

McLean County Commission Proceedings
Tuesday, October 3, 2023

The first regular October meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Steve Cottingham. Present were Commissioners Cottingham, Steve Lee, and Barry Suydam. Also present were Auditor Beth A. Knutson, Deputy Auditor Diane L. Blumhagen, Road Superintendent James Grey, Assistant Road Superintendent Travis Verke, McLean County Water Resource Board Member Lynn Oberg, Director of Emergency Services Noelle Kroll, Jerry Blotter, Shannon Torgerson, Taylor Wray and Jennifer Heck of RDO Equipment Company, and Lowell Malard of Butler Machinery Company.

Moved by Lee, seconded by Suydam, to approve the minutes of the previous meeting held on September 19, 2023, as submitted. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Kroll discussed the Homeland Security Grant which was applied for in the amount of \$26,450.00. The grant has been awarded including \$8,500.00 for a full-scale exercise, \$8,500.00 for security film, \$4,900.00 for medical bag with supplies, and \$4,550.00 for IFAK brand tourniquet kits.

Moved by Lee, seconded by Suydam, to accept the awarded Homeland Security Grant of \$26,450.00. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Grey and Verke discussed the bids received at the September 19, 2023, meeting. Discussion followed with Grey recommending to award the three motor graders bid from RDO Equipment Co. (RDO) in the amount of \$447,950.00 each.

Moved by Lee, seconded by Suydam, to accept the bid from RDO as previously presented. Roll Call Vote: Aye: Lee and Cottingham. Nay: Suydam. Motion carried.

Grey went on to present an update on department operations that graveling and mowing continues. Dylan Nerem has been hired to fill the Equipment Operator I position for the Garrison area.

Shannon Torgerson, of Max, was present to discuss possible sale of his gravel pit with the commission. Discussion followed.

Jerry Blotter, of Coleharbor, was present to discuss the previously approved section line closing south of his homestead. Discussion followed with Blotter requesting support for installation of culvert.

Moved by Lee, seconded by Suydam, to send a resolution of support as follows:

RESOLUTION

Be it resolved that due to the section line impeding on the natural flow of water to the current landowners crops and the need for water access in order to irrigate those crops on adjacent farm land.

Therefore, the McLean County Commission this 3rd day of October, 2023, resolves to support the installation of a culvert at the historic level on the south section line of the SW¼ of Section 12, Township 148, Range 82 within McLean County, North Dakota.

Whereas, the initial permit has expired and for future needs a new permit has been filed for. The McLean County Commission has no control over the approval or denial of the installation of the culvert.

Steve Cottingham, Chairman
October 3, 2023

Beth A. Knutson, Auditor
October 3, 2023

Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

NDSU Extension Agents Sarah Bedgar and Kamile Moderegger joined the meeting.

Chairperson Cottingham recessed the meeting at 9:55 a.m.

Chairperson Cottingham reconvened the meeting at 10:00 a.m.

Moved by Lee, seconded by Suydam, to approve the Mclean County budget for 2024 as presented including the salary adjustments for 2024 as follows:

McLEAN COUNTY BUDGET
FINAL BUDGET FOR McLEAN COUNTY, NORTH DAKOTA
FOR THE CALENDAR YEAR BEGINNING JANUARY 1, TO
DECEMBER 31, 2024.

I, Beth A. Knutson, duly elected and qualified auditor for McLean County, North Dakota, do hereby certify that the following budget for said McLean County was approved and adopted by the McLean County Board of Commissioners on October 3, 2023. Motion for the adoption and approval was made by Commissioner Lee and seconded by Commissioner Suydam.
Voting aye: Commissioner Lee, Commissioner Suydam, and Commissioner Cottingham.

I further certify that the action was taken only after a review of all department budgets and the hearing of any comments made at a public hearing on the proposed budget which was convened in the commission room of the McLean County Courthouse at 10:00 A.M., September 19, 2023.

