

**McLean County Commission Proceedings  
Tuesday, March 7, 2017**

The first regular March meeting of the Board of Commissioners was called to order at 8:32 a.m. by Chairperson Doug Krebsbach. Present were Commissioners Krebsbach, Barry Suydam, and Steve Lee. Also present were Sam Welch of SEH Engineering, Bismarck, Neil Barnes, Sletten Excavating of Center, Auditor Les Korgel, Deputy Auditor Nancy Leidholm, and Alyssa Meier of BHG News Service.

Moved by Suydam, seconded by Lee, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Highway Superintendent Jim Grey joined the meeting with departmental updates. Grey informed the board that road restrictions were placed on county roads as of Monday, March 6, 2017, and presented the resolution for signing.

Moved by Lee, seconded by Suydam, to approve the following resolution:

**RESOLUTION**

WHEREAS, NDCC §39-12-03 provides that whenever any highway will be seriously damaged or destroyed by reason of deterioration, rain, snow, or other climatic condition unless the weight of vehicles, trucks, or other commercial vehicles thereon is limited, local authorities may by resolution impose restrictions as to the weight of the vehicles and the same shall be noticed by erection of signs designating the provisions of the resolution at each end of the portion of the highway effected thereby; and

WHEREAS, the Board of McLean County Commissioners has determined that highways which are under its jurisdiction may be seriously damaged by reason of deterioration, rain, snow or other climatic conditions unless the weight of vehicles, trucks or other commercial vehicles thereon is limited;

THEREFORE, IT IS HEREBY RESOLVED; that 7 ton per axle not to exceed 80,000 pounds road restrictions are imposed on all McLean County asphalt roads except McLean County #18 to the Great River Energy Plant;

That 6 ton per axle not to exceed 65,000 pounds road restrictions are imposed on all other McLean County roads except McLean County Highway #16 extending 7 miles south of Riverdale to the Fisher Industries (Sand and Gravel) Plant.

IT IS HEREBY ORDERED that the McLean County Highway Superintendent shall cause notice of such restrictions to be posted at each end of the portion of the highway affected thereby. Road restrictions imposed shall begin within 24 hours after said signs have been erected.

DATED: This 7<sup>th</sup> day of March, 2017.

McLEAN COUNTY BOARD OF COMMISSIONERS

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Doug Krebsbach – Chairman

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Steve Lee

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Barry Suydam

ATTEST:

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Leslie Korgel, Auditor

IT IS HEREBY RESOLVED that the above-stated road restriction are hereby removed.

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Doug Krebsbach – Chairman

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Steve Lee

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Barry Suydam

ATTEST:

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Leslie Korgel, Auditor

Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to approve the permit request from Reservation Telephone Cooperative of Parshall to install and maintain fiber optic cable at 36" depth in the east right-of-way of 36<sup>th</sup> Ave NW for 2715' to get to Centennial Park past the Hultberg property in the SW¼ of Section 18 and the NW¼ of Section 19, Township 148 North, Range 83 West; and also bore 1¼" conduit in two locations under 36<sup>th</sup> Ave NW including the NW¼ of Section 19 to the NE¼ of Section 24, Township 148 North, Range 84 West and the SW¼ of Section 24 to the NW¼ of Section 25, Township 148 North, Range 84 West. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Grey reported that the 2011 FEMA audit is going well and is about 60% complete. Crews are busy with equipment repairs gearing up for crack sealing if the weather changes. He also stated that 11 applications were received for the Operator II position. Interviews took place yesterday and will be concluded tomorrow.

Korgel presented a letter from the Lewis & Clark Regional Development Council stating that \$300,000.00 in grant monies was available for fire, school and ambulance districts.

Korgel presented a spreadsheet showing the electrical and gas cost comparison between the old and new courthouses.

Chief Deputy Auditor Lori Foss joined the meeting to present two job descriptions for commission approval. Custodian I was updated changing the hours to variable.

