

**McLean County Commission Proceedings
Tuesday, January 16, 2018**

The final regular January meeting of the Board of Commissioners was called to order at 8:32 a.m. by Chairperson Barry Suydam. Present were Commissioners Suydam, Steve Lee, and Doug Krebsbach. Also present were Auditor Les Korgel, Deputy Auditor Nancy Leidholm, and Alyssa Meier of BHG News Services.

Moved by Lee, seconded by Krebsbach, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Highway Superintendent Jim Grey joined the meeting along with Wold Engineering representative Mike Rivinius. Grey reported that crews are busy with snow removal due to the recent snow and today's wind. Discussion followed regarding scrap iron. Grey was given approval to work with JNR Salvage and Demolition of Bismarck who will provide roll-off dumpsters for the scrap metal and will haul them when full for a small percentage of the sale. This arrangement will save the department time and money.

Grey presented the current year's road policy for signing with the addition of the county snow removal policy.

Moved by Krebsbach, seconded by Lee, to approve the updated road policy as presented. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Discussion followed regarding the speed limit on County Roads 13 and 15. All county roads have a speed limit of 55 miles per hour unless otherwise posted. Grey recommended reducing the speed limit to 45 miles per hour for trucks only for safety reasons and to see if gravel can be spared.

Moved by Lee, seconded by Krebsbach, to direct Highway Superintendent Grey to lower the speed limit for trucks only on County Roads 13 and 15 at his discretion. Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Grey suggested implementing some kind of fee for borrowing county owned equipment as there are issues with equipment being returned in a timely fashion and in need of repair. A rental policy verses requiring a deposit fee was discussed. Lee is in favor of a rental fee for accountability and feels it has to be enough for incentive to return the equipment and help to cover repair costs. Suydam would like to see flexibility regarding weather issues.

Rivinius presented information regarding the ongoing negotiations for right-of-way on County Road 12 due to mining operations approved at the November 7, 2017 meeting and revisited at the January 2, 2018 meeting because of proposed changes by Falkirk Mining Company due to the expense of having to move water, electric and fiber optic utilities. Lee is concerned about federal aid and Rivinius stated that any lost dollars would be covered by Falkirk. The original 75 feet from the center line right-of-way has been reduced to 50 feet resulting in less impact on land owners. Krebsbach stated that he is in favor of the changes. The commission directed Rivinius to go ahead with the changes as presented.

Chief Deputy Auditor Lori Foss joined the meeting for the first reading of changes to Personnel Policy 305 Holidays. Foss reported that this isn't a practice change, but a clarification on how holiday leave is already paid. Wording has been changed to clarify that employees only get holiday pay if their shift begins on the actual holiday. This change is to be retroactive to January 1, 2018.

Land Use Administrator Todd Schreiner joined the meeting with his annual report for 2017 showing 104 building permits totaling \$11,462.12; four zoning change permits totaling \$1,450.00; 15 conditional use permits totaling \$11,992.50; and five subdivisions plats totaling \$2,640.00. Discussion followed regarding needed changes in zoning fees and penalties.

Korgel presented information regarding utility costs for the courthouse from 2007 through 2017; a total uncollected tax comparison for 2016 and 2017; and an interest forecast report for 2017 showing actual interest collected at \$7,307.04, down from the predicted \$11,175.00.

Korgel then presented the Budget Narrative as of December 29, 2017. On the revenue side the property taxes were at 98% collected with the discount compared to 98% in 2016. Government reimbursements including PILT, State Aid, Coal Severance, etc. are at \$2,465,316.19 compared to \$2,129,757.44 in 2016. Fees and Miscellaneous revenue are at \$1,860,830.10 compared to \$2,055,816.31 in 2016. On the expense side 95.14% or \$13,459,010.45 of the 2017 budget was expended showing several accounts over expended including Court Appointed Counsel; Property Insurance; Building Repair; Tower Maintenance; Sheriff Department accounts including Vehicle Expense, Gasoline, Salaries, Uniforms, Firearms and Capital Outlay; Water & Sewer; and Highway Department accounts including Gravel & Sand and Farm to Market. Many accounts were under budget attributing to why the county was under budget by \$688,138.22 though that figure will decrease somewhat as the final 2017 bills are paid.

