

**McLean County Commission Proceedings**  
**Tuesday, August 17, 2021**

The final regular August meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Barry Suydam. Present were Commissioners Suydam, Steve Cottingham, and Steve Lee. Also present were Auditor Beth A. Knutson, Highway Superintendent Jim Grey, Risk Manager Noelle Kroll, Deputy Auditor Diane L. Blumhagen, and Ralph Mancini of BHG News Service.

Moved by Lee, seconded by Cottingham, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Grey was present with an update on department operations, he reported that mowing of right-of-ways has started. Grey mentioned that one of the Washburn shop doors isn't functioning properly and the 14' x 16' door will need to be replaced. He will present replacement options to the commission at the next regular scheduled meeting.

Grey presented the commissioners with two boring permit requests from McLean Sheridan Rural Water District. The first boring permit request to bore in SE4 of Section 10, Township 147 North, Range 80 West, under 32<sup>nd</sup> Avenue SW, Turtle Lake, ND, with a 2-inch casing and a 1-inch water line from Section 10, Township 147 North, Range 80 West, into Section 11, Township 147 North, Range 80 West. The second boring permit request to bore in NE1/4 of Section 29, Township 147 North, Range 80 West, under 4<sup>th</sup> Street SW, Turtle Lake, ND, with a 2-inch casing and a 1-inch water line from Section 29, Township 147 North, Range 80 West, into Section 20, Township 147 North, Range 80 West.

Moved by Cottingham, seconded by Lee, to approve the two boring permit requests from McLean Sheridan Rural Water District as presented. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Kroll presented the commissioners the following bid proposals for the Multi-Hazard Mitigation Plan update:

- KLJ, bid of \$25,000.00, on January 14, 2020, and confirmed bid amount on August 25, 2020 and July 29, 2021;
- Heartland Consulting Group, LLC, bid of \$18,300.00, on January 14, 2020;
- Stantec, bid of \$37,670.00, on January 17, 2020;
- Heartland Consulting Group, LLC, bid of \$17,100.00, on August 25, 2020 if created virtually;
- Carron Day, bid of \$48,865.00, on August 31, 2020;
- Witt O'Brien's, bid of \$49,822.00, on August 3, 2021; and
- Carron Day, bid of \$26,250.00, on August 12, 2021.

Kroll mentioned the State of North Dakota funding has been obligated. The plan is 75% covered by Federal grant, 10% covered by the State of North Dakota, and 15% due from county. Kroll has been in contact with Representative Carron Day, and she is willing to expedite the plan since it has expired.

Moved by Lee, seconded by Cottingham, to approve the bid from Carron Day in the amount of \$26,250.00. Discussion followed. Lee amended his previous motion, seconded by Cottingham, to include contingent on guarantee of funds from the State of North Dakota. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Moved by Lee, seconded by Cottingham, to approve the final motion to accept the bid from Carron Day in the amount of \$26,250.00, contingent on guarantee of funds from the State of North Dakota. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Grey reviewed the following bid proposals for the purchase of a Mini Hydraulic Excavator with the commissioners;

- Swanston Equipment Companies, of Minot, ND, bid \$55,931.00 for the purchase of a new E42 R2-Series Bobcat Compact Excavator;
- Bobcat of Mandan, Inc., of Mandan, ND, bid \$51,819.97 for the purchase of a new E42 R2-Series Bobcat Compact Excavator;
- Bobcat of Mandan, Inc., of Mandan, ND, bid \$61,620.37 for the purchase of a new E50 R2-Series Bobcat Compact Excavator;
- RDO Equipment Co., of Bismarck, ND, bid \$64,250.00 for the purchase of a new 50G-Series John Deere Compact Excavator; and
- Titan Machinery, of Bismarck, ND, bid \$79,600.00 for the purchase of a new CX60C Case Compact Excavator.

