

McLean County Commission Proceedings
Tuesday, April 4, 2017

The first regular April meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Doug Krebsbach. Present were Commissioners Krebsbach, Barry Suydam, and Steve Lee. Also present were Auditor Les Korgel, Deputy Auditor Nancy Leidholm, and Suzanne Werre of BHG News Services.

Moved by Lee, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Highway Superintendent Jim Grey and Wold Engineering representative Mike Rivinius joined the meeting. Grey discussed a washout on an unorganized township road east of Washburn. He reported that County Road (CR) #6 west of CR #7 has been repaired and is now open. Grey also reported that 13 applications have been received for the Equipment Operator II position located in Garrison. He discussed a request from the Interpretive Center to install two permanent traffic counters on CR #17 that runs past the Interpretive Center and Fort Mandan. Lee is concerned with the integrity of the road to which Rivinius stated that they would only dig deep enough to cover the counters. Krebsbach added that the control box would need to be out of the way so a mower doesn't catch it. Lee would like to see the specs and make sure the county has no liability if the box is damaged. Grey does not have a problem with this if it's done right, but will get more information before proceeding.

Rivinius was in attendance to present the engineering agreement and bid plans for the Falkirk Mine Road project for approval and signing.

Moved by Lee, seconded by Suydam, to approve the engineering agreement with Wold Engineering for road project CP-2836SPUR(017), a mill and overlay of the Falkirk Mine Road. Doug Stoltz was present to confirm that expenses incurred by the County for this project will be reimbursed by Falkirk Mining Company. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to approve the final plans and advertise for bids for road project CP-2836SPUR(017), a mill and overlay of the Falkirk Mine Road, with bid opening scheduled for May 2, 2017 at 10:00 a.m. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Land Use Administrator Todd Schreiner joined the meeting to present an abatement request for Swanson Family, L.L.P. for land described as Lot 5, Block 1, Schwartz Addition, City of Washburn. A refund of real estate property taxes paid for 2015 and 2016 is being requested as a five year property tax benefit was approved through the Washburn Renaissance Zone program but had not been applied to the property as the city of Washburn did not notify the county of the approval.

Moved by Lee, seconded by Suydam, to approve the abatement request from Swanson Family, L.L.P. for land described as Lot 5, Block 1, Schwartz Addition, City of Washburn, reducing the value from \$470,400.00 to \$35,000.00 for 2015 and from \$627,900.00 to \$35,000.00 for 2016. Krebsbach questioned if this was just for the new building located on the property. Schreiner responded yes. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

The 2018 police contracts with the cities were discussed. Korgel submitted the proposed contracts showing no increase as they are based off of a beginning deputy's salary and as the county did not give raises this year, no increase was made. Lee questioned if the increasing costs of health insurance, vehicle expenses and the salaries of more experienced deputies should be looked at stating that as time goes on, the cities are paying a smaller percentage of the actual cost each year and it is not sustainable for the county. He feels shifting more cost to the cities is appropriate.

Chief Deputy Sheriff Richard Johnson joined the meeting. When questioned, Johnson stated that the cities are getting the hours requested and then some. Lee feels the process of recouping some of the costs needs to begin and suggested an across the board 5% increase in the contracts stating that the costs are eating up the county and there is more and more demand from the cities. The contracts are a benefit to the county and the cities.

Moved by Lee, seconded by Suydam, to increase the proposed 2018 police contracts with the cities by 4%. Lee rescinded the motion.

Moved by Lee, seconded by Suydam, to increase the proposed 2018 police contracts with the cities by 5% to cover costs incurred by the county. Lee feels this needs to be looked at every year as the costs keep going up significantly. The county's share of law enforcement costs have been increasing for years and the commission has the fiscal responsibility to do this. Suydam mentioned the city of Garrison and their talk of not renewing their contract, wondering if this increase will cause them to discontinue their contract. Lee feels that is a decision they will have to make. None of the cities can provide this service for what the county is charging. Johnson offered to break down costs including training, vehicle and jail expenses to show exactly what the cities are getting. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Johnson informed the commission that he'd found a less expensive option through Verizon to track police vehicles and presented a Network Fleet Pricing Proposal. Johnson will do further research and return to a later commission meeting with his findings.

Received and ordered filed the fee collection report from the Sheriff's department for the month of March in the amount of \$543.88.

Received and ordered filed the fee collection report from the Recorder's office for the month of March in the amount of \$7,322.60.

Korgel presented the monthly financial reports ending March 31, 2017 including the delinquent taxpayers list owing over \$4,000.00 which consisted of 54 taxpayers owing \$553,182.18. Property taxes are at 92% collected with the discount compared to 93% in 2016. Fees and Miscellaneous Revenue are at \$341,064.97 compared to \$420,436.97 in 2016. Government reimbursements including PILT, State Aid, and Coal Severance are at \$454,016.32 compared to \$366,457.87 in 2016. So far in 2017 \$3,611,935.51 of the budget has been expended or 25.53% where normally we would be at 25%.

