

McLean County Commission Proceedings
Tuesday, February 2, 2016

The first regular February meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Steve Lee. Present were Commissioners Suydam, Doug Krebsbach, and Steve Lee. Also present were Auditor Les Korgel, Chief Deputy Auditor Lori A. Foss, and Stu Merry of BHG News Service.

Moved by Krebsbach, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Korgel presented a request from the Sheriff's Department for payment of overtime hours worked at an ice fishing tournament on January 22 and 23. Senior Officer Curt Olson worked 6 overtime hours; Deputy Arlan Swanson worked 6 overtime hours; and Deputy Justin Cote worked 12 overtime hours. Korgel conditionally approved the overtime hours pending approval of the board.

Moved by Krebsbach, seconded by Suydam, to pay the overtime hours as presented by Korgel. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Road Superintendent Jim Grey joined the meeting along with Wold Engineering representatives Ron Wagner and Herb Bargmann. Grey reported that crews are cleaning up washboard areas on county roads. He went on to say that plate repairs are needed on some of the department's semi-trailer trucks; he was directed to have the repairs done.

Grey questioned the board on the timing of the proposed rate increases for motor grader work for organized townships. Lee commented that input received at the recent township meetings was favorable. Suydam commented that perhaps we should table any increase until 2017 so the townships can factor the increase in their budgets. Krebsbach felt the planned increase would have minimal effects on township budgets. The rate for blading will increase from \$85.00/hour to \$100.00/hour for the remainder of this year with an increase to \$125.00/hour anticipated for 2017. The rate for snow removal will increase from \$100.00/hour to \$125.00/hour with an increase to \$140.00/hour anticipated for 2017.

Moved by Krebsbach, seconded by Suydam, to increase the amount billed to organized townships for blading to \$100.00/hour and for snow removal to \$125.00/hour. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Discussion followed regarding the sale of county gravel; Lee would like to keep our price at a level that is close to or the same as private vendors in the area thereby encouraging patrons to use those private sources. He stated that we don't want to be in price competition with the local vendors and the other board members agreed. Grey was directed to study the issue and return with recommendations on a pricing strategy.

Grey presented the current year's road policy for signing with no changes from last year's.

Moved by Krebsbach, seconded by Suydam, to approve the road policy as presented. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Bid opening for gravel crushing and hauling was set for March 15, 2016 at 9:00 a.m. with bid opening for equipment rentals set for the same date at 9:15 a.m.

Lowell Mallard of Butler Machinery of Bismarck and Dustin Melby of RDO Equipment of Bismarck joined the meeting for the motor grader lease bid awarding scheduled for 8:45 a.m. Grey recommended leasing three motor graders from Butler Machinery as he feels that those would be in the best interest of the county.

Moved by Krebsbach, seconded by Suydam, to lease three motor graders from Butler Machinery with delivery set for May 1, 2016 using the trade-in value of current graders as down payment resulting in a first payment due date of May 1, 2017. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Korgel received and opened four bids for construction engineering services for the upcoming road project identified as *BRO-0028(021) – Structure Replacement PCN 20423* from Taney Engineering of Minot; Karvacko Engineering of Minot; Epic of Killdeer and Williston; and Wold Engineering of Bottineau, Minot and Bismarck. The board must now establish a process to interview the candidates to determine who gets the bid. Bargmann provided guidance to the board on the interview process suggesting interview times be sooner rather than later and stated that the North Dakota Department of Transportation (DOT) could be a resource regarding what questions should be asked during the interviews. He also stated that all ranking materials and related documentation will need to be provided to DOT at completion of the selection process. The board decided the interview committee would consist of Highway Superintendent Jim Grey, Commission Chairperson Steve Lee, and County Auditor Les Korgel; interviews were set for the morning of February 12. The committee will return a recommendation to the full board at the February 16 County Commission meeting.

