

**McLean County Commission Proceedings  
Tuesday, June 6, 2023**

The first regular June meeting of the Board of Commissioners was called to order at 8:30 a.m. by Vice-Chairperson Steve Lee. Present were Commissioners Steve Lee and Barry Suydam. Also present were Auditor Beth A. Knutson; Deputy Auditor Diane L. Blumhagen; Road Superintendent James Grey; Chief Deputy Lori A. Foss; and James Falcon of NorDak North Publishing. Absent was County Commissioner Steve Cottingham.

Moved by Suydam, seconded by Lee, to approve the minutes of the previous regular meeting held on May 23, 2023, as submitted. Roll Call Vote: Aye: Suydam and Lee. Nay: None. Absent and not voting: Steve Cottingham. Motion carried.

Foss requested approval to purchase six new replacement Toughbook laptops for the Sheriff's Department from Route1. The total cost is \$14,760.78.

Moved by Suydam, seconded by Lee, to authorize the purchase of six Toughbook laptops for the Sheriff's Department as presented. Roll Call Vote: Aye: Suydam and Lee. Nay: None. Absent and not voting: Steve Cottingham. Motion carried.

Grey presented an update on department operations reporting that work on County Road 2 by Max will be completed June 6, 2023, and graveling across the county continues.

Grey presented a boring request from RTC Networks requesting to bore 14<sup>th</sup> St NW in SW¼ of Section 20, Township 148 North, Range 84 West, and NW¼ of Section 29, placing fiber inside plastic conduit pipe to provide services to DeTrobriand Bay Estates.

Moved by Suydam, seconded by Lee, to approve the boring permit request from RTC Networks as presented. Roll Call Vote: Aye: Suydam and Lee. Nay: None. Absent and not voting: Steve Cottingham. Motion carried.

Grey presented the following boring permits requested by Falkirk Mining Company requesting to bore three in SE¼ of Section 8, Township 146 North, Range 83 West, to SW¼ of Section 9, Township 146 North, Range 83 West, placing 12-inch pipe to convey water from mining pits; two in SE¼ of Section 4, Township 146 North, Range 82 West, to NE¼ of Section 9, Township 146 North, Range 82 West, placing 12-inch pipe to convey water from mining pits; and two in SE¼ of Section 4, Township 146 North, Range 82 West, to SW¼ of Section 3, Township 146 North, Range 82 West, placing a 10-inch pipe to convey water from mining pits.

Moved by Lee, seconded by Suydam, to approve all seven boring permits requested by Falkirk Mining Company as presented. Roll Call Vote: Aye: Suydam and Lee. Nay: None. Absent and not voting: Steve Cottingham. Motion carried.

Knutson presented the Pledge of Securities received from TruCommunity Bank. The total public deposits were \$24,578,182.41 and the total pledged securities were \$26,662,202.00 on May 31, 2023.

Moved by Suydam, seconded by Lee, to accept the Pledge of Securities from TruCommunity Bank. Roll Call Vote: Aye: Lee and Suydam. Nay: None. Absent and not voting: Steve Cottingham. Motion carried.

Knutson updated the commission regarding damages to Sportsmen's Centennial Park due to a recent water line break.

Knutson presented the contract from Department of Corrections for Parole and Probation Officer Terry Grumbo's building rent. The contract entails \$100.00 a month or \$1,200.00 a year for building rent.

Moved by Suydam, seconded by Lee, to approve the Department of Corrections contract of \$100.00 a month or \$1,200.00 a year for building rent. Discussion followed. Roll Call Vote: Aye: Suydam and Lee. Nay: None. Absent and not voting: Steve Cottingham. Motion carried.

Received and ordered filed the fee collection report from the Recorder's Department for the month of May in the amount of \$8,371.70.

Received and ordered filed the fee collection report from the Sheriff's Department for the month of May in the amount of \$1,858.16.

