

**McLean County Commission Proceedings
Tuesday, August 22, 2023**

The second regular August meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Steve Cottingham. Present were Commissioners Cottingham, Steve Lee, and Barry Suydam. Also present were Auditor Beth A. Knutson, Deputy Auditor Diane L. Blumhagen, Road Superintendent James Grey, Building Maintenance Supervisor Curt Malo, and Jay Fisher of L & Q International Inc.

Moved by Lee, seconded by Suydam, to approve the minutes of the previous meeting held on August 8, 2023, as submitted. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Grey presented an update on department operations stating that the motor grader has been delivered and mowing has started.

Grey requested to advertise for bids for one or more motor graders to be purchased in 2024.

Moved by Lee, seconded by Suydam, to approve advertising for bids for one or more motor graders and set bid hearing date of September 19, 2023, at 9:00 a.m. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Grey discussed a request to place a speed advisory sign east of Turtle Lake on County Road 7. Grey stated there are speed limit signs that are missing but the pole is still there. Discussion followed regarding replacing the missing speed limit signs.

Grey stated he received a call regarding dust control on the road leading into Wolf Creek Subdivision. Fisher was invited to discuss the dust control product L & Q International, Inc. provides.

Grey informed the board that Timothy Hans has been hired to fill one of the Equipment Operator II (EO II) positions for the Garrison area and Richard Hollesen has been hired to fill the Equipment Operator III (EO III) position for the Butte area. Grey requested to readvertise for one or more EO II with possible overfill as EO III or underfill as Equipment Operator I (EO I). Discussion followed.

Moved by Lee, seconded by Suydam, to readvertise for one or more EO II positions in Garrison with possible overfill as EO III or underfill as EO I. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Property Assessor Elizabeth Patterson joined the meeting to present applications from the Planning and Zoning Commission Meeting held on August 21, 2023.

Moved by Suydam, seconded by Lee, to concur with the Planning and Zoning Commission and approve the variance request submitted by Tonya Sue and Michael W. Harden of Velva, ND, involving land located on Lot 33, Otto's West Side Addition, Otis Township. Discussion followed. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to concur with the Planning and Zoning Commission and approve the variance request submitted by Karla Backes, of Minot, ND, involving land located on Lot 4R, Replat Slaters Resort, Otis Township. Discussion followed. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to concur with the Planning and Zoning Commission and approve the variance request submitted by Michael and Jaycee Urbanec, of Bismarck, ND, involving land located on Lot 91, Snake Creek Cottage Site, Malcolm Township. Discussion followed. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Moved by Suydam, seconded Lee, to concur with the Planning and Zoning Commission and approve the variance request submitted by R. Patrick and Laura L. Morelli, of Minot, ND, involving land located on Lot 13, Otto's West Side 1st Addition, Otis Township. Discussion followed. Roll Call Vote: Aye: Suydam and Cottingham. Nay: Lee. Motion carried.

Moved by Suydam, seconded by Lee, to approve the following vouchers for payment:

| CHECK # | VENDOR NAME | HIGHWAY VOUCHERS DESCRIPTION | AMOUNT |
|---------|---|--|-----------|
| 307962 | MDU | WASHBURN, TURTLE LAKE, MAX, AND GARRISON SHOPS | 144.54 |
| 307963 | NDDOT | PROJECT: SC-2804(055) MILL, OVERLAY ON COUNTY ROAD 2 | 7,864.40 |
| 307964 | SCOTT'S HARDWARE | PARTS | 9.27 |
| CHECK # | VENDOR NAME | UNPAID VOUCHERS DESCRIPTION | AMOUNT |
| 307965 | C & H GLASS | REPLACE FOUR COURTHOUSE WINDOWS | 11,401.00 |
| 307966 | FARMERS UNION OIL CO | WASHER FLUID, TIRE REPAIR | 28.28 |
| 307967 | ITD | DATA PROCESSING | 1,250.90 |
| 307968 | KEN'S BODY SHOP | IMPOUNDS, S16 ACCIDENT REPAIR | 11,753.00 |
| 307969 | MDU | COURTHOUSE AND LEC | 256.34 |
| 307970 | MIDCO | CABLE TV | 139.75 |
| 307971 | MOORE ENGINEERING | PAINTED WOODS PHASE TWO | 91,000.00 |
| 307972 | MOUNTAIN PLAINS YOUTH SERVICE | YOUTH SHELTER JULY - DECEMBER | 6,000.00 |
| 307973 | NDSU AG COMMUNICATIONS | ENVELOPES | 63.50 |
| 307974 | NORTH COUNTRY VET | VACCINES | 127.92 |
| 307975 | PRESORT PLUS | COURIER SERVICE | 50.50 |
| 307976 | ROUTE 1 - GROUP MOBILE INTERNATIONAL | SIX PANASONIC TOUGHBOOKS | 14,760.78 |
| 307977 | SCOTT'S HARDWARE | GARDEN HOSES, SPRINKLER, FURNACE FILTERS, ETC. | 357.27 |
| 307978 | SERVPRO OF MINOT | DEMO OF BUILDING AT SPORTSMEN'S CENTENNIAL PARK | 70,816.09 |
| 307979 | SOFTCHOICE CORP | MICROSOFT OFFICE STD 2021 | 291.51 |
| 307980 | UNICOM | S16 GRAPHICS AND LABOR, S17 REPAIRS | 794.95 |
| 307981 | US FOODS | INMATE GROCERIES | 1,669.53 |
| 307982 | WASHBURN AUTO BODY | WHEEL ALIGNMENT, BALANCING S16 | 140.00 |
| 307983 | WATER PURITY INC | WATER DELIVERED | 64.00 |
| 307984 | WEBER ELECTRIC, INC | GENERATOR INSTALL | 5,246.19 |
| 307985 | WEX HEALTH | MONTHLY ADMIN FEE | 110.00 |

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|--------------------------------|-------------------------|--|---------------|
| 307986 | WHOLESALE AG PRODUCTS | PARTS | 87.00 |
| DIRECT DEPOSIT PAYMENTS | | | |
| CHECK # | VENDOR NAME | DESCRIPTION | AMOUNT |
| 4373 | MICHELLE DOCKTER | REIMBURSE MILEAGE FOR TRAINING | 476.84 |
| 4374 | VANCE TOMLINSON | REIMBURSEMENT FOR JACK | 43.36 |
| PAID VOUCHERS | | | |
| CHECK # | VENDOR NAME | DESCRIPTION | AMOUNT |
| 307954 | MCLEAN COUNTY TREASURER | TRANSFER FROM UNORGANIZED TOWNSHIP ROAD TO COUNTY ROAD | 271,383.27 |
| 307955 | DACOTAH PAPER CO | CLEANER, SOAP | 109.16 |
| 307956 | DACOTAH PAPER CO | EAR PLUGS FOR HIGHWAY DEPT | 221.23 |
| 307960 | DACOTAH PAPER CO | GARBAGE BAGS, TOILET PAPER, CLEANER, ETC. | 353.43 |
| 307961 | ND SECRETARY OF STATE | NOTARY RENEWAL FOR CASEY HOWE | 36.00 |

Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Malo rejoined the meeting.

Knutson presented bids from Roy H. Dietz & Sons, Inc., of Bismarck, and Oxentenko Inc., of Bismarck, for painting the inside of the Law Enforcement Center.

Moved by Lee, seconded by Suydam, to accept the quote from Roy H. Dietz & Sons, Inc., of Bismarck, in the amount of \$57,884.00. Discussion followed with Knutson stating the funds will be paid out of the Law Enforcement Center's turnkey funds. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Malo presented a quote from Electric Systems Inc, of Bismarck, in the amount of \$54,940.00 to replace the existing lighting in the Law Enforcement Center with LED lights. Discussion followed with Knutson stating a lighting grant would be applied for to assist in the cost.

Moved by Lee, seconded by Suydam, to accept the quote from Electric Systems Inc, as presented contingent on qualifying for the grant. Discussion followed. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

There being no further business, the Chairperson declared the meeting adjourned at 9:45 a.m. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

Steve Cottingham, Chairperson

Diane L. Blumhagen, Deputy Auditor