Moved by Krebsbach, seconded by Lee, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A134415	ACME TOOLS	2 CHAINSAWS, 2 CHAINS	1,285.82
A134416	AG PRO EQUIPMENT SERVICES, INC	PARTS, WASHBURN SHOP SUPPLIES, FUEL ADDITIVE	2,241.54
A134417	ENERBASE COOP RESOURCES	OIL	1,223.20

A134418	WILTON FARMERS UNION OIL CO	LP AT UNDERWOOD SHOP	386.72
A134419	GARRISON FARMERS UNION OIL CO	PARTS, LP, GARRISON SHOP SUPPLIES	414.57
A134420	FASTENAL COMPANY	PARTS	42.27
A134421	GARRISON CITY	GARBAGE/SEWER	54.50
A134422	GCR TIRE CENTERS	TIRES	540.15
A134423	GENERAL SCRAP, INC O/A	MATERIAL TO FABRICATE	236.80
A134424	JB REPAIR INC	BATTERY	259.98
A134425	JOHN DEERE FINANCIAL	PARTS	515.64
A134426	MCLEAN ELECTRIC COOPERATIVE	ROSEGLEN, UNDERWOOD & GARRISON SHOPS	705.00
A134427	MCLEAN SHERIDAN RURAL WATER	WATER	69.37
A134428	MDU	WASHBURN, TURTLE LAKE, MAX, & GARRISON SHOPS	1,839.70
A134429	NAPA AUTO PARTS-GARRISON	PARTS, GARRISON SHOP SUPPLIES, OIL	979.66
A134430	ND DEPT OF TRANSPORTATION	PROJECT RPS-9999(038)	19,419.42
A134431	PRAXAIR DISTRIBUTION	PARTS, GARRISON SHOP SUPPLIES	888.35
A134432	RESERVATION TELEPHONE COOP	TELEPHONE	119.59
A134433	TITAN MACHINERY	FORKS	2,500.00
A134434	WEST RIVER TELECOMM	TELEPHONE/DSL	91.66
A134435	AMERIPRIDE LINEN & APPAREL	SHOP TOWELS, FLOOR MATS	187.04
A134436	BHG INC	ONLINE SUBSCRIPTION, COMMISSION MINUTES, HELP WANTED ADS	973.00
A134437	ASHLEY BROSSART	2018 JAIL NURSE RETAINER, JANUARY INMATE CARE	10,297.00
A134438	CHASE DRUG STORE	MEDICATION – PRISONER MEDICAL	93.78
A134439	CITY OF WASHBURN	LAW ENFORCEMENT CENTER – WATER/SEWER	361.26
A134440	D&L AUTOMOTIVE	UNIT S-2 – OIL CHANGE, MOUNT/BALANCE TIRES	210.03
A134441	DACOTAH PAPER COMPANY	TRASH BAGS, TOILET PAPER, SHAMPOO/BODY WASH, DISH SOAP, MOP HANDLE, FOAM CUPS, COPY PAPER, LAUNDRY SOAP	2,624.24
A134442	CALANDRIA JARBOE EDWARDS	REIMBURSE FOR BOVINE TRAINING, JANUARY CELL PHONE & FINANCIAL LITERACY	115.00
A134443	MICHELLE EFFERTZ	REIMBURSE JANUARY CELL PHONE, STEPPING ON SUPPLIES	33.21
A134444	ENERBASE COOP RESOURCES	GASOLINE – SHERIFF	371.50
A134445	LADD R ERICKSON	DECEMBER TRAVEL	81.32
A134446	WILTON FARMERS UNION OIL CO	GASOLINE, UNIT S-25 – OIL CHANGE, TIRE REPAIRS – SHERIFF	838.01
A134447	GARRISON FARMERS UNION OIL CO	GASOLINE, UNITS S-5, S-27 & S-6 OIL CHANGES, REPAIRS – SHERIFF	509.11
A134448	GARRISON VETERINARY SERVICE	DOG FOOD – SHERIFF	222.15
A134449	HATZY'S REPAIR	UNITS 2-24, 2-8 – OIL CHANGES, TIRE REPAIRS – SHERIFF	134.90
A134450	HIWAY 83 EXPRESS	GASOLINE – SHERIFF	503.18
A134451	IGO	2018 MEMBERSHIP DUES – KNUTSON	200.00
A134452	INFORMATION TECHNOLOGY DEPT	MULTIFACTOR AUTHORIZATION LERM USER FEES – SHERIFF; T-1 LINE ACCESS, ACTIVE DIRECTORY USER FEES, VPN, EXCHANGE EMAIL ACCOUNTS	1,226.46
A134453	KEN'S BODY SHOP	IMPOUNDS	1,575.00
A134454	KRAUSE'S MARKET	INMATE MEALS – SHERIFF; SUPPLIES FOR STEPPING ON PROGRAM, WREATH CLASS, ADVISORY MEETING – COUNTY AGENT	6,052.35
A134455	NOELLE KROLL	REIMBURSE JANUARY CELL PHONE	30.00
A134456	LAKESIDE AUTO & SPORTS	UNIT S-21 OIL CHANGE – SHERIFF	41.38
A134457	LEXIPOL LLC	DTB SUBSCRIPTION SERVICE – SHERIFF	6,932.00
A134458	CURT MALO	REIMBURSE JANUARY CELL PHONE	30.00
A134459	MID-AMERICAN RESEARCH CHEM	SHIPPING	13.53
A134460	MARK'S PLUMBING PARTS	8 WILLOUGHBY DIAPHRAGMS, 4 MOTOR ASSEMBLIES, 2 ACTUATOR HOUSING	845.06
A134461	MCLEAN ELECTRIC COOPERATIVE	SECURITY LIGHTS – COURTHOUSE, PARK; PARK BOARD, PARK, GARAGE, CAMPER PADS, CAMPGROUND METER	788.00
A134462	MCLEAN COUNTY TREASURER	PAY SPECIAL ASSESSMENTS PARCELS	2,525.76
A134463	MCLEAN COUNTY AUDITOR	DECEMBER POSTAGE – COUNTY AGENT	26.48
A134464	MDU	COURTHOUSE, LAW ENFORCEMENT CENTER	897.14
A134465	MENARD'S	2 GARAGE DOOR OPENERS	141.65

