

McLean County Commission Proceedings
Tuesday, December 07, 2021

The first regular December meeting of the Board of Commissioners was called to order at 8:40 a.m. by Chairperson Barry Suydam. Present were Commissioners Suydam, Steve Cottingham, and Steve Lee. Also present were Auditor Beth A. Knutson, Deputy Auditor Diane L. Blumhagen, Highway Superintendent Jim Grey, Wold Engineering representative Mike Rivinius, and James C. Falcon, McLean County Independent Editor.

Moved by Lee, seconded by Cottingham, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Grey was present with an update on department operations, reporting that work continues on tree projects. Grey received an estimate for \$2,250.00 for the replacement of five outside lights at the Garrison shop that are no longer working. Knutson discussed an Energy Conservation Grant from the North Dakota Department of Commerce which could possibly assist in the replacement of the shop's lights. Knutson will reach out to the North Dakota Department of Commerce for stipulation clarification and bring information to the next commission meeting.

Grey informed the commissioners that Equipment Operator III Mark Koelzer is retiring. Grey requested to advertise in-house for the open position and possibly utilize the existing pool of active applicants to fill a possible vacancy as an Equipment Operator II if filled in-house.

Moved by Lee, seconded by Cottingham, to authorize advertising in-house for one or more Equipment Operator III (EOIII) positions and to possibly use the existing pool of applicants to fill a possible open Equipment Operator II position if EOIII is filled in-house. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Rivinius presented the commissioners with the results of a legislative bill passed during the Special Session of the North Dakota State Legislature regarding authorization of funds to be used on county roads. Currently the preliminary amount authorized for McLean County was \$2,167,218.00. Part of the bill passed set aside \$25,000,000.00 for bridge projects, which includes an application process. Rivinius stated there are three bridges in the county that he believes would qualify for the project. Discussion followed.

Chief Deputy Auditor Lori Foss joined the meeting for the first reading of proposed personnel policy changes, specifically creating the Policy 1300 – Volunteer Firefighter. The policy was created to govern volunteer firefighters who are employed by the county. The policy was drafted with assistance of the Workforce Safety Insurance division of ND Association of Counties. Discussion followed.

Knutson explained changes in the legislative district boundaries and the county commission districts as set by the Redistricting Board on November 30, 2021. Discussion followed.

Knutson called for nomination of officers for Commission Chairperson and Vice-Chairperson for the upcoming year.

Moved by Cottingham, seconded by Suydam, to nominate and elect Steve Lee as Commission Chairperson effective immediately. Roll Call Vote: Aye: Cottingham and Suydam. Nay: None. Motion carried. Lee abstained from voting.

Moved by Lee, seconded by Suydam, to nominate and elect Steve Cottingham as Vice-Chairperson effective immediately. Roll Call Vote: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Moved by Cottingham, seconded by Suydam, to approve William Carlson, James Grey, Curt Malo, and Vance Tomlinson as 2022 Commuter Benefit Employees. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Moved by Suydam, seconded by Cottingham, to approve the 2022 County Commission Meeting dates. Discussion followed. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Director of Disaster Emergency Services/Risk Manager Noelle Kroll joined the meeting.

Carron Day and Stuart Merry, Mayor of Garrison, joined the meeting via phone.

Kroll and Day displayed a PowerPoint presentation updating the commissioners on the current status of the Multi-Hazard Mitigation Plan. Discussion followed.

Kroll informed the commissioners that a 2021 Homeland Security Grant in the amount of \$21,320.00 has been awarded to the county. The grant includes funds for a functional exercise and 10 keypad door locks for the courthouse.

Moved by Cottingham, seconded by Suydam, to accept the grant award of \$21,320.00 for the functional exercise and purchase of 10 keypad door locks for the courthouse. Discussion followed. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Foss rejoined the meeting.

Chief Deputy Sheriff Richard Johnson joined the meeting requesting approval of payment for unused vacation over 240 hours through payroll for correctional employees due to staffing shortages as a result of COVID. Foss presented the following payment information to commission review: Casey Howe would receive 127.25 hours totaling \$3,150.71; Anna Six would receive 105.00 hours totaling \$2,680.91; Jeff Turning Heart Jr. would receive 122.75 hours totaling \$2,601.56; and James Valandra would receive 125.00 hours totaling \$2,973.15. Discussion followed.

