

McLean County Commission Proceedings
Tuesday, May 7, 2019

The first regular May meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Barry Suydam, and Doug Krebsbach. Also present were: Auditor Beth A. Knutson, Chief Deputy Auditor Lori A. Foss, Road Superintendent James Grey, Assessor Ryan Oberg, and Alyssa Meier of BHG News Service.

Moved by Krebsbach, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Grey reported that shoulder work is ongoing along with cleanup from the last snow event. He informed the board that we currently have one Equipment Operator III on extended medical leave due to a restriction placed by his doctor that prohibits him from driving for a period of six months. Lee questioned whether or not we have alternate work available for the employee to perform in that time period. Grey stated that we are currently waiting for updated medical information from his provider regarding any other restrictions that may be applicable before determining whether or not reassignment is available. Another employee is running his route.

Grey went on to discuss work requests from cabin sites in the Deepwater area; these services would be performed on a fee basis. The board feels that since we are spread thin right now with staffing issues, it would be best to avoid that type of work right now and encourage those entities to use private contractors.

A second request from the Audubon Cabin Site has been made for a reduction in speed limit on County Road 8 from the current posted limit of 45 miles per hour. The first request was made at the commission meeting held on April 2, 2019. The group maintains that the affected roadway is a walking path while the county maintains it's a road used for vehicular travel. The group is concerned due to the increase in recreational traffic. The board declined any adjustment to the speed limit at this time feeling that the current signage and speed limit is adequate for safety.

Grey reported that one of our two Diamond Mowers is in need of a \$3,000.00 spline shaft repair. Grey feels it is a good piece of equipment and repair is justified. The unit will be five years old this fall. Krebsbach questioned whether or not the repair could be performed by a local machinist. Grey feels that the gear box requires more specialization. The board directed Grey to proceed with the repair but to do some quick checking to see if another provider might be able to provide faster, cheaper service.

Grey requested permission to advertise two Ford tractors and one John Deere 410 backhoe for sale on sealed bid with advertisements indicating that the county retains the right to reject bids if not acceptable. Krebsbach feels they could bring \$2,500.00 - \$3,000.00 each. Krebsbach and Lee suggested a couple of websites for Grey to check to research competitive pricing information.

Moved by Krebsbach, seconded by Suydam, to authorize the Highway Department to advertise two Ford tractors and one John Deere 410 backhoe for sale with a minimum sale price intended. Grey commented that a future purchase may need to be planned to replace one of the units. Lee commented that budgeting time is right around the corner. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Grey ended by presenting several utility permit requests for approval by the board.

Moved by Krebsbach, seconded by Suydam, to approve a utility permit request from Heartland Excavation to bore one 6" C900 line and one 1 ½ poly line across Old US Highway 83 to be used in the construction of a Dollar General store in Underwood. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Moved by Suydam, seconded by Krebsbach, to approve seven utility permit requests from Reservation Telephone Cooperative of Parshall to complete their fiber optic upgrade in the rural Max and Benedict areas including three crossings of McLean County Road 2; six crossings in Unorganized Township 149 North, Range 82 West; one crossing of McLean County Road 6; 17 crossings in Unorganized Township 150 North, Range 83 West; one crossing of McLean County Road 4; one crossing of McLean County Road 21; and 18 crossings in Unorganized Township 149 North, Range 83 West. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Oberg requested permission to purchase either running boards or nerf bars for mud protection and ease of entry along with installation of those items on the Ford Expedition that he uses for assessing. He stated that those items were supposed to have been included in the original acquisition but were not available at that time. He has obtained a quote from Washburn Auto Body amounting to \$600.00.

Moved by Krebsbach, seconded by Suydam, to approve the purchase of running boards or nerf bars for the Ford Expedition used for assessing at a maximum cost of \$650.00. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Oberg went on to inform the board of an assessment problem in the City of Mercer. Marlene Wardner serves as the city's data collector and she had made the Tax Director's office aware of the issue involving property owned by Kathrin Volochenko. The property is currently assessed at \$30,000.00 and Volochenko would like it reduced to her purchase price of \$2,000.00. The site has been visited by Tax Director Todd Schreiner and Oberg. Volochenko has called Oberg regarding the issue and she has also filed a complaint regarding the property value with the State Tax Department. Linda Leadbetter, State Supervisor of Assessments, has contacted Oberg informing the county that the state will not be taking action on the issue and the review will be kicked back to the county and city level for action. Lee stated that he feels it was a motivated sale price that should not have a bearing on setting the assessed value. Oberg commented that the property is a residential structure that might not be inhabitable at the current time but definitely has potential.

