

**McLean County Commission Proceedings**  
**Tuesday, April 17, 2018**

The final regular April meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Barry Suydam. Present were Commissioners Suydam, Steve Lee, and Doug Krebsbach. Also present were Auditor Les Korgel, Deputy Auditor Nancy Leidholm, and Suzanne Werre of BHG News Service.

Moved by Krebsbach, seconded by Lee, to approve the minutes of the previous meeting including changes to the following motion:

*Moved by Lee, seconded by Krebsbach, to concur with the McLean County Park Board and enter into an agreement with the Army Corp of Engineers and Indian Hills Resort, instructing the Auditor to work with States Attorney Ladd Erickson to ~~oversee the details and paper work~~ draft an agreement to be approved by the commission at a later date. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.*

Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Moved by Lee, seconded by Krebsbach, to approve the minutes of the previous meeting with the aforementioned changes. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Highway Superintendent Jim Grey joined the meeting along with Wold Engineering representative Mike Rivinius. Grey reported that crack sealing and road blading are ongoing. Crews are watching for water problems and are currently doing some pumping which may increase with the upcoming warmer temperatures.

Grey informed the commission that the crack seal and patch project on County Roads 33 and 14 would begin on May 1. He was able to find some low cost rock material and estimated that the project should be able to be completed for less than the projected \$15,000.00 - \$20,000.00.

Moved by Krebsbach, seconded by Lee, to approve the permit request from Otter Tail Power Company of Fergus Falls, MN, for an underground electric crossing on County Highway 20 as described: 2,054.19' east of the centerline of the northbound lane which intersects with the north section line of the NW¼ of Section 25, Township 145 North, Range 82 West at an angle of 102° 30' 33" north of the existing pole. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Mike Rivinius presented the winning bid for road project SC-2840(055), a 10.5 mile overlay project on County Road 22 east of Washburn, for the commission's approval stating that it came in about \$543,000.00 lower than estimated. Korgel stated that cash flow wise with the reduction in cost the county should be able to handle it.

Moved by Lee, seconded by Krebsbach, to award the bid for road project SC-2840(055) to Knife River Materials in the amount of \$1,482,648.29. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Land Use Administrator Todd Schreiner and Land Use Assistant Cassie Goetz joined the meeting with a recommendation from the Planning & Zoning Commission meeting held yesterday.

Moved by Krebsbach, seconded by Lee, to concur with the Planning & Zoning Commission and approve the request from Tayton Kramer of Max for a conditional use permit involving land located in the SW¼NW¼ of Section 14, Township 150 North, Range 83 West, known as Outlot A, including 10 acres, to construct a non-farm structure on agricultural land. Krebsbach informed the commission that Kramer was aware that it was his responsibility to improve the section line road into the property. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Schreiner then discussed the informational portion of yesterday's Planning & Zoning Commission meeting regarding a proposed feedlot on Falkirk Mining Company property in conjunction with Great River Energy and EcoBeef, LLC. He explained that the county would be involved in location, road access and odor control setbacks along with working with the North Dakota Health Department during the permitting process.

Chief Deputy Auditor Lori Foss joined the meeting to present two job descriptions for Commission approval.

The first job description was a new one for the part-time position of Administrative Assistant to the Director of Tax Equalization/Land Use Administrator.

Moved by Lee, seconded by Krebsbach, to approve the job description for Administrative Assistant to the Director of Tax Equalization/Land Use Administrator as submitted. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

The job description for E-911 – GIS Mapping showed more detail to more accurately reflect the duties of the position.

Moved by Krebsbach, seconded by Lee, to approve the changes for the job description for E-911 – GIS Mapping as submitted. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Korgel presented Lynn Helm’s “Director’s Cut” report regarding oil/gas production, producing wells, and permitting, ND sweet crude prices and rig count along with the State Summary Report for February, 2018.

The 2019 police contracts with the cities were discussed. Korgel submitted the proposed contracts showing a 2% increase as they are based off of a beginning deputy’s salary and the county will be contemplating a 2% raise for 2019. Lee questioned if the increasing costs of health insurance and vehicle expenses should be looked at stating that as time goes on, the cities are paying a smaller percentage of the actual cost each year and the county cannot afford to pick up the expenses and suggested raising the cost 2.5%. Discussion followed.