TO THE TAXPAYERS OF McLEAN COUNTY, NORTH DAKOTA: We, the Board of Commissioners, McLean County, North Dakota, hereby give notice that we have examined the several offices, institutions, departments and undertakings, supported wholly or in part by McLean County, and from such examinations, in our opinion, for the calendar year beginning January 1, and ending December 31,

2024, the following amounts are necessary for government operations and are therefore approved as the final budget for McLean County, North Dakota for the year of 2024:

FINAL BUDGET

McLean County, North Dakota

Department of Activity

Final Appropriation

County Commission	\$	74,607.16
Clerk of District Court	\$	196,893.48
Juvenile Court	\$	2,000.00
Auditor	\$	277,386.52
State's Attorney	\$	228,636.93
Tax Director/Land Use	\$	227,334.71
Recorder	\$	178,504.07
Computer Operations	\$	226,559.87
GIS Implementation	\$	-
Buildings & Grounds	\$	759,638.83
Election Expenses	\$	100,000.00
Non-Departmental Expenses	\$	494,000.00
Employee Benefits	\$	2,396,983.00
Utilities	\$	178,500.00
Employee Risk Mgmt Program	\$	8,200.00
Dues/Membership	\$	34,496.00
Communications	\$	9,000.00
Motor Pool	\$	11,800.00
Flexible Benefits-Medical & Child Care	\$	1,400.00
McLean County Park Board	\$	92,342.58
Emergency Fund	\$	45,000.00
Special Assessments	\$	-
Parole & Probation	\$	-
Job Promotions	\$	-
Veteran's Service Officer	\$	36,935.68
E-911 Coordinator	\$	115,008.78
Senior Citizens	\$	215,600.00
McLean/Mercer Regional Library	\$	315,000.00
First District Health Unit	\$	211,573.00
McLean County Historical Society	\$	53,150.00
Coal Severance Loans W/Held	\$	498,026.16
TOTAL GENERAL FUND REQUESTS	\$	6,988,576.77

PUBLIC SAFETY

Sheriff	\$	3,339,527.29
Sheriff's Vehicles	\$	282,000.00
McLean County Coroner	\$	36,000.00
Disaster Emergency Services	\$	90,808.49
Vehicle Impound & Towing	\$	6,000.00
McLean County Rescue Boat	\$	1,500.00
School Resource Officer	\$	98,950.26
TOTAL PUBLIC SAFETY	\$	3,854,786.04

CONSERVATION & DEVELOPMENT

Extension Agent	\$	134,421.71
Weed Control Board	\$	258,765.00
Water Resource Board	\$	158,500.00
Soil Conservation	\$	221,724.31
TOTAL CONSERVATION DEVELOPMENT	\$	773,411.02

HIGHWAY OPERATING

Highway Administration	\$	209,624.43
Highway Equipment Expense	\$	1,850,000.00
Highway Maintenance Shops	\$	25,000.00
Highway Maintenance Sheds	\$	13,000.00
Highway Construction/Maintenance	\$	3,135,531.15
TOTAL HIGHWAY OPERATIONS	\$	5,233,155.58

FARM-TO-MARKET ROAD

Engineering	\$	200,000.00
Construction	\$	700,076.07
TOTAL FARM TO MARKET ROAD	\$	900,076.07

EDUCATION

Superintendent of Schools	\$	7,576.77
TOTAL EDUCATION	\$	7,576.77

TOTAL REQUESTS-ALL DEPARTMENTS	\$	17,757,582.25
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Listed below are the various dollar amounts expected to be levied for each account in accordance with the approved final 2024 budgets and state mill levy limitations. The mill levies are subject to minor change dependent upon final taxing district valuations.

ACCOUNT	Levy Amount	Mill Levy
State Tax	\$ 90,007.61	1.00
COUNTY LEVIES		
County General Fund	\$ 4,059,183.37	45.10

Farm to Market Road**	\$	900,076.07	10.00
Road & Bridge Fund**	\$	900,076.07	10.00
Social Service Fund			
Emergency Fund	\$	45,000.00	0.50
Special Assessments	\$	-	0.00

SPECIAL DISTRICT LEVIES

First District Health Unit	\$	211,573.00	2.35
McLean /Mercer County Library**	\$	315,000.00	3.50
Garrison Diversion	\$	90,007.61	1.00
Water Resource Board	\$	158,500.00	1.76
Weed Control Board	\$	224,717.97	2.50
Senior Citizens**	\$	181,015.22	2.00
McLean County Historical Society**	\$	22,500.00	0.25

SOIL CONSERVATION

West McLean Soil Conservation District	\$	88,914.18	General	2.41
South McLean Soil Conservation District	\$	132,810.13	General	2.50
	\$	221,724.31		
Unorganized County Road Fund	\$	500,000.00		12.70

NOTE: Items marked with double asterisk are maximum allowable levies and may not generate the entire amount of requested levy.