Foss requested permission to purchase six Toughbook computers for the Sheriff's Department and three additional copies of Microsoft Office using funds appropriated in her Computer Operations budget. The computers will replace units that are now over five years old.

Moved by Krebsbach, seconded by Suydam, to approve the purchase of six replacement Toughbook computers and three copies of Microsoft Office. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

DES Manager Noelle Kroll was present to discuss a burn ban for McLean County. The burn ban, if approved, would be effective today and would depend on the North Dakota Rangeland Fire Danger Rating. Kroll stated that this is the fifth year that a burn ban will be in place for McLean County.

Moved by Suydam, seconded by Krebsbach, to adopt the 2019 Fire Emergency Declaration and Burn Ban as follows:

**2019 FIRE EMERGENCY DECLARATION AND
AUTOMATIC BURN BAN
for
McLEAN COUNTY, NORTH DAKOTA**

May 7, 2019

WHEREAS, McLean County, North Dakota has endured extremely dry conditions since 2018; is experiencing increasingly dry conditions this year, has a high volume of vegetative fuels available; and

WHEREAS, all available resources remain committed to protecting life and property; and

WHEREAS, the impact of fires could threaten the health, well-being, and safety of citizens in McLean County; and

WHEREAS, the cost of emergency response and the inordinate equipment wear may be far in excess of available County resources.

NOW, THEREFORE, BE IT RESOLVED, that the Board of McLean County Commissioners declares a Fire Emergency and Automatic Burn Ban (to include a ban on ignition of farm or crop land, hay land, sloughs, construction debris, fallen trees, campfires/bonfires, fireworks, leaves, grass clippings, charcoal grills and garbage/pits burning) remain in effect, until further notice, whenever the North Dakota Rangeland Fire

Danger Rating is Very High, Extreme and/or a Red Flag Warning has been issued for McLean County, North Dakota thru November 1, 2019.

ANY INDIVIDUAL WHO WILLFULLY VIOLATES THIS BURN BAN IS GUILTY OF A CLASS B MISDEMEANOR (NDCC 37-17.1-10.1; MAXIMUM SENTENCE OF 30 DAYS IN JAIL AND A \$1500.00 FINE), AND RESTITUTION OF FIRE SUPPRESSION COSTS MAY BE SOUGHT FROM THE COURT. THE McLEAN COUNTY SHERIFF'S DEPARTMENT IS AUTHORIZED TO ISSUE CITATIONS TO VIOLATORS.

The North Dakota Rural Fire Danger Guide is posted on the McLean County website: www.mcleancountynd.gov or residents can contact the McLean County Sheriff's Office at 701-462-8103.

DATED at Washburn, North Dakota this 7th day of May, 2019.

Steve Lee, Chairman
McLean County Commission

Attest: _____
Beth Knutson
McLean County Auditor

Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Lee questioned Kroll as to how many fire index signs are placed around the county and who is charged with making sure the information displayed is current. She replied that she does not know the number at the current time nor does she know who is charged with updating the information but will return with that information at a later date.

Knutson and Kroll reported that Guardian Lock & Safe Co. (Guardian) of Bismarck has installed the new keyless access system on the front door of the courthouse. The doors can be unlocked by code entry or by using a key fob. Knutson stated that department heads will determine who will be assigned key fobs. The system is computerized and controls access to the building via a computer program. Emergency lockdown mechanisms will also be installed.

Knutson provided the board with a list detailing all vouchers presented for payment at this meeting.