Moved by Cottingham, seconded by Suydam, to approve the vacation payout as defined above utilizing American Rescue Plan Act of 2021 funds if possible. Discussion followed. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Johnson requested approval to purchase taser equipment from Axon Enterprise, Inc., at a cost of \$1,805.31. The quote included taser batteries, targets, holsters, and 20 training cartridges.

Moved by Suydam, seconded by Cottingham, to approve the purchase of taser supplies from Axon Enterprise, Inc., at a total cost of \$1,805.31. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Johnson discussed the Medical Director Contract for 2022. He stated that Washburn & Underwood Clinics have not renewed their contract for 2022. Johnson requested approval from the commissioners to offer the contract to Art Renner, PA-C, of Garrison, for the amount of \$2,000.00 which will cover Renner's liability insurance. Renner will be paid \$80.00 per hour and clinic visits will be completed at the McLean County Law Enforcement Center. Discussion followed.

Moved by Cottingham, seconded by Suydam, to approve the Medical Director Contract for 2022 with Art Renner, PA-C, of Garrison, for the amount of \$2,000.00. Discussion followed. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Johnson mentioned the first facility inspection conducted by the North Dakota Department of Corrections and Rehabilitation with Assistant Jail Administrator Casey Howe in charge was received back with zero noncompliance issues.

Knutson presented the Pledge of Securities received from Farmers Security Bank of Washburn, ND. The total public deposits on November 30, 2021, were \$11,845,995.28 and the total pledged securities were \$12,268,494.76.

Moved by Cottingham, seconded by Suydam, to approve the Pledge of Securities received from Farmers Security Bank. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Knutson discussed scheduling the annual township meetings. Commission agreed to set meetings for Wednesday, January 12, 2022, with a morning meeting in Turtle Lake and an afternoon meeting in Garrison.

Knutson requested approval of voting precincts and polling locations as follows:

**Resolution Establishing County Election Precincts and
Polling Locations Beginning January 1, 2022**

BE IT RESOLVED, the McLean County Board of Commissioners does hereby establish six (6) election precincts within and for said McLean County, effective January 1, 2022, and acknowledges that said McLean County is keeping in the guidelines established by the 2002 Help America Vote Act (HAVA).

BE IT FURTHER RESOLVED, that McLean County shall have conduct vote by mail elections in 2022. The precincts and polling locations are as follows:

▪ **Precincts:**

- **280801** Legislative District 8 - McLean County
- **280401** Legislative District 4B - McLean County Less 280402
- **280402** Legislative District 4A - McLean County-Fort Berthold Reservation
- **280601** Legislative District 6 - McLean County-South McLean SCD
- **280602** Legislative District 6 - McLean County-West McLean SCD
- **283301** Legislative District 33 - McLean County

▪ **Polling Locations:**

- **Vote Centers** (all ballots available to any qualified McLean County voter)
 - Washburn Memorial Hall, 805 Main Ave, Washburn, ND 58577
 - Garrison City Auditorium, 15 Main St S, Garrison, ND 58540
 - American Legion Auditorium, 23 2nd Ave East, Turtle Lake, ND 58575
- **Polling Place** (ballots only available to Precinct 280402 voters)
 - Arikara Cultural Center, 201 Sahnish Dr, White Shield, ND 58540

Dated this 7th day of December, 2021, at Washburn, North Dakota.

ATTEST:

Steve Lee, Chairperson
McLean County Commission

Beth A. Knutson
McLean County Auditor

Moved by Cottingham, seconded by Suydam, to approve the new voting precincts and polling locations. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Received and ordered filed the fee collection report from the Recorder's Office in the amount of \$11,774.60 for the month of November.

Received and ordered filed the fee collection report from the Sheriff's Office in the amount of \$1,305.20 for the month of November.

Knutson presented the police contract with the City of Underwood to the commission for signing.

Knutson presented the 2022 Beer and Liquor License renewal application from TOTNTRL Inc., Totten Trail Bar and Grill, Coleharbor.

Moved by Cottingham, seconded by Suydam, to approve the Beer and Liquor License application from TOTNTRL Inc., Totten Trail Bar and Grill, Coleharbor. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Johnson rejoined the meeting requesting approval to purchase tires for the Sheriff's vehicles for the amount of \$1,176. Johnson explained that he has expended the tires budget but visited with Knutson and there are other funds available for this purchase. Knutson agreed.

