the fee collection report from the Sheriff's Department for the month of November in the amount of \$959.00.

Jeff Zueger and Michael Grosz of Blue Flint Ethanol joined the meeting along with Tax Director Todd Schreiner.

Knutson presented the budget narrative as of November 30, 2020. On the revenue side the property taxes are at 94% collected. Government reimbursements including PILT, State Aid, Coal Severance, etc. are at \$2,202,063.60 compared to \$2,137,924.80 in 2019. Fees and Miscellaneous revenue are at \$3,889,493.19 compared to \$1,447,946.28 in 2019. On the expense side 86.45% or \$11,975,406.55 of the 2020 budget has been expended where normally 91.67% would be expended.

Zueger and Grosz discussed options for a Tax Exemption Application that was submitted.

Moved by Lee, seconded by Cottingham, to set a Public Hearing for Tuesday, January 19, 2021 at 10:00 a.m. for Blue Flint Ethanol's request. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Commission agreed to pay half the cost of Team Viewer Remote Control App which is a program Property Assessor Ryan Oberg uses to remote in to our system while out assessing and cancel one of his cellular plans that the county currently funds.

Moved by Cottingham, seconded by Lee, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A303817	3D SPECIALTIES	TELESPAR	4026.25
A303818	AUTO VALUE BISMARCK	PARTS	1559.68
A303819	BOBCAT OF MANDAN	KIT BLADE FOR 18-115	232.43
A303820	GARRISON FARMERS UNION OIL CO	GAS & PARTS	17.78
A303821	GARRISON LUMBER	PARTS	44.99
A303822	JOHN DEERE FINANCIAL	GRIP	514.54
A303823	MAX FARM SERVICES	FUEL	2523.25
A303824	MCLEAN SHERIDAN RURAL WATER	WATER	65.49
A303825	MCLEAN COUNTY IMPLEMENT LLC	PARTS AND MOTOR TUNE UP	622.03
A303826	MENARDS	GARRISON SHOP SUPPLIES	178.90
A303827	NORTHERN PLAINS EQUIPMENT CO	BATTERY CUT OF SWITCH FOR 11-046	46.95
A303828	NORTH COUNTRY TRUCKS & PARTS	PARTS	63.19
A303829	NW TIRE	TIRES	4587.26
A303830	PAHLKE STEEL INC	MATERIAL TO BUILD DISK FOR MOTORGRADER	311.90
A303831	RUNNINGS	MISC PARTS FOR TRIMMING TREES	390.52
A303832	S AND J HARDWARE	PARTS AND GARRISON SHOP SUPPLIES	48.29
A303833	SMITHYS LLC	ANGLE IRON	9.50
A303834	SUNDRE SAND AND GRAVEL INC	CRUSHING & STOCKPILING GRAVEL	130000.00
A303835	TITAN MACHINERY	SEAL KIT, HYDRAULIC CY & PIN COILED	237.56
A303836	APCO INTERNATIONAL	2021 APCO MEMBERSHIP DUES-JOHNSON	96.00
A303837	ARMOR INTERACTIVE	SHERIFF DATTO NASA – DECEMBER, SERVER BACKUP DEVICES – DECEMBER, 45 NODES – DECEMBER	1,700.00
A303838	BHG INC	COMMISSION MINUTES, HELP WANTED, NOTICE OF APPOINTED POSITIONS & BOARD MEMBERS; FORFEITED TAX SALE; ONLINE SUBSCRIPTION; ENVELOPES; SHEET PROTECTORS; SAMPLE BALLOT APPLICATIONS; SIGNATURE STAMP	1,336.47
A303839	ASHLEY BROSSART	JAIL NURSE-SHERIFF	1485.00
A303840	CHS CREDIT CARD DEPT	GASOLINE	2,037.03
A303841	CHASE DRUG STORE	NOVEMBER INMATE MEDICAL	1,126.54
A303842	CHARMTEX INC	SHAMPOO, SANDALS, SOCKS, & FACE MASK	287.88
A303843	CIRCLE SANITATION SERVICE	GARBAGE PICKUP – COURTHOUSE/LEC	426.00
A303844	CITY OF WASHBURN	WATER/SEWER-COURTHOUSE/LEC	626.64
A303845	DAKOTA AWARDS INC	NOTARY STAMP-JUSTIN COTE-KANNING	24.99
A303846	DOCS SHOP	OIL CHANGE, WIPERS, AND BRAKES-SHERIFF	1,922.08
A303847	ELECTRONIC COMMUNICATIONS INC	EVENTIDE NEXLOG 740	31,780.00
A303848	ELECTRIC SYSTEMS INC	INSTALL BREAKER	413.00
A303849	WILTON FARMERS UNION OIL CO	GASOLINE	191.85
A303850	FIRST DISTRICT HEALTH UNIT	CAMPGROUND LICENSE RENEWAL	255.00
A303851	GARRISON VETERINARY SERVICE	DOG FOOD	100.75
A303852	GARRISON RURAL WATER DISTRICT	PARK RURAL WATER USAGE	60.00
A303853	GOETZ FUNERAL HOME	SANNES-REIMBURSE NOV CORNER FEES	750.00
A303854	GERARD GOVEN	WATER BOARD MEETINGS\TRAVEL	549.45