Moved by Krebsbach, seconded by Suydam, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A138114	ACME TOOLS	COVERALLS	62.61
A138115	AUTO VALUE BISMARCK	PARTS	56.91
A138116	BHG INC	NOTICE OF ROAD RESTRICTIONS	118.80
A138117	BUTLER MACHINERY COMPANY	PARTS, OIL, GLASS DOOR REPAIRS	6,624.34
A138118	CIRCLE SANITATION SERVICE	GARBAGE PICKUP – GARRISON & WASHBURN SHOPS	417.75
A138119	ESCOSUPPLY	200 CUTTING EDGES	14,050.00
A138120	GARRISON FARMERS UNION OIL CO	FUEL, BUTTE SHOP SUPPLIES	611.93
A138121	WILLIAM CARLSON	REIMBURSE MAY CELL PHONE	30.00
A138122	DEAN SWANSON	REIMBURSE MOTOR ELECT FAN ¼ HP	199.99
A138123	INLAND TRUCK PARTS CO	LEVELING VALVE W/KIT	100.57
A138124	JOHNSEN TRAILER SERVICE	PARTS	1,352.50
A138125	KINETIC LEASING	LEASE PAYMENT - 3 MOTOR GRADERS	116,840.94
A138126	MCLEAN ELECTRIC COOPERATIVE	ROSEGLEN, UNDERWOOD & GARRISON SHOPS	878.00
A138127	MCLEAN SHERIDAN RURAL WATER	WATER	72.82
A138128	MCLEAN COUNTY IMPLEMENT LLC	PARTS, WASHBURN & UNDERWOOD SHOP SUPPLIES	3,454.28
A138129	MENARD'S	PARTS	169.00
A138130	MIDWEST DOORS, INC.	MAX & TURTLE LAKE SHOP SUPPLIES	525.35
A138131	NDDP/DIVISION HOMELAND SEC	FEMA-DR-4128-ND-055-99055-00 2013	9,460.40

		CLOSEOUT	
A138132	NELSON INTERNATIONAL	PARTS	3,838.00
A138133	NORTHERN PLAINS EQUIPMENT	SWITCH	55.55
A138134	RESERVATION TELEPHONE COOP	TELEPHONE SERVICE	118.77
A138135	RUNNINGS	AIR HOSE	114.99
A138136	SMITHYS LLC	10' OF 3/8 th CRO	7.50
A138137	SWANSTON EQUIPMENT CORP	LEVEL & GO MASTIC CRACKFILL	4,170.00
A138138	WAGON WHEEL LUMBER INC.	WASHBURN SHOP SUPPLIES, PARTS	220.92
A138139	WASHBURN AUTO BODY LLC	WINDSHIELD, LABOR TO INSTALL GLASS	538.37
A138140	WEST RIVER TELECOMM	TELEPHONE, DSL	91.85
A138141	WOLD ENGINEERING P.C.	PROJECT B-18-23 SC-2879(085)	58,580.59
A138142	ABM INC	COPIER MAINTENANCE AGREEMENT	1,095.68
A138143	JAN HANSON	TRAVEL	20.88
A138144	AMERIPRIDE LINEN & APPAREL	SHOP TOWELS, FLOOR MATS	248.20
A138145	AMERICAN TRUST CENTER	QUARTERLY FEES – ERICKSON, LEE, KORGEL	2,301.38
A138146	AT&T MOBILITY	SHERIFF & STATES ATTORNEY – CELL SERVICE; LAND USE – DATA CARD; DISASTER EMERGENCY SERVICES – HOT SPOT	236.28
A138147	BHG INC	HELP WANTED ADS, COMMISSION MINUTES, NOTICE OF ROAD CLOSURE, SKYWARN NOTICES, GENERAL 2018 ABSTRACT OF VOTES	2,434.48
A138148	ASHLEY BROSSART	INMATE CARE	1,980.00
A138149	BUSINESS CARD	(2) DELL COMPUTERS, LASER CHECKS, BUBBLE MAILERS, (2) OFFICE CHAIRS, ROOM FOR TRAINING - WEINFORTNER	2,550.71
A138150	BUTTE SENIOR CITIZENS CLUB	DISBURSE LEVY FUNDS	600.00
A138151	CHS CREDIT CARD DEPT	GASOLINE – SHERIFF	4,141.18
A138152	CHASE DRUG STORE	PRISONER MEDICAL – SHERIFF	1,011.85
A138153	CHARM-TEX, INC.	BATH TOWELS, RAZORS, SHOWER CURTAINS – SHERIFF	252.30
A138154	CIRCLE SANITATION SERVICE	GARBAGE PICKUP	354.00
A138155	CITY OF WASHBURN	WATER/SEWER – LAW ENFORCEMENT CENTER, COURTHOUSE	598.04
A138156	CATHY BAILEY	REIMBURSE JURY SUPPLIES	66.17
A138157	CULLIGAN WATER CONDITIONING	PORTABLE EXCHANGE RENTAL – PARK	90.00
A138158	DACOTAH PAPER COMPANY	LIGHT BULBS, MOP HANDLE & BUCKET, TOILET PAPER, NITRILE GLOVES, PAPER PLATES, CLEANER, SWIFFER REFILLS, GARBAGE BAGS, TOILET PAPER, PAPER TOWELS, LAUNDRY SOAP, AA & AAA BATTERIES	1,650.05
A138159	DOC'S SHOP	OIL CHANGES, REPAIRS – SHERIFF	2,330.14
A138160	MICHELLE EFFERTZ	TRAVEL	112.91
A138161	ELECTRONIC COMMUNICATIONS	SPEAKER MICROPHONE FOR PORTABLE – SHERIFF	95.00
A138162	WILTON FARMERS UNION OIL CO	GASOLINE – SHERIFF	717.52
A138163	GARRISON VETERINARY SERVICE	DOG FOOD, VACCINATION – SHERIFF	374.71
A138164	GEMPLERS	SAFETY GLASSES, GLOVES, LIGHTS – WEED CONTROL	646.95
A138165	GERARD GOVEN	APRIL WATER BOARD MEETINGS/TRAVEL	563.80
A138166	HP, INC	(5) DESKTOP COMPUTERS W/WARRANTY	4,169.80
A138167	NOELLE KROLL	TRAVEL – ADVANCED ACADEMY	427.04
A138168	INFORMATION TECHNOLOGY DEPT	T-1 LINE ACCESS, ACTIVE DIRECTORY	967.83

