

**McLean County Commission Proceedings  
Tuesday, February 6, 2024**

The first regular February meeting of the Board of Commissioners was called to order at 8:41 a.m. by Chairperson Steve Cottingham. Present were Commissioners Cottingham, Steve Lee, and Barry Suydam. Also present were Auditor Beth A. Knutson; Deputy Auditor Diane L. Blumhagen; Chief Deputy Sheriff Richard Johnson; and Road Superintendent James Grey.

Moved by Suydam, seconded by Lee, to approve the minutes of the previous regular meeting held on January 23, 2024, as submitted. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to approve the following resolution authorizing Grey to implement restrictions effective 9:00 a.m. on February 6, 2024:

**RESOLUTION**

**WHEREAS**, NDCC '39-12-03 provides that whenever any highway will be seriously damaged or destroyed by reason of deterioration, rain, snow, or other climatic condition unless the weight of vehicles, trucks, or other commercial vehicles thereon is limited, local authorities may by resolution impose restrictions as to the weight of the vehicles and the same shall be noticed by erection of signs designating the provisions of the resolution at each end of the portion of the highway effected thereby; and

**WHEREAS**, the Board of McLean County Commissioners has determined that highways which are under its jurisdiction may be seriously damaged by reason of deterioration, rain, snow or other climatic conditions unless the weight of vehicles, trucks, or other commercial vehicles thereon is limited;

**THEREFORE, IT IS HEREBY RESOLVED**; that 6 ton per axle not to exceed 65,000 pounds road restrictions are imposed on all McLean County asphalt roads except McLean County 18/3rd St. SW to the Rainbow Energy Center;

That 6 ton per axle not to exceed 65,000 pounds road restrictions are imposed on all other McLean County roads except McLean County Road 16/39 ½ Ave NW extending 7 miles south of Riverdale to the Fisher Industries (Sand and Gravel) Plant.

**IT IS HEREBY ORDERED** that the McLean County Highway Superintendent shall cause notice of such restrictions to be posted at each end of the portion of the highway effected thereby. Road restrictions imposed shall begin within 24 hours after said signs have been erected.

DATED: This \_\_\_ day of \_\_\_\_\_, 2024.

**McLEAN COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Steve Cottingham – Chairman

\_\_\_\_\_  
Barry Suydam

\_\_\_\_\_  
Steve Lee

ATTEST:

\_\_\_\_\_  
Beth A. Knutson, Auditor

**IT IS HEREBY RESOLVED** that the above-stated road restrictions are hereby removed.

DATED: This \_\_\_ day of \_\_\_\_\_, 2024.

**McLEAN COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Steve Cottingham – Chairman

\_\_\_\_\_  
Barry Suydam

\_\_\_\_\_  
Steve Lee

ATTEST:

\_\_\_\_\_  
Beth A. Knutson, Auditor

Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Grey discussed updating the Road Policy with the commission. Discussion followed which resulted in the item being tabled for now.

Grey requested permission to purchase three 2017 Peterbilt trucks for a total amount of \$195,000.00. Discussion followed. Moved by Lee, seconded by Suydam, to authorize the purchase of three 2017 Peterbilt trucks in the amount of \$195,000.00. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Grey requested permission to advertise for two or more Equipment Operator III (EO III) positions with possible underfill of Equipment Operator II (EO II) for the Washburn area. Discussion followed.

Moved by Lee, seconded by Suydam, to advertise for two or more EO III with possible underfill of EO II for the Washburn area. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Johnson requested permission to advertise for two or more Jailer/Dispatcher I positions.

Moved by Suydam, seconded by Lee, to authorize advertising to fill two or more Jailer/Dispatcher I positions. Discussion followed. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Chief Deputy Auditor Lori A. Foss joined the meeting to present an NRG Technology Services quote for one new laptop for the total amount of \$1,856.54. Discussion followed.

Moved by Lee, seconded by Suydam, to approve the purchase of the laptop as presented. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Knutson presented the Pledge of Securities received from TruCommunity Bank. The total public deposits were \$31,425,919.22 and the total pledged securities were \$32,163,790.60 on January 31, 2024.

Moved by Lee, seconded by Suydam, to accept the Pledge of Securities from TruCommunity Bank. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to approve the Dakota Central Human Service Zone (DCHSZ) Transfer of Funds Resolutions and the McLean County Auditor's Sweep Account Transfer of Funds Resolution both from December and January. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

DCHSZ Transfer of Funds Resolutions and the McLean County Sweep Account Transfer of Funds Resolutions are on file in the McLean County Auditor's Office.

