

McLean County Commission Proceedings
Tuesday, November 1, 2016

The first regular November meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Doug Krebsbach, and Barry Suydam. Also present were Auditor Les Korgel, Deputy Auditor Nancy Leidholm, and Stu Merry of BHG News Services.

Moved by Krebsbach, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Highway Department Superintendent Jim Grey joined the meeting with a departmental update. He reported that the Local Roads Conference in South Dakota was good. The slope mower has arrived and the department will pay for half of it this year, paying the other half in 2017. Grey reported that rip rapping for the bridge project on County Road (CR) 22 should begin today. The Painted Woods box culvert should be complete by Friday. He informed the commission of about \$350,000.00 left of the Oil Impact Grant monies for gravelling projects. Grey requested and was granted permission to be able to work with Mike Rivinius of Wold Engineering and put together some jobs to use up those funds.

Moved by Krebsbach, seconded by Suydam, to approve the permit request from West River Telecommunications of Hazen to install and maintain BF0-24W telecommunications facilities to serve Turtle Lake and Underwood by boring under CR 25 north of Washburn. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to approve the permit request from West River Telecommunications of Hazen to install and maintain BF0-4W telecommunications facilities to serve Nathan Fiedler by boring under CR 29. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Grey informed the commission that a semi has been acting up and requested permission to have it looked at and repaired. Lee questioned if they needed it done before the first of the year. Grey answered that it would be needed in the spring for sure. Korgel suggested getting it checked to get an estimate as to what it will cost to fix.

Lowell Mallard of Butler Machinery of Bismarck joined the meeting.

Moved by Suydam, seconded by Krebsbach, to approve the purchase of three FLX-1510 Schulte Flex Wing Cutters from Butler Machinery of Bismarck in the amount of \$52,485.00; payment and delivery scheduled for July 1, 2017. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Disaster Emergency Services Manager Noelle Kroll joined the meeting to discuss the purchase of AED's for the county patrol cars. There are 25 patrol cars and only 10 AED's, two of which are missing, which means 17 AED's are needed to fully equip the cars. Kroll explained that half were budgeted for in the 2016 budget and the other half were budgeted for in the 2017 budget. None have been purchased this year due to budget constraints. Through a buy-down program Kroll has been able to get a quote of \$1,259.00 for each AED which includes the police soft carry case. The quote is good through March of 2017. The commission will revisit this in December to see what the cash flow is at that time.

Kroll went on to tell the commission that on October 15 the American Red Cross, Washburn Fire Department, and McClean County Emergency Management partnered for a 'Home Fire Preparedness Campaign' canvassing event in Washburn, with a goal of reducing deaths and injuries from home fires in the community. Volunteers and partners went door-to-door to install smoke alarms in homes that need them and teach people about what they can do now to be prepared should a fire break out in their home.

Received and ordered filed the fee collection report from the Sheriff's department in the amount of \$1,524.60 for the months of August, September and October.

Received and ordered filed the fee collection report from the Recorder's office in the amount of \$7,227.50 for the month of October.

Korgel reported that the parcel in Washburn sold at the previous meeting turned out to be the wrong parcel. The paper work has been done to return the money to the purchaser and return the property to the county. Korgel stated that they do have a new buyer for the property.

Korgel presented the budget narrative report for the month of October along with the list of delinquent taxpayers owing over \$4,000.00 including 15 taxpayers totaling \$156,047.44. Property taxes are at 98% collected with the discount compared to 98% in 2015; government reimbursements including PILT, State Aid, and Coal Severance, are at \$1,950,244.80 compared to \$2,261,614.77 in 2015; Fees and miscellaneous revenues are at \$1,812,813.29 compared to \$1,007,347.88 in 2015. On the expense side 71.31% of the budget has been expended where budget expenditures normally would be around 83.33%.

Moved by Suydam, seconded by Krebsbach, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A131136	AGGREGATE CONSTRUCTION	PROJECT CNOC-2800(022)	7,530.21
A131137	BHG INC	REQUEST TO REMOVE HAY AD	276.00
A131138	BUTLER MACHINERY COMPANY	PARTS	1,992.00
A131139	WILLIAM CARLSON	REIMBURSE FOR CELL PHONE	30.00
A131140	CIRCLE SANITATION SERVICE	GARBAGE PICKUP AT GARRISON & WASHBURN SHOPS	129.25
A131141	ND DEPT OF TRANSPORTATION	PROJECT BRO-0028(021)	780.97
A131142	RAMKOTA HOTEL	2016 CONFERENCE – GREY	171.98
A131143	SCOTT'S HARDWARE	SHOP SUPPLIES	59.97
A131144	SWANSTON EQUIPMENT CORP	2016 HARPER ATM 721C MOWER 50%	22,447.50