		USER FEES, EXCHANGE EMAIL ACCTS, ANTI-VIRUS	
A138169	SHANNON JEFFERS	APRIL WATER BOARD MEETINGS/TRAVEL	1,300.16
A138170	KEN'S BODY SHOP	IMPOUNDS – SHERIFF	1,125.00
A138171	KRAUSE'S MARKET	INMATE MEALS, JANITORIAL SUPPLIES, SUPPLIES FOR “ON THE MOVE” CLASS – COUNTY AGENT, COFFEE	7,693.22
A138172	MID-AMERICAN RESEARCH CHEM	CLEANER	137.39
A138173	MCLEAN COUNTY AUDITOR	APRIL POSTAGE – COUNTY AGENT	65.90
A138174	MENARD'S	BATH & KITCHEN CLEANER	91.81
A138175	ND ASSOCIATION OF COUNTIES	PRE-EMPLOYMENT DRUG TESTING	126.00
A138176	ND SURPLUS PROPERTY/OMB	200 SPIKE STRIPS, 6 WOODEN CHAIRS – SHERIFF	50.00
A138177	ND SHERIFF'S & DEPUTIES ASSN	2019 DUES	350.00
A138178	ND SCHOOL BOARD ASSOCIATION	2019 – 2020 DUES	200.00
A138179	NORTHSHORE INN & SUITES	ROOM FOR K-9 TRAINER	169.98
A138180	NW TIRE	TIRES – SHERIFF	1,638.59
A138181	LYNN OBERG	APRIL WATER BOARD MEETINGS/TRAVEL, REIMBURSE FOR DJI GOGGLES MAVIC DRONE	1,956.29
A138182	OFFICE DEPOT	SHIPPING LABELS, FLASH DRIVES, HP 63 INK CARTRIDGES, HP507A TONERS, HP 90 BLK TONER, RUBBERBANDS, ASSORTED COMPUTER CABLES	1,200.36
A138183	OTTERTAIL POWER COMPANY	BUTTE, TURTLE LAKE, WASHBURN & MAX SHOPS; COURTHOUSE; RADIO TOWER	4,722.95
A138184	PROF DEVELOPMENT ACAD	HIGH PERFORMANCE LEADERSHIP CLASS – KNUTSON	495.00
A138185	RATH & MEHRER	AUDIT FEE – YEARS ENDING DEC 2017 & 2018	9,500.00
A138186	RECORD KEEPERS	SHREDDING SERVICES	33.00
A138187	RESERVATION TELEPHONE COOP	GARRISON DEPUTIES, PARK, 911 TRUNKING	202.50
A138188	SCOTT'S HARDWARE	CLOSET KITS, WASTE BASKET, WET JET, FILTERS, BALLAST, NOZZLE, HOSE, WASHER FLUID; LADLES, KEY – SHERIFF TRAINING – SHERIFF	355.14
A138189	AMANDA DUNN	REIMBURSE GLUTEN FREE BREAD, TEST STRIPS – SHERIFF	299.99
A138190	SIX, ANNA	LINE RECORD/TRANSPORT-MILE/ TRUNKING	22.86
A138191	SRT COMMUNICATIONS, INC	REMOVE/INSTALL DIGITAL CAMERAS & LIGHTS – SHERIFF	698.28
A138192	THIRD WATCH COMMUNICATIONS	YANKTONAI DAM EAP	560.00
A138193	ULTEIG ENGINEER'S INC.	DATA CARDS, DETECTIVE PHONES – SHERIFF	8,923.00
A138194	VERIZON WIRELESS	WINDSHIELD, TIRE REPAIR, M/B TIRES – SHERIFF	1,230.89
A138195	WASHBURN AUTO BODY LLC	WATER DELIVERED	732.92
A138196	WATER PURITY INC	SPRING WEED BOARD MEETING/TRAVEL	177.00
A138197	KRUEGER, GARRETT B	SPRING WEED BOARD MEETING/TRAVEL	41.76
A138198	MIKE THYBERG	SPRING WEED BOARD MEETING/TRAVEL	5.80
A138199	FRED TOMLINSON	SPRING WEED BOARD MEETING/TRAVEL	59.16
A138200	WEST RIVER TELECOMM	MONTHLY TELEPHONE CHARGES	3,228.89
	APRIL PAYROLL	A detailed list of payroll funds expended is available for public inspection anytime	\$363,708.89

