

**McLean County Commission Proceedings**  
**Tuesday, October 18, 2022**

The second regular October meeting of the Board of Commissioners was called to order at 8:31 a.m. by Chairperson Steve Lee. Present were Commissioners Lee and Steve Cottingham. Also present were Auditor Beth A. Knutson; Deputy Auditor Diane L. Blumhagen; Recorder Heidi Anderson; Director of Emergency Services/Highway Department Administrative Assistant Noelle Kroll; Alyssa Meier and Cammie Wright of NorDak North Publishing. Absent was Commissioner Barry Suydam.

Moved by Cottingham, seconded by Lee, to approve the minutes of the previous regular meeting held on October 6, 2022, as submitted. Roll Call Vote: Aye: Cottingham and Lee. Nay: None. Absent and not voting: Suydam. Motion carried.

Kroll presented Project BRC-BRS-0099(008) a regional bridge inspection stating that the county share for the inspection is \$644.02. Discussion followed.

Moved by Cottingham, seconded by Lee, to approve the bridge inspection as presented. Roll Call Vote: Aye: Cottingham and Lee. Nay: None. Absent and not voting: Suydam. Motion carried.

Kroll presented a boring permit request from West River Telecommunications Cooperative. The permit requests to bore Riverside Lane, 4 miles SE of Washburn, in Section 5, Township 143 North, Range 81 West, to provide fiber optic services to the Craig Winn residence at 1196 22S Ave SW.

Moved by Cottingham, seconded by Lee, to approve the boring permit request from West River Telecommunications Cooperative as presented. Roll Call Vote: Aye: Cottingham and Lee. Nay: None. Absent and not voting: Suydam. Motion carried.

Kroll requested approval to pre-buy 1500 gallons of propane from Farmers Union Oil in Wilton. Discussion followed.

Moved by Cottingham, seconded by Lee, to pre-buy 1500 gallons of propane. Discussion followed. Roll Call Vote: Aye: Cottingham and Lee. Nay: None. Absent and not voting: Suydam. Motion carried.

Kroll informed the board that Steven Porter has been hired to fill the open Equipment Operator II position for the Max area.

Kroll discussed the Homeland Security Grant which was applied for last year in the amount of \$27,923.00. The grant has been awarded including \$8,500.00 for a full-scale exercise and \$19,423.00 for equipment, some of which is for Turtle Lake-Mercer School.

Moved by Cottingham, seconded by Lee, to accept the awarded Homeland Security Grant of \$27,923.00. Roll Call Vote: Aye: Cottingham and Lee. Nay: None. Absent and not voting: Suydam. Motion carried.

Kroll requested approval to purchase keyless entry door for the courthouse locks at a cost of up to \$13,820.00 which is the remaining grant amount.

Moved by Cottingham, seconded by Lee, to authorize the purchase of keyless entry door locks. Roll Call Vote: Aye: Cottingham and Lee. Nay: None. Absent and not voting: Suydam. Motion carried.

Anderson requested to advertise and hire for a clerk position in the Recorder's Office.

Moved by Cottingham, seconded by Lee, to approve advertising and hiring a Clerk position in the Recorder's office. Roll Call Vote: Aye: Cottingham and Lee. Nay: None. Absent and not voting: Suydam. Motion carried.

Property Assessor Elizabeth Patterson joined the meeting to present an application submitted by Mund Family Enterprises, LLP, of Bismarck, ND, requesting approval of a Conditional Use Permit involving land located in E½NE¼ of Section 23, Township 143 North, Range 80 West, more specifically identified as Outlot A containing 4.07 acres. The above-named applicant seeks approval of a Conditional Use Permit to construct a non-farm structure on agricultural land.

Moved by Cottingham, seconded by Lee, to concur with the Planning and Zoning Commission and approve the Conditional Use Permit involving land located in E½NE¼ of Section 23, Township 143 North, Range 80 West, more specifically identified as Outlot A containing 4.07 acres. Roll Call Vote: Aye: Cottingham and Lee. Nay: None. Absent and not voting: Suydam. Motion carried.

Patterson presented an application submitted by McLean-Sheridan Rural Water District, whose post office address is Turtle Lake, ND, requesting a variance of the setback requirements of the McLean County Zoning Ordinance involving land described as Auditor's Lot A in NE¼ of Section 18, Township 147 North, Range 90 West, Lake Williams Township.

Moved by Cottingham, seconded by Lee, to concur with the Planning and Zoning Commission and approve the variance request involving land described as Auditor's Lot A in NE¼ of Section 18, Township 147 North, Range 90 West, Lake Williams Township. Roll Call Vote: Aye: Cottingham and Lee. Nay: None. Absent and not voting: Suydam. Motion carried.