		PAID	
A131145	TITAN MACHINERY	PARTS	1,599.48
A131146	AMERICAN TRUST CENTER	QUARTERLY FEES 9/30/2016	1,523.89
A131147	AT&T MOBILITY	SHERIFF, STATES ATTORNEY CELL PHONES; LAND USE DATA CARD	179.91
A131148	BHG INC	COMMISSION MINUTES, NOTICE OF 2017 PRELIMINARY & FINAL BUDGET HEARINGS, NOTICE OF DELINQUENT TAXES, LAMINATING CARDS, LAND USE NOTICES	2,118.39
A131149	BUREAU OF RECLAMATION	WATER RELEASE INTO TURTLE CREEK '16	1,201.65
A131150	BUSINESS CARD	END TAB FOLDERS, BATTERIES, CELL BOOSTER, WEEDS OF THE WEST, INSECTS THAT FEED, HOME ABC ADHESIVE TAPES	853.83
A131151	LONI A CARLSON	LODGING AT MANDAN	88.31
A131152	CDW GOVERNMENT INC	4 LEXAR 32GB JUMP DRIVES	59.41
A131153	CHS CREDIT CARD DEPT	GASOLINE – SHERIFF	2,487.98
A131154	CIRCLE SANITATION SERVICE	GARBAGE PICKUP	337.00
A131155	D&L AUTOMOTIVE	OIL CHANGE – UNIT S-3, BRAKE PADS, BELT BUCKLE – SHERIFF	490.65
A131156	DAKOTA BUSINESS SOLUTIONS, INC	LABELS/INK FOR POSTAGE METER	277.50
A131157	DIGITAL ALLY	4 COMPACT FLASH CARDS	450.00
A131158	DS SOLUTIONS	PRE-MARKED TEST DECK	150.00
A131159	ELECTRONIC COMMUNICATIONS	UNIT S-13 BLACK BOX SOLENOID BREAKER; UNIT S-26 INSTALL EQUIPMENT	1,238.00
A131160	GARRISON FARMERS UNION OIL	GASOLINE, OIL CHANGE, TIRE REPAIR – SHERIFF	479.48
A131161	LORI A FOSS	COUNTY SHARE CELL SERVICE 2016	360.00
A131162	GARRISON DIVERSION	DISBURSE MONTHLY COLLECTIONS	2,549.37
A131163	GERARD GOVEN	OCTOBER WATER BOARD MEETINGS/ TRAVEL	292.40
A131164	RONALD G HARNDEN, INC	CONDENSED TRANSCRIPT	56.50
A131165	SHANNON JEFFERS	OCTOBER WATER BOARD MEETINGS/ TRAVEL	1,249.55
A131166	LEE, STEVE	OCTOBER TRAVEL	127.44
A131167	MARK'S PLUMBING PARTS	PLASTIC FITTING FOR SINK – CELL BLOCK 1	41.73
A131168	MCLEAN FAMILY RESOURCE CTR	DISBURSE MONTHLY COLLECTIONS	825.00
A131169	ND NEWSPAPER ASSOCIATION	ANALYSIS OF MEASURES	300.00
A131170	NDAE4-HYW	NDAE4-HHYW DUES – COUNTY AGENT	90.00
A131171	ND ASSOCIATION OF COUNTIES	PROFESSIONALISM & ETIQUETTE IN THE WORKPLACE – ANDERSON; DISBURSE 15% E-911 COLLECTIONS	1,525.96
A131172	NDACO RESOURCES GROUP	MONTHLY BACKUP FEE FOR DATTO – NOV; MANAGED SERVER PRO – NOV; MANAGED WORKSTATIONS PRO – NOV; SUBSCRIPTION BASED ANTIVIRUS - NOV	1,408.26
A131173	NW TIRE	TIRES – SHERIFF	987.44
A131174	LYNN OBERG	OCTOBER WATER BOARD MEETINGS/ TRAVEL	1,545.29
A131175	OFFICE DEPOT	2017 DEPARTMENTAL CALENDARS, HP INK, GREEN COPY PAPER, BROCHURE PAPER, END TAB FOLDERS, HIGHLIGHTERS	708.88
A131176	CURTIS E OLSON	LODGING IN MANDAN	233.08
A131177	OTTERTAIL POWER COMPANY	LAW ENFORCEMENT CENTER	2,042.70
A131178	RADISSON HOTEL BISMARCK	TRAVEL – KNUTSON, KORGEL, LEE, SUYDUM	655.20
A131179	TODD SCHREINER	TRAVEL – CVSO WORKSHOP	342.05
A131180	SCOTT'S HARDWARE	FURNACE FILTERS, AIR FILTERS, BLADE, PHONE CORD, AMMONIA, FOGGER, BIT; BLADES, SEALANT, 14 PC KNIFE SET – SHERIFF	279.42
A131181	SIRCHIE	EVIDENCE TAPE, BAGS, STERIL SWABS – SHERIFF	365.14
A131182	SRT COMMUNICATIONS, INC	ASSESSOR CELL SERVICE	61.04
A131183	ND STATE TREASURER	STATE TAX, DOMESTIC VIOLENCE	777.04
A131184	CHI ST ALEXIUS HEALTH	INMATE MEDICAL	220.70
A131185	BARRY SUYDAM	OCTOBER TRAVEL	226.80
A131186	THOMPSON FUNERAL HOME	REIMBURSE FOR OCTOBER CORONER FEES	1,500.00
A131187	UNDERWOOD BODY SHOP	HEADLAMP – SHERIFF	86.37
A131188	UNIFORM CENTER	SHIRTS, PANTS, VEST, STRIPES – SHERIFF	2,191.94
A131189	WASHBURN AUTO BODY LLC	UNIT S-14 MOUNT/BALANCE TIRES, DISPOSAL – SHERIFF	86.00
	OCTOBER PAYROLL	A detailed list of payroll funds expended is available for public inspection anytime during regular business hours in the McLean County	\$344,352.65

Auditor's office.

Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Korgel presented information on overtime hours regarding the jailer/dispatchers requested by the commission at the previous meeting. Lee wonders if the proposed new employee will change any of this. Discussion followed. The commission will look over the information and make a decision at the next meeting.

There being no further business, the chairperson declared the meeting adjourned at 9:29 a.m. until the next regularly scheduled meeting on Tuesday, November 15. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Steve Lee, Chairperson

Nancy Leidholm, Deputy Auditor