during regular business hours in the
McLean County Auditor's office.

Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

The board received and ordered filed the monthly revenue report submitted by the Recorder's office in the amount of \$8,375.60 for the month of April.

The board received and ordered filed the monthly revenue report submitted by the Sheriff's office in the amount of \$4,587.95 for the months of March and April including excess fees of \$3,030.95 from previous time periods.

Knutson presented an informational letter from SWCA Environmental Consultants regarding an environmental assessment on county owned land in McKenzie County for the purpose of constructing and completing a gathering pipeline system on the Fort Berthold Indian Reservation by EOG Resources, Inc.

A *Notice of Annexation Hearing* from the City of Garrison was received with regard to the construction of a Dollar General Store in Garrison.

An email from McLean County's North Dakota Insurance Reserve Fund Agent of Record, Mike Nelson, was presented showing what the county would save by changing its deductible from \$500.00 to \$1,000.00. The Inland Marine coverage would save \$3,992.00 in premium and the reduction in premium for Automobile coverage would be \$19,823.00 for a total savings of 23,815.00. The board would like to table any final action on increasing the deductible until the next meeting directing Knutson to present the number of claims historically at that meeting.

Knutson and Foss then went to discuss a proposed change to the dental insurance provider for our employee coverage. The provider is Delta Dental. They have agreed to enroll any interested employee in the plan carrying over their met \$100.00 deductible and waiving any waiting periods for any employee who enrolls during the open enrollment period. The coverages are equal or better in all areas and the premiums are lower for all plan options. Delta also offers an annual maximum benefit of \$1,500.00 versus the current plan's maximum of \$1,000.00. The provider is offering us four levels of coverage: employee only at a cost of \$33.82 versus the current provider cost of \$46.49; employee plus spouse at a cost of \$68.99 versus the current provider cost of \$93.01; a new option called employee plus child(ren) with a cost of \$74.62; and lastly family coverage at a cost of \$113.45 versus the current provider cost of \$144.15.

Moved by Krebsbach, seconded by Suydam, to approve the change in dental insurance provider to Delta Dental for employee coverage for the upcoming plan year. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Assistant Jail Administrator Wade Krohmer joined the meeting requesting permission to advertise for a Jailer-Dispatcher position filling a vacancy left by Taylor Grey's resignation. He would like to advertise for one or more.

Moved by Suydam, second by Krebsbach, to advertise for one or more Jailer-Dispatcher positions. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Building Maintenance Supervisor Curt Malo joined the meeting regarding the proposed installation of a magnetic door locking mechanism operated by key code entry in the jail to bring the access point in question up to ND Department of Corrections and Rehabilitation standards. The system would be a hard-wired, low voltage system. Guardian has submitted a bid of \$1,534.81. Project funding would come from the 2019 Building Maintenance budget.

Moved by Krebsbach, seconded by Suydam, to accept the bid from Guardian Lock & Safe Co. of Bismarck for installation of a magnetic door locking system in the jail. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Knutson presented a request from Strawberry Lake Improvement Association for Strawberry Kooler of Ruso to amend their current gaming permit adding Twenty-One as a permitted activity along with bingo, pull tab dispensing device, and poker. The current permit period expires on June 30, 2019.