Moved by Suydam, seconded by Lee, to approve the following PILT Payment Policy as follows:

PILT Payment Policy

McLean County receives a payment (PILT Payment in Lieu of Taxes) annually from the federal government for tax-exempt lands administered by various federal agencies. These payments help McLean County carry out various vital services on or near those lands. These services include public safety, roads and other government services.

It is the policy of McLean County to use these funds to offset McLean County's expenses in providing the above mentioned services.

Doug Krebsbach, Chairperson

Barry Suydam, Vice Chairperson

Steve Lee – Commissioner

Leslie Korgel – Auditor

Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

States Attorney Ladd Erickson joined the meeting. Erickson was questioned regarding implementing a policy at Sportsmen Centennial Park that would not allow registered sex offenders to camp there. Erickson stated that the park board could grant discretionary power to the manager to deny camping rights for various reasons, but is concerned about creating a mandatory policy. Discussion followed.

Krebsbach stated that there is a rumor going around that the county is so broke that it can't afford to put fuel in the motor graders and wants it stated in the newspaper as an untruth. Erickson responded that the next biennium is not going to be a better picture for the county as the state continues to make cuts. Lee maintained that the county will continue to provide services such as maintaining and repairing roads and the Sheriff's department will continue to patrol, but the commission will also continue to be financially responsible.

Moved by Lee, seconded Suydam, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A132304	BHG INC	ROAD RESTRICTIONS	138.00
A132305	WILLIAM CARLSON	REIMBURSE CELL PHONE & REGISTRATION FOR NEW UNITS	50.00
A132306	CIRCLE SANITATION SERVICE	GARBAGE PICKUP AT GARRISON & WASHBURN SHOPS	136.00
A132307	DAKOTA FLUID POWER, INC.	PART REMOVAL FILTERS, HEADS	529.76
A132308	ELECTRONIC COMMUNICATIONS	2 QS ANTENNAS, 2 LG MOUNTS, 2 POWER CHORDS	130.00
A132309	JOB SERVICE NORTH DAKOTA	QTR ENDING 3/31/2017	887.75
A132310	LITTLE FALLS MACHINE, INC.	24 SNOW PLOW SHOES	2,059.10
A132311	MCLEAN SHERIDAN RURAL WATER	WATER	72.13
A132312	MIDWEST DOORS, INC.	2 COMMERCIAL TRANSMITTERS	101.50
A132313	RUNNINGS	TRUCK TOOL BOX	299.99
A132314	SCOTT'S HARDWARE	WASHBURN SHOP SUPPLIES, PARTS, OUT SHOP SUPPLIES	162.94
A132315	S & J HARDWARE	PARTS, GARRISON SHOP SUPPLIES	64.23