Moved by Suydam, seconded by Lee, to approve the following vouchers for payment:

CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
307644	ESCOSUPPLY	CUTTING EDGES	20,628.44
307645	MCLEAN COUNTY IMPLEMENT	PARTS, OIL	107.33
307646	WAGON WHEEL LUMBER	600 T-POSTS	3,774.00
<b>UNPAID VOUCHERS</b>			
CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
307647	AXON ENTERPRISES INC.	TASER INSTRUCTOR COURSE	495.00
307648	SARAH BEDGAR	REIMBURSEMENT FOR SUPPLIES, CELL PHONE	599.91
307649	ASHLEY DEHAVEN	NURSING HOURS	1,880.00
307650	ANNIE WHITE CARLSON	PRESENTATION, MILEAGE FEE	532.75
307651	CHASE DRUG	INMATE MEDICAL	616.98
307652	CITY OF WASHBURN	WATER, SEWER FOR LEC AND COURTHOUSE	155.25
307653	GARRISON LUMBER	SUPPLIES FOR VAULT TOILETS	73.16
307654	GARRISON RURAL WATER	PARK RURAL WATER USAGE	32.00
307655	GARRISON VETERINARY	K-9 SUPPLIES	90.10
307656	BENJAMIN GEHRING	REIMBURSE CORONER FEES	750.00
307657	GOETZ FUNERAL HOME	REIMBURSE CORONER FEES	750.00
307658	GERARD GOVEN	WATER BOARD MEETING AND MILEAGE	857.50
307659	SHANNON JEFFERS	WATER BOARD MEETING AND MILEAGE	865.62
307660	LIGNITE TIRE	TIRES	2,092.36
307661	MARCO	MONTHLY EQUIPMENT LEASE PAYMENT	2,107.84
307662	MCLEAN COUNTY AUDITOR	NDSU POSTAGE	306.25
307663	MCLEAN COUNTY IMPLEMENT	PARTS	341.93
307664	MCLEAN COUNTY FAIR BOARD	APEX ENERGY DONATION	1,000.00
307665	MIDWEST CANINE ALTERNATIVE	CANINE RECERTIFICATION	1,200.00
307666	KAMILE MODEREGGER	REIMBURSE CELL PHONE, MILEAGE, LODGING, MEALS, TRAINING	376.32

307667	NORTH COUNTRY VET	FEES	
307668	NRG	K9 SUPPLIES	65.42
307669	ND SURPLUS PROPERTY	INSTALLATION OF 22 DESKTOP COMPUTERS	11,626.00
307670	LYNN OBERG	SUPPLIES	60.00
307671	OTTER TAIL POWER COMPANY	WATER BOARD MEETING AND MILEAGE	1,270.00
307672	ART RENNER	LEC, WASHBURN SHOP	6,574.29
307673	SEVERIN, RINGSAK & MORROW	MEDICAL DIRECTOR HOURS	1,360.00
307674	WASHBURN AUTO BODY	COURT APPOINTED COUNSEL	1,770.00
		TIRE REPAIR ON S-28	25.00

#### **DIRECT DEPOSIT PAYMENTS**

<b>CHECK #</b>	<b>VENDOR NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
4052	JAN HANSON	REIMBURSE CELL PHONE	30.00
4053	CURT MALO	REIMBURSE CELL PHONE	30.00
4054	JAMES GREY	REIMBURSEMENT FOR FUEL	203.55
4055	NOELLE KROLL	REIMBURSE TRAVEL	138.86
4056	TRAVIS VERKE	REIMBURSE CELL PHONE	30.00
4057	TRAVIS VERKE	REIMBURSEMENT FOR 200 USED T-POSTS	400.00
4058	JESSE FEIST	REIMBURSEMENT FOR K-9 SUPPLIES	455.08
4059	ELIJAH HOERNER	REIMBURSE MILEAGE FOR TRAINING	786.00
4060	TERRI ANN SCHREINER	REIMBURSE MILEAGE FOR TRAINING	762.42
4061	ANNA SIX	REIMBURSEMENT FOR INMATE GROCERIES	9.45
4062	RYAN OBERG	REIMBURSE CELL PHONE	30.00
4063	ELIZABETH PATTERSON	REIMBURSE CELL PHONE	30.00

