

**McLean County Commission Proceedings**  
**Tuesday, August 16, 2022**

The second regular August meeting of the Board of Commissioners was called to order at 8:32 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Steve Cottingham, and Barry Suydam. Also present were Auditor Beth A. Knutson, Deputy Auditor Diane L. Blumhagen, States Attorney Ladd Erickson, Road Superintendent Jim Grey, Sheriff J.R. Kerzmann, Chief Deputy Sheriff Richard Johnson, and David Jeffrey of Garrison.

Moved by Cottingham, seconded by Suydam, to approve the minutes of the previous regular meeting held on August 2, 2022, as submitted. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Erickson discussed an email he received from Judge Bruce Romanick inquiring if there is space available at the courthouse to house a State Clerk. Discussion followed.

Grey was present with an update on department operations reporting that right-of-way mowing continues and he was going to visit the Benedict and Butte area to access damage from recent storms.

Grey presented a boring permit request from McLean-Sheridan Rural Water District. The permit requests to bore the south side of 9<sup>th</sup> Street SW, in Section 19, Township 144 North, Range 81 West, and then head east for one mile and tie into an existing line on the west side of 23<sup>rd</sup> Avenue SW, to provide service to Knife River.

Moved by Suydam, seconded by Cottingham, to approve the boring permit request from McLean-Sheridan Rural Water District as presented. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Grey presented a boring permit request from McLean-Sheridan Rural Water District. The permit requests to bore the north side of 9<sup>th</sup> Street SW, in Section 17 and 18, Township 144 North, Range 80 West, to tie into existing line on the west side of 16<sup>th</sup> Avenue SW and then head west for 1.25 miles, to provide service to Jacob Ruff.

Moved by Suydam, seconded by Cottingham, to approve the boring permit request from McLean-Sheridan Rural Water District as presented. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Building and Maintenance Supervisor Curt Malo joined the meeting.

Jeffrey addressed the commission inquiring on the cost for McLean County Sheriff Department to contract with the City of Garrison again for policing. Kerzmann stated that City of Garrison didn't renew the contract and the Three Affiliated Tribes White Shield Segment picked up those hours. Discussion followed with Lee stating an official request would be needed from the City of Garrison to pursue the matter.

Property Assessor Elizabeth Patterson joined the meeting.

Malo requested approval to accept a portion of the bid from A & C Land Development Inc. of Washburn in the amount of \$19,700.00 for the removal of the entrance curbing as previously presented at the commission meeting held on July 19, 2022.

Moved by Cottingham, seconded by Suydam, to accept that portion of the bid from A & C Land Development Inc. in the amount of \$19,700.00. Discussion followed. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Malo discussed the previously accepted bid from Prairie View Landscaping and Nursery to repair the retaining wall. He requested approval to replace the retaining wall instead of repair it. Discussion followed with no action taken.

Patterson presented an application submitted by Bruce C. Schreiner, whose post office address is Garrison, ND, requesting approval of a subdivision plat involving land located in the S½SE¼ and NW¼SE¼ of Section 24, Township 148 North, Range 84 West. The above-named applicant seeks approval of a subdivision plat to develop a 15-lot rural residential subdivision to be known as Schreiner Centennial Second Addition.

Moved by Cottingham, seconded by Suydam, to concur with the Planning and Zoning Commission and approve the subdivision plat request involving land located in the S½SE¼ and NW¼SE¼ of Section 24, Township 148 North, Range 84 West. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Patterson presented an application submitted by Shannon K. and Kari L. Cree, whose post office address is Minot, ND, requesting a variance of the setback requirements of the McLean County Zoning Ordinance involving land located in Lot 9 of Paradise Retreat (Horseshoe Valley Township). The above-named applicants seeks a variance to allow the construction of a structure closer than the required 15 feet from the side lot lines and 25 feet from the front lot line, as proclaimed in Subsection 4 of Section 5.2.4 of the revised McLean County Zoning Ordinance as adopted on September 1, 1982 and as amended on March 26, 2020.

Moved by Cottingham, seconded by Suydam, to concur with the Planning and Zoning Commission and approve the variance request involving land located in Lot 9 of Paradise Retreat (Horseshoe Valley Township). Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Knutson presented the Pledge of Securities received from TruCommunity Bank. The total public deposits were \$15,577,181.62 and the total pledged securities were \$17,895,652.02 on June 30, 2022.

Moved by Cottingham, seconded by Suydam, to accept the Pledge of Securities from TruCommunity Bank. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Knutson informed the commission that signed police contracts from the following cities have been received: Max and Washburn.

Knutson discussed the NACO Leadership Academy Training which has offered five individual discounted rate course sessions to be completed in 2022 and 2023. Discussion followed included naming the five individuals who would be Knutson, Recorder Heidi Anderson, Chief Deputy Auditor Lori Foss, Deputy Recorder Lori Blotske, and Property Assessor Elizabeth Patterson.

Moved by Cottingham, seconded by Suydam, to authorize the five individuals to take the NACO Leadership Academy Training courses. Discussion followed. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Knutson informed the commission that the North Dakota Department of Transportation meeting will be held at the North Dakota Association of Counties conference at 8:45 a.m. on October 3, 2022.

