

McLean County Commission Proceedings
Tuesday, January 04, 2022

The first regular January meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Steve Cottingham, and Barry Suydam. Also present were Auditor Beth A. Knutson, Deputy Auditor Diane L. Blumhagen, Highway Superintendent Jim Grey, Director of Disaster Emergency Services/ Risk Manager Noelle Kroll, and Ralph Mancini of BHG News Service.

Moved by Suydam, seconded by Cottingham, to approve the minutes from December 7, 2021, as submitted. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Grey was present with an update on department operations, informing the board that the Highway Department has hired Cole Seidler to under fill the open Equipment Operator III position as Equipment Operator II.

Kroll was present with the Risk Management accident statistics for 2021, showing seven accidents needing medical attention and 12 accidents not requiring medical attention.

Kroll requested approval to donate 15 used AED units that are not being utilized to local first responders and community groups. Discussion followed.

Moved by Cottingham, seconded by Suydam, to authorize the donation of the 15 used AED units to area first responders and community groups. Discussion followed. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Moved by Cottingham, seconded by Suydam, to reappoint Steve Lee to the Dakota Central Human Services Zone Board for a three-year term. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to reappoint Steve Cottingham to the Planning and Zoning Commission for a four-year term. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Moved by Cottingham, seconded by Suydam, to reappoint Ben Gehring and Paul Sannes as County Coroner for a five-year term; Curtis Olson and Rick Hultberg to the County Park Board for three-year terms; Gerard Goven to the County Water Resource Board for a three-year term; Dalen Schaefer to the County Weed Control Board for a four-year term; Todd Schreiner as Tax Director/Land Use Administrator for a one-year term; Todd Schreiner as Veterans Service Officer for one-year term; Richard D Johnson as E-911 Coordinator for a one-year term; Bonnie Bohnsack as Clerk of District Court for a one-year term; Jim Grey as County Highway Superintendent for a one-year term; Noelle Kroll as Emergency Manager for a one-year term; and Renee Klabunde to the McLean County School Reorganization Committee for a three-year term. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Knutson presented the 2022 Beer and Liquor License renewal application from McLean County Racers Inc. of Underwood.

Moved by Cottingham, seconded by Suydam, to approve the Beer and Liquor License application from McLean County Racers Inc. of Underwood. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Knutson presented the Pledge of Securities received from TruCommunity Bank, formerly known as Farmers Security Bank of Washburn, ND. The total public deposits on December 31, 2021, were \$13,514,576.33 and the total pledged securities were \$15,016,872.75.

Moved by Suydam, seconded by Cottingham, to accept the Pledge of Securities from TruCommunity Bank. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Moved by Cottingham, seconded by Suydam, to accept the list of depositories for county funds for the year 2022 which includes TruCommunity Bank formerly known as Farmers Security Bank of Washburn, Bank of Turtle Lake, and Garrison State Bank and Trust; Bravera Bank formerly known as American Bank Center of Underwood; Union Bank of Wilton; and BNC National Bank of Garrison. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Moved by Cottingham, seconded by Suydam, to accept the list of depositories for county funds for the year 2022 as presented. Discussion followed. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Knutson presented the commission with the Land Use Department's permit statistics for review.

Received and ordered filed the fee collection report from the Recorder's Office in the amount of \$10,585.80 for the month of December.

Received and ordered filed the fee collection report from the Sheriff's Office in the amount of \$783.56 for the month of December.

Knutson presented the budget narrative for period ending December 31, 2021. She presented data showing property tax collections are at 95% collected including 99% with discount for 2021 or \$18,616,831.82; Government Reimbursement revenues totaled \$2,609,629.95 compared to \$2,283,204.90 in 2020; Fees and Miscellaneous revenues totaled \$2,135,448.20 compared to \$4,206,368.99 in 2020; and expenditures were at 84.84% of total budget for 2021.

Knutson presented the Uncollected Tax List for years 2019-2021 showing the total amount of \$322,459.67.

Knutson presented the current list of delinquent tax payers owing more than \$4,000.00.