#### **PAID VOUCHERS**

<b>CHECK #</b>	<b>VENDOR NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
307622	AFLAC	MONTHLY PREMIUM	1,917.11
307623	AVESIS, FSL	VISION INURANCE PREMIUMS	1,455.99
307624	BRAVERA WEALTH	MONTHLY CONTRIBUTIONS	3,666.32
307625	DELTA DENTAL	DENTAL INSURANCE PREMIUMS	5,035.93
307626	FRATERNAL ORDER OF POLICE	FOP DUES	86.00
307627	USABLE LIFE	CANCER & ACCIDENT INSURANCE PREMIUMS	179.20
307628	ND CHILD SUPPORT	CHILD SUPPORT	4,301.00
307629	WASHINGTON STATE SUPPORT	CHILD SUPPORT	327.59
307631	NDPERS	SERVICE CREDIT CONTRIBUTION	70.00
307632	DACOTAH PAPER CO	PAPER, GARBAGE BAGS, CLEANER, ETC.	846.12
307633	ND COUNTY RECORDERS ASSC	CONVENTION REGISTRATION	200.00
307634	GARRISON DIVERSION	DISBURSE MONTHLY COLLECTIONS	2,166.32
307635	MCLEAN RESOURCE CENTER	DISBURSE MONTHLY COLLECTIONS	310.00
307636	NDACO	DISBURSE 10% E-911 COLLECTIONS	1,122.43
307637	ND STATE TREASURER	DISBURSE MONTHLY COLLECTIONS	6,318.93
307638	ATTORNEY GENERAL	MONTHLY 24/7 COLLECTIONS	1,265.00
307639	WEX BANK	TASK FORCE GASOLINE	433.12
307640	WEX BANK	SHERIFF GASOLINE	18,445.53
	MAY PAYROLL	A DETAILED LIST OF PAYROLL FUNDS EXPENDED IS AVAILABLE FOR PUBLIC INSPECTION ANYTIME DURING REGULAR BUSINESS HOURS IN THE MCLEAN COUNTY AUDITOR'S OFFICE.	421,328.38

#### **P-CARD FUNDED**

##### **PURCHASES**

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
QUICKEN	ANNUAL ACCOUNTING PROGRAM	119.88
FRIDAYPARTS.COM	INJECTION PRESSURE REGULATOR VALVE	52.68
BUTLER MACHINERY	GLASS DOORS	3,409.59
NW TIRE	TIRES	68.97
RTC	PHONE SERVICE	147.27
WRT	PHONE & DSL	102.72
MCLEAN-SHERIDAN RURAL WATER	RURAL WATER	171.52
NORDAK NORTH PUBLICATIONS	NOTICE OF RESTRICTIONS-EQUIPMENT RENTAL	120.00
NORTHERN STATES SUPPLY	PLOWBOLTS & HX CAPS	46.42
LINDE GAS & EQUIPMENT INC	WELDING SUPPLIES	214.30
AUTO VALU	PARTS	1,901.02
NAPA	PARTS	69.47
BUTLER MACHINERY	HANDLE, GLASS DOOR	980.26
MCLEAN ELECTRIC COOP	ROSEGLEN SHOP	62.00
	UNDERWOOD SHOP	60.00
	GARRISON SHOP	499.00
NW TIRE	TIRES	1,869.34
FARM & HOME PUBLISHERS	2023 MCLEAN COUNTY PLAT BOOKS	340.00
AMAZON	PLANTRONIC HEADSET, MONITOR, KEYBOARD	360.65
VERIZON	KITTLER - HIGHWAY CELL	41.87
	KROLL - DES CELL	41.87
	GREY - HWY CELL	41.87
	ERICKSON - STATE'S ATTORNEY CELL	46.87
	OBERG - ASSESSOR JETPACK	40.01
	KROLL - DES JETPACK	40.01
ADOBE	MONTHLY SUBSCRIPTION FOR TWO USERS	29.98
MICROSOFT	OFFICE 365 FOR GARRISON, WASHBURN SHOPS	17.66