Wagner notified the board that Local Roads and the Regional Committee have approved the addition of the 34 miles of road projects to House Bill (HB) 1176, specifically *Project CNOC-0028(022)*, as requested at the January 19 meeting of the County Commission. He went on to alert the board that HB 1176 dollars may be reduced in light of the Governor's recommendations yesterday requesting a 4.05% reduction in all state agency budgets; recommendations by state agencies need to be submitted to the governor by February 17.

In a related matter, Korgel presented an e-mail from Byron Fuchs of NDDOT-Local Government Division regarding reduced HB 1176 funding. Korgel went on to say that the legislators will meet this week and there are some who want more than 4.05% so we will have to wait and see how this affects the county.

Korgel presented a cooperative agreement from the North Dakota Game and Fish Department (G&F) asking the McLean County Park Board to act as their agent for a road project improving and upgrading the access road and parking area at the 3-Mile Corner Boat Ramp on Lake Audubon in McLean County.

Moved by Suydam, seconded by Krebsbach, to allow the Park Board to act as an agent for G&F on the 3-Mile Corner Boat Ramp project. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

An item set for 9:15 a.m. on today's agenda involving Risk Manager Noelle Kroll's request to outfit Sheriff's Department vehicles with CPR kits was moved to the next meeting since Kroll hasn't had a chance to meet with Sheriff Jerry Kerzmann.

The board received and ordered filed the monthly revenue report submitted by the Sheriff's office in the amount of \$1,353.87 for the months of October through January.

The board received and ordered filed the monthly revenue report submitted by the Recorder's office in the amount of \$8163.40 for the month of January.

Korgel presented notices received from the City of Washburn stating that the county will be assessed in 2016 for street, sewer, and water projects in areas where the county has property.

Moved by Krebsbach, seconded by Suydam, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A128997	ALS METAL WORK	20 URETHANE BUMPERS	386.89
A128998	BUTLER MACHINERY COMPANY	PARTS	698.68
A128999	WILLIAM CARLSON	REIMBURSE FOR CELL PHONE	30.00
A129000	CIRCLE SANITATION SERVICE	GARBAGE PICKUP	64.25
A129001	DEERE & COMPANY	HOURS OVERAGE CHARGE	1,278.90
A129002	GENERAL SCRAP, INC O/A	PARTS	510.50
A129003	HARLIN'S ALT/STARTER SERVICE	PARTS	179.95
A129004	HEDAHL'S INC	PARTS FOR SHOP	92.96
A129005	MCLEAN SHERIDAN RURAL WATER	WATER	79.04
A129006	MILLENNIUM EXPRESS	DELIVERY CHARGES	26.55
A129007	RENSCH FARM STORE	PARTS	390.29
A129008	RYAN DODGE	PARTS	336.17
A129009	SCHAEFFER MANUFACTURING CO	OIL	2,079.00
A129010	SCOTT'S HARDWARE	WASHBURN SHOP SUPPLIES, PARTS, TURTLE LAKE SHOP SUPPLIES	510.58
A129011	S & J HARDWARE	PARTS, GARRISON SHOP SUPPLIES, UNDERWOOD SUPPLIES/TOOLS	96.72
A129012	SRS CRISAFULLI	PARTS	288.95
A129013	TRUCKS OF BISMARCK	PARTS	741.28
A129014	UNDERWOOD FARM SUPPLY	GARDEN HOSE END	3.49
A129015	ABM INC	COPIER MAINT AGMT – ST ATTY/COC	989.46
A129016	AMERICAN TRUST CENTER	QTR FEES – KORGEL, LEE, ERICKSON	1,413.29
A129017	AT&T MOBILITY	SHERIFF, STATES ATTORNEY – CELL SERVICE; LAND USE – DATA CARD	204.09
A129018	BHG INC	LEADER NEWS, INDEPENDENT - SUBSCRIPTIONS – COUNTY AGENT	243.00
A129019	BUSINESS CARD	STAMP/INK, LASER CHECK STOCK	185.50
A129020	CENEX CREDIT CARD	GASOLINE – SHERIFF	1,629.83
A129021	CHASE DRUG STORE	PRISONER MEDICAL	2,309.96
A129022	CIRCLE SANITATION SERVICE	GARBAGE PICKUP	337.00
A129023	CITY OF WASHBURN	LAW ENFORCEMENT CENTER, COURTHOUSE – WATER/SEWER	528.92
A129024	UNDERWOOD CITY	STATE WATER COMMISSION SHARE OF WATER PROJECT	1,004,376.00
A129025	DAKOTA CENTRAL SOCIAL SVCS	MCLEAN COUNTY SHARE BILLABLE EXPENSES – DECEMBER 2015	78,150.59
A129026	DOC'S SHOP	OIL CHANGES – SHERIFF	293.50
A129027	MICHELLE EFFERTZ	TRAVEL	23.76
A129028	ELECTRONIC COMMUNICATIONS	REPAIRS – SHERIFF	4,368.50
A129029	ENERBASE COOP RESOURCES	REFUND FOR FISHING LICENSE VOID TURNED IN LATE	1.00
A129030	LADD R ERICKSON	JANUARY TRAVEL	244.08
A129031	GARRISON CITY	AUDITORIUM DEPOSIT/RENTAL – FOR PESTICIDE TRAINING – COUNTY AGENT; 2015 IMPOUND FEES – SHERIFF	1,260.00
A129032	GARRISON DIVERSION	DISBURSE MONTHLY COLLECTIONS	16,153.61
A129033	BENJAMIN GEHRING	JANUARY REIMBURSEMENT FOR CORONER SERVICES	1,500.00
A129034	GRAND FORKS POLICE DEPT	TACTICAL TRAINING – NELSON, SWANSON	150.00
A129035	GRAINGER	DISC CAM LOCK	9.97
A129036	HATZY'S REPAIR	OIL CHANGE, TIRES, SWITCH & BALANCE TIRES, BATTERY – SHERIFF	1,075.60
A129037	DAVID J HINTZ	2016 WATER EASEMENT	2,880.00