COUNTY GENERAL FUND

Fund Balance January 1, 2024 (#4)	\$	2,001,746.43
(Plus) Projected Revenue (#5)	\$	4,374,394.16
Total Available Funds (#6)	\$	6,376,140.59
(Less) Budget Request (#3)	\$	10,242,029.51
Delinquent Tax Allowance (#8)*	\$	193,294.45
Required 2024 Levy (#9)	\$	4,059,183.37

STATE MEDICAL

Fund Balance January 1, 2024	\$	18,923.15
(Plus) Projected Revenue	\$	-
Total Available Funds	\$	18,923.15
(Less) Budget Request	\$	108,930.76
Required 2024 Levy	\$	90,007.61

GARRISON DIVERSION

Fund Balance January 1, 2024	\$	32,208.20
(Plus) Projected Revenue	\$	12,468.17
Total Available Funds	\$	44,676.37
(Less) Budget Request	\$	134,683.98
Required 2024 Levy	\$	90,007.61

FARM TO MARKET ROAD

Fund Balance January 1, 2024	\$	398,123.79
(Plus) Projected Revenue	\$	32,000.00
(Plus) General Fund Transfer	\$	-
Total Available Funds	\$	430,123.79
(Less) Budget Request	\$	1,330,199.86
Required 2024 Levy	\$	900,076.07

ROAD & BRIDGE FUND

Fund Balance January 1, 2024	\$	167,955.40
(Plus) Projected Revenue	\$	1,505,500.00
(Plus) General Fund Transfer	\$	-
Total Available Funds	\$	11,022,810.19
(Less) Budget Request	\$	11,922,886.26
Required 2024 Levy	\$	900,076.07

UNORGANIZED ROAD FUND

Fund Balance January 1, 2024	\$	124,677.05
(Plus) Projected Revenue	\$	-
(Plus) General Fund Transfer	\$	-
Total Available Funds	\$	124,677.05
(Less) Budget Request	\$	624,677.05
Required 2024 Levy	\$	500,000.00

EMERGENCY FUND

Fund Balance January 1, 2024	\$	785,069.02
(Plus) Projected Revenue	\$	-
(Plus) General Fund Transfer	\$	-
Total Available Funds	\$	785,069.02
(Less) Budget Request	\$	865,069.02
Required 2024 Levy	\$	80,000.00

SPECIAL ASSESSMENTS

Fund Balance January 1, 2024		
(Plus) Projected Revenue	\$	246.95
(Plus) General Fund Transfer	\$	-
Total Available Funds	\$	-
(Less) Budget Request	\$	246.95
Required 2024 Levy	\$	246.95
	\$	-