Moved by Lee, seconded by Krebsbach, to approve the 2019 police contracts as presented. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None.

Moved by Krebsbach, seconded by Lee, to approve the following vouchers for payment:

<b>CHECK #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
A135134	AG PRO EQUIPMENT SERVICES, INC	PARTS, WASHBURN SHOP SUPPLIES SIGNS, OUT SHOP SUPPLIES, DIESEL TREATMENT	4,796.94
A135135	AUTO VALUE BISMARCK	PARTS	720.94
A135136	BUTLER MACHINERY COMPANY	PARTS, OIL	4,694.39
A135137	ENERBASE COOP RESOURCES	LP, GAS HUSKY XFS, NOZZLE, OIL	283.18
A135138	GARRISON FARMERS UNION OIL CO	LP FOR TAR TRUCK	53.86
A135139	TURTLE LAKE FARMERS UNION OIL	HIGH PRESSURE HOW – POWER WASHER	19.59
A135140	FASTENAL COMPANY	PARTS	115.37
A135141	FILTER CARE OF GRAFTON	WASHED FILTERS	89.13
A135142	FISHER SAND & GRAVEL	SAND/GRAVEL	22,690.20
A135143	FORCE AMERICA DISTRIBUTING LLC	PARTS	32.24
A135144	FRONTIER PRECISION, INC	LATH	132.00
A135145	GARRISON CITY	GARBAGE/WATER	61.98
A135146	GCR TIRE CENTERS	TIRES	2,689.99
A135147	GREY JAMES	REIMBURSE FOR REGISTRATION OF NEW UNIT	10.00
A135148	JOHN DEERE FINANCIAL	PARTS, HOSE, BULK HARDWARE, BATTERIES	1,861.15
A135149	MAX FARM SERVICES	FUEL AT MAX & BUTTE	6,800.22
A135150	MCLEAN ELECTRIC COOPERATIVE	ROSEGLEN, UNDERWOOD & GARRISON SHOPS	938.00
A135151	MDU	WASHBURN, TURTLE LAKE, MAX & GARRISON SHOPS	1,016.87
A135152	NAPA AUTO PARTS-GARRISON	PARTS, OUT SHOP SUPPLIES, GARRISON	301.67