Moved by Lee, seconded by Cottingham, to approve the purchase of E42 R2-Series Bobcat Compact Excavator from Bobcat of Mandan, Inc., in the amount of \$51,819.97. Discussion followed. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Land Use Administrator Todd Schreiner and Property Appraiser Elizabeth Patterson joined the meeting with recommendations from the Planning and Zoning Commission Meeting held on August 16, 2021.

Moved by Cottingham, seconded by Lee, to concur with the Planning and Zoning Commission and approve the zoning change application submitted by Shane Parlier, of Garrison, ND, requesting a zoning change involving land described as 250' X 300' in NW¼SW¼ of Section 16, Township 148 North, Range 84 West, containing 1.72 acres. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Moved by Lee, seconded by Cottingham, to concur with the Planning and Zoning Commission and approve the zoning change application submitted by Shane Parlier, of Garrison, ND, requesting a zoning change involving land described as 1.72 acres in NW¼SW¼ of Section 16, Township 148 North, Range 84 West. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Moved by Cottingham, seconded by Lee, to concur with the Planning and Zoning Commission and approve the Conditional Use Permit application submitted by Gravel Products, Inc., of Minot, ND, requesting approval of a Conditional Use Permit involving land located in the NE¼ of Section 1, Township 143 North, Range 81 West (25 acres proposed). Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Moved by Cottingham, seconded by Lee, to concur with the Planning and Zoning Commission and approve the variance of the setback requirements application submitted by Terry and Nancy Krumwiede, of Voltaire, ND, requesting a variance of the setback requirements involving land described as Lot 15, Otto's West Side Addition, Otis Township. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Moved by Lee, seconded by Schumann, to concur with the Planning and Zoning Commission and approve the Conditional Use Permit application submitted by James and Amanda Schumann, of Mercer, ND, requesting approval of a Conditional Use Permit involving land located in the NE1/4 of Section 14, Township 145 North, Range 79 West, more specifically identified as Outlot B consisting of 1.72 Acres. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Sheriff J.R. Kerzmann joined the meeting.

Knutson mentioned the NAWS project has an anticipated start date of August 30, 2021, and will take up to 10 days to complete. The equipment will be launched from the Sportsmen's Centennial Boat Ramp. Notices have been sent to the media by the U.S. Bureau of Reclamation. Knutson stated the notice is also on the McLean County website and Facebook page.

Chief Deputy Sheriff Richard Johnson joined the meeting.

Knutson received an application from the Department of Agriculture to relocate the anhydrous ammonia storage facilities in Turtle Lake, ND, from within city limits to outside city limits. The new location is in SE1/4SE1/4, Section 5, Township 146 North, Range 80 West.

Moved by Lee, seconded by Cottingham, to approve the application received from the Department of Agriculture to relocate the anhydrous ammonia storage facility in Turtle Lake. Discussion followed. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Johnson requested approval to fill two Jailer/Dispatchers from the new pool of applicants.

Moved by Cottingham, seconded by Lee, to approve the hiring of up to two Jailer/Dispatcher positions from the current pool of applicants. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Kerzmann requested advertising to fill one or more Patrol Deputy positions in the Sheriff's Department.

Moved by Lee, seconded by Cottingham, to approve advertising for one or more Patrol Deputy positions. Roll Call Vote: Aye: Cottingham, Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Knutson mentioned the 4-H Foundation letter for dedication of the patio and grill today, August 17, 2021 starting at 4:00 p.m.

Knutson received an email from the North Dakota Association of Counties requesting appointment of a county delegate for a two-year term. Heidi Anderson was the previous delegate and is willing to serve again.