Received and ordered filed the fee collection report from the Recorder's Department for the month of January in the amount of \$7,301.71.

Received and ordered filed the fee collection report from the Sheriff's Department for the month of January in the amount of \$1,473.10.

Moved by Suydam, seconded by Lee, to approve the following vouchers for payment:

<b>HIGHWAY DEPARTMENT</b>			
<b>CHECK #</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
308636	DEERE & COMPANY	OVERAGE ON HOURS FOR RENTAL TRACTOR	1,508.10
308637	J & M TRUCK SALES INC	THREE 2017 PETERBILT TRUCKS	190,000.00
308638	MCLEAN COUNTY IMPLEMENT	PARTS	1,945.22
308639	SCOTT'S HARDWARE INC	FLEX HOSE	24.99
308640	S & J HARDWARE	PARTS	8.48
308641	WAGON WHEEL LUMBER	WOOD FOR SHELVES AT WASHBURN SHOP	32.98
<b>UNPAID VOUCHERS</b>			
308642	SARAH BEDGAR	REIMBURSE CELL PHONE	30.00
308643	BURNETT COUNTY SHERIFF	SERVICE ON RESPONDENT	75.00
308644	CHASE DRUG	INMATE MEDICAL	134.47
308645	CITY OF WASHBURN	COURTHOUSE, LEC - WATER, SEWER	153.18
308646	C. S. DOORS	REPAIR LOCK - DCHSZ	170.00
308647	DACOTAH PAPER CO	TOWELS, BATTERIES, ICE MELT	303.52
308648	ASHLEY DEHAVEN	JANUARY 2024 INMATE NURSING HOURS	2,080.00
308649	FARMERS UNION OIL	OIL CHANGE	148.79
308650	GARRISON RURAL WATER	PARK RURAL WATER USAGE	75.00
308651	BENJAMIN GEHRING	REIMBURSE CORONER FEES	1,000.00
308652	GOETZ FUNERAL HOME	REIMBURSE CORONER FEES	1,000.00
308653	GERARD GOVEN	WATER BOARD MEETINGS AND MILEAGE	996.55
308654	GRIMSLEYS	ANTIFREEZE	15.40
308655	HATZY'S REPAIR	OIL CHANGES, ROTORS, BRAKE PADS, WIPER BLADES	1,545.35
308656	SHANNON JEFFERS	WATER BOARD MEETINGS AND MILEAGE	924.40
308657	KEN'S BODY SHOP	IMPOUNDS	2,450.00
308658	KIDDER COUNTY SHERIFF	SCCC MEMBERSHIP DUES	50.00
308659	MARK'S PLUMBING	PLIER WRENCH	116.97
308660	MCLEAN COUNTY IMPLEMENT	BATTERY DEPOSIT, WIPER BLADES, BATTERY, WRENCHES	364.67
308661	KAMILE MODEREGGER	REIMBURSE CELL PHONE	30.00
308662	NDACO	2024 DRUG & ALCOHOL ANNUAL FEE - RANDOM TESTING	882.00
308663	NRG	FEB 2024 SUPPORT CONTRACT	3,760.00
308664	NDCRA	COUNTY RECORDER ASSOC 2024 DUES	200.00
308665	ND CORRECTIONAL HEALTH CARE	NDCCAA 2024 DUES	100.00
308666	ND HIGHWAY PATROL	LPOC TRAINING -ALTENHOFEN, COPELAND, TORREZ	1,700.55
308667	LYNN OBERG	WATER BOARD MEETINGS AND MILEAGE	1,613.55
308668	OTTERTAIL POWER CO	BUTTE, TURTLE LAKE, MAX, WASHBURN SHOPS, COURTHOUSE, SHERIFF	5,712.58
308669	SANFORD HEALTH	INMATE MEDICAL	2,753.00
308670	SOFTCHOICE CORP	OFFICE STD 2021-DESKTOPS	1,749.00
308671	MAIN STREET MARKET	INMATE MEALS	1,479.10
308672	TYLER TECHNOLOGIES	SCHOOL EPR PRO PROJECT	300.00
308673	WASHBURN AUTO BODY	REPAIRS TO S-13	3,479.30
308674	WASHBURN VOLUNTEER	AMBULANCE SERVICE FOR INMATE TO BISMARCK	1,893.41
	AMBULANCE		
308675	WATER PURITY INC	WATER DELIVERED	112.00
308676	ROBERT WERLINGER	JANUARY 2024 CONTRACTED HOURS	3,150.00

