

McLean County Commission Proceedings
Tuesday, December 29, 2020

The final December meeting of the Board of Commissioners was called to order at 8:31 a.m. by Chairperson Barry Suydam. Present were Commissioners Suydam, Steve Lee, and Steve Cottingham. Also present was Highway Superintendent Jim Grey, Mike Rivinius of Wold Engineering, Auditor Beth A. Knutson, and Deputy Auditor Kayla Oberlander.

Moved by Cottingham, seconded by Lee, to approve the minutes from the previous meeting as presented. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion Carried.

Highway Superintendent Jim Grey was present with an update on department operations. He informed the commission that Paul Hardy was offered and accepted the Equipment Operator III. Grey requested to advertise in-house for the Sigh-Technician.

Moved by Lee, seconded by Cottingham, to approve advertising in-house for a Sign Technician. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion Carried.

Mike Rivinius presented the paving contract for County Road 9. Commission asked Rivinius if the contract was the same as previous ones. Rivinius agreed that it was.

Moved by Lee, seconded by Cottingham, to approve the engineering contract with Wold Engineering for the County Road 9 project. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion Carried.

Knutson informed the commission she had received a couple phone calls inquiring about the 50th Avenue project. She explained to them there hasn't been anything decided yet as they are waiting for grants to come available. Rivinius asked the commission if they wanted him to look into what is available for grants.

Extension Agent Courtney Hoikkala and Jan Hanson joined the meeting.

Hoikkala provided the commission with a list of items they need for the new office space. The new office space will be done January 5th. Lee informed Hoikkala they would like to utilize the office furniture that is available throughout the courthouse if possible.

Hanson inquired on who would be doing the cleaning at the new office. Knutson said that it will be discussed and the county with work toward a solution.

Hoikkala informed the commission Extension Agent Calla Edwards is concerned with the design changes and if there is enough space for pesticide training and other testing that needs to be monitored. Edwards is also wondering if the courthouse is available for them to use in the future for evening classes. Knutson states that they would still have the same access to the courthouse commission room for meetings and trainings.

Land Use Administrator Todd Schreiner joined the meeting with a recommendation from last week's Planning & Zoning Commission meeting.

Knutson discussed the upcoming organized township meetings and recapped decisions that were made to have the meetings virtual. Knutson requested to set the date and time for the meetings.

Moved by Cottingham, seconded by Lee, to concur with the Planning & Zoning Commission and approve the conditional use permit request from David and Linda Raatz of Bismarck for land described NE4NE4 of Section 33, Township 143 North, Range 81 West, more specifically Lot 1 of Outlot B, consisting of 3.26 acres, to allow the construction of a non-farm structure on agricultural land. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Moved by Cottingham, seconded by Lee, to set the township meetings to January 19 at 1:00pm and 2:30pm. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Knutson informed the Commission about the 2017 properties that came back to the County. The cities of Coleharbor, Underwood, Wilton, and Garrison have confirmed they will be repurchasing the lots within their city limits, the City of Washburn has declined the offer.

Moved by Lee, seconded by Cottingham to approve the sale of properties to the City of Coleharbor, Underwood, Wilton, and Garrison. Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion Carried.

Knutson discussed the CARES Act Funding with a breakdown for the November disbursement less 4.75% of 11 months of the City's contract amounts to help cover the overtime incurred by the Sheriff's Department in 2020.

Moved by Lee, seconded by Cottingham, to approve the disbursement back to the cities as presented by the Auditor. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion Carried.

ITI self-service terminal contract was presented to the Commission for a Self-Service Terminal kiosk, for purchasing and printing vehicle registration and tabs. They would like to place a terminal in the lobby of the courthouse. Discussion followed on the security of the terminal. Knutson will contact Armor to make sure there is not a security concern with the terminal being connected to the county's Internet.

Moved by Cottingham, seconded by Lee, to approve the Gaming Site Authorization for Dog Den Steakhouse & Saloon LLC, submitted by the Velva Volunteer Fire Department. Roll call vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion Carried.