A132316	SMITHYS LLC	PARTS	20.00
A132317	TITAN MACHINERY	PARTS	1,732.57
A132318	TRUCKS OF BISMARCK	PARTS	2,313.93
A132319	VERIZON WIRELESS	HIGHWAY DEPARTMENT CELL SERVICE	192.17
A132320	WASHBURN AUTO BODY LLC	URETHANE KITS/LABOR TO INSTALL WINDOWS	364.80
A132321	AMERIPRIDE LINEN & APPAREL	SHOP TOWELS, FLOOR MATS	165.83
A132322	AT&T MOBILITY	SHERIFF & STATES ATTORNEY CELL SERVICE, LAND USE DATA CARD SERVICE	203.33
A132323	CATHY BAILEY	REIMBURSE FOR JURY SUPPLIES	54.08
A132324	BALDWIN GREENHOUSE	SUPPLIES FOR FAIRY GARDEN CLASS	224.00
A132325	BHG INC	HELP WANTED ADS, SKY WARN TRAINING, NOTARY STAMPS, LAND USE NOTICE	2,687.20
A132326	BUSINESS CARD	WEB ROOT ANTI VIRUS, WHITE CANYON SOFTWARE, REPLACEMENT BATTERIES, BATTERY FOR CORDLESS PHONE, DOC REPAIR TAPE, SCANNER, CLOVER SILICONE BRACELETS	1,117.63
A132327	CAPITAL CITY CONSTRUCTION, INC	ROOF REPAIR – LAW ENFORCEMENT CENTER	26,521.00
A132328	CHS CREDIT CARD DEPT	GASOLINE – SHERIFF	1,825.56
A132329	CIRCLE SANITATION SERVICE	GARBAGE PICKUP	337.00
A132330	CITY OF WASHBURN	WATER/SEWER – LAW ENFORCEMENT CENTER, COURTHOUSE	559.88
A132331	CALANDRIA JARBOE EDWARDS	REIMBURSE FOR FAIRY GARDEN CLASS SUPPLIES	50.13
A132332	MICHELLE EFFERTZ	CUPS FOR KIDS IN THE GARDEN SCHOOL PROGRAM	2.41
A132333	ELECTRONIC COMMUNICATIONS	CLONED OS DRIVE FOR JAIL COMPUTER	1,181.00
A132334	FLOWERS-N-THINGS	FLORAL ARRANGEMENT FOR JANICE KERZMANN SERVICE	54.00
A132335	GALLS	UCR BAGS	310.95
A132336	GARRISON DIVERSION	DISBURSE MONTHLY COLLECTIONS, SPECIAL ASSESSMENT #161.21	14,679.93
A132337	BENJAMIN GEHRING	REIMBURSE FOR MARCH CORONER SERVICES	1,500.00
A132338	GERARD GOVEN	MARCH WATER BOARD TRAVEL/ MEETINGS	590.95
A132339	HATZY'S REPAIR	BATTERY, TIRE REPAIR, MOUNT/ BALANCE TIRES, STARTER – SHERIFF	484.90
A132340	SHANNON JEFFERS	MARCH WATER BOARD TRAVEL/ MEETINGS	1,606.66
A132341	BETH KNUTSON	MARCH TRAVEL, 50% TICKET FOR NATIONAL CONVENTION	310.85
A132342	NOELLE KROLL	MARCH TRAVEL	16.05
A132343	WADE KROHMER	JVCC STAGE SET SPIKE TAPE	57.97
A132344	LEE, STEVE	MARCH TRAVEL	62.06
A132345	CURT MALO	REIMBURSE – LIGHT BULBS	51.10
A132346	MCLEAN FAMILY RESOURCE CTR	DISBURSE MONTHLY COLLECTIONS	685.00
A132347	MCLEAN COUNTY AUDITOR	MARCH POSTAGE – COUNTY AGENT	22.85
A132348	ND ASSOCIATION OF COUNTIES	DISBURSE 15% E-911 COLLECTIONS, FORMULAS & FUNCTIONS/EXCEL – KNUTSON	1,001.00
A132349	NDACO RESOURCES GROUP	MANAGED SERVER PRO – MAY; MANAGED WORKSTATIONS PRO – MAY; MONTHLY BACKUP FOR DATTO – MAY; SUBSCRIPTION AV – MAY	1,836.86
A132350	ND STATE RADIO COMM	2017 LETS LICENSE RENEWAL FEE	360.00
A132351	NDSU EXTENSION SERVICE (HDFS)	DYSP WORKBOOKS AND BINDERS – COUNTY AGENT	375.00
A132352	NDSU CENTER FOR 4-H	2017 SPRING 4-H TRAINING	20.00
A132353	NORTHERN PLAINS	SINK REPAIR	363.50
A132354	LYNN OBERG	MARCH MEETINGS/TRAVEL	1,571.54
A132355	OFFICE DEPOT	BIG TAB DIVIDERS, CARD STOCK, LEMARK, HP & BROTHER INK, HP 507A YELLOW/MAGENT LASER TONER, HP 90A LASER TONER, SCOTCH TAPE, HP #21/22 INK, HP Q1406A COATED PAPER, HIGHLIGHTERS, POST ITS, 9X12 ENVELOPES, BATTERIES	1,630.16

A132356	OTTERTAIL POWER COMPANY	BUTTE, TURTLE LAKE, MAX & WASHBURN SHOPS, COURTHOUSE, RADIO TOWER	5,137.88
A132357	JAIMI POCHANT	JAIL NURSE	720.00
A132358	TODD SCHREINER	TRAVEL – CVSO WORKSHOP	121.98
A132359	SCOTT'S HARDWARE	CLOSET KIT, WIRE CONNECTORS, LUBE, ANCHORS	45.64
A132360	SEATOL	GIS DATABASE PROCESSING/TECH CON/ SOFTWARE	550.00
A132361	SRT COMMUNICATIONS, INC	ASSESSOR CELL SERVICE	61.04
A132362	ND STATE TREASURER	DISBURSE STATE TAX & DOMESTIC VIOLENCE COLLECTIONS	2,791.11
A132363	TURTLE LAKE INS AGENCY	HSB TECHADVANTAGE POLICY 4-1-17 TO 4-18	1,878.00
A132364	WATER PURITY INC	WATER DELIVERED	84.00
A132365	WESTERN DETENTION MARCH PAYROLL	CELL DOOR LOCKS A detailed list of payroll funds expended is available for public inspection anytime during regular business hours in the McLean County Auditor's office.	2,410.05 \$336,014.78

Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned at 10:21 a.m. until the next regularly scheduled meeting on Tuesday, April 18, 2017. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Doug Krebsbach, Chairperson

Nancy Leidholm, Deputy Auditor