

McLean County Commission Proceedings
Tuesday, February 16, 2016

The final regular February meeting of the Board of Commissioners was called to order at 8:32 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Doug Krebsbach, and Barry Suydam. Also present were Auditor Les Korgel, Deputy Auditor Nancy Leidholm, and Stu Merry of BHG News Service.

Moved by Krebsbach, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried.

Highway Superintendent Jim Grey joined the meeting along with Wold Engineering representatives Ron Wagner and Mike Rivinius.

Grey reported that crews are out chasing snow around again. They should be wrapping up equipment repairs in the shop this week. He reported that he'd received an email from the State regarding road restrictions.

Moved by Suydam, seconded by Krebsbach, to authorize Road Superintendent Jim Grey to impose road restrictions as needed. Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried.

Grey discussed gravel prices stating that the county's prices range from \$3.50 per ton to \$8.50 per ton. Lee would like to keep our price at a level that is close to or the same as private vendors in the area thereby encouraging patrons to use those private sources. Grey added that he doesn't want to sell the county out of gravel either. Suydam would like the county to sell to the townships. Lee feels this could happen only in areas where there are no other vendors as the county shouldn't compete with private vendors. Korgel doesn't feel the rest of the county should be subsidizing the townships for gravel. Lee stated that if the county is going to sell gravel than it should be priced the same regardless of the pit it comes from, adding that the county does not have scales set up so we don't know exactly how much gravel is leaving the pit and we need to be recovering our costs.

Moved by Krebsbach, seconded by Suydam, to charge \$8.00 per ton for gravel regardless of which pit it comes out of, strongly encouraging individuals to purchase from private vendors. Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried.

Rivinius and Wagner were present to present 2 sets of road project plans for approval.

Moved by Krebsbach, seconded by Suydam, to accept the final plans and advertise for bids for road project CP-2879(016), a microsurfacing project on County Road (CR) #33 from Butte south 12 miles, and chip sealing the Brush Lake access road, CR #33 in Mercer and Butte. Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried. Bid opening is scheduled for the County Commission meeting on March 15, 2016 at 10:00 a.m.

Moved by Suydam, seconded by Krebsbach, to accept the final plans and advertise for bids for road project CNOC-0028(022), county wide gravelling. Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried. Bid opening is scheduled for the County Commission meeting on March 15, 2016 at 10:15 a.m.

Sheriff JR Kerzmann, Chief Deputy Sheriff/E-911 Coordinator Richard Johnson, and Assistant Jail Administrator Wade Krohmer joined the meeting.

Kerzmann and Johnson discussed agreements to be approved by the commission regarding the Three Affiliated Tribes. Kerzmann stated that these agreements have been drawn up by States Attorney Ladd Erickson and some changes were made by the Three Affiliated Tribes. He feels these should address and eliminate some of the ongoing problems faced by the department.

Moved by Suydam, seconded by Krebsbach, to approve the three agreements between the McLean County Sheriff's Department and The Three Affiliated Tribes: Emergencies, Arrest, Temporary Detention, Hot Pursuit; Use of Force; and Emergency Mental Health Case Handling Agreement, as submitted. Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried. Bid opening is scheduled for March 15, 2016 at 10:15 am.

Kerzmann submitted Detective Sam Lincoln's retirement letter effective February 29, 2016. Korgel stated that the position will not be filled at the time being because of budget cuts and restrictions.

Companies submitting bids for construction engineering services for road project BRO-0028(021) were Wold Engineering of Bismarck, Taney Engineering of Minot, Karvacko Engineering of Bemidji, MN, and Epic Engineering of Killdeer.

Moved by Krebsbach, seconded by Suydam, to accept the bid from Wold Engineering of Bismarck for construction engineering services for road project BRO-0028(021). Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried.

Korgel presented the budget narrative report for the month of January along with the list of delinquent taxpayers owing over \$4,000.00. Property taxes are at 49% collected with the discount compared to 53% in 2015; Government reimbursements including PILT, State Aid, and Coal Severance are at \$203,731.81 compared to \$340,559.79 in 2015; Fees and miscellaneous revenues are at \$157,917.98 compared to \$82,846.75 in 2015. On the expense side 7.8% of the budget has been expended where budget expenditures normally would be around 8.33%. Discussion followed regarding oil prices.

Clerk of Court Cathy Bailey and County Recorder Beth Knutson joined the meeting.