Moved by Lee moved, seconded by Cottingham, to appoint Heidi Anderson as representative delegate for the Association of Counties. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Moved by Lee, seconded by Cottingham, to approve the following vouchers for payment:

CHECK#	VENDOR	DESCRIPTION	AMOUNT
305075	ACME TOOLS	HONDA 4-STROKE 35CC WEED TRIMMER	429.00
305076	ALLSTATE PETERBILT OF BISMARCK	PARTS	1,269.63
305077	AUTO VALUE BISMARCK	PARTS, WASHBURN SHOP TOOLS	527.96
305078	CENTRAL DAKOTA FRONTIER CO	PARTS	47.72
305079	DAKOTA TRUCK AND FARM SERVICE	PARTS FOR 13-075	85.31
305080	DIAMOND MOWER LLC	CUTTING EDGES	418.53
305081	ELECTRIC SYSTEMS INC	WASHBURN SHOP WIRE THERMOSTAT AND AIR CONDITIONER	1,285.00
305082	ENERBASE COOPERATIVE RESOURCES	WASHBURN SHOP FUEL, GAS AT THE PUMP	21,367.29
305083	GARRISON CITY	GARBAGE AND WATER	51.70
305084	I-STATE TRUCK CENTER	PARTS FOR 13-090	62.46
305085	JOHN DEERE FINANCIAL	PARTS FOR 17-118	23.59
305086	MCLEAN COUNTY IMPLEMENT LLC	PARTS, WASHBURN AND TURTLE LAKE SHOP TOOLS	552.11
305087	MDU	WASHBURN, TURTLE LAKE, GARRISON, AND MAX SHOP	136.01
305088	MIDWEST DOORS INC	GARRISON AND WASHBURN SHOP REPAIRS	624.40
305089	NAPA AUTO PARTS GARRISON	PARTS AND IMPACT SOCKET SET	36.14
305090	NORTHERN PLAINS EQUIPMENT CO	COUPLINGS AND FITTINGS	58.79
305091	NW TIRE	TIRES	183.92
305092	APPLIED CONCEPTS INC	CABLE KIT FOR RADAR	476.00
305093	ARMOR INTERACTIVE	SHERIFF DATTO NAS, SERVER BACKUP DEVICES, 45 NODES-SEPTEMBER	1,700.00
305094	ASHLEY BROSSART	JAIL NURSE	693.00
305095	CHASE DRUG STORE	INMATE MEDICATION	668.61
305096	DAKOTA WEST CREDIT UNION	COPIES RECEIVED FROM SUBPOENA	30.00
305097	DOCS SHOP	OIL CHANGES, ROTATE TIRES, RADIATOR, BRAKES, BATTERY	2,266.30
305098	WILTON FARMERS UNION OIL CO	GASOLINE	61.07
305099	GARRISON FARMERS UNION OIL CO	TIRES AND LABOR	107.43
305100	FRONTIER FLORAL	TWEETEN MEMORIAL	53.50
305101	GARRISON VETERINARY SERVICE	DOG FOOD, BLOOD WORK, MEDICATION	426.15
305102	GRIMSLEYS EXHAUST AND FUELS	GASOLINE	36.00
305103	HAZEN STAR	JAILER/DISPATCHER HELP WANTED ADS	99.76
305104	HIWAY 83 EXPRESS	GAS FOR GRASSHOPPER AND GENERATOR	126.95
305105	COURTNEY HOIKKALA	MULTIFUNCTION COOKER CLASS SUPPLIES	67.51
305106	INFORMATION TECHNOLOGY DEPT	FIRST DISTRICT HEALTH T-1 LINE, T-1 ACCESS, DES T-1, ADUF AND VPN, RECORDER VPN, ACTIVE	1,398.90