Moved by Lee, seconded by Cottingham, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A303934	AUTO VALUE BISMARCK	PARTS/WASHBURN SHOP/PARTS	
		PARTS FOR CURT'S PICKUP	1841.94
A303935	CK AUTO INC	ENGINE ASSEMBLY FOR 12-003	2100.00
A303936	DALLAS SAILER ENTERPRISES INC	PARTS	952.00
A303937	ENERBASE COOPERATIVE RESOUR	GEAR LUBE FOR 10-001/GAS	64.84
A303938	ESCOSUPPLY	12 EDGES @ \$182.75 EACH	2193.00
A303939	GARRISON FARMERS UNION OIL CO	GAS	12.50
A303940	GARRISON CITY	GARBAGE/WATER	57.77
A303941	HAZEN MOTOR CO	KEY	35.49
A303942	JOHN DEERE FINANCIAL	PARTS FOR 11-039 & HAND PUMP	
		FOR FUEL @ UNDERWOOD & MAX	298.02
A303943	MCLEAN COUNTY IMPLEMENT LLC	PARTS, BUTTE & GARRISON SHOP	349.22
A303944	MDU	WASHBURN SHOP – GAS	
		TURTLE LAKE SHOP – GAS	
		MAX SHOP - GAS	
		GARRISON SHOP – GAS	604.23
A303945	MENARDS	GARRISON & OUT SHOP SUPPLIES/	
		PARTS	369.24
A303946	NAPA AUTO PARTS GARRISON	PARTS	102.29
A303947	NDACE	NDACO ENGINEERS MEMBERSHIP	275.00
A303948	NELSON INTERNATIONAL	PARTS	154.88
A303949	NORTHERN PLAINS EQUIPMENT CO.	PARTS/MAINTENANCE SHEDS	159.39
A303950	NW TIRE	TIRES	598.00
A303951	OK AUTOMOTIVE	PARTS	143.09
A303952	PAHLKE STEEL INC	MATERIAL TO BUILD DISC FOR	
		MOTORGRADER	154.16
A303953	RUNNINGS	CHAINSAW PARTS FOR TRIMMING	
		TREES/HAND PUMPS FOR 2 NEW	
		GAS TANKS	242.81
A303954	SCOTTS HARDWARE	WASHBURN SHOP SUPPLIES/PARTS	74.92
A303955	S AND J HARDWARE	PARTS/GARRISON SHOP SUPPLIES	24.34
A303956	SMITHYS LLC	ANGLE IRON & TUBE	68.60
A303957	WAGON WHEEL LUMBER INC	PARTS	52.19
A303958	AXON ENTERPRISE INC	TASER 7 TARGET CONDUCTIVE	
		RUGGEDIZED	150.00
A303959	WARREN BERGQUIST	CROSSING REPAIR ON TURTLE CREEK	1230.75
A303960	BURLEIGH COUNTY AUDITOR	SULFA TABLETS	4.97
A303961	CAPITAL CITY RESTAURANT SUPPLY	CUTTING BOARDS	31.07
A303962	CIRCLE SANITATION SERVICE	GARBAGE PICKUP	426.00
A303963	CITY OF BENEDICT	REIMBURSEMENT LESS 4.75% FOR OT	
		FOR JAN-NOV	80.04
A303964	CITY OF MAX	REIMBURSEMENT LESS 4.75% FOR OT	
		FOR JAN-NOV	1120.66
A303965	CITY OF TURTLE LAKE	REIMBURSEMENT LESS 4.75% FOR OT	
		FOR JAN-NOV	1346.85
A303966	CITY OF UNDERWOOD	REIMBURSEMENT LESS 4.75% FOR OT	
		FOR JAN-NOV	3295.65
A303967	CITY OF WASHBURN	REIMBURSEMENT LESS 4.75% FOR OT	