Moved by Suydam, seconded by Cottingham, to approve the following vouchers for payment:

<b>HIGHWAY VOUCHERS</b>			
<b>Check #</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
306500	DIAMOND MOWER LLC	CUTTING EDGES	2,574.87
306501	ENERBASE	GAS	3,278.18
306502	FARMERS UNION OIL	GAS	37.00
306503	GARRISON CITY	WATER, SEWER, GARBAGE	52.66
306504	GARRISON LUMBER	WASHERS & BOLTS	61.38
306505	JOHN DEERE FINANCIAL	PARTS	1,330.55
306506	MAX FARM SERVICES	FUEL TO OUTSHOPS	25,543.10
306507	MCLEAN COUNTY IMPLEMENT	PARTS	174.40
306508	MDU	GAS TO WASHBURN, TURTLE LAKE, MAX, GARRISON SHOPS	144.54
306509	MENARDS	FRIDGE FOR GARRISON SHOP	619.00
306510	NELSON INTERNATIONAL	TRUCK 13091	36.42
306511	NORTHERN IMPROVEMENT CO	OMEGAMIX 50LB BAGS	3,300.00
603512	S & J HARDWARE	SCREWS & WASHERS	1.82
<b>Check #</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
306513	BRAVERA WEALTH	QUARTERLY FEES	1,579.33
306514	TIMOTHY L CAPP	REIMBURSEMENT	110.42
306515	CHASE DRUG	INMATE MEDICATIONS	450.15
306516	C & S REPAIR	OIL CHANGES	318.76
306517	DISCOVER PRODUCTS INC.	INVESTIGATORY SUBPEONA	64.00
306518	FARMERS UNION INSURANCE	ADDITIONAL PREMIUM	2,697.00
306519	GARRISON LUMBER	LUMBER	188.12
306520	GARRISON WATER DISTRICT	PARK RURAL WATER USAGE	186.60
306521	HATZY'S REPAIR	OIL CHANGE S-1	64.95
306522	HIWAY 83 EXPRESS	GAS FOR GRASSHOPPER	23.30
306523	COURTNEY HOIKKALA	REIMBURSE MILEAGE	130.00
306524	ITD	ACTIVE DIRECTORY USER FEE, 23 NETMOTION, 5 OFFICE 365, AZURE PLAN, WAN ACCESS, T-1 LINES, VPN'S EXCHANGE EMAIL ACCOUNTS, ACTIVE DIRECTORY, INTUNE, OFFICE 365 BASIC	4,258.04
306525	L-TRON CORPORATION	ROLLS THERMAL PAPER	205.00
306526	MCLEAN-MERCER LIBRARY	DISBURSE 2022 STATE LIBRARY AID	26,763.88
306527	MCLEAN COUNTY IMPLEMENT	ADHESIVE, BRASS TOGGLE	9.95
306528	MDU	GAS-COURTHOUSE, LEC	198.14
306529	MIDCO	CABLE TV	116.34
306530	MOTOROLA SOLUTIONS INC	ALL BAND HP MOBILE	6,648.97
306531	NAPA	OIL FILTER	9.27
306532	NDSU EXTENSION SERVICE	SALARY EXPENSES FOR BEDGAR, HOIKKALA	15,268.74
306533	PRESORT PLUS	MAIL PICKUP AND POSTAGE	50.03
306534	ROBERTSON, ANSCHUTZ, SCHNEID & CRANE PLLC	INVESTIGATORY SUBPOENA FOR USAA	7.75
306535	S & J HARDWARE	CLEANER, BLEACH, GOPHER BAIT, ETC.	114.59
306536	TACTILOGIX	30 MAGNETIC SHATTERBALL, MOLLE HOLDER, 40 SETS OF SHATTERBALLS	2,820.00
306537	WASHBURN AUTO BODY	TIRES	1,776.00
306538	WATER PURITY INC	WATER	112.00
306539	WRT	911 TRUNKING RECURRING	494.36
306540	WHOLESALE AG PRODUCTS	TORDON, TRIUMPH	2,160.00
<b>DIRECT DEPOSIT PAYMENTS</b>			
<b>Check #</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
2921	TERRI GUDERJAHN	REIMBURSE FOR SIGN AT SPORTSMEN PARK	40.00
2922	TERRI GUDERJAHN	REIMBURSE MILEAGE	38.75
2923	STEVE COTTINGHAM	REIMBURSE PLANNING & ZONING MILEAGE	17.50
2924	JAMES GREY	SCAFFOLDING	800.00
2925	DONALD FLINN	REIMBURSE PLANNING & ZONING MILEAGE	12.50
2926	RICHARD HULTBERG	REIMBURSE PLANNING & ZONING MILEAGE	47.50
<b>PAID VOUCHERS</b>			
<b>Check #</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Amount</b>
306485	WEX BANK	FLEET CARD AND GASOLINE	23,652.34
306486	NDPERS - RETIREMENT	MONTHLY CONTRIBUTIONS	72,618.98
306487	NDPERS	MONTHLY INSURANCE PREMIUMS	162,354.06
306488	NDPERS/DEFERRED COMP	MONTHLY CONTRIBUTIONS	7,476.00
306489	CITY OF WASHBURN	DEPOSIT FOR COUNTY HEALTH FAIR	200.00
306490	DACOTAH PAPER CO.	GARBAGE BAGS, TOILET PAPER, PAPER TOWELS, ETC.	693.45
306491	MCLEAN RESOURCE CENTER	2ND QUARTER JAG GRANT	570.27
306494	DACOTAH PAPER CO.	TOWEL ROLL, BLEACH, DUSTER SWIFFER	433.39
306496	WEX HEALTH	MONTHLY ADMIN FEE	110.00

Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned at 9:26 a.m. until the next regularly scheduled meeting on Tuesday, September 6, 2022. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

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Steve Lee, Chairperson

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Diane L Blumhagen, Deputy Auditor