Moved by Lee, seconded by Suydam, to approve the job description changes for Custodian I as submitted. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Foss then presented the Custodian II job description reflecting that the position works with minimal supervision, deals with the heating/cooling system using the Johnson Control computer system, monitors the fire alarm panel along with a few other marginal functions.

Moved by Suydam, seconded by Lee, to approve the job description for Custodian II as submitted. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Received and ordered filed the fee collection report from the Recorder's office for the month of February in the amount of \$6,566.80.

Received and ordered filed the fee collection report from the Sheriff's office for the month of February in the amount of \$867.40.

Moved by Lee, seconded by Suydam, to approve the Gaming Site Authorization for the Washburn American Legion Victor B Wallin Post #12 to conduct pull tabs at Painted Woods Recreation Area from April 1, 2017 through June 30, 2017. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Korgel presented the monthly financial reports ending February 28, 2017 including the delinquent taxpayers list owing over \$4,000.00 which consisted of 14 taxpayers owing \$251,688.90. Property taxes are at 90% collected with the discount compared to 91% in 2016. Fees and Miscellaneous Revenue are at \$176,623.32 compared to \$290,755.01 in 2016. Government reimbursements including PILT, State Aid, and Coal Severance are at \$328,876.09 compared to \$285,467.65 in 2016. So far in 2017 \$2,632,488.62 of the budget has been expended or 18.61% where normally we would be at 16.67%. Depending on what State Aid does in April Korgel stated that we may be looking at making a 5% budget cut across the board.

Korgel reported that the first semi-annual Park Board meeting is scheduled for April 4, 2017.

Moved by Suydam, seconded by Lee, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A132071	BHG INC	MOTOR GRADER, GRAVEL CRUSHING, & EQUIPMENT RENTAL BID ADS	602.25
A132072	BUTLER MACHINERY COMPANY	PARTS, OIL	1,850.76
A132073	WILLIAM CARLSON	REIMBURSE FOR CELL PHONE	30.00
A132074	CIRCLE SANITATION SERVICE	GARBAGE PICKUP AT GARRISON & WASHBURN SHOPS	136.00
A132075	CK AUTO INC	PARTS – TRANSFER CASE ASSEMBLY	400.00
A132076	WILTON FARMERS UNION OIL CO	LP AT UNDERWOOD, ROSEGLEN & BUTTE SHOPS	1,172.63
A132077	GARRISON FARMERS UNION OIL CO	GARRISON SHOP SUPPLIES, FUEL	3,531.52
A132078	FILTER CARE OF GRAFTON	WASHED FILTERS	301.71
A132079	FRONTIER PRECISION, INC	2 METAL DETECTORS	1,790.00
A132080	GCR TIRE CENTERS	TIRES	6,650.11
A132081	MAX FARM SERVICES	FUEL	2,865.81
A132082	MCLEAN ELECTRIC COOPERATIVE	ROSEGLEN, UNDERWOOD & GARRISON SHOPS	817.00