MARK'S PLUMBING PARTS	MOTOR ASSEMBLY KIT	571.56
DAKOTA AWARDS	NOTARY STAMP - SHERRY GREY	24.99
DAKOTA AWARDS	SHERIFF'S DEPARTMENT STAMP	30.99
AMAZON	FOUR MOUSE AND KEYBOARD COMBO	85.99
VERIZON	DATA CARDS	1,000.29
	DETECTIVE CELL PHONES	88.74
	KERZMANN CELL PHONE	41.87
	KROHMER CELL PHONE	46.87
NW TIRE, INC	TIRES	579.20
HODGES BADGE COMPANY	NDSU RIBBONS FOR MCLEAN COUNTY FAIR	91.75
AMAZON	BUSINESS CARDS	16.98
NORDAK NORTH	COMMISSION MINUTES	696.18
	HELP WANTED - HIGHWAY & LIBRARY BOARD	923.55
WRT	SHERIFF	501.59
	COURTHOUSE	1,422.28
	NDSU EXTENSION	137.83
	E-911	83.54
	JURY/PERSONAL	3.42
	PAROLE AND PROBATION	20.00
	E-911 RADIO TOWER	154.67
	NDSU NEW PHONE SYSTEM INSTALLED	750.00
KRAUSE'S SUPERVALU	VINEGAR, SWIFFER, INMATE GROCERIES	76.52
AMAZON	HP MONITOR	149.99
AMAZON	DISPLAY PORT CABLE	8.95
RTC	BENEDICT SPORTSMEN'S PARK	166.68
WRT	PHONE SERVICE	93.54
GUARDIAN LOCK & SAFE CO	MAG LOCK, 26 KEYPADS, EXIT BUTTON, LABOR, MILEAGE	2,962.00
PHARMCHEM	SWEAT PATCH ANALYSIS	386.50
NORDAK NORTH	HELP WANTED - SPRAYER	342.00
RECORD KEEPERS	SHREDDING SERVICES	45.00
RTC	MISC SERVICES FOR 911	80.00
SRT	TRANSPORT PER MILE	694.08
NAPA	MOTOR TUNE-UP, WD40, OIL	49.95
AMAZON	BANKERS BOXES	69.99
DAKOTA AWARDS	NOTARY STAMP - KAYLA OBERLANDER	32.99
DON'S HOUSE OF FLOWERS	FUNERAL ARRANGEMENT	80.00
AMAZON	OFFICE SUPPLIES	60.51
PLUNKETT'S PEST CONTROL	GENERAL PEST CONTROL AT LEC	136.32
DELL.COM	DELL AC ADAPTER	63.00
FRONTIER PRECISION	THREE DRONES FOR SHERIFF'S DEPARTMENT	20,238.97
AMAZON	STAPLERS, SCISSORS	24.81
NORDAK NORTH	NOTICE OF APPLICATION	75.44
UNIFORM CENTER	UNIFORM SHIRTS, JACKETS	1,266.90
MARK'S PLUMBING PARTS	SLOAN HYDRAULIC ACTUATOR CARTRIDGE	213.96
NORDAK NORTH	INDEPENDENT HARD COPY	15.00
DAKOTA DUST-TEX	FLOOR MATS FOR COURTHOUSE & COUNTY SHOP	103.25
DAKOTA AWARDS	ADDRESS STAMPS	79.97
CUSTOM PATCHES	50 CUSTOM PATCHES FOR TASK FORCE	212.92
SAVAGE TRAINING GROUP LLC	TRAINING FOR SWANSON	304.00
MCLEAN ELECTRIC	SPORTSMEN'S PARK	53.00
	PARK BOARD	41.00
	SECURITY LIGHTS - COURTHOUSE	21.00
	SECURITY LIGHTS - SPORTSMEN'S PARK	437.00
	CAMPER PADS	143.00
	CENTENNIAL PARK CAMPGROUND METER	43.00
MCLEAN ELECTRIC	CIVIL DEFENSE	135.00
GRAND HOTEL IN DICKINSON	SWANSON TRAINING	88.20

Roll Call Vote: Aye: Suydam and Lee. Nay: None. Absent and not voting: Steve Cottingham. Motion carried.