Korgel presented proposed budget cuts submitted by county department heads as requested by the commission at the February 2 meeting totaling \$529,456.84. With the budget cuts and the projected deficit in revenues the county is looking at about a \$319,000.00 shortfall. Korgel, along with Commissioner Lee, commended the department heads for their work on the budget cuts.

Building Maintenance Supervisor Curt Malo and States Attorney Ladd Erickson joined the meeting.

Moved by Krebsbach, seconded by Suydam, to approve the budget reductions as submitted by the department heads. Discussion followed regarding Sheriff Department vehicles. Lee would like to see solid numbers showing the totals and differences between purchasing used and purchasing new vehicles and requested them from Kerzmann for the next meeting before a decision is made on that issue. Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried.

Erickson touched briefly on the law enforcement agreements approved earlier in the meeting between the Sheriff's Department and the Three Affiliated Tribes, reinforcing Kerzmann's satisfaction with the agreements adding that he doesn't see it being a financial burden to the county and should improve procedures. Erickson also added that this is a pilot project and Three Affiliated Tribes hopes to expand it throughout the state where these issues abound.

Discussion was initiated by Krebsbach regarding the impound lot with the City of Garrison and possibly using the Garrison Shop yard for impounds. Kerzmann feels the county yard would have more security. Superintendent Grey stated he would need some time to clean up an area.

Moved by Krebsbach, seconded by Suydam, to approve the following vouchers for payment:

| CHECK # | VENDOR | DESCRIPTION | AMOUNT |
|---------|--------------------------------|---|----------|
| A129077 | BEST WESTERN RAMKOTA HOTEL | NDACE CONFERENCE – GREY | 160.20 |
| A129078 | CUSTOM TRUCK ACCESSORIES | ELECTRIC BRAKE FOR TRAILER | 155.00 |
| A129079 | DAKOTA TRUCK AND FARM SVC | BELT | 57.82 |
| A129080 | DALLAS SAILER ENTERPRISES | HOSE, WIRE | 230.00 |
| A129081 | DEERE & COMPANY | EQUIPMENT RENTAL OVERAGE CHARGE | 769.86 |
| A129082 | ENERBASE COOP RESOURCES | FUEL, GEAR LUBE, SOLVENT, ANTI FREEZE | 3,245.20 |
| A129083 | WILTON FARMERS UNION OIL CO | LP | 90.00 |
| A129084 | GARRISON FARMERS UNION OIL CO | GREASE – GARRISON SHOP, LP | 95.54 |
| A129085 | TURTLE LAKE FARMERS UNION OIL | PARTS | 3.82 |
| A129086 | FILTER CARE OF GRAFTON | WASHED FILTERS | 229.42 |
| A129087 | FORCE AMERICA, INC | PARTS | 131.84 |
| A129088 | GARRISON CITY | GARBAGE/WATER | 67.49 |
| A129089 | GARRISON LUMBER | 8 FT 2X10'S, 2½ IN REBAR | 77.44 |