A132083	MCLEAN SHERIDAN RURAL WATER	WATER	66.60
A132084	MILLENNIUM EXPRESS	DELIVERY CHARGES	12.98
A132085	AGPRO EQUIPMENT - NAPA	PARTS, WASHBURN SHOP SUPPLIES, OIL, FUEL ADDITIVE, OUT SHOPS SUPPLIES	2,390.91
A132086	NAPA AUTO PARTS-GARRISON	PARTS, GARRISON SHOP SUPPLIES, SAFETY ITEMS, OIL	1,614.59
A132087	RESERVATION TELEPHONE COOP	TELEPHONE – HIGHWAY	118.00
A132088	SCOTT'S HARDWARE	WASHBURN SHOP SUPPLIES, PARTS	226.44
A132089	S & J HARDWARE	PARTS, GARRISON SHOP SUPPLIES, MAINTENANCE SHED SUPPLIES	158.31
A132090	SMITHYS LLC	PARTS	87.19
A132091	TITAN MACHINERY	PARTS	375.43
A132092	TRUCKS OF BISMARCK	PARTS	1,380.64
A132093	UNDERWOOD FARM SUPPLY	PARTS, UNDERWOOD SHOP SUPPLIES	27.29
A132094	VERIZON WIRELESS	HIGHWAY DEPT CELL SERVICE	192.17
A132095	VINING OIL	FUEL AT WASHBURN & GARRISON SHOPS	30,102.60
A132096	WAGON WHEEL LUMBER	PARTS	23.94
A132097	WEST RIVER TELECOMM	TELEPHONE/DSL – HIGHWAY	91.10
A132098	WOLD ENGINEERING P.C.	PROJECT B-15-34 CNOC-0028(022) PROJECT B-15-33 CP-2879(016)	25,016.08
A132099	ABM INC	COPIER MAINTENANCE AGREEMENT – SHERIFF, RECORDER	1,889.65
A132100	AMERIPRIDE LINEN & APPAREL	SHOP TOWELS, FLOOR MATS	156.35
A132101	AT&T MOBILITY	SHERIFF & STATES ATTORNEY CELL SERVICE, LAND USE – DATA CARD	205.52
A132102	BHG INC	EQUIPMENT OPERATOR II AD, P&Z NOTICE,	1,315.22
A132103	BUREAU OF RECLAMATION	TURTLE CREEK WATER SIPHON	1,259.58
A132104	BUSINESS CARD	WEBROOT ANTI-VIRUS, BLANK CHECKS	320.28
A132105	CHS CREDIT CARD DEPT	GASOLINE – SHERIFF	1,237.01
A132106	CIRCLE SANITATION SERVICE	GARBAGE PICKUP	337.00
A132107	CITY OF WASHBURN	COURTHOUSE, LAW ENFORCEMENT CENTER	517.98
A132108	DACOTAH PAPER COMPANY	FOAM CUPS, PAPER PLATES, BOWLS, ICE MELT, PLASTIC FORKS, TOILET TISSUE, GARBAGE BAGS, CLEANER, MOP, DISINFECTANT, SHAMPOO, BODY WASH, KLEENIX, LAUNDRY SOAP, PAPER TOWELS, PENCILS	1,617.62
A132109	DAKOTA CENTRAL SOCIAL SVCS	McLEAN COUNTY SHARE BILLABLE EXPENSES – FEBRUARY 2017	69,663.98
A132110	DOC'S SHOP	OIL CHANGES – SHERIFF	122.30
A132111	EGGERS ELECTRIC MOTOR CO	MOTOR REPAIR – SHERIFF	42.90
A132112	ELECTRONIC COMMUNICATIONS	REPAIR KITCHEN DOOR – NO VOLTAGE – LEC	340.00
A132113	LADD R ERICKSON	FEBRUARY TRAVEL	173.34
A132114	WILTON FARMERS UNION OIL CO	GASOLINE – SHERIFF	513.62
A132115	FARMERS UNION SERVICE ASSOC	JOHN DEERE MOTOR GRADER	81.00
A132116	FIRST DISTRICT HEALTH UNIT	DISBURSE TAX LEVY	165,730.00
A132117	GARRISON VETERINARY SERVICE	DOG FOOD, BOARDING	84.05
A132118	BENJAMIN GEHRING	REIMBURSE FOR FEBRUARY CORONER SERVICES	1,500.00
A132119	GERARD GOVEN	FEBRUARY WATER BOARD MEETINGS/ TRAVEL	446.69
A132120	GUARDIAN LOCK & SAFE, INC	NEW CYLINDERS, MORTISE, REKEY JAIL LOCKS	4,280.06
A132121	HATZY'S REPAIR	OIL CHANGES – SHERIFF	107.90
A132122	INFORMATION TECHNOLOGY DEPT	T-1 LINE ACCESS, ACTIVE DIRECTORY USER FEES, EXCHANGE EMAIL ACCOUNTS, VPN	938.60
A132123	JB REPAIR INC	OIL PRESSURE SENDER, OIL CHANGE – SHERIFF	221.81
A132124	SHANNON JEFFERS	FEBRUARY WATER BOARD MEETINGS/ TRAVEL	821.69
A132125	RICHARD JOHNSON	REIMBURSE FEBRUARY & MARCH CELL PHONE	60.00
A132126	KRAUSE'S MARKET	COFFEE – CENTRAL SUPPLY; VINEGAR, BLEACH – JANITORIAL, FOOD FOR ANNIE'S PROJECT – COUNTY AGENT	240.98
A132127	KYLE'S KATERING	FOOD FOR SOYBEAN COUNCIL INFO MEETING – COUNTY AGENT	374.40
A132128	LEE, STEVE	FEBRUARY TRAVEL	78.11
A132129	LEXISNEXIS MATTHEW BENDER	ND COURT RULES ANNO 2/17 SUPP - AUDITOR, SHERIFF, RECORDER, STATES ATTORNEY	76.87
A132130	CURT MALO	REIMBURSE FOR GASOLINE	26.01
A132131	MCLEAN ELECTRIC COOPERATIVE	SECURITY LIGHTS – COURTHOUSE, PARK;	736.00