SENIOR CITIZENS

Fund Balance January 1, 2024		
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(Plus) Projected Revenue	\$	82,260.60
Total Available Funds	\$	-
(Less) Budget Request	\$	82,260.60
Required 2024 Levy	\$	263,275.82
	\$	181,015.22
WATER RESOURCE BOARD		
Fund Balance January 1, 2024		
(Plus) Projected Revenue	\$	241,248.58
Total Available Funds	\$	-
(Less) Budget Requests	\$	241,248.58
Required 2024 Levy	\$	399,748.58
	\$	158,500.00
MCLEAN/MERCER REGIONAL LIBRARY		
Fund Balance January 1, 2024		
(Plus) Projected Revenue	\$	169,683.16
Total Available Funds	\$	124,430.00
(Less) Budget Request	\$	294,113.16
Required 2024 Levy	\$	799,430.00
	\$	505,316.84
FIRST DISTRICT HEALTH UNIT		
Fund Balance January 1, 2024		
(Plus) Projected Revenue	\$	33,953.37
Total Available Funds	\$	-
(Less) Budget Request	\$	33,953.37
Required 2024 Levy	\$	245,526.37
	\$	211,573.00
HISTORICAL SOCIETY		
Fund Balance January 1, 2024		
(Plus) Projected Revenue	\$	4,887.81
Total Available Funds	\$	-
(Less) Budget Request	\$	4,887.81
Required 2024 Levy	\$	27,387.81
	\$	22,500.00
WEED CONTROL BOARD		
Fund Balance January 1, 2024		
(Plus) Projected Revenue	\$	23,647.03
(Plus) General Fund Transfer	\$	10,400.00
Total Funds Available	\$	-
(Less) Budget Request	\$	34,047.03
Required 2024 Levy	\$	258,765.00
	\$	224,717.97
SOIL CONSERVATION DISTRICTS		
SOUTH McLEAN SOIL CONSERVATION DISTRICT		
Fund Balance January 1, 2024		
(Plus) Projected Revenues	\$	222,158.70
Total Available Funds	\$	118,231.28
(Less) Budget Request	\$	340,389.98
Required 2024 Levy	\$	473,200.11
	\$	132,810.13
WEST McLEAN SOIL CONSERVATION DISTRICT		
Fund Balance January 1, 2024		
(Plus) Projected Revenue	\$	144,505.66
Total Available Funds	\$	87,900.00
(Less) Budget Request	\$	232,405.66
Required 2024 Levy	\$	321,319.84
	\$	88,914.18
TRANSFER ACCOUNTS		
VETERAN'S SERVICE OFFICER		
Fund Balance January 1, 2024		
(Plus) Projected Revenue	\$	-
(Plus) General Fund Transfer	\$	-
Total Available Funds	\$	36,935.68
(Less) Budget Request	\$	36,935.68
Required 2024 Levy	\$	36,935.68
	\$	-
E-911 SERVICES		
Fund Balance January 1, 2024		
(Plus) Projected Revenue	\$	113,056.74
(Plus) General Fund Transfer	\$	165,000.00
Total Funds Available	\$	-
(Less) Budget Request	\$	278,056.74
Required 2024 Levy	\$	-
	\$	(278,056.74)
DISASTER EMERGENCY SERVICES		
Fund Balance January 1, 2024		

(Plus) Projected Revenue	\$	-
(Plus) General Fund Transfer	\$	20,000.00
Total Available Funds	\$	70,808.49
(Less) Budget Request	\$	90,808.49
Required 2024 Levy	\$	90,808.49
	\$	-

SCHOOL RESOURCE OFFICER

Fund Balance January 1, 2024		
(Plus) Projected Revenue	\$	114,868.21
(Plus) General Fund Transfer	\$	65,000.00
Total Funds Available	\$	-
(Less) Budget Request	\$	179,868.21
Required 2024 Levy	\$	98,950.26
	\$	(80,917.95)

EXTENSION AGENT

Fund Balance January 1, 2024		
(Plus) Projected Revenue	\$	-
(Plus) General Fund Transfer	\$	-
Total Available Funds	\$	134,421.71
(Less) Budget Request	\$	134,421.71
Required 2024 Levy	\$	134,421.71
	\$	-

UNORGANIZED TOWNSHIP ROAD FUND

Fund Balance January 1, 2024		
Total Available Funds	\$	-
(Less) Budget Request	\$	-
Required 2024 Levy	\$	500,000.00
	\$	500,000.00

* Includes 5% allowance for delinquent tax collections.

Dated this 3rd day of October, 2024 at Washburn, North Dakota.

/S/Beth A. Knutson
Beth A. Knutson
McLean County Auditor

Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Bedgar and Moderegger presented the NDSU Extension quarterly report to the commission. Moderegger requested approval to purchase office equipment to be paid out of the Travel Budget line item.

Moved by Lee, seconded by Suydam, to approve the requests as presented. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Knutson discussed the appointment of Kathy Neumiller as the 2023 ND State Fair Delegate. Bedgar suggested appointing Amanda Heuttl as alternate delegate if needed.

Moved by Lee, seconded by Suydam, to appoint Kathy Neumiller as the 2023 ND State Fair Delegate with Amanda Heuttl as alternate. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Knutson presented the Pledge of Securities received from TruCommunity Bank. The total public deposits were \$23,386,342.82 and the total pledged securities were \$23,445,376.68 on September 30, 2023.