| A129090 | GENERAL SCRAP, INC O/A | PARTS | 86.00 |
| A129091 | INTERSTATE POWER SYSTEMS INC | PARTS | 383.62 |
| A129092 | JB REPAIR INC | BATTERY | 475.84 |
| A129093 | JOHNSEN TRAILER SERVICE | PARTS | 1,447.89 |
| A129094 | JOHN DEERE FINANCIAL | PARTS | 1,420.78 |
| A129095 | KEN'S BODY SHOP | WINDSHIELD | 300.00 |
| A129096 | MCLEAN ELECTRIC COOPERATIVE | ROSEGLEN, UNDERWOOD & GARRISON SHOPS | 978.00 |
| A129097 | MDU | WASHBURN, TURTLE LAKE, MAX & GARRISON SHOPS | 1,243.46 |
| A129098 | NAPA AUTO PARTS-WASHBURN | PARTS, WASHBURN SHOP SUPPLIES | 4,348.94 |
| A129099 | NAPA AUTO PARTS-GARRISON | PARTS, GARRISON SHOP SUPPLIES, OIL | 675.22 |
| A129100 | ND DEPT OF TRANSPORTATION | PROJECT HEC-HRR-9999(304) | 2,359.03 |
| A129101 | NORTHERN PLAINS EQUIP CO. INC. | PARTS – SEAL | 6.40 |
| A129102 | PAHLKE STEEL INC | PARTS | 123.22 |
| A129103 | PRAXAIR DISTRIBUTION | PARTS | 3,331.88 |
| A129104 | RESERVATION TELEPHONE COOP | TELEPHONE | 97.46 |
| A129105 | SMITHYS LLC | PARTS | 10.00 |
| A129106 | TITAN MACHINERY | PARTS | 339.73 |
| A129107 | TRUCKS OF BISMARCK | PARTS | 585.89 |
| A129108 | VERIZON WIRELESS | HIGHWAY DEPT CELL SERVICE | 165.71 |
| A129109 | WAGON WHEEL LUMBER | WASHBURN SHOP SUPPLIES, PARTS | 224.21 |
| A129110 | WALLWORK TRUCK CENTER | PARTS | 3,317.54 |
| A129111 | WASHBURN AUTO BODY LLC | REPAIRS | 1,201.74 |
| A129112 | WEBER ELECTRIC | WORK ON WASHBURN SHOP | 552.05 |
| A129113 | WEST RIVER TELECOMM | TELEPHONE/DSL | 87.86 |
| A129114 | AMERIPRIDE LINEN & APPAREL | SHOP TOWELS, FLOOR MATS | 220.34 |
| A129115 | KLABUNDE BRUCE | TRAVEL – ANNUAL ASSESSORS MEETING | 83.88 |
| A129116 | CARLSON WAYNE | TRAVEL – ANNUAL ASSESSORS MEETING | 131.40 |
| A129117 | KOVALENKO KATHERINE | TRAVEL – ANNUAL ASSESSORS MEETING | 107.64 |
| A129118 | MOLL GORJEAN | TRAVEL – ANNUAL ASSESSORS MEETING | 126.00 |
| A129119 | SAARI DARWIN | TRAVEL – ANNUAL ASSESSORS MEETING | 79.56 |
| A129120 | WAGNER CLEO | TRAVEL – ANNUAL ASSESSORS MEETING | 83.88 |
| A129121 | WARDNER MARLENE | TRAVEL – ANNUAL ASSESSORS MEETING | 77.40 |
| A129122 | VOLOCHENKO PAM | TRAVEL – ANNUAL ASSESSORS MEETING | 120.60 |
| A129123 | BOB BARKER COMPANY | BASKETBALL BACKBOARD WITH RIM – SHERIFF | 136.78 |
| A129124 | CHARM-TEX, INC. | HYGENE SUPPLIES, PRISONER CLOTHES, TOWELS – SHERIFF | 758.37 |
| A129125 | DACOTAH PAPER COMPANY | GARBAGE BAGS, KLEENEX, TOILET PAPER, COPY PAPER, CLEANER, TOWELS, GLOVES, SHAMPOO/BODYWASH, LAUNDRY SOAP, NAPKINS, PAPER TOWELS | 1,868.70 |
| A129126 | MICHELLE EFFERTZ | REIMBURSE FEBRUARY CELL SERVICE | 149.00 |
| A129127 | ENERBASE COOP RESOURCES | REFUND OVERPAYMENT OF FURBEARERS LICENSES | 150.00 |

