

McLean County Commission Proceedings
Tuesday, September 19, 2023

The second regular September meeting of the Board of Commissioners was called to order at 8:35 a.m. by Chairperson Steve Cottingham. Present were Commissioners Cottingham, Steve Lee, and Barry Suydam. Also present were Auditor Beth A. Knutson, Deputy Auditor Diane L. Blumhagen, and Road Superintendent James Grey.

Moved by Lee, seconded by Suydam, to approve the minutes of the previous meeting held on September 5, 2023, as submitted. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Grey presented an update on department operations reporting that graveling and mowing continues in the county.

Lowell Malard of Butler Machinery Company (Butler) along with Taylor Wray and Jennifer Heck of RDO Equipment Company (RDO) joined the meeting.

Moved by Suydam, seconded by Lee, to approve the Dakota Central Human Service Zone (DCHSZ) Transfer of Funds Resolutions and the McLean County Auditor's Sweep Account Transfer of Funds Resolution. Discussion followed. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

DCHSZ Transfer of Funds Resolutions and the McLean County Sweep Account Transfer of Funds Resolutions are on file in the McLean County Auditor's Office.

Chairperson Cottingham recessed the meeting at 8:51 a.m.

Chairperson Cottingham reconvened the meeting at 9:00 a.m. for the motor grader bid opening.

RDO bid three new motor graders at \$447,950.00 each.

Butler bid three new motor graders at \$459,000.00 each.

Grey requested time to review bid proposals and will return with a recommendation.

Marty Malachowski, representative of Garrison Creek Cottage Association of Garrison, ND, joined the meeting to ask the county to be the sponsor for a grant application. The grant would aid the Garrison Creek Cottage Association in the cost of placing stairs and railing for public access down to the water. Malachowski stated that there would not be any cost to the county or other liability on the project. Discussion followed.

Moved by Lee, seconded by Suydam, to approve sponsorship of the grant as presented with no cost to the county or other liability. Discussion followed. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Chief Deputy Sheriff Richard Johnson joined the meeting to request permission to advertise for one or more Jailer/Dispatcher positions.

Moved by Suydam, seconded by Lee, to authorizing advertising to fill one or more Jailer/Dispatcher positions. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to approve the following vouchers for payment:

CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
HIGHWAY VOUCHERS			
308060	CENTRAL DAKOTA FRONTIER COOPERATIVE	PARTS FOR 10-003	5.99
308061	DACOTAH PAPER CO	MAINTENANCE SHED SUPPLIES	179.92
308062	DAKOTA PIPE & STEEL	PIPES	153.00
308063	DEERE CREDIT, INC	EQUIPMENT RENTAL	8,250.00
308064	ENERBASE	FUEL, OIL, GREASE	216.31
308065	FARMERS UNION OIL CO	FUEL, OIL, GREASE	2,918.54
308066	GARRISON CITY	WATER, SEWER, GARBAGE	52.95
308067	JB REPAIR INC	BATTERIES	571.44
308068	JOHN DEERE FINANCIAL	PARTS	4,421.60
308069	MAX FARM SERVICES	FUEL TO MAX	6,072.60
308070	MCLEAN COUNTY IMPLEMENT	PARTS, GREASE	1,416.76
308071	MDU	WASHBURN, TURTLE LAKE, MAX, GARRISON SHOPS	127.02
308072	NDACO	EMPLOYEE DRUG AND ALCOHOL TESTING	63.00
308073	NEFF REPAIR SHOP	PARTS	120.00
308074	PAHLKE STEEL INC	PARTS FOR JOHN DEERE TRACTORS	8.45
UNPAID VOUCHERS			
CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
308075	CHASE DRUG	INMATE MEDS	415.70
308076	C & S REPAIR	OIL CHANGES	146.75
308077	DIRTY DEEDS EXCAVATING	PAINTED WOODS PHASE TWO SITE DEVELOPMENT	9,462.96
308077	DIRTY DEEDS EXCAVATING	MOBILIZATION - EXCAVATION FOR AN INVESTIGATION	890.00
308078	FARMERS UNION OIL CO	SEAFOAM	70.24
308079	GARRISON LUMBER	BRUSHES	15.98
308080	GARRISON RURAL WATER DISTRICT	PARK RURAL WATER USAGE	98.20
308081	HATZY'S REPAIR	OIL CHANGES, TIRE REPAIR, WIPER BLADES	849.55
308082	ITD	FIRST DISTRICT HEALTH, WAN, ADOBE, MISC RECURRING, DES, ADUF, AZURE, INTUNE, OFFICE 365 BASIC, DATA PROCESSING	5,101.99
308083	KEN'S BODY SHOP	IMPOUNDS, S21 REPAIR	4,679.30
308084	MASTER FIRE & SAFETY	20 ANNUAL FIRE EXTINGUISHER SERVICE	372.50
308085	MCLEAN COUNTY IMPLMENT	WIPERS, HEAD LAMPS, BRAKE CLEANER, ETC.	109.64
308086	MCLEAN COUNTY AUDITOR	AUGUST POSTAGE	96.74
308087	MDU	GAS - COURTHOUSE	400.26
308088	KAMILE MODEREGGER	REIMBURSE GAS FOR MOTOR POOL	89.97