Moved by Krebsbach, seconded by Suydam, to approve the amendment to Strawberry Lake Improvement Association's Gaming Site Authorization for Strawberry Kooler of Ruso adding Twenty-One. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to approve a Gaming Site Authorization application submitted by Strawberry Lake Improvement Association to conduct bingo, twenty-one, poker, and operate a pull tab dispensing device at Strawberry Kooler of Ruso from July 1, 2019 through June 30, 2020. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to approve a Gaming Site Authorization application submitted by Washburn American Legion to operate a pull tab dispensing device and prize board dispensing device at Painted Woods Gold Course of Washburn from July 1, 2019 through June 30, 2020. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to approve a Local Gaming Permit application as submitted by Souris River Basin Longbeards, a North Dakota Chapter of the National Wild Turkey Federation, to conduct a raffle at The Shore Bar & Grill at Brush Lake offering cash, a pink camouflage rifle, a pink camouflage bow, and Scheels gift cards with prizes totaling \$2,250.00 to be held on June 22, 2019. Knutson noted that the firearm prize will not be released that night as the winner will be directed to an authorized dealer for prize delivery. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Knutson presented for signing re-issued retail liquor and beer licenses approved at the County Commission meeting on February 2, 2019. The licenses need to be re-issued in the corrected name of McLean County Racer's, Inc. instead of McLean County Racers Association and McLean County Speedway Concessions as originally issued in February.

Knutson reported that a representative from Marco of Bismarck has visited onsite to provide bids for the purchase of multifunction copier/printers in the Auditor's office and Sheriff's department to be used in the 2020 budgeting process.

The board was presented with final copies of the 2017-2018 audit reports as prepared by the accounting firm of Rath & Mehrer of Bismarck along with the final cost plan for 2017 for social services as prepared by Abacus Cost Services.

A distinguished service certificate was signed by the board recognizing retiring employee, Margaret A. Rasmussen, for 28 years of service to McLean County and Dakota Central Social Services.

Knutson initiated a discussion regarding summer hours for courthouse employees. Currently there are seven counties in the state that offer those hours to their employees. Possible scenarios mentioned were working longer days from Monday through Thursday while closing on Fridays or working slightly longer days on Monday through Thursday with a half-day work schedule on Fridays. The schedule would run from Memorial Day through Labor Day. Lee commented that employees might prefer a four-day work week over the other option. Knutson mentioned that department heads will discuss this at their next department head meeting next week. Lee and Krebsbach would both like to be in attendance at that meeting.

Knutson noted to the board that the Independence Day holiday this year falls on a Thursday as it did in 2013. In that year, the board opted to close the courthouse on the following Friday to allow employees to enjoy a four-day holiday. Knutson requested the same schedule for this year's Independence Day holiday. Suydam questioned whether or not the day off would be paid and Knutson answered that it was in 2013.

Moved by Krebsbach, seconded by Suydam, to close all departments physically located in courthouse as a paid employee holiday with advance notification provided to the public via Facebook, our county website, and the main floor video board and to employees via their department heads at the next meeting of that group. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Knutson questioned the board as to whether or not this closing should be made part of the Holiday policy in the personnel manual for each time the Independence Day holiday lands on a Thursday. The board responded that it should be revisited as needed.

Knutson presented the financial recap for period ending April 30, 2019, including the list of delinquent taxpayers owing more than \$4,000.00 which shows 86 taxpayers owing a total of \$804,660.77. She presented data showing property tax collections are at 93% which is lower than the 96% collected at this same time in 2018; Government Reimbursement revenues are lower at \$746,896.88 in comparison to \$774,161.65 in 2018; Fees and Miscellaneous revenues are higher at \$487,788.66 compared to \$474,848.88 in 2018; and expenditures were at 29.53% of total budget for 2019 compared to the 33% reference percentage.

Commissioner Krebsbach informed those present that he will not be a resident of McLean County effective July 1, 2019, and therefore will be resigning his position as County Commissioner-District 1 effective June 30, 2019. Discussion followed regarding the process for filling his vacant seat. An advertisement will go out next week with an application deadline set for some time in May; interviews will be conducted in June; and the successful candidate will serve until the next election in 2020, at which point the position will be up for election to a two-year unexpired term.

Moved by Suydam, regretfully seconded by Krebsbach, to advertise to fill the vacated County Commissioner-District 1 position. Lee thanked Krebsbach for his valuable knowledge and service while commenting that he would be missed on this board. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

The board along with County Auditor Knutson conducted performance reviews of Road Superintendent James Grey and Building Maintenance Supervisor Curt Malo as part of their regular meeting.

There being no further business, the chairperson declared the meeting adjourned at 11:15 a.m. until the next regularly scheduled meeting on Tuesday, May 21, 2019. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Steve Lee, Chairperson

Lori A. Foss, Chief Deputy Auditor