		SHOP SUPPLIES	
A135153	ND DEPT OF TRANSPORTATION	BRIDGE INSPECTION 2017-2018	1,672.40
A135154	NORTHERN ENGINE & SUPPLY CO	ZENITH FLOAT	23.73
A135155	PRAXAIR DISTRIBUTION	PARTS FOR WELDING	502.96
A135156	RDO EXCH80 - 5800/6130	WINDOW	423.34
A135157	RESERVATION TELEPHONE COOP	TELEPHONE	119.17
A135158	WALLWORK TRUCK CENTER	PARTS	335.77
A135159	WEST RIVER TELECOMM	TELEPHONE/DSL	93.02
A135160	WOLD ENGINEERING P.C.	PROJECT B-17-01-CNOC-0028(055)	22,315.05
		PROJECT B-16-42-CP-2800(017)	
A135161	AMERIPRIDE LINEN & APPAREL	SHOP TOWELS, FLOOR MATS	187.04
A135162	AMERICAN TRUST CENTER	QTRLY FEES – LEE, ERICKSON, KORGEL	2,180.03
A135163	BILL BARTH	WATER PUMP, TIMING CHAIN, CRANKSHAFT	3,343.10
A135164	BOBCAT OF MANDAN	WIPER ARM & BLADE	48.12
A135165	CITY OF WASHBURN	COURTHOUSE, LAW ENFORCEMENT CENTER – WATER/SEWER	573.40
A135166	D&L AUTOMOTIVE	OIL CHANGE – UNIT S-2; MOUNT/ BALANCE TIRES, TIRE DISPOSAL	237.03
A135167	DACOTAH PAPER COMPANY	COPY PAPER, TOILET PAPER, GLOVES, SHAMPOO/BODY WASH, LAUNDRY SOAP, KLEENEX, PAPER TOWELS, LIGHT BULBS, D BATTERIES, FOIL, ICE MELT, DUSTER REFILLS, GARBAGE BAGS, DISH SOAP	2,503.16
A135168	DOC'S SHOP	SHERIFF REPAIRS AND OIL CHANGES	2,552.78
A135169	CALANDRIA JARBOE EDWARDS	REIMBURSE APRIL CELL PHONE, TERRARIUM CLASS SUPPLIES	376.47
A135170	MICHELLE EFFERTZ	REIMBURSE APRIL CELL PHONE, TRAVEL	46.35
A135171	ELECTRONIC COMMUNICATIONS	3 SVR 200 VEHICLE REPEATERS – SHERIFF	600.00
A135172	ENERBASE COOP RESOURCES	GASOLINE – SHERIFF	245.50
A135173	LADD R ERICKSON	MARCH TRAVEL	198.38
A135174	WILTON FARMERS UNION OIL CO	GASOLINE – SHERIFF	550.20
A135175	GARRISON FARMERS UNION OIL CO	SHERIFF – GASOLINE, OIL CHANGE, M/B TIRES, BATTERY, BRAKES	1,781.17
A135176	FARM & HOME PUBLISHERS, LTD	15 – 2018 McLEAN COUNTY PLAT BOOKS	597.00
A135177	GARRISON VETERINARY SERVICE	DOG FOOD – SHERIFF	121.05
A135178	BENJAMIN GEHRING	REIMBURSE FOR MARCH CORONER SERVICES	750.00
A135179	GRIMSLEYS EXHAUST & FUELS	GASOLINE – SHERIFF	319.50
A135180	GUARDIAN LOCK & SAFE, INC	REPAIR JAIL LOCKS – LEC	80.00
A135181	HEARTLAND CONSULTING GROUP	FSE PLANNING MEETING/PLANNING LEOP DRAFT – DES	5,120.00
A135182	HIWAY 83 EXPRESS	GASOLINE – SHERIFF	151.16
A135183	INFORMATION TECHNOLOGY DEPT	T-1 LINE ACCESS, VPN, ACTIVE DIRECTORY USER FEES, EXCHANGE EMAIL ACCOUNTS; LERMS USER FEES – SHERIFF	1,226.45
A135184	J&R VACUUM & SEWING CENTER	REPLACE VACUUM CLEANER CORD	95.92
A135185	JAVA ROSE FLORAL & CAPPUCCINO	FLORAL ARRANGEMENT – HOWE SERVICE	55.00
A135186	KEN'S BODY SHOP	IMPOUNDS – SHERIFF	1,800.00
A135187	KRAUSE'S MARKET	BLEACH, AIR FRESHENERS – JANITORIAL; COOKIES – CPR TRAINING/EMS; MEETING SUPPLIES – COUNTY AGENT	5,205.93

