

**McLean County Commission Proceedings  
Tuesday, May 23, 2023**

The second regular May meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Steve Cottingham. Present were Commissioners Cottingham, Steve Lee, and Barry Suydam. Also present were Auditor Beth A. Knutson; Deputy Auditor Diane L. Blumhagen; Road Superintendent James Grey; Assistant Road Superintendent Travis Verke; and Mike Rivinius of Wold Engineering.

Moved by Lee, seconded by Suydam, to approve the minutes of the previous regular meeting held on May 9, 2023, as submitted. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to authorize removal of the road restrictions on county roads effective May 23, 2023. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Grey presented an update on department operations reporting that most of the shoulder work has been completed and gravel work continues.

Grey requested permission to purchase two tree chippers from RDO in the amount of \$16,500.00 for the pair. Discussion followed.

James Falcon of NorDak North Publishing joined the meeting.

Moved by Lee, seconded by Suydam, to authorize purchasing two tree chippers in the amount of \$16,500.00. Discussion followed. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Grey presented the McLean County Highway Department CDL Training Costs Agreement to the commissioners. Discussion followed.

Moved by Lee, seconded by Suydam, to approve using the agreement as presented as needed when hiring Equipment Operators. Discussion followed. Roll Call Vote: Aye: Lee and Cottingham. Nay: Suydam. Motion carried.

Grey reported that Payton Huebner was hired for the Equipment Operator I but failed to show for his first day of work. Grey requested permission to advertise for one or more Equipment Operator I, Equipment Operator II, or Equipment Operator III for the Garrison area.

Moved by Lee, seconded by Suydam, to continue to advertise as requested. Discussion followed. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Grey requested permission to purchase a GMC sign truck in Moorhead, MN, in the amount of \$26,500.00. Discussion followed.

Moved by Lee, seconded by Suydam, to approve the purchase of a sign truck as discussed for the amount of \$26,500.00. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Lee requested an update on 4<sup>th</sup> Street SW off of CR20 south of Mercer, ND. Discussion followed.

Rivinius updated the commission regarding the County Road 17 relocation project and the County Road 28 project. Discussion followed.

The board along with Knutson completed the annual performance review of Road Superintendent James Grey.

Property Assessor Elizabeth Patterson joined the meeting to present an application from the Planning and Zoning Commission Meeting held on May 15, 2023.

Moved by Lee, seconded by Suydam, to concur with the Planning and Zoning Commission and conditionally approve the request for a variance submitted by Aaron and Jessamy Fornshell of Minot involving land located on Lot 38, Garrison Creek Cottage Site, St. Mary Township, McLean County. The variance is conditionally approved that the structure does not affect the natural drainage. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Knutson informed the commission that the State Library Board stated that a new commissioner is need to be appointed to the McLean-Mercer Regional Library Board as term limits do apply. Discussion followed.

Moved by Lee, seconded by Suydam, to appoint Chairperson Steve Cottingham to the McLean-Mercer Regional Library Board for a four-year term. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

The Special Event Permit was removed from the agenda per the applicant.

Knutson requested permission to designate Monday, July 3, 2023, as a paid holiday. Discussion followed with Lee requesting a policy change for future occurrences of Independence Day occurring on a Tuesday.

Moved by Lee, seconded by Suydam, to designate July 3, 2023, as a paid holiday. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to approve the following vouchers for payment:

<b>HIGHWAY VOUCHERS</b>			
<b>CHECK #</b>	<b>VENDOR NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
307589	COOTERS REPAIR LLC	AIR FILTERS	16.00
307590	C & R RADIATOR	REPAIRS	338.00
307591	DAKOTA TRUCK AND FARM SERVICE	PARTS	692.99
307592	DARREN'S AUTO CARE	GLASS DOOR ON GRADER	340.00
307593	ENERBASE	FUEL TO UNDERWOOD	6,525.75
307594	GARRISON CITY	WATER, SEWER, GARBAGE	52.95
307595	MDU	WASHBURN, TURTLE LAKE, MAX, GARRISON SHOPS	614.04
<b>UNPAID VOUCHERS</b>			
<b>CHECK #</b>	<b>VENDOR NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
307596	ASHLEY DEHAVEN	APRIL NURSING HOURS	2,840.00
307597	CAPTAIN'S CABIN	MEALS FOR RURAL RESILIENCE RETREAT	1,397.47
307598	CLIMAX CONCRETE	BOAT RAMP RECONSTRUCTION	48,410.00