Moved by Suydam, seconded by Lee, to accept the Pledge of Securities from TruCommunity Bank. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Knutson presented final recommendations for minimum sale prices on real estate forfeited to the county. She stated that the price is the amount of taxes including specials, penalties, interest, and cost of serving notice plus the estimated taxes for 2023. The sale will be held on Tuesday, November 21, 2023, at 10:00 a.m. in the County Commission Chambers of the McLean County Courthouse. The minimum sale prices recommended by Knutson are as follows:

Notice of Sale of Real Estate Forfeited to the County **For Delinquent Taxes** **Chapter 57-28 N.D.C.C.**

Notice is hereby given that the following real estate has been forfeited to the County of McLean, State of North Dakota, for delinquent taxes that said county has taken tax deed for such property and will offer it for sale at public auction beginning at 10:00 a.m. on Tuesday, November 21, 2023, in the county commission chambers of the McLean County Courthouse.

Each Parcel of real estate will be offered separately and sold to the highest bidder, but not for a sum less than the minimum sale price listed below. Payment must be made in cash. The sale shall continue until such time as all parcels forfeited to McLean County have been offered for sale and/or sold.

Appraised Value of Property Taken for Delinquent 2020 Taxes

Parcel #	Legal Description	Amt Owed	Minimum Sale Price
<u>Benedict City</u>			
72-0001-00004-010	Lot 3 Blk 3 Original Townsite	\$56.07	\$111.34
<u>Butte City</u>			
73-0001-10468-000	Lot 2 & S2 Lot 3 Blk 15 Original Townsite	\$181.21	\$504.97
<u>Garrison City</u>			
75-0202-00036-000	Lot 1R Blk 5 Bicentennial Rearrangement Addition	\$4,738.50	\$16,693.53
<u>Max City</u>			
76-0001-00002-000	Lots 5-6 Blk 2 Original Townsite	\$465.32	\$13,301.01
76-0001-00003-000	Lot 7 Blk 2 Original Townsite	\$274.72	\$12,635.99
<u>Turtle Lake City</u>			
79-0001-00016-000	N 3/5's Lot 17, All Lots 18-19 Blk 5 Original Townsite	\$684.37	\$2,518.77

Given pursuant to authority of law this 3rd day of October, 2023 at Washburn, ND

/S/ Beth A. Knutson
Beth A. Knutson
McLean County Auditor

Moved by Suydam, seconded by Lee, to approve the appraised value of property taken for delinquent 2020 taxes. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to set the Delinquent Properties Hearing for 9:00 a.m. during the regular commission meeting set for November 7, 2023. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to approve the Dakota Central Human Service Zone (DCHSZ) Transfer of Funds Resolutions and the McLean County Auditor's Sweep Account Transfer of Funds Resolution. Discussion followed. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

DCHSZ Transfer of Funds Resolutions and the McLean County Sweep Account Transfer of Funds Resolutions are on file in the McLean County Auditor's Office.

Knutson presented a request to provide School Resource Officer David Kamp a Sheriff's Department issued cell phone which will be paid out of the department's forfeiture funds. Discussion followed.

Moved by Lee, seconded by Suydam, to approve adding the additional cell phone as presented. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Received and ordered filed the fee collection report from the Recorder's Department for the month of September in the amount of \$8,262.40.

Received and ordered filed the fee collection report from the Sheriff's Department for the month of September in the amount of \$1,150.96.

Knutson presented the budget narrative for period ending September 30, 2023. She presented data showing property tax collections are at 93% collected including 97% with discount for 2023 or \$19,000,472.37; government reimbursement revenues totaled \$2,177,265.26 compared to \$2,071,206.62 in 2022; fees and miscellaneous revenues totaled \$1,452,723.41 compared to \$1,251,708.45 in 2022; and expenditures were at 65.24% of total budget for 2023.

Knutson presented the Uncollected Tax List for years 2020-2022 showing a total of \$859,339.11.

Knutson presented the current list of delinquent tax payers owing more than \$4,000.00 showing 29 taxpayers owing \$315,276.27 in back taxes.