Moved by Suydam, seconded by Cottingham, to approve the following vouchers for payment:

CHECK #	VENDOR NAME	HIGHWAY VOUCHERS DESCRIPTION	AMOUNT
305657	MCLEAN SHERIDAN RURAL WATER	RURAL WATER	64.77
		UNPAID VOUCHERS	

CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
305658	SARAH BEDGAR	REIMBURSE CELL PHONE	30.00
305659	CITY OF WASHBURN	COURTHOUSE WATER/SEWER (2021 EXPENSE)	80.17
305660	DOUBLETREE	ROOM FOR H. ANDERSON	190.94
305661	FRONTIER FLORAL	RETIREMENT PLANT	64.20
305662	GOETZ FUNERAL HOME	REIMBURSE CORONER FEES	750.00
305663	GERARD GOVEN	DECEMBER MEETING & MILEAGE	590.72
305664	COURTNEY HOIKKALA	REIMBURSE CELL PHONE, MILEAGE	35.98
305665	SHANNON JEFFERS	DECEMBER MEETING & MILEAGE REGISTRATION	1,084.80
305666	LEWIS & CLARK REG. DEVELOP. COUNCIL	COUNTY CONTRIBUTION 1/1/2022 TO 12/31/2022	12,435.74
305667	MCLEAN-MERCER COUNTY SENIOR MEALS	2019, 2020 & 2021 LEVY MONIES COLLECTED IN DECEMBER	42,617.06
305668	NEAFCS	STATE & NATIONAL MEMBERSHIP DUES	115.00
305669	NDAE4	NDAE4-H HWY STATE & NATIONAL DUES	50.00
305670	ND ASSOCIATION OF COUNTIES	WC RECONCILIATION OF 2022	58,763.69
305671	ND WATER RESOURCE DISTRICT	HANDBOOKS, DUES	795.00
305672	LYNN OBERG	DECEMBER MEETING & MILEAGE, REGISTRATION	1,512.04
305673	THOMPSON FUNERAL HOME	REIMBURSE CORONER FEES	750.00
305674	VANGUARD APPRAISALS INC	SERVICE FEES	9,450.00
305675	WESTERN FRONTIER INSURANCE	NOTARY BOND RENEWAL-NOELLE KROLL	100.00
DIRECT DEPOSIT PAYMENTS			
CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
1949	CURT MALO	REIMBURSE CELL PHONE	30.00
1950	STEVE COTTINGHAM	2021 CELL SERVICE REIMBURSEMENT	360.00
1951	STEVE LEE	2021 CELL SERVICE REIMBURSEMENT	360.00
1952	BARRY SUYDAM	2021 CELL SERVICE REIMBURSEMENT	360.00
1953	WILLIAM CARLSON	REIMBURSE CELL PHONE	30.00
1954	RYAN OBERG	REIMBURSE CELL PHONE	30.00
1955	ELIZABETH PATTERSON	REIMBURSE CELL PHONE	30.00
1956	VANCE TOMLINSON	REIMBURSE MICROSOFT OFFICE RENEWAL	69.99
PAID VOUCHERS			
CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
305650	AVESIS/FSL	DECEMBER VISION PREMIUM	1,450.77
305651	USABLE LIFE	DECEMBER CANCER & ACCIDENT PREMIUMS	240.58
305652	JOB SERVICE	QUARTER 4 PAYMENT	309.00
305654	JOB SERVICE	QUARTER 4 PAYMENT	834.14
305655	STATE TAX COMMISSIONER	QUARTER 4 PAYMENT	14,008.23
305656	JOHNSON CONTROLS	LABOR, FUEL, MILEAGE, ETC.	985.80

Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Knutson discussed the upcoming township meetings scheduled for January 12, 2022. The meeting venue in Garrison has been moved to the Cubby Hole. Payment in the amount of \$50.00 is needed to rent the venue.

Moved by Cottingham, seconded by Suydam, to approve the \$50.00 rental fee for the Cubby Hole, Garrison, for use of the township meeting. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Chairperson Lee recessed the meeting at 9:03 a.m.

Chairperson Lee reconvened the meeting at 9:30 a.m.

There being no further business, the chairperson declared the meeting adjourned at 9:40 a.m. until the next regularly scheduled meeting on Tuesday, January 18, 2022. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Steve Lee, Chairperson

Diane L. Blumhagen, Deputy Auditor