A303855	GUARDIAN LOCK AND SAFE NC	KEYS AND KEY TAGS-SHERIFF	68.91
A303856	H A THOMPSON AND SONS	HEAT PUMP REPAIRS	1,836.20
A303857	COURTNEY HOIKKALA	MILEAGE & SUPPLIES	79.44
A303858	INFORMATION TECHNOLOGY DEPT	MULTIFACTOR AUTHENTICATION	334.65
A303859	SHANNON JEFFERS	WATER BOARD MEETINS/TRAVEL	839.70
A303860	KRAUSES MARKET	COFFEE, WATER SOFTENER SALT, VINEGAR, POP, TEA, WATER FOR ELECTION, SUPPLIES, BOWLS, PLATES, AND CUPS	543.85
A303861	LEXIPOL LLC	ANNUAL CORRECTIONS POLICY MANUAL	
7,407.00			
A303862	LIGHT AND SIREN	HOOK KITS AND TERMINALS	1,315.50
A303863	LIGNITE TIRES	TIRES	1,176.40
A303864	MARCO	CONTRACT PAYMENT; STANDART PAYMENT	
1,729.58			
A303865	MCLEAN MERCER CO SENIOR MEALS	LEVY MONIES COLLECTED-NOVEMBER	171.16
A303866	MCLEAN COUNTY IMPLEMENT LLC	WINDSHIELD WIPERS	25.72
A303867	MCLEAN COUNTY AUDITOR	NOVEMBER POSTAGE-COUNTY AGENT	41.55
A303867	MENARDS	LINX CORDLESS STICK VACUUM	99.00
A303869	MERCER CO SHERIFF'S DEPT	INMATE HOUSING	1,445.00
A303870	MIDCONTINENT CABLE CO	CABLE TV	110.16
A303871	NACVSO	2021 YEARLY DUES-SCHREINER	50.00
A303872	NDAAEA	2021 DUES-EDWARDS	75.00
A303873	ND ASSN OF ASSESSING OFFICERS	ASSESSOR COURSE-FERBER; MEMBERSHIP	330.00
A303874	ND CORRECTIONS & REHAB	INTERSTATE COMPACT TRANSFER	150.00
A303875	ND EMERGENCY MGNT ASSOC	2021 ND EMERG MANAGMENT DUES	50.00
A303876	ND ENVELOPE COMPANY	DEPARTMENT ENVELOPES	252.20
A303877	NDSU DEPT 3110	FARM RECORD BOOKS	80.00
A303878	ND WEED CONTROL ASSOCIATION	ANNUAL MEMBERSHIP DUES-TOMLINSON	275.00
A303879	NELSON AUTO CENTER	3 2020 RAM 1500 SSV-SHERIFF	88,831.00
A303880	LYNN OBERG	WATER BOARD MEETING/TRAVEL	992.30
A303881	OTTERTAIL POWER COMPANY	BUTTE, TURTLE LAKE, WASHBURN & MAX SHOPS; COURTHOUSE; RADIO TOWER; LEC	5,816.46
A303882	PHARMCHEM INC	SWEAT PATCH ANALYSIS	171.30
A303883	ROUGH RIDER INDUSTRIES	WELLNESS BARRIERS-DCSS	290.00
A303884	SCOTTS HARDWARE	SOFTNER SALT, LUBE, TAPE, TOTES, PADLOCK, AND TARP STRAPS	205.95
A303885	S AND J HARDWARE	MASKING TAPE	12.82
A303886	SRT COMMUNICATIONS INC	LINE RECORD/TRANSPORT PER MILE/ TRANSPORT TRUNK	694.08
A303887	THE SIDWELL COMPANY	WEB HOSTING ANNUAL FEE	4,725.00
A303888	THOMPSON FUNERAL HOME	GEHRING-REIMBURSE NOV CORNER FEES	750.00
A303889	MAIN STREET MARKET	SACK LUNCHES FOR ELECTION WORKERS;	
4,756.68			
A303890	UNDERWOOD/WASHBURN CLINIC	INMATE MEALS	
A303891	VERIZON WIRELESS	INMATE MEDICAL	1,301.65
		KITTLER, GREY – HIGHWAY CELL; KROLL – DES JETPACK, CELL; OBERG – TAX CELL, JETPACK, HOTSPOT; ERICKSON – ST ATTY CELL; DATA CARDS, DETECTIVE/SHERIFF PHONES	
A303892	WASHBURN AUTO BODY LLC	REPAIRS TO S-21-SHERIFF	420.39
A303893	WATER PURITY INC	WATER-LEC	77.00
A303894	WEX BANK	FLEET CARD AND GASOLINE-SHERIFF	7,732.53
NOVEMBER PAYROLL		A detailed list of payroll funds expended	\$360,445.29