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| A129128 | LADD R ERICKSON | NOV/DEC 2015 TRAVEL | 246.24 |
| A129129 | WILTON FARMERS UNION OIL CO | GASOLINE - SHERIFF | 600.12 |
| A129130 | GARRISON FARMERS UNION OIL CO | GASOLINE, WASHER FLUID, BATTERIES – SHERIFF | 603.83 |
| A129131 | GRIMSLEYS EXHAUST & FUELS | GASOLINE – SHERIFF | 419.11 |
| A129132 | HAUGEN'S DRAIN SERVICES | REPAIR TOILET IN CELL BLOCK 1 | 45.00 |
| A129133 | RENEE L HERMANSON, RPR | TRANSCRIPT – CHANGE OF PLEA | 52.00 |
| A129134 | JOHN HICKS | MEALS, REIMBURSE FOR CAR RENTAL | 186.52 |
| A129135 | HIWAY 83 EXPRESS | GASOLINE – SHERIFF | 73.45 |
| A129136 | INFORMATION TECHNOLOGY DEPT | T-1 LINE ACCESS, USER FEES, EXCHANGE EMAIL ACCOUNTS, VPN; LERM USER FEES – SHERIFF | 1,206.10 |
| A129137 | CALLA JARBOE | REIMBURSE FEBRUARY CELL PHONE & HORSE JUDGING CLINIC REGISTRATION | 50.00 |
| A129138 | RICHARD JOHNSON | CELL PHONE REIMBURSEMENT | 30.00 |
| A129139 | KRAUSE'S MARKET | INMATE MEALS – SHERIFF; SUPPLIES FOR NUTRITION PROGRAM – COUNTY AGENT | 8,159.21 |
| A129140 | NOELLE KROLL | REIMBURSE FEBRUARY CELL PHONE | 30.00 |
| A129141 | JUSTIN KROHMER | MEALS REIMBURSEMENT | 82.00 |
| A129142 | WALTER M LIPP | COURT APPOINTED COUNSEL | 518.20 |
| A129143 | CURT MALO | REIMBURSE FEBRUARY CELL PHONE | 30.00 |
| A129144 | MAX FARM SERVICES | GASOLINE – SHERIFF | 39.99 |
| A129145 | MCLEAN ELECTRIC COOPERATIVE | SECURITY LIGHTS – COURTHOUSE/PARK, PARK BOARD, PARK, CAMPER PADS, CAMPGROUND METER | 773.00 |
| A129146 | MCLEAN COUNTY AUDITOR | JANUARY POSTAGE – COUNTY AGENT | 22.63 |
| A129147 | MDU | COURTHOUSE, LAW ENFORCEMENT CENTER | 152.60 |
| A129148 | MIDCONTINENT CABLE CO | CABLE TV – LEC | 68.71 |
| A129149 | NAPA AUTO PARTS-WASHBURN | BELT FOR AIR HANDLER – LEC | 11.60 |
| A129150 | NAPA AUTO PARTS-GARRISON | 5 FILTERS – WEED CONTROL | 34.95 |
| A129151 | ND ASSOCIATION OF COUNTIES | 2016 DRUG & ALCOHOL FEE – RANDOM TESTING | 538.65 |
| A129152 | NDACO RESOURCES GROUP | MANAGED SERVER PRO, MANAGED WORKSTATIONS PRO, SUBSCRIPTION BASED ANTIVIRUS, MONTHLY BACKUP FEE FOR DATO - MARCH | 1,408.26 |
| A129153 | ND SURPLUS PROPERTY/OMB | 5 LIGHT BARS, LAPTOPS, TASER HOSTERS – SHERIFF | 950.00 |
| A129154 | ND SHERIFF'S & DEPUTIES ASSN | DUES | 200.00 |
| A129155 | ND YOUTH CORRECTIONAL CTR | DETENTION CARE FOR McLEAN COUNTY JUVENILE | 4,559.68 |
| A129156 | RYAN OBERG | REIMBURSE FEBRUARY CELL PHONE | 30.00 |
| A129157 | OFFICE DEPOT | HP #82 YELLOW & MAGENTA LASER TONER, ROLODEX CARDS, FOLDERS, ERASERS, HP #61 BLACK INK CARTRIDGES, HP #72 CYAN INK CARTRIDGE, NAME PLATE | 400.95 |
| A129158 | PHARMCHEM INC. | SWEAT PATCH ANALYSIS – SHERIFF | 350.00 |
| A129159 | POST BOARD | PSYCH EVAL – SHERIFF | 135.00 |
| A129160 | RECORD KEEPERS | SHREDDING SERVICES – JANUARY | 24.50 |
| A129161 | RENSCH FARM STORE | MOWER BLADES & AIR FILTERS – PARK | 76.08 |
| A129162 | RESERVATION TELEPHONE COOP | GARRISON DEPUTIES – TELEPHONE | 175.58 |
| A129163 | SRT COMMUNICATIONS, INC | LINE RECORD/TRANSPORT PER MILE/ TRUNKING | 698.28 |
| A129164 | ARLAN SWANSON | MEALS, PARKING REIMBURSEMENT | 109.00 |
| A129165 | TELETRAC, INC. | SUBSCRIPTION – SHERIFF | 1,680.00 |
| A129166 | UNDERWOOD CLINIC PC | INMATE MEDICAL, DEPUTY PHYSICAL | 666.00 |
| A129167 | UNIFORM CENTER | UNIFORMS – SHERIFF | 2,167.38 |
| A129168 | VERIZON WIRELESS | DATA CARDS – SHERIFF | 1,440.36 |
| A129169 | WASHBURN AUTO BODY LLC | LIFTGATE – GLASS – SHERIFF | 587.30 |
| A129170 | WEST RIVER TELECOM | 911 TRUNKING RECURRING, MONTHLY PHONE SERVICE | 3,399.85 |
| A129171 | WEX BANK | FLEET CARD & GASOLINE – SHERIFF | 2,192.50 |
| A129172 | WORKFORCE SAFETY & INS | INMATE WORK RELEASE PREMIUM – 2016 | 250.00 |

Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned at 10:22 a.m. until the next regularly scheduled meeting on Tuesday, March 8, 2016. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.