Moved by Suydam, seconded by Lee, to approve the following vouchers for payment:

CHECK #	VENDOR NAME	HIGHWAY VOUCHERS DESCRIPTION	AMOUNT
308129	MCLEAN COUNTY IMPLEMENT LLC	PARTS	1,457.34
308130	ND ASSOCIATION OF COUNTIES	PRE-EMPLOYMENT DRUG TESTING	63.00
308131	SCOTT'S HARDWARE	WHITE FLEX TAPE	17.99
308132	WAGON WHEEL LUMBER	VINYL OCTOGON GAMBLE VENT	540.00
308133	WOLD ENGINEERING	PROJECT: B-22-37 SC-2804(055) HMA OVERLAY MAX	6,245.41

WEST TO 39TH AVE 5.8 MILES

UNPAID VOUCHERS

CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
308134	SARAH BEDGAR	REIMBURSE CELL PHONE	30.00
308135	CHASE DRUG	INMATE MEDICATION	517.62
308136	CHARM-TEX	INMATE CLOTHING	79.80
308137	CITY OF WASHBURN	COURTHOUSE, LEC - WATER AND SEWER	155.48
308138	DACOTAH PAPER CO	GARBAGE BAGS, PAPER PLATES, SOAP	311.22
308139	GARRISON DIVERSION	MONTHLY COLLECTIONS	1,434.71
308140	GARRISON RURAL WATER	PARK RURAL WATER USAGE	97.40
308141	BENJAMIN GEHRING	REIMBURSE CORONER FEES	750.00
308142	GOETZ FUNERAL HOME	REIMBURSE CORONER FEES	750.00
308143	GOODSOURCE SOLUTION	INMATE GROCERIES	756.00
308144	GERARD GOVEN	WATER BOARD MEETING AND MILEAGE	894.37
308145	CORY GRABINGER	TANNERITE	435.00
308146	HEARTLAND CONSULTING GROUP	FULL SCALE EXERCISE AT MAX SCHOOL	6,975.00
308147	SHANNON JEFFERS	WATER BOARD MEETING AND MILEAGE	1,187.50
308148	MARCO	STANDARD PAYMENT, FREIGHT FEE	2,190.57
308149	MID-AMERICAN RESEARCH CHEMICAL	DEGREASER	117.44
308150	MCLEAN FAMILY RESOURCE CENTER	MONTHLY COLLECTIONS	266.31
308151	MCLEAN COUNTY IMPLEMENT LLC	MOWER BLADES, PARTS	1,808.10
308152	MENARDS	TOILET PARTS, DESCALER	83.15
308153	KAMILE MODEREGGER	REIMBURSE CELL PHONE	30.00
308166	MOTOROLA SOLUTIONS INC	BATTERIES, CHARGERS, MICROPHONES FOR PORTABLE RADIOS	357.88
308155	NDACO	MONTHLY DISBURSE 10% E-911 COLLECTIONS	995.23
308156	NDACO RESOURCES GROUP	REMOTE SUPPORT	150.00
308157	ND STATE RADIO COMMUNICATIONS	TELETYPE 7, 1, 23-9, 30, 23	480.00
308158	LYNN OBERG	WATER BOARD MEETING AND MILEAGE	1,375.00
308159	OTTERTAIL POWER CO	BUTTE, TURTLE, MAX, WASHBURN SHOPS, COURTHOUSE, SHERIFF, RADIO TOWER	4,722.96
308160	ND STATE TREASURER	MONTHLY COLLECTIONS	5,664.91
308161	SUHR, MERKENS LAW PLLC	COURT APPOINTED COUNSEL	1,820.00
308162	UNICOM	S9 LIGHT BAR & SIREN CONTROLLER	1,166.20
308162	UNICOM	S20 GRAPHICS	90.00
308163	US FOODS	INMATE MEALS	1,179.18
308164	WASHBURN AUTO BODY	WINDSHIELD KIT	498.33
308165	WESTERN FRONTIER INSURANCE	RENEWAL NOTARY FEE - H ANDERSON	100.00