		<b>DIRECT DEPOSIT PAYMENTS</b>	
<b>CHECK #</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
5005	JAN HANSON	REIMBURSE CELL PHONE	30.00
5006	KAYLA OBERLANDER	REIMBURSE CELL PHONE	30.00
5007	CURT MALO	REIMBURSE CELL PHONE	30.00
5008	JAMES GREY	REIMBURSEMENT FOR TRAVEL	171.60
5009	NOELLE KROLL	REIMBURSEMENT FOR TRAVEL	159.46
5010	TRAVIS VERKE	REIMBURSEMENT FOR TRAVEL	50.01
5011	TRAVIS VERKE	REIMBURSE CELL PHONE	30.00
5012	SHERRY GREY	REIMBURSEMENT FOR SMITH CLOTHING FOR ACADEMY	85.00
5013	COY SAYLER	REIMBURSEMENT FOR TAIL LIGHT, POWER INVERTER	79.63
5014	ANNA SIX	REIMBURSEMENT FOR LEC TEST STRIPS	35.76
5015	CHAD WIEGE	REIMBURSEMENT FOR K-9 SUPPLIES	160.16
5016	RYAN OBERG	REIMBURSE CELL PHONE	30.00
5017	ELIZABETH PATTERSON	REIMBURSE CELL PHONE	30.00
<b>Check #</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
308609	AFLAC	MONTHLY PREMIUM	1,801.41
308610	DELTA DENTAL	DENTAL INSURANCE PREMIUMS	5,539.42
308511	AVESIS/FSL	VISION INSURANCE PREMIUMS	1,600.67
308612	BRAVERA WEALTH	MONTHLY CONTRIBUTIONS	3,819.46
308613	FRATERNAL ORDER OF POLICE	DUES	59.00
308614	USABLE LIFE	CANCER & ACCIDENT INSURANCE PREMIUMS	124.32
308615	ND CHILD SUPPORT ENFORCEMENT	CHILD SUPPORT	4,142.00
308616	NDPERS	SERVICE CREDIT PURCHASED	70.00
308625	DACOTAH PAPER CO	PAPER, TOILETRIES, CLEANING SUPPLIES, ETC.	753.24
308626	GARRISON DIVERSION DISTRICT	DISBURSE MONTHLY COLLECTIONS	30,366.26
308627	MCLEAN RESOURCE CENTER	DISBURSE MONTHLY COLLECTIONS	457.99
308628	NDACO	DISBURSE 10% E-911 COLLECTIONS	1,347.02
308629	ND STATE TREASURER	DISBURSE MONTHLY COLLECTIONS	38,328.53
308630	ATTORNEY GENERAL	MONTHLY COLLECTIONS 24/7 SOBRIETY PROGRAM	1,540.00
308631	WEX BANK	TASK FORCE GAS	313.00
308632	WEX BANK	FLEET CARD AND GASOLINE	15,796.80
308633	NDPERS - RETIREMENT	JANUARY 2024 PAYROLL	89,465.47
308634	NDPERS - INSURANCE	JANUARY 2024 PAYROLL	194,018.46
308635	NDPERS - DEFFERED COMP	JANUARY 2024 PAYROLL	9,630.00
	JANUARY PAYROLL	A DETAILED LIST OF PAYROLL FUNDS EXPENDED IS AVAILABLE FOR PUBLIC INSPECTION ANYTIME DURING REGULAR BUSINESS HOURS IN THE MCLEAN COUNTY AUDITOR'S OFFICE.	473,861.33
<b>PCARD FUNDED PURCHASES</b>			
<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	
AUTO VALUE	PARTS	160.05	
LINDE GAS & EQUIPMENT	WELDING SUPPLIES	235.30	
TITAN MACHINERY	FILTERS	222.25	
WRT	PHONE, DSL	103.40	
NORTHSTAR TRUCK SALES INC	2006 INTERNATIONAL PLOW TRUCK DOWN PAYMENT	500.00	
BUTLER MACHINERY	ISOLATOR GASKET FOR 13-090	322.90	
NORTHERN STATES SUPPLY	PARTS	198.18	
RTC	TELEPHONE	147.95	
I-STATE TRUCK CENTER	PARTS FOR 13-090	1,848.30	
MCLEAN ELECTRIC COOPERATIVE	ROSEGLEN, UNDERWOOD, GARRISON SHOPS	859.00	
AMAZON	DESKTOP PROTECTORS, WALL CALENDARS	27.62	
CIRCLE SANITATION	GARBAGE PICKUP	444.00	
VERIZON	KITTLER - HWY CELL	41.99	
	KROLL - DES CELL	41.99	
	GREY - HWY CELL	42.54	
	ERICKSON - STATE'S ATTORNEY CELL	46.99	
	OBERG - ASSESSOR JETPACK	40.01	
	KROLL - DES JETPACK	40.01	
QUADIENT LEASING	LEASE PAYMENT 1/26/24 TO 4/25/24	147.63	
AMAZON	BATTERY BACKUP, BATTERIES, FOLDER, ETC.	360.67	
VERIZON	TASK FORCE OFFICER	42.20	
NORDAK NORTH PUBLICATIONS	COMMISSION MINUTES	616.64	
	BOARD APPOINTMENTS	69.80	
VERIZON CONNECT	VEHICLE TRACKING	110.32	
TYLER TECHNOLOGIES	DOCUPRO WORKFLOW MODULE SUPPORT	814.45	
AMAZON	HP MONITORS	299.98	
AMAZON	HANGING FOLDER FRAME, STAMP, FILE CART, ETC	218.45	
VERZION	DATA CARDS	1,047.24	
	DETECTIVE PHONES	88.98	
	KERZMANN PHONE	41.99	
	PATROL CELL PHONES	881.79	
WRT	PHONE LINES	94.90	
PHARMCHEM	SWEAT PATCH ANALYSIS	224.70	
RTC	BENEDICT SPORTSMEN'S PARK	48.40	
	BENEDICT SPORTSMEN'S PARK DSL	105.00	