A129038	INFORMATION TECHNOLOGY DEPT	NETMOTION LERM USER FEES – SHERIFF	256.15
A129039	SHANNON JEFFERS	JANUARY MEETINGS/MILEAGE	831.00
A129040	KEN'S BODY SHOP	IMPOUNDS, FORD EXPLORER REPAIRS – SHERIFF	4,157.00
A129041	LEE, STEVE	JANUARY TRAVEL	187.92
A129042	L-TRON CORPORATION	2D IMAGE SCANNER KIT, PRINTER CABLE, MOUNT – SHERIFF	855.83
A129043	LYNN PEAVEY COMPANY	RULERS – SHERIFF	55.00
A129044	MCLEAN FAMILY RESOURCE CTR	DISBURSE MONTHLY COLLECTIONS	885.00
A129045	ND ASSOCIATION OF COUNTIES	DISBURSE 15% E-911 COLLECTIONS, SPECIAL OPERATIONS FUNDS COUNTY SHARE 2016	1,952.73
A129046	NDACO RESOURCES GROUP	INSTALL NEW IMFORMER ON TOUGH BOOK AND REBUILD	455.00
A129047	ND CLERKS ASSOCIATION	2016 MEMBERSHIP DUES	60.00
A129048	LYNN OBERG	JANUARY MEETINGS/MILEAGE	1,352.34
A129049	OFFICE DEPOT	LETTER SIZE 2" JACKETS, HP #74 BLACK INK, HP #75 COLOR INK, EASEL, DVD-R'S, BUSINESS PAPER, 3 HP #78A LASER TONER, HP #507A TONER, BROTHER CL75BK XL INK	655.91
A129050	OTTERTAIL POWER COMPANY	TURTLE LAKE, WASHBURN, MAX & BUTTE SHOPS, COURTHOUSE, LAW ENFORCEMENT CENTER	7,130.82
A129051	PITNEY BOWES	2 RED INK CARTRIDGES	175.08
A129052	JAIMI POCHANT	2016 NURSING CONTRACT, JANUARY INMATE CARE	6,400.00
A129053	RENSCH FARM STORE	OIL CHANGE UNITS S-5 & S-6 – SHERIFF	191.93
A129054	RINKE NOONAN, ATTY AT LAW	RESEARCH LEGAL AUTHORITY – BAUMAN WATERWAY	280.00
A129055	SCOTT'S HARDWARE	WINDOW BOLT, BOLT SNAP, 1/8" COBALT DRILL BIT	73.75
A129056	SIX, ANNA	REIMBURSE FOR TEST STRIPS – SHERIFF	17.88
A129057	SRT COMMUNICATIONS, INC	ASSESSOR CELL SERVICE	61.04
A129058	ND STATE TREASURER	DISBURSE MONTHLY COLLECTIONS	14,083.45
A129059	BARRY SUYDAM	JANUARY TRAVEL	161.40
A129060	UNICOM	PINSTRIPES FOR UNIT S-7	375.00
A129061	VANGUARD APPRAISALS, INC	SERVICE FEES ONLY – WEBSITE PKG 2	5,500.00
A129062	WATER PURITY INC	WATER DELIVERED	56.00
A129063	WATCHGUARD VIDEO	SOFTWARE ELX3 CABLES ADAPTER KITS	4,820.00
	JANUARY PAYROLL	A detailed list of payroll funds expended is available for public inspection anytime during regular business hours in the McLean County Auditor's office.	\$334,069.77

Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

The board discussed vehicles stored at the impound lot in Garrison.

Chairperson Lee stated that he feels the county needs to make budget cuts sooner rather than later in light of the Governor's decision and large decreases in our expected revenues. Korgel advised that future personnel openings may have to be left unfilled. Lee stated that the \$500,000.00 loan option should only be considered as a last resort. The board directed Korgel to have department heads submit budget cuts amounting to 5% of their approved 2016 budget at the next meeting.

A Corps of Engineers Notification of Special Event on behalf of Trevor Gust of Minot representing the Joan Gust family was presented asking county permission to use the boat ramp at the county park to hold the *Freeze Cancer Ice Fishing Derby* at Sportsmen's Centennial Park of Garrison (the county park) on Saturday, February 27, 2016 from 10:00 a.m. to 10:00 p.m. The event would be open to 200 participants and there would be no concession sales. The event was permitted by the North Dakota Game and Fish Department. Ninety percent of the proceeds from the event will go to pay for medical expenses incurred by Joan Gust who has cancer and the remaining 10% will go to Endangered Species Management. Concerns with security, traffic control, and possible road access problems if at time of heavy snow were discussed. Lee questioned liability issues and Korgel stated that would be the Corps' responsibility.

Moved by Suydam, seconded by Krebsbach, to allow the *Freeze Cancer Ice Fishing Derby* to be held at Sportsmen's Centennial Park on Saturday, February 27, 2016. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Korgel presented a financial recap for the period ending January 31, 2016 including the list of delinquent taxpayers owing more than \$4,000.00 which shows six taxpayers owing a total of \$61,700.84. He also presented the unpaid tax report along with copies of State Revenue Distribution reports from January 2015 and January 2016 showing a combined reduction of \$222,371.10 from 2015 to 2016 in the revenue areas of Coal Conversion, Coal Severance, Highway Tax, Oil & Gas Gross Production, and Revenue Share/State Aid. The county will continue with spending restrictions due to the continued decreases in revenue collections.

There being no further business, the chairperson declared the meeting adjourned at 9:57 a.m. until the next regularly scheduled meeting on Tuesday, February 16, 2016. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Steve Lee, Chairperson

Lori A. Foss, Chief Deputy Auditor