A303968	CITY OF WILTON	FOR JAN-NOV REIMBURSEMENT LESS 4.75% FOR OT	6414.29
A303969	CITY OF RIVERDALE	FOR JAN-NOV REIMBURSEMENT LESS 4.75% FOR OT	3591.59
A303970	DIRTY DEEDS EXCAVATING	FOR JAN-NOV CLEAN OUT DRAINAGE ON GOOSE CREEK & PAINTED WOODS OVERFLOW PAINTED WOODS DIVERSION CHANNEL	549.33 17300.00
A303971	DOCS SHOP	OIL CHANGES, REPAIRS	1356.32
A303972	CALANDRIA JARBOE EDWARDS	PORCH POT CLASS SUPPLIES/ MILEAGE	56.30
A303973	EGGERS ELECTRIC MOTOR CO	BALDOR 15HP MOTOR FOR JAIL BOILER ROOM/REPAIR TACO PUMP FOR HOT WATER CIRCULATION	2044.41
A303974	GARRISON DIVERSION	CLEANOUT CULVERT ON LAKE	3745.10
A303975	GERARD GOVEN	DEC WB MEETINGS & TRAVEL	536.23
A303976	HIWAY 83 EXPRESS	GAS	284.77
A303977	COURTNEY HOIKKALA	SUPPLIES FOR PROGRAMMING/GAS	134.62
A303978	SHANNON JEFFERS	DEC WB MEETINGS & TRAVEL	905.25
A303979	KENS BODY SHOP	IMPOUNDS	1575.00
A303980	LEXIPOL LLC	ANNUAL CORRECTIONS POLICY MANUAL/DAILY TRAINING BULLETINS	3742.00
A303981	MCELWAIN CONSTRUCTION INC	CITY OF MAX DRAINAGE	300.00
A303982	MCLEAN COUNTY HIGHWAY DEPT	FUEL, GAS, DEF, OIL	3265.77
A303983	MCLEAN COUNTY IMPLEMENT LLC	ROT T5 15W40 A GAL/FUEL FILTERS HEADLIGHTS, PREMIUM CAPSULES	203.47
A303984	MDU	GAS – COURTHOUSE & SHERIFF	473.82
A303985	MOORE ENGINEERING INC	PAINTED WOODS OVERFLOW	5473.80
A303986	NAPA AUTO PARTS GARRISON	OIL, FUEL, AIR FILTERS, PRW SER	161.37
A303987	ND SAFETY COUNCIL	ANNUAL MEMBERSHIP DUES RENEW	320.00
A303988	ND SURPLUS PROPERTY OMB	2 FANS- \$20/5FILE CABINETS-\$100 1TOOL BOX - \$20	140.00
A303989	NORTH DAKOTA 911 ASSOC	ND 911 MEMBERSHIP DUES FOR 2021	25.00
A303990	LYNN OBERG	DEC WB MEETINGS & TRAVEL	1080.50
A303991	ONSOLVE LLC	CODERED 01/01/2021-12/31/2022	4200.00
A303992	OTTERTAIL POWER COMPANY	ELECTRIC – SHERIFF	1879.60
A303993	PUEBLO COMBINED COURTS	CERTIFIED COPY OF JUDGMENT IN CASE #07T3415 - NATHAN LONGACRE	25.75
A303994	SCOTTS HARDWARE	DISH SCRUBBERS, DISH TOWELS; CAKE PAN, SWIFFER WET JET PADS, CLEANER/ PATCH SPACKLING, EXTENSION CORD PLIER SET, SCREWS & BOLTS, OXIDE BIT/ PRESSURE GAUGES, TIRE GAUGE	353.36
A303995	SIRCHIE	EVIDENCE BAGS, MANDILIN AMPETAMINETESTS	360.78
A303996	SOLTIS SPORTSWEAR	EMPLOYEE W-2 ENVELOPES	101.20
A303997	AMUNDSVILLE TOWNSHIP	CLEAN DRAINAGE DITCH	200.00
A303998	ULTEIG ENGINEERS INC	EMERGENCY DRAIN APPLICATION PAINTED WOODS	4300.00
A303999	UNDERWOOD WASHBURN CLINICS	POSTAGE FOR MAIL OUT HEALTH FAIR LAB RESULTS, HEALTH FAIR LAB	67.77
A304000	UNIFORM CENTER	UNIFORM SHIRTS, PANTS, VEST CARRIERS, LITE CARRIER	4381.02
A304001	UNICOM	S24 DESTALL & REINSTALL EQUIPMENT & GRAPHICS	3584.95
A304002	WELD COUNTY COURTS ATTN RECORD	CERTIFIED COPIES OF NATHAN LONGACRE CRIMINAL JUDGMENT	20.50
A304003	WEST RIVER TELECOMMUNICATIONS	911 TRUNKING RECURRING	494.36
A304004	WHITE SHIELD COMMUNITY BOARD	REIMBURSEMENT LESS 4.75% FOR OT	

A304005	TERRI L GUDERJAHN	FOR JAN-NOV VINLY DECALS FOR COUNTY PICKUP (CURT'S)	6414.29 20.00
A304006	BETH A KNUTSON	NEW TITLE & REGISTRATION FEE	12.50
A304007	CURT MALO	OIL CHANGE	71.23
A304008	STEVE COTTINGHAM	DEC PLANNING & ZONING TRAVEL	16.10
A304009	STEVE LEE	NOV & DEC TRAVEL	160.43
A304010	BARRY SUYDAM	DEC TRAVEL	106.95
A304011	DONALD FLINN	DEC PLANNING & ZONING TRAVEL	11.50
A304012	RICHARD HULTBERG	DEC PLANNING & ZONING TRAVEL	43.70
A304013	JOHN MATTHEWS	DEC PLANNING & ZONING TRAVEL	40.83
A304014	DARWIN SAARI	DEC PLANNING & ZONING TRAVEL	26.45
A304015	ANNA SIX	CAN OPENER, CEREAL DISPENSERS, SHOE BOXES, CHECKIT HOT DOGS	31.09
A304016	PAUL JACOBSON	DEC WB TRAVEL	9.20
A304017	GARRETT B KRUEGER	DEC WB TRAVEL	27.60
A304018	DALEN SCHAEFER	DEC WB TRAVEL	51.75
A304019	MIKE THYBERG	DEC WB TRAVEL	58.65
	DECEMBER PAYROLL	A detailed list of payroll funds expended is available for public inspection anytime during regular business hours in the McLean County Auditor's office.	\$361,611.93

Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion Carried.

The commission presented retirement certificates and gifts to Marcella Albers for 15 years and Cathy Bailey for 37 years, thanking them for their years of service to the county.

There being no further business, the chairperson declared the meeting adjourned at 9:35 a.m. until the next regularly scheduled meeting on Tuesday, January 5, 2021. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Barry Suydam, Chairperson

Kayla Oberlander, Deputy Auditor