A134466	MID-STATES ORGANIZED CRIME	2018 ANNUAL MEMBERSHIP FEE – SHERIFF	150.00
A134467	MOORE ENGINEERING, INC	LOWER BUFFALO CREEK FLOOD MAINTENANCE – WATER BOARD	11,233.95
A134468	NDAAEA	MEMBERSHIP DUES	75.00
A134469	ND ASSOCIATION OF COUNTIES	MARRIAGE LICENSE PROGRAM	39.00
A134470	ND RECORDERS ASSOC.	2018 CONVENTION REGISTRATION	200.00
A134471	ND STATE RADIO COMM	TELETYPE 10-1-2017 – 12-31-2017	480.00
A134472	NDSU	LETTERHEAD	64.00
A134473	ND WEED CONTROL ASSOC	2018 MEMBERSHIP DUES	275.00
A134474	NORTHERN PLAINS EQUIPMENT CO	OIL CHANGES – SHERIFF	119.33
A134475	NORTHLAND COM HEALTH CTR	INMATE MEDICAL	82.00
A134476	NW TIRE	TIRES – SHERIFF	1,103.04
A134477	RYAN OBERG	REIMBURSE JANUARY CELL PHONE	30.00
A134478	OFFICE DEPOT	RUBBERBANDS, POST-ITS, HP 05X TONER, GOLD CERTIFICATE FRAMES	188.55
A134479	ONSOLVE, LLC	CODERED 1-1-2018 – 12-31-2018	4,000.00
A134480	PHARMCHEM INC.	SWEAT PATCH ANALYSIS	75.00
A134481	JAIMI POCHANT	INMATE CARE	1,560.00
A134482	RESERVATION TELEPHONE COOP	GARRISON DEPUTIES, PARK, 911 TRUNKING RECURRING	173.20
A134483	RIVER CITY HEATING & AIR	REPLACE BURNT WIRES IN COMPRESSOR	335.00
A134484	SRT COMMUNICATIONS, INC	LINE RECORD/TRANSPORT-MILE/ TRUNKING	698.28
A134485	CHI ST ALEXIUS HEALTH	INMATE MEDICAL – SHERIFF	76.50
A134486	BARRY SUYDAM	DECEMBER/JANUARY TRAVEL	215.51
A134487	VANCE TOMLINSON	CONFERENCE REGISTRATION	150.00
A134488	UNIFORM CENTER	SHIRTS, PANTS, VEST – SHERIFF	1,153.95
A134489	UNICOM	REMOVE DOG CAGE FROM UNIT S-25 TO NEW VEHICLE	1,185.00
A134490	VERIZON WIRELESS	HIGHWAY CELL SERVICE, ASSESSOR CELL SERVICE	139.52
A134491	WARD CO CORRECTIONAL CENTER	CORRECTION OFFICER SCHOOL	50.00
A134492	WASHBURN AUTO BODY LLC	WINDSHIELD, TIRE REPAIR – SHERIFF	342.35
A134493	WATER PURITY INC	WATER DELIVERED	63.00
A134494	WEST RIVER TELECOMM	911 TRUNKING, MONTHLY PHONE	3,699.62
A134495	WEX BANK	GASOLINE – SHERIFF	5,512.26

Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Korgel reviewed the annual township meetings.

Sheriff J. R. Kerzmann and Chief Deputy Sheriff Richard Johnson joined the meeting to discuss the purchase of department vehicles. Four 2018 4x4 Chevy Tahoe's with the police package were requested; three having been budgeted for and one to replace a totaled vehicle by using forfeiture funds and insurance money. The State Bid for the vehicle is \$33,781.00 for a total of \$135,124.00 with a three or four month delivery date. Discussion followed regarding the upcoming auction of forfeited vehicles.

Moved by Krebsbach, seconded by Lee, to approve the purchase of four 2018 4x4 Chevy Tahoe's with the police package; three to be purchased with budgeted funds and one to be purchased with forfeiture funds and insurance money. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

The commission discussed dispatching errors in regards to Mercer Fire District and requested that Johnson look into the issue.

There being no further business, the chairperson declared the meeting adjourned at 10:20 a.m. until the next regularly scheduled meeting on Tuesday, February 6, 2018. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Barry Suydam, Chairperson

Nancy Leidholm, Deputy Auditor