Moved by Cottingham, seconded by Lee, to approve Courtney Blotske as Democratic NPL Judge for the Washburn Vote Center; Vicki Benzmilller as Democratic NPL Judge for the Garrison Vote Center; Kim Kurle as Democratic NPL Judge for the Turtle Lake Vote Center; and Josie Felix as Democratic NPL Judge for the Precinct 280402. Roll Call: Aye: Cottingham and Lee. Nay: None. Absent and not voting: Suydam. Motion carried.

Moved by Cottingham, seconded by Lee, to approve Elaine Carr as Republican Judge for the Washburn Vote Center; Marie Pozarnsky as Republican Judge for the Garrison Vote Center; Patricia Maxwell as Republican Judge for the Turtle Lake Vote Center; and Malone Gatsinzi as Republican Judge for the Precinct 280402. Roll Call: Aye: Cottingham and Lee. Nay: None. Absent and not voting: Suydam. Motion carried.

Moved by Cottingham, seconded by Lee, to approve Todd Schreiner, Jenell Olson, Erica Meadows Kendra Casavant, and Anita Fitterer as Clerks for the Washburn Vote Center; Pandora Hummel, Lisa Zerr, DeeAnn Lowry, Rena Rustad, Donna Blanchard, and Stu Merry as Clerks for the Garrison Vote Center; Steve Reiser, Andrew Hett, Terri Guderjahn, and Kay Reiser as Clerks for the Turtle Lake Vote Center; and Patrick Fox and Leone White as Clerks for the Precinct 280402. Roll Call Vote: Aye: Cottingham and Lee. Nay: None. Absent and not voting: Suydam. Motion carried.

Chief Deputy Sheriff Richard Johnson joined the meeting requesting approval of payment for unused annual leave over 240 hours through payroll for Patrol Corporal Justin Cote-Kanning. The payout would consist of 60 hours totaling \$1,670.40. Discussion followed.

Moved by Cottingham, seconded by Lee, to approve the vacation payout as presented. Roll Call Vote: Aye: Cottingham and Lee. Nay: None. Absent and not voting: Suydam. Motion carried.

Moved by Cottingham, seconded by Lee, to approve the following for payment:

<b>HIGHWAY VOUCHERS</b>			
<b>CHECK #</b>	<b>VENDOR NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
306757	FARMERS UNION OIL	LIQUID PROPANE PREPAY	2,985.00
306758	GARRISON CITY	WATER, SEWER, GARBAGE	72.62
306759	JOHN DEERE FINANCIAL	PARTS	986.70
306760	MDU	GAS TO WASHBURN, TURTLE LAKE, MAX, GARRISON SHOPS	127.77
306761	NDDOT	PROJECT: BRC-BRS-099(008) PCN 22815 NW REGION BRIDGE INSPECTION, LOAD RATING	644.02
<b>UNPAID VOUCHERS</b>			
<b>CHECK #</b>	<b>VENDOR NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
306762	CHARLES R ISAKSON	PARENTING RIGHTS PROCEEDS	5,320.00
306763	COACHES CHOICE	L & C ENVIROTHON HATS	494.34
306764	C & S REPAIR	OIL CHANGES, CHECK AND REPLACE BATTERY, REPLACE BRAKE PADS, DIAGNOSTIC CHECK	1,826.42
306765	FARMERS UNION OIL CO	GASOLINE, WASH, BATTERIES	193.60
306766	GARRISON LUMBER	KEYPAD LEVER	159.99
306767	GARRISON RURAL WATER	PARK RURAL WATER USAGE	112.80
306768	ITD	T-1 LINES, MONTHLY REDUNDANT CIRCUIT VPN, ACTIVE DIRECTORY, EXCHANGE EMAILS INTUNE, OFFICE 365, AUGUST DATA PROCESSING	4,325.79
306769	KEN'S BODY SHOP	IMPOUNDS	3,575.00
306770	LIVE ACTION SAFETY	PATROL LIFE JACKETS	973.83
306771	MCLEAN COUNTY IMPLEMENT	CARPET AND UPHOLSTERY CLEANER	16.78
306772	MCLEAN COUNTY AUDITOR	POSTAGE	12.89
306773	MDU	GAS - LEC, COURTHOUSE	420.63
306774	MIDCO	CABLE TV	116.34
306775	NAPA	WINDSHIELD WIPERS, OIL, ANTIFREEZE	256.10
306776	NDACO	PRE-EMPLOYMENT DRUG TESTING	63.00
306776	NDACO	ELEMENTS OF TRUST ILG WEBINAR FOR BLUMHAGEN, FOSS, KNUTSON	105.00
306777	ND CORRECTIONS & REHAB	INVESTIGATION MONITORING EXPENDITURES	229.97
306778	ND STATE RADIO COMMUNICATIONS	TELETYPE 7,	480.00
306779	NDSU EXTENSION SERVICE	SALARY BEDGAR 7-22 TO 9-22, HOIKKALA 7-22 TO 8-22	9,229.77
306780	NORTHWEST IRON FIREMAN, INC	HEATING SERVICE	964.50
306781	POST BOARD	PSYCH EVALUATION	150.00
306782	PRESORT PLUS	PICKUP FEE	55.00
306783	QUADIANT FINANCE USA, INC	POSTAGE MACHINE REFILL	4,000.00
306784	RADISSON HOTEL BISMARCK	NDACO CONFERENCE ROOMS	691.20
306785	SCOTT'S HARDWARE	AERATOR, INSECT AND PEST CONTROL, FILTERS, FUSES, ETC	270.74
306786	TARGETS ONLINE	TRAINING TARGETS	455.80
306787	MAIN STREET MARKET	INMATE GROCERIES	4,124.48
306788	UNDERWOOD & WASHBURN CLINICS	PHYSICAL	150.00
306789	UNICOM	S17 REPAIRS AND PARTS	194.95
306789	UNICOM	S9 GRAPHICS HOOD DECAL, KENNEL, CONSOLE, LIGHT BAR, GRILL, REAR AND BACK SIDE WINDOW LIGHTS	4,417.45
306790	WASHBURN AUTO BODY	S10 LEFT SIDE ASSEMBLY, RUNNING BOARD, DECAL, PAINT, WHEEL MOUNT, ALIGNMENT, BALANCE	5,458.70
306791	WATER PURITY INC	WATER DELIVERED	72.00
306792	WRT	911 TRUNKING RECURRING	494.36
<b>DIRECT DEPOSIT PAYMENTS</b>			
<b>CHECK #</b>	<b>VENDOR NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
3160	NOELLE KROLL	REIMBURSE MILEAGE	95.63
3061	JESSE FIEST	REIMBURSE K-9 SUPPLIES	226.06
3062	RICHARD JOHNSON	REIMBURSE CELL PHONE	90.00
3063	JUSTIN KROHMER	REIMBURSE K-9 SUPPLIES	68.46
3164	CHAD WIEGE	REIMBURSE K-9 SUPPLIES	198.93
<b>PAID VOUCHERS</b>			
<b>CHECK #</b>	<b>VENDOR NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
306750	DACOTAH PAPER CO	SOAP AND GARBAGE BAGS	223.66
306751	DACOTAH PAPER CO	TOILET PAPER, DRYER SHEETS, NITRILE GLOVES, ETC	740.32
306752	NDAAO	NDAAO CONFERENCE FEE AND REGISTRATION FOR PATTERSON	175.00
306754	DACOTAH PAPER CO	DUSTER REFILL, TOILET PAPER, PAPER TOWELS	212.17
306756	WEX HEALTH	MONTHLY ADMIN FEE	121.00

Roll Call Vote: Aye: Cottingham and Lee. Nay: None. Absent and not voting: Suydam. Motion carried.

Chairperson Lee recessed the meeting at 9:10 a.m.

Chairperson Lee reconvened the meeting at 9:25 a.m.

Adam Ourada from Falkirk Mining Company joined the meeting requesting approval of County Road 17 (CR17) plats, four easements, and three assignments (originals are available for viewing in the Auditor's office.)

Moved by Cottingham, seconded by Lee, to accept the plats, easements, and assignments for CR17 as submitted. Discussion followed. Roll Call Vote: Aye: Cottingham and Lee. Nay: None. Absent and not voting: Suydam. Motion carried.

Chairperson Lee opened the 9:30 a.m. hearing for acceptance of minimum sale prices for 2019 Delinquent Tax Properties for the upcoming Tax Sale set for November 15, 2022, at 10:00 a.m.

With no additional attendees from the public or cities, and no discussion, the minimum sale prices stand as set on October 6, 2022. Chairperson Lee closed the hearing at 9:35 a.m. and immediately reconvened the commission meeting.

There being no further business, the chairperson declared the meeting adjourned at 9:36 a.m. until the next regularly scheduled meeting on Tuesday, November 1, 2022. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

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Steve Lee, Chairperson

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Diane L Blumhagen, Deputy Auditor