307599	EMINETH & ASSOCIATES	TRANSCRIPT OF DEPOSITION	85.50
307600	FRONTIER FLORAL	SUPPLIES FOR RURAL RESILIENCE RETREAT	30.45
307601	KATIE HEGER	REIMBURSEMENT	44.65
307602	COURTNEY HOIKKALA	REIMBURSEMENT FOR RURAL RESILIENCE RETREAT	159.77
307603	HR COLLABORATIVE	REGISTRATION - FOSS AND BLUMHAGEN	100.00
307604	KATIE HEUPLE	YOGA INSTRUCTOR FOR RURAL RESILIENCE RETREAT	250.00
307605	REBECCA IGLEHART	REIMBURSEMENT	73.47
307606	TAMMY IGLEHART	REIMBURSEMENT	89.19
307607	L-TRON	BROTHER POCKETJET ROLL PAPER	205.00
307608	MCLEAN COUNTY IMPLEMENT LLC	PARTS	8.88
307609	MDU	LEC, COURTHOUSE	258.29
307610	M & M SPORTING	AMMO	9,997.00
307611	MENARDS	FLOWERS FOR COURTHOUSE	16.59
307612	MINOT MULTIPLE LISTING SERVICE	MCLEAN COUNTY MLS	225.00
307613	KAMILE MODEREGGER	FOLDING WAGON, NDSU CLOTHING	85.58
307614	ND EMERGENCY MANAGEMENT ASSOC	2023 ND EMERGENCY MANAGEMENT CONFERENCE	90.00
307615	ND ENVELOPE COMPANY	DEPARTMENT ENVELOPES	274.50
307616	ND SCHOOL BOARDS ASSOC	2023-2024 DUES	200.00
307617	SCOTT'S HARDWARE	CLEANER, HOSES, SCREWS, BOLTS, AIR FILTERS	442.08
307618	TYLER TECHNOLOGIES	DOC PRO MIGRATION PROJECT MANAGEMENT	75.00
307619	WASHBURN AUTO BODY	RECHARGE AIR CONDITIONER	368.63
307620	WATER PURITY	WATER DELIVERED	104.00

**DIRECT DEPOSIT PAYMENTS**

<b>CHECK #</b>	<b>VENDOR NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
4048	BONNIE BOHNSACK	REIMBURSE TRAVEL, MOTEL ROOM	355.05
4049	JUSTIN KROHMER	REIMBURSE MEALS	38.50
4050	CARISSA SCHUMAIER	REIMBURSE MILEAGE	478.15
4051	ALEX TORREZ	REIMBURSE MEALS	38.50

**PAID VOUCHERS**

<b>CHECK #</b>	<b>VENDOR NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
307575	DACOTA PAPER CO	PAPER TOWELS, HAND SOAP	131.52
307575	DACOTA PAPER CO	KLEENEX, COPY PAPER	53.93
307576	ND SECRETARY OF STATE	NOTARY RENEWAL FOR JAMES VALANDRA	36.00
307580	RAPID FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	175.00
307581	RDO EQUIPMENT CO	TWO BRUSH BANDIT WOOD CHIPPERS	16,500.00
307582	DACOTA PAPER CO	TOILET PAPER, SOAP, HAIR, BODY WASH	425.84
307588	FM TRUCK SALES	2003 GMC TOPKICK C6500	26,500.00

Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned at 9:25 a.m. until the next regularly scheduled meeting on Tuesday, June 6, 2023. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

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Steve Cottingham, Chairperson

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Diane L Blumhagen, Deputy Auditor