A132132	MCLEAN FAMILY RESOURCE CTR	PARK BOARD, CENTENNIAL PARK, GARAGE, CAMPER PADS, CAMPGROUND METER JAG GRANT OCTOBER THRU DECEMBER 2016	369.85
A132133	MCLEAN COUNTY AUDITOR	FEBRUARY POSTAGE – COUNTY AGENT	36.92
A132134	MOTOROLA SOLUTIONS, INC.	RADIO FOR UNIT S-21 GRANT VEHICLE	4,032.75
A132135	AGPRO EQUIPMENT - NAPA	OIL FILTER	6.60
A132136	NATIONAL ASSOC OF COUNTIES	COUNTY MEMBERSHIP DUES	450.00
A132137	ND ASSOCIATION OF COUNTIES	THE LEGISLATIVE PROCESS – KNUTSON	45.00
A132138	NDACO RESOURCES GROUP	MANAGED SERVER PRO – APR; MANAGED WORKSTATIONS – APR; MONTHLY BACKUP FOR DATTO – APR; ANTIVIRUS SUBSCRIPTION - APR	1,836.86
A132139	ND RECORDERS ASSOC.	2017 CONVENTION REGISTRATION – KNUTSON	100.00
A132140	NORTH DAKOTA 911 ASSOC	20017 MEMBERSHIP DUES	25.00
A132141	LYNN OBERG	FEBRUARY WATER BOARD MEETING/ TRAVEL	1,131.80
A132142	OFFICE DEPOT	BINDERS, HP 05X & 507A TONERS	662.16
A132143	OTTERTAIL POWER COMPANY	BUTTE, TURTLE LAKE, WASHBURN & MAX SHOPS; RADIO TOWER; COURTHOUSE; LEC	6,196.30
A132144	PEDERSON, DAVID	REIMBURSE FOR COTTON BALLS, RUBBING ALCOHOL, EXPO CLEANER	14.67
A132145	RICHARD HULTBERG	FEBRUARY P & Z TRAVEL	40.66
A132146	JOHN MATTHEWS	FEBRUARY P & Z TRAVEL	38.52
A132147	DONALD FLINN	FEBRUARY P & Z TRAVEL	10.70
A132148	DARWIN SAARI	FEBRUARY P & Z TRAVEL	26.75
A132149	ROGER BRITTON	FEBRUARY P & Z TRAVEL	13.38
A132150	JAIMI POCHANT	INMATE CARE	1,170.00
A132151	RESERVATION TELEPHONE COOP	GARRISON DEPUTIES, PARK, 911 TRUNKING RECURRING	189.24
A132152	SCOTT'S HARDWARE	DRAIN CLEANER, FLUORESCENT BULBS, FILTER CARTRIDGE, PIPE WRENCH, SCREWDRIVER SET, WRENCH SET	134.71
A132153	SRT COMMUNICATIONS, INC	911 TRUNKING RECURRING, ASSESSOR CELL SERVICE	759.32
A132154	THE VILLAGE FAMILY SERVICE CTR	EAP ANNUAL CONTRACT 1/17 – 12/17	3,600.00
A132155	UNIFORM CENTER	UNIFORM SHIRTS, PANTS, STRIPES, PATCHES, PINS – SHERIFF	1,408.54
A132156	WATER PURITY INC	WATER DELIVERED	56.00
A132157	WEST RIVER TELECOMM	911 TRUNKING RECURRING, MONTHLY TELEPHONE CHARGES	3,683.19
A132158	WORKFORCE SAFETY & INSURANCE	INMATE WORK RELEASE PREMIUM 3/1/17 – 2/28/18	250.00
A132159	ZEE FEBRUARY PAYROLL	INMATE FIRST AID SUPPLIES – SHERIFF A detailed list of payroll funds expended is available for public inspection anytime during regular business hours in the McLean County Auditor’s office.	203.30 \$377,488.67

Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

The Chairperson recessed the meeting at 9:19 a.m.

The Chairperson reconvened the meeting at 9:45 a.m. for the scheduled gravel crushing and equipment rental bid opening.

Highway Superintendent Jim Grey rejoined the meeting along with Dave Abel of Sundre Sand & Gravel, Minot, Randy Hoovestol of RDO Equipment Company, Bismarck, Brent Cantleberry of Knife River, Bismarck, and Lowell Mallard of Butler Machinery Company, Bismarck.

Aggregate Construction of Minot bid the crushing and stockpiling of gravel at \$2.60 per ton; no bid for loading or hauling.

Scepaniak Construction of Holdingford, MN bid the crushing and stockpiling of gravel at \$3.04 per ton; no bid for loading or hauling.

Fisher Sand & Gravel of Dickinson bid the crushing and stockpiling of gravel at \$3.15 per ton; no bid for loading or hauling.

Gravel Products, Inc. of Minot bid the crushing and stockpiling of gravel at \$2.80 per ton; no bid for loading or hauling.

Knife River of Bismarck bid the crushing and stockpiling of gravel at \$4.85 per ton; no bid for loading or hauling.

Sundre Sand & Gravel of Minot bid the crushing and stockpiling of gravel at \$2.65 per ton; no bid for loading or hauling.

Grey recommends accepting all bids as submitted.

Moved by Lee, seconded by Suydam, to approve Grey's recommendation and accept all the bids as submitted for the crushing and stockpiling of gravel. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Grey opened submitted bids for the Highway Department Equipment Rental Bid Opening.

Moved by Lee, seconded by Suydam, to accept the equipment rental bids from Keller Paving & Landscaping of Minot and Sletten Excavating of Center as submitted. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Grey then began the bid opening for motor grader lease/purchase at 10:00 a.m.

The first bid submitted was from RDO Equipment of Bismarck for a 2017 John Deere 772GP motor grader at \$349,200.00 which includes wing and front hitch. Trade in values and annual lease payments were listed as well.

The second bid submitted was from Butler Machinery of Bismarck for a 2017 Caterpillar 140M3 AWD motor grader at \$322,650.00. Trade in values and annual lease payments were listed as well.

Grey will study the bids and return to the March 21, 2017 meeting with his recommendations.

Chief Deputy Sheriff/E-911 Coordinator Richard Johnson joined the meeting to request permission to advertise for a deputy to replace one that gave his two week notice this morning.

Moved by Suydam, seconded by Lee, to authorize Johnson to advertise for 1 or more patrol deputies. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Johnson went on to update the commission on the Underwood Radio tower repairs being done by Diamond Tower of St. Cloud, MN. They should be completed this week and the inspection will be done at the same time.

Moved by Lee, seconded by Suydam, to approve the radio tower repairs by Diamond Tower of St. Cloud, MN. Lee questioned how repairs will be funded. Johnson responded that the repairs will come out of the Tower Maintenance account. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Sam Welch of SEH Engineering, Bismarck, was present to observe.

There being no further business, the chairperson declared the meeting adjourned at 10:14 a.m. until the next regularly scheduled meeting on Tuesday, March 21, 2017. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

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Doug Krebsbach, Chairperson

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Nancy Leidholm, Deputy Auditor