is available for public inspection anytime during regular business hours in the McLean County Auditor's office.

P-CARD FUNDED PURCHASES

VENDOR	DESCRIPTION	AMOUNT
BUTLER MACHINERY	PARTS	464.00
CIRCLE SANITATION	GARBAGE PICKUP @GARRISON & WASHBURN SHOPS	453.00
RESERVATION TELEPHONE	TELEPHONE	119.48
WEST RIVER TELECOMM	TELEPHONE/DSL	102.49
BUTLER MACHINERY	REPAIRS/PARTS FOR 13-098	6,832.14
BUTLER MACHINERY	PARTS	3,060.74
PRAXAIR	WELDING SUPPLIES	1,031.76
MCLEAN ELECTRIC	ROSEGLEN SHOP	47.00
	UNDERWOOD SHOP	60.00
	GARRISON SHOP	448.00
BUTLER MACHINERY	PARTS	269.34
ND SURPLUS PROPERTY	2012 CHEVY 4X4 PICKUP	7,000.00
BUTLER MACHINERY	PARTS	147.41
BUTLER MACHINERY	PARTS	782.21
NACO	COUNTY DUES 1/1/2021 - 12/31/2021	450.00
AMAZON	3 ELECTRIC STAPLES	82.50
CAFÉ 77	ABSENTEE BOARD MEALS	63.99
EXTREME SALES	TRAILER RENTAL	750.00
CAFÉ 77	ABSENTEE BOARD MEALS	165.80
CIRCLE SANITATION	GARBAGE PICKUP	426.00
VERIZON	DATA CARDS	880.22
	(2) DETECTIVE PHONES	94.08
	(1) SHERIFF PHONE - KERZMANN	42.04
VERIZON CONNECT	MONTHLY SERVICE FEE - OCTOBER	453.32
AMAZON	(2) 14X18 ENVELOPES	37.68
OFFICE DEPOT	12X15 1/2 & 11 1/2X14 1/2 ENV, HIGHLIGHTERS, PENS	124.90
VERIZON	KITTLER - HIGHWAY CELL	42.04
	KROLL - DES CELL	42.04
	GREY - HIGHWAY CELL	42.29
	ERICKSON - ST ATTY CELL	38.14
	OBERG - ASSESSOR CELL/HOTSPOT	47.04
	OBERG - ASSESSOR JETPACK	40.01
	KROLL - DES JETPACK	40.05
CAPTAIN'S CABIN	LUNCH - ABSENTEE BOARD	217.01
CAPTAIN'S CABIN	SUPPER - ABSENTEE BOARD	41.69
SAM'S CLUB	ORANGE JUICE FOR HEALTH FAIR	9.14
OFFICE DEPOT	RUBBERBANDS, PENS, HIGHLIGHTERS	34.05
	ANTACIDS, BANDAIDS	29.18
OFFICE DEPOT	12 DESKPAD CALENDARS	57.48
	DESKPAD CALENDARS, PLANNERS, DESK REFILL	66.23
AMAZON	2 2021 PLANNERS	19.98
	2021 PLANNER - PERSONAL USE - ALBERS	9.99
	2 2021 PLANNERS	19.98
	2021 PLANNERS, WALL CALENDARS	87.26
	(3) BROWNLINE 8X5 PLANNERS	56.91
AMAZON	(3) BLANK CARDSTOCK BOOKMARKS	21.99
KXNET JOBS	HELP WANTED - JAILER/DISPATCH	99.00