		DIRECTORY USER FEES, EXCHANGE EMAIL ACCOUNTS, TL VPN AND ADUF, (2) AZURE AD PLAN 2, OFFICE 365 BASIC, VPN FOR FOSS, KNUTSON, AND HORNSTEIN, NETMOTION LERM USER FEE	
305107	KRAUSES MARKET	COOKIES FOR NDACO TOUR, INMATE MEALS	173.47
305108	KRAMER CHEVROLET	LICENSE PLATE LIGHT BULBS, LABOR	28.32
305109	LIGNITE TIRE	TIRES	2,310.00
305110	MIDAMERICAN RESEARCH CHEMICAL	A/C LOK-TABS, CLEANERS, DRAIN OPENER	472.00
305111	MASTER FIRE AND SAFETY	ANNUAL MAINTENANCE, 6-YEAR MAINTENANCE, POWDER, (2) FIRE EXTINGUISHER	374.50
305112	MCLEAN COUNTY IMPLEMENT LLC	COOLANT, JAIL AIR HANDLER, WEED EATER FOR CONKLIN CEMETARY, FUSE, REFRIGERANT, TAPE, OIL	411.93
305113	MDU	COURTHOUSE GAS, LEC UTILITIES	466.71
305114	MIDCONTINENT CABLE CO	JAIL CABLE TV	112.22
305115	NAPA AUTO PARTS GARRISON	WINDSHIELD WASH AND SEAL FOR PARK	22.61
305116	NORTHERN PLAINS EQUIPMENT CO	PTO SWITCH, FUSES	20.65
305117	PHARMICHEM INC	SWEAT PATCH ANALYSIS	256.95
305118	SIRCHIE	EVEIDENCE BAGS, NARKII METH REAGENT, STERILE SWABS	396.62
305119	S AND J HARDWARE	ANT KILLER, BUG SPRAY, WINDSHIELD WASH, EYE PULLEY, FLUSH LEVER, TRIP LEVER, SHOWER HEAD, MOWER BLADE	96.59
305120	TURTLE LAKE MAIN STREET MARKET	INMATE MEALS	4,471.66
305121	UNIFORM CENTER	UNIFORM SHIRTS, CARGO PANTS	810.00
305122	UNICOM	S21 REMOVE OLD GRAPHICS AND EQUIPMENT AND INSTALL NEW, S15 HOOD GRAPHICS	3,679.95
305123	WATER PURITY INC	WATER	77.00
305124	WEISZ SONS INC	FINAL PAYMENT ON PAINTED WOODS OVERFLOW PROJECT	10,000.00
305125	WEX BANK	FLEET CARD AND GASOLINE	11,761.81
305126	WEX HEALTH	MONTHLY ADMINISTRATIVE FEE	126.50
305127	WHOLESALE AG PRODUCTS WEST	TORDON 22K-5 GALLON, TRIUMPH 22K-5 GALLON	1,800.00
1455	BETH A KNUTSON	REIMBURSE FOR TITLE TRANSFER AND REGISTRATION FEE	24.00
1456	STEVE COTTINGHAM	PLANNING AND ZONING MILEAGE	15.68
1457	GLENN EARL	PLANNING AND ZONING MILEAGE	16.80
1458	DONALD FLINN	PLANNING AND ZONING MILEAGE	11.20
1459	RICHARD HULTBERG	PLANNING AND ZONING MILEAGE	42.56
1460	JOHN MATTHEWS	PLANNING AND ZONING MILEAGE	39.76
1461	DARWIN SAARI	PLANNING AND ZONING MILEAGE	25.76
1462	TRICIA SABIN	REIMBURSE FOR CORN SYRUP, PEANUT BUTTER, FRITOS	17.50
1463	VANCE TOMLINSON	REIMBURSE FOR (6) SAFETY GLASSES, CASE OF WIPES, (2) MINI LIGHT BAR, COLEMAN COOLER	643.82

Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Knutson mentioned the 2020 Census numbers have been received. The upcoming redistricting board meeting is scheduled for September 2, 2021. There have not been any letters of interest for township representatives, there have been a few for city delegates. The city of Garrison is currently McLean County's largest city and they have supplied a list of names of representatives.

There being no further business, the chairperson declared the meeting adjourned at 9:30 a.m. until the next regularly scheduled meeting on Tuesday, September 7, 2021. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

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Barry Suydam, Chairperson

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Diane L. Blumhagen, Deputy Auditor