A135188	NOELLE KROLL	REIMBURSE APRIL CELL SERVICE	30.00
A135189	LAKESIDE AUTO & SPORTS	PARK – 8 TIRES – CROWN VIC & CHEVY PICKUP; SHERIFF – OIL CHANGE, TIRE ROTATION	1,195.00
A135190	CURT MALO	REIMBURSE APRIL CELL PHONE, SURGICAL TOWELS, OLD BLANKETS, 2008 CHEVY PICKUP REPAIRS	486.96
A135191	MATTHEW BENDER & CO., INC.	ND COURT RULES 2018-2018 ED – AUDITOR, STATES ATTORNEY, RECORDER, SHERIFF	246.00
A135192	MCLEAN ELECTRIC COOPERATIVE	SECURITY LIGHTS – PARK, COURTHOUSE; PARK BOARD; GARAGE; CAMPER PADS; CAMPGROUND METER	788.00
A135193	MCLEAN COUNTY AUDITOR	MARCH POSTAGE – COUNTY AGENT	75.37
A135194	MDU	COURTHOUSE, LAW ENFORCEMENT CENTER	638.74
A135195	MIDCONTINENT CABLE CO	CABLE TV – LEC	98.64
A135196	MIDWEST DOORS, INC.	REPLACE SPRINGS & ADJUST SALLY PORT DOOR – LEC	515.00
A135197	AGPRO EQUIPMENT - NAPA	SHERIFF - TOGGLE LED, HEADLIGHT, WIPER BLADES, FUSE	62.68
A135198	NAPA AUTO PARTS-GARRISON	OIL FILTERS – PARK	33.39
A135199	NDACO RESOURCES GROUP	LABOR TO INSTALL NEW COMPUTERS; PORT TO VGA & DVI ADAPTERS	3,289.93
A135200	ND RECORDERS ASSOC.	2018 CONVENTION REGISTRATION – KNUTSON/ANDERSON	200.00
A135201	NDCCAA	CORRECTIONAL CENTER ADMIN ASSOC DUES	100.00
A135202	ND STATE RADIO COMM	TELETYPE 1/1/2018 – 3/31/2018	480.00
A135203	NETWORKFLEET, INC.	FEBRUARY, MARCH & APRIL MONTHLY BILLING – SHERIFF	3,048.65
A135204	NORTHLAND COMM HEALTH CTR	INMATE MEDICAL – DENTAL	470.00
A135205	RYAN OBERG	REIMBURSE APRIL CELL PHONE	30.00
A135206	OFFICE DEPOT	8 GB FLASH DRIVES, HP 78A TONER, HOLE PUNCH, POCKET DIVIDERS	159.70
A135207	PHARMCHEM INC.	DRUG PATCH ANALYSIS	342.60
A135208	DONALD FLINN	APRIL PLANNING & ZONING TRAVEL	10.90
A135209	DARWIN SAARI	APRIL PLANNING & ZONING TRAVEL	25.07
A135210	ROGER BRITTON	APRIL PLANNING & ZONING TRAVEL	13.63
A135211	RECORD KEEPERS	SHREDDING SERVICES	51.00
A135212	RESERVATION TELEPHONE COOP	911 TRUNKING RECURRING – E-911	180.49
A135213	SANFORD HEALTH	INMATE MEDICAL	2,288.00
A135214	PAUL SANNES	REIMBURSE MARCH CORONER SERVICES	750.00
A135215	SIX, ANNA	REIMBURSE FABRIC DYE FOR INMATE	6.35
A135216	SRT COMMUNICATIONS, INC	LINE RECORD/TRANSPORT-MILE/ TRUNKING RECURRING	698.28
A135217	VANCE TOMLINSON	REIMBURSE FOR MUD FLAPS, RUNNING BOARDS	591.38
A135218	UNDERWOOD CLINIC PC	INMATE MEDICAL	1,092.00
A135219	US POSTMASTER	POST OFFICE BOX FEE – PARK	116.00
A135220	VERIZON WIRELESS	DATA CARDS, DETECTIVE PHONES	987.62
A135221	WASHBURN AUTO BODY LLC	TIRE REPAIR	25.00
A135222	WEST RIVER TELECOMM	911 TRUNKING RECURRING – E-911; MONTHLY TELEPHONE BILL	3,631.33
A135223	WEX BANK	GASOLINE – SHERIFF	7,288.84
A135224	ZEE	INMATE MEDICAL	227.80

Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Moved by Lee, seconded by Krebsbach, to approve the raffle permit application from the McLean County Racing Association for a raffle to be held from May 1, 2018 through August 1, 2018, for a 602 Chevy motor valued at \$3,800.00 with the proceeds going towards upgrading the pit shack and concession/restroom building on the McLean County Fairgrounds. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None.

Moved by Krebsbach, seconded by Lee, to approve the gaming site authorization from American Foundation for Wildlife for bingo and pull-tabs at Totten Trail Resort, Coleharbor, from July 1, 2018 through June 30, 2019. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None.

Moved by Lee, seconded by Krebsbach, to approve the Special Events permit for Hometown Tavern of Garrison for a wedding/reception on June 16 at the Triangle Y Camp at Garrison. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None.

There being no further business, the chairperson declared the meeting adjourned at 9:28 a.m. until the next regularly scheduled meeting on Tuesday, May 1, 2018. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

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Barry Suydam, Chairperson

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Nancy Leidholm, Deputy Auditor