AMAZON	TRIPOD	25.67
AMAZON	TASER HOLSTER	79.99
WEST RIVER TELECOMM	TELEPHONE	93.08
AMAZON	9X12 ENV, CANNED AIR, SCOTCH TAPE	69.26
OFFICE DEPOT	#10 ENV, HP 21 & 22, BROTHER SCANNERS	287.04
	(10) 1 1/2" BLACK BINDERS	33.30
MCLEAN ELECTRIC	SECURITY LIGHTS COURTHOUSE	21.00
	SECURITY LIGHTS PARK	309.00
	PARK BOARD	41.00
	SP CENT PARK	66.00
	GARAGE	106.00
	CAMPER PADS	46.00
	CAMPER PADS	102.00
	CAMPGROUND METER	46.00
AMAZON	OFFICEJOY COMPUTER DESK	44.94
	OFFICEJOY COMPUTER DESK	44.94
WEST RIVER TELECOMM	SHERIFF TELEPHONE	627.91
	COURTHOUSE TELEPHONE	1,638.75
	E-911	83.08
	JURY/PERSONAL	22.50
	PAROLE/PROBATION	20.00
	E-911 RADIO TOWER	136.04
RESERVATION TELEPHONE	911 TRUNKING RECURRING	80.00
RESERVATION TELEPHONE	BENEDICT SPORTMEN'S PARK	49.97
QUADIENT LEASING USA	POSTAGE METER RENTAL 12-8-20 TO 03-7-21	868.44
EXEC GIFTS	NO RECEIPT	358.00
HR DIRECT	1099 FORMS, SFTWR	84.34
SALHUS SEPTIC	HANDWASH STATIONS (2) FOR 5 WEEKS	300.00
THINGS REMEMBERED	NO RECEIPT	135.33
OFFICE DEPOT	GOLD CERTIFICATES, RED FOLDERS	7.73
	2 HP 24" MONITORS, HDMI CABLES	518.00
	HDMI CALBES	33.12
AMAZON	YELLOW FOLDERS	13.90
OFFICE DEPOT	CREDIT FOR 4 BROKEN BINDERS	-13.32
OFFICE DEPOT	4 BLACK BINDERS (REORDER)	13.32
AMAZON	SHARPIES	16.95
	CORRECT TAPE	16.80
OFFICE DEPOT	LABEL INSERTS	2.79
NORTHERN PLAINS HEATING	REPLACE (2) BLOWER ASSEMBLIES IN ERV	4,475.00
AMAZON	GREEN FILE FOLDERS, "CONFIDENTIAL"	
	STAMP	81.53
AMAZON	2 CERTIFIED COPY STAMPS	27.97

Roll Call Vote: Aye: Cottingham, Lee, Suydam. Nay: None. Motion Carried.

The board signed years of service recognition certificates for the following employees:

- Karissa K Rittenbach, Ricky L Richard, and Alexander D Torrez for five years;
- Carey M Mautz, Henry A Bauer, Leslie M Hultberg, Casey B Howe, Ryan S Oberg, and Dalen Schaefer for ten years;
- Marcella Albers, James A Grey, Connie K Kelsch, Steven J Reiser, and Valda A Yunker for 15 years;
- Paul O Jacobson for 25 years;
- Richard D Johnson for 35 years; and,
- Mary S Devlin for 40 years.

A distinguished service certificate was signed by the board recognizing retiring employee, Marcella Albers, for 15 years of service to McLean County.

A distinguished service certificate was signed by the board recognizing retiring employee, Cathy Bailey, for 37 years of service to McLean County.

There being no further business, the chairperson declared the meeting adjourned at 10:47 a.m. until the next regularly scheduled meeting on Tuesday, December 29, 2020. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Barry Suydam, Chairperson

Kayla Oberlander, Deputy Auditor