DIRECT DEPOSIT PAYMENTS

CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
4474	JAN HANSON	REIMBURSE CELL PHONE	30.00
4475	KAYLA OBERLANDER	REIMBURSE TRAVEL FOR RISK MGMT TRAINING	51.09
4476	CURT MALO	REIMBURSE CELL PHONE	30.00
4477	STEVE LEE	MAY - SEPTEMBER TRAVEL	321.61
4478	NOELLE KROLL	REIMBURSE TRAINING	52.40
4479	NOELLE KROLL	REIMBURSE TRAVEL	141.48
4480	NOELLE KROLL	REIMBURSE TRAVEL	69.43
4481	TRAVIS VERKE	REIMBURSE CELL PHONE	30.00
4482	RICHARD JOHNSON	JULY - SEPTEMBER CELL PHONE REIMBURSEMENT	90.00
4483	RYAN OBERG	REIMBURSE CELL PHONE	30.00
4484	ELIZABETH PATTERSON	REIMBURSE CELL PHONE	30.00

PAID VOUCHERS

CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
308059	KARLA BACKES	REFUND OF BUILDING PERMIT	90.00
308106	AFLAC	MONTHLY PREMIUM	1,880.81
308107	DELTA DENTAL	DENTAL INSURANCE PREMIUMS	5,326.11
308108	AVESIS	VISION INSURANCE PREMIUMS	1,530.37
308109	BRAVERA WEALTH	MONTHLY CONTRIBUTIONS	3,649.07
308110	FRATERNAL ORDER OF POLICE	FOP DUES	59.00
308111	ND CHILD SUPPORT ENFORCEMENT	CHILD SUPPORT	3,695.00
308113	NDPERS	SERVICE CREDIT PURCHASE	70.00
308114	STATE TAX COMMISSIONER	THIRD QUARTER 2023	4,481.41
308115	JOB SERVICE OF NORTH DAKOTA	THIRD QUARTER GENERAL PAYROLL	1,821.08
308116	JOB SERVICE	THIRD QUARTER 2023 - HIGHWAY	623.20
308117	USABLE LIFE	CANCER AND ACCIDENT INSURANCE PREMIUMS	124.32
308127	WEX BANK	GAS	588.45
308128	WEX BANK	FLEET CARD, GAS	18,109.15

PCARD FUNDED

PURCHASES

VENDOR	DESCRIPTION	AMOUNT
AUTO VALUE	PARTS	754.21
NW TIRE	TIRES	311.99
ESCOSUPPLY	GRADER EDGES	1,925.52
BUTLER MACHINERY	OIL	919.91
LINDE GAS & EQUIPMENT	WELDING SUPPLIES	214.30
WRT	PHONE AND DSL	102.74
MCLEAN SHERIDAN RURAL WATER	RURAL WATER	66.44
NORDAK NORTH PUBLICATIONS	ADVERTISEMENT FOR GRADER BIDS, TIMECARDS	509.00
NORTHERN PLAINS EQUIPMENT	METRIC BOLTS, PLOW BOLTS	27.85