MATTHEW AND BENDER	ND CENTURY CODE 23 VOLUME 7A	81.60
RTC	MISCELLANEOUS SERVICES FOR 911	80.00
WRT	SHERIFF	442.42
	COURTHOUSE	1,412.79
	NDSU EXTENSION OFFICE	128.11
	E-911	84.90
	JURY/PERSONAL	1.26
	PAROLE AND PROBATION	20.00
	E-911 RADIO TOWER	155.35
DAKOTA AWARDS	STAMP FOR STATE'S ATTORNEY OFFICE	95.99
RECORD KEEPERS	SHREDDING SERVICES	45.00
MCLEAN ELECTRIC	SPORTSMEN'S CENTENNIAL PARK	58.00
	PARK BOARD	46.00
	SECURITY LIGHTS - COURTHOUSE	21.00
	SECURITY LIGHTS - SPORTSMENS PARK	109.00
	CAMPER PADS	153.00
	CAMPGROUND METER	84.00
MCLEAN ELECTRIC	CIVIL DEFENSE	177.00
EFILE/TAXRIGHT	TIN VERIFICATION	1.00
EFILE/TAXRIGHT	EFILE 1095C FORMS AND 1094C FORM	481.25
MID-STATES ORGANIZED CRIME	2024 MOCIC MEMBERSHIP	200.00
TYLER TECHNOLOGIES	SCHOOL ERP - DAN SOULIERE	1,200.00
AMAZON	WEBCAMS, BINDER CLIPS, POST IT NOTES, PAPER, ETC	475.39
BADGE & WALLET	CAPTAIN BADGES	113.00
TRACTOR SUPPLY	K-9 FOOD	347.94
CHEWY.COM	K-9 FOOD	71.76
AMAZON	OFFICE SUPPLIES	345.66
KRAUSE'S MARKET	INMATE GROCERIES	23.27
UNIFORM CENTER	SHIRTS, PANTS, CAP, COATS, VEST, PIN	2,184.93
TYLER TECHNOLOGIES	SCHOOL ERP - DAN SOULIERE	240.00
AMAZON	FILTER FOR BOILERS	107.27
IAAO	PATTERSON TRAINING	125.00
OFFICE DEPOT	BINDERS, LEGAL PADS	53.47
AMAZON	FLOOR SWEEPER	79.99
CIRCLE SANITATION	TWO MONTHLY SANITATION FEES	444.00
VERIZON	TASK FORCE OFFICER	42.21
EFILE/TAXRIGHT	FILE 1099-NEC	55.25
EFILE/TAXRIGHT	FILE 1099-MISC	26.00
DUST TEX	RUG SERVICE	112.25

Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Knutson presented the Uncollected Tax List for years 2021-2023 showing a total of \$10,038,868.72.

Knutson presented the budget narrative for period ending January 31, 2024. She presented data showing property tax collections are at 53% collected including 56% with discount for 2024 or \$11,641,791.63; government reimbursement revenues totaled \$218,281.85 compared to \$153,461.20 in 2023; fees and miscellaneous revenues totaled \$105,904.44 compared to \$121,202.35 in 2023; and expenditures were at 8.20% of total budget for 2024.

There being no further business, the Chairperson declared the meeting adjourned at 9:15 a.m. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

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Steve Cottingham, Chairperson

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Diane L. Blumhagen, Deputy Auditor