Knutson presented the Uncollected Tax List for years 2020-2022 showing a total of \$1,203,947.08.

Knutson presented the budget narrative for period ending May 31, 2023. She presented data showing property tax collections are at 92% collected including 96% with discount for 2023 or \$18,643,272.93; government reimbursement revenues totaled \$892,534.66 compared to \$890,981.14 in 2022; fees and miscellaneous revenues totaled \$754,906.02 compared to \$673,083.44 in 2022; and expenditures were at 30.51% of total budget for 2023.

Knutson presented the current list of delinquent tax payers owing more than \$4,000.00 showing 41 taxpayers owing \$433,362.45 in back taxes.

Vice-Chairperson Lee recessed the meeting at 9:00 a.m.

Vice-Chairperson Lee reconvened the meeting at 9:11 a.m.

Foss rejoined the meeting to requested approval to purchase Microsoft Office software for the six new Toughbooks from NRG. The total cost is \$1,899.06.

Moved by Suydam, seconded by Lee, to authorize the purchase Microsoft Office software from NRG as presented. Roll Call Vote: Aye: Suydam and Lee. Nay: None. Absent and not voting: Steve Cottingham. Motion carried.

Vice-Chairperson Lee recessed the meeting at 9:12 a.m.

**McLean County Board of Equalization Meeting  
Tuesday, June 6, 2023**

The Board of Equalization meeting was called to order at 10:00 a.m. by Vice-Chairperson Steve Lee. Present were Commissioners Steve Lee and Barry Suydam. Also present were: Auditor Beth A. Knutson; Tax Director Todd Schreiner; Property Assessor Ryan Oberg; Property Assessor Elizabeth Patterson; and Deputy Auditor Diane L. Blumhagen.

Schreiner stated that sales are the driving force behind what the county does along with the current market. He reported that overall, agricultural (ag) land in 2023 increased 1.31% compared to 2022 values. Ag values are assessed according to soils and not sales or current market. The figures used are derived from NDSU Extension Office located in Fargo, North Dakota. There were 51 commercial sales used in the sales ratio for McLean County with an overall percentage of 93.9%. There were 118 residential sales used in the sales ratio from McLean County with an overall percentage of 92.4%. Schreiner informed the commission that the ratio was initially at 88% and to achieve the acceptable rate set by the State of North Dakota between 90% and 100% of value residential structures in McLean County were increased by 5%.

Moved by Suydam, seconded by Lee, to approve the 2023 market values for commercial in the amount of \$178,853,234.00 and final ratio of 93.90% as presented. Roll Call Vote: Aye: Suydam and Lee. Nay: None. Absent and not voting: Steve Cottingham. Motion carried.

Moved by Suydam, seconded by Lee, to approve the 2023 market values for residential in the amount of \$773,980,304.00 and final ratio of 92.40% as presented. Discussion followed. Roll Call Vote: Aye: Suydam and Lee. Nay: None. Absent and not voting: Steve Cottingham. Motion carried.

Moved by Suydam, seconded by Lee, to approve the 2023 overall ag values in the amount of \$765.03 per acre as presented. Roll Call Vote: Aye: Suydam and Lee. Nay: None. Absent and not voting: Steve Cottingham. Motion carried.

Hearing no further comments and there being no further business, the vice-chairperson declared the meeting adjourned at 10:15 a.m. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

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Steve Lee, Vice-Chairperson

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Diane L. Blumhagen, Deputy Auditor

Vice-Chairperson Lee reconvened the commission meeting at 10:15 a.m.

There being no further business, the vice-chairperson declared the meeting adjourned at 10:16 a.m. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

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Steve Lee, Vice-Chairperson

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Diane L. Blumhagen, Deputy Auditor