I-STATE TRUCK CENTER	PARTS	823.26
NAPA AUTO PARTS	PARTS	24.19
SWANSTON EQUIPMENT CORP	PARTS FOR 18-000	284.68
MCLEAN ELECTRIC	ROSEGLEN, UNDERWOOD, GARRISON SHOPS	440.00
RESERVATION TELEPHONE	PHONE SERVICE	147.30
NW TIRE	TIRES	1,395.54
AUTEL	ANNUAL RENEWAL FOR DIAGNOSTIC MACHINE	1,295.00
NORTHERN STATES SUPPLY	CHOP SAW, KEYLESS BLADE, BATTERY, PLOW BOLTS, NUTS	522.83
BUTLER MACHINERY	REPAIRS ON 11-042, BLADE BOLTS, NUTS	7,497.32
NORTHERN PLAINS EQUIPMENT	PARTS	7.00
NW TIRE	TIRES	169.98
BUTLER MACHINERY	REPAIRS ON 10-010	2,025.50
FINDITPARTS	ENGINE CAMSHAFT	69.99
VERIZON	DATA CARDS	1,010.53
	DETECTIVE PHONES	83.76
	KERZMANN CELL PHONE	41.88
	PATROL CELL PHONES	879.48
VERIZON	KITTLER - HIGHWAY CELL	41.88
	KROLL - DES CELL	41.88
	GREY - HIGHWAY CELL	41.88
	ERICKSON - STATES ATTORNEY CELL	46.88
	OBERG - ASSESSOR JETPACK	40.01
	KROLL - DES JETPACK	40.01
AMAZON	BATTERY BACKUPS, OFFICE SUPPLIES, ETC.	439.69
INDEED	AUGUST SPONSORED JOB POSTINGS	49.63
OTIS ELEVATOR CO	MAINTENANCE	200.00
QUADIENT LEASING	LEASE PAYMENT 9/30/23-12/29/23	614.04
MICROSOFT	OFFICE 365 FOR GARRISON, WASHBURN SHOPS	17.66
DAKOTA DUST-TEX	FLOOR MATS FOR COURTHOUSE, COUNTY SHOP	112.25
PLUNKETT'S PEST CONTROL	PEST CONTROL PROGRAM - LEC	236.90
NORDAK NORTH PUBLICATION	COMMISSION MINUTES	847.06
	HELP WANTED - HWY, DISPATCH, PATROL	1,203.31
	EXPIRED REDEMPTION NOTICES	182.04
DAKOTA AWARDS	NOTARY STAMP - CASEY HOWE	32.99
NORDAK NORTH PUBLICATION	VARIANCE NOTICES	152.52
WRT	SHERIFF	513.76
	COURTHOUSE	1,643.40
	NDSU EXTENSION	168.99
	E-911	83.58
	JURY/PERSONAL	6.48
	PAROLE AND PROBATION	20.00
	E-911 RADIO TOWER	101.74
WRT	PHONE LINES	93.58
PHARMCHEM INC	SWEAT PATCH ANALYSIS	37.45
RTC	PHONE & DSL FOR CENTENNIAL PARK	172.37
KRAUSE'S SUPERVALU	INMATE GROCERIES	253.66
CLERK OF COURT PALM BEACH CNTY	CERTIFIED DOCUMENT	16.56
RTC	MISC. SERVICES FOR 911	80.00
ABC SEAMLESS	REMAINDER OF GUTTER REPAIR	6,914.00
TYLER TECHNOLOGIES	VARIOUS CHARGES FOR NEW SYSTEM	960.00
RECORDKEEPERS	SHREDDING SERVICES	45.00
FLOWERS-N-THINGS	FUNERAL ARRANGEMENT FOR GARY MIKKELSON	54.00
TRACTOR SUPPLY	K9 DOG FOOD	359.94
CHEWY.COM	K9 DOG FOOD	71.76
MATTHEW BENDER & CO, INC	ND ADVANCE CODE SERVICE RENEWAL	78.43
MCLEAN ELECTRIC	SPORTSMEN'S CENTENNIAL PARK	177.00
	PARK BOARD	41.00
	SECURITY LIGHTS - COURTHOUSE	21.00
	SECURITY LIGHTS - PARK	758.00
	CAMPER PADS	647.00
	CENTENNIAL PARK CAMPGROUND METER	199.00
	CIVIL DEFENSE	71.00
PRIA	PRIA RENEWAL OF MEMBERSHIP	320.00
CIRCLE SANITATION	MONTHLY SANITATION FEE	444.00
IAOO	ELIZABETH PATTERSON TRAINING	125.00
FIREFLY RESERVATIONS	RESERVATION CHARGE	157.50
DROPBOX	SUBSCRIPTION	44.19
WEBROOT	SUBSCRIPTION	74.89
SPRINGHILL SUITES BY MARRIOTT	SWANSON TRAINING	437.50

Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Knutson discussed the 2024 commission meeting schedule with the commissioners. Discussion followed which included the schedule be reviewed at the next meeting on October 17, 2023.

Knutson requested permission to designate Friday, July 5, 2024, as a paid holiday. Discussion followed.

Moved by Lee, seconded by Suydam, to designate Friday, July 5, 2024, as a paid holiday. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

There being no further business, the Chairperson declared the meeting adjourned at 10:59 a.m. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

Steve Cottingham, Chairperson

Diane L. Blumhagen, Deputy Auditor