308089	MOTOROLA SOLUTIONS CREDIT CO. LLC	ANNUAL PAYMENT - ND SIRS PROJECT	312,532.60
308090	NDACO RESOURCE GROUP	MONTHLY MAINTENANCE FEE	3,568.57
308091	NORTHERN PLAINS EQUIPMENT CO. INC	2023 GRASSHOPPER MOWER	15,414.75
308092	PRESORT PLUS	PICKUP FEE, COURIER SERVICE	73.48
308092	PRESORT PLUS	PRE-TAX STATEMENTS, POSTAGE	5,355.26
308093	QUADIENT FINANCE USA	POSTAGE REFILL	2,000.00
308094	SCOTTS HARDWARE	PARTS, VALVE SEAL, UTILITY KNIFE, ADHESIVE, LIGHT BULB, ETC.	63.93
308095	SEVERIN, RINGSACK & MORROW	COURT APPOINTED COUNSEL	975.00
308096	STARION BOND SERVICES	INTEREST, FEES, EXPENSES	702.50
308097	MAIN STREET MARKET	INMATE MEALS	5,440.17
308098	UNDERWOOD BODY SHOP	RIGHT MIRROR ASSEMBLY AND TRIM	56.00
308099	UNICOM	S25 REPAIRS TO LIGHT BAR & CHANGE OUT CAMERA SYSTEM	593.75
308100	WATER PURITY	WATER DELIVERED	64.00
308101	WRT	911 TRUNKING RECURRING	494.36
308102	WEX	MONTHLY ADMIN FEE	115.50
CHECK #	VENDOR NAME	DIRECT DEPOSIT PAYMENTS	
4461	TERRI GUDERJAHN	DESCRIPTION	AMOUNT
		REIMBURSEMENT FOR COFFEE	51.88
CHECK #	VENDOR NAME	PAID VOUCHERS	
309049	DEERE CREDIT, INC	DESCRIPTION	AMOUNT
308050	NDPERS - INSURANCE	INITIAL LEASE PAYMENT	160,459.22
308051	NDPERS - RETIREMENT	AUGUST 23 PAYROLL	188,122.70
308052	NDPERS/DEFERRED COMPENSATION	AUGUST 23 PAYROLL	74,921.39
308053	DACOTAH PAPER CO	AUGUST 23 PAYROLL	7,810.00
308054	WEX BANK	SWIFFER REFILLS, PAPER TOWELS, BATTERIES	133.98
308055	ATTORNEY GENERAL	GASOLINE	18,524.75
308056	MIDCO	MONTHLY COLLECTIONS 24/7 SOBRIETY PROGRAM	1,145.00
308057	ONSLOW COUNTY CLERK OF SUPERIOR COURT	CABLE TV	139.75
308058	DACOTAH PAPER CO	CERTIFIED JUDGMENT	3.25
		TOILET PAPER, PAPER TOWELS, BLEACH DAWN SOAP, ETC.	741.43

Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Chairperson Cottingham recessed the meeting at 9:17 a.m.

Chairperson Cottingham reconvened the meeting at 10:00 a.m. for the McLean County Budget Hearing.

Linda Wohlk of Washburn joined the meeting.

Sheriff J.R. Kerzmann, Chief Deputy Sheriff Richard Johnson, Clerk of Court Bonnie Bohnsack, Director of Emergency Services/Risk Manager Noelle Kroll, Chief Deputy Auditor/Computer Operations Director Lori A. Foss, Road Superintendent James Grey, Recorder Heidi Anderson, Building Maintenance Supervisor Curt Malo, Tax Director/Land Use Administrator/Veteran Services Officer Todd Schreiner, and NDSU Extension Agent Sarah Bedgar joined the meeting.

Chairperson Cottingham invited Wohlk to address her concerns regarding increase on property taxes. Discussion followed.

Moved by Lee, seconded by Suydam, to approve the 2024 salary increases as presented. Discussion followed. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Commissioners requested Knutson make budget adjustments as requested and bring to the October 3, 2023, meeting for final approval.

With no additional attendees from the public and no further discussion on the 2024 budget, Chairperson Cottingham closed the budget hearing at 11:10 a.m. and immediately reconvened the commission meeting.

Grey requested permission to order two 2024 GMC pickups for the Highway Department which would come out of the 2024 budget. Discussion followed.

Moved by Lee, seconded by Suydam, to approve the purchase of two 2024 GMC pickups not to exceed a total of \$100,000.00 with a 2024 purchase and delivery. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

There being no further business, the Chairperson declared the meeting adjourned at 11:14 a.m. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

Steve Cottingham, Chairperson

Diane L. Blumhagen, Deputy Auditor