Moved by Suydam, seconded by Cottingham, to approve purchasing tires for the Sheriff's vehicles for the amount of \$1,176.00. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

The board signed years of service recognition certificates for the following employees: Tanner L. Altenhofen, Raymond E. Copeland, Alyce M. Goetz, Jean L. Kautzman, and Max D. Sanford III for five years; Loni A. Carlson, Donald D. Flinn, Adrian J. Grey, Scott A. Kirchmeier, and Darwin K. Saari for 10 years; Janice K. Hanson and Aaron R. Matties for 15 years; Lori A. Foss for 30 years; and Sherry J. Grey for 40 years.

Moved by Suydam, seconded by Cottingham, to approve the following vouchers for payment:

HIGHWAY VOUCHERS			
Check #	VENDOR NAME	DESCRIPTION	Amount
305532	ACME TOOLS	AIR FILTER, SPARK PLUG	18.21
305533	AUTO VALUE	PARTS FOR SHERIFF'S PATROL VEHICLES	1,354.39
305534	ESCOSUPPLY	200 EDGES	22,430.00
305535	JB REPAIR INC	BATTERY	107.24
305536	MAX FARM SERVICES	FUEL TO BUTTE SHOP	4,516.34
305537	MCLEAN SHERIDAN RURAL WATER	RURAL WATER	64.05
305538	MCLEAN COUNTY IMPLEMENT LLC	PARTS, DRILLPRESS FOR WASHBURN SHOP	1,316.51
305539	NAPA AUTO PARTS	PARTS, FUEL	688.59
305540	NW TIRE	TIRES	2,796.87
305541	SCOTT'S HARDWARE	RIVET	7.99
305542	S & J HARDWARE	GARRISON AND MAX SHOP SUPPLIES	86.74
UNPAID VOUCHERS			
Check #	VENDOR NAME	DESCRIPTION	Amount
305543	SARAH BEDGAR	REIMBURSE NOVEMBER CELL PHONE	30.00
305544	RICHARD BRITTON	MILEAGE	25.76
305545	ASHLEY BROSSART	K-9 UNDERCOAT AND BATH	80.00
305546	C & H GLASS	MOTORIZED DOOR OPENER FOR SHERIFF'S BLDG	2,450.00
305547	CENEX CREDIT CARD	GAS	4,613.89
305548	CHASE DRUG	INMATE PRESCRIPTIONS	580.92
305549	CITY OF WASHBURN	SHERIFF - WATER/SEWER	488.06
305549	CITY OF WASHBURN	COURTHOUSE - WATER/SEWER	80.17
305549	CITY OF WASHBURN	AE2S ENGINEERING DRAINAGE ASSESSMENT, COST EVALUATION	7,550.00
305550	CARRON DAY	MULTI-HARZARD MITIGATION PLAN	3,000.00
305551	DOC'S SHOP	OIL CHANGES, ROTATE TIRES, BRAKES	2,454.02
305552	NICK FAULKNER	MILEAGE	44.80
305553	GARRISON VETERINARY SERVICE	DOG FOOD	203.80
305554	GARRISON RURAL WATER DISTRICT	PARK RURAL WATER USAGE	60.00
305555	GOETZ FUNERAL HOME	REIMBURSE NOVEMBER CORONER FEES	750.00
305556	GOVERNSOFT	DAKOTA PROGRAMS 1/1/2022 THRU 12/31/2022	13,583.00
305557	GERARD GOVEN	WEED BOARD NOVEMBER TRAVEL, MEETINGS	442.76
305558	HAZEN STAR	HELP WANTED FOR TRANSPORTER	169.94
305559	COURTNEY HOIKKALA	REIMBURSE NOVEMBER CELL PHONE	30.00
305560	SHANNON JEFFERS	NOVEMBER WEED BOARD TRAVEL, MEETINGS	419.80
305561	KEN'S BODY SHOP	OCTOBER IMPOUNDS	1,625.00
305562	KRAUSE'S SUPERVALU	INMATE FOOD	68.52
305563	MARCO	STANDARD PAYMENTS, BLACK COPIES	1,999.74
305564	MCLEAN COUNTY HIGHWAY DEPT	DIESEL, GAS, DEF	4,990.60
305565	MCLEAN COUNTY IMPLEMENT LLC	V-BELT, BRAKE CLEANER, WD40, OIL	57.94
305566	MERCER COUNTY SHERIFF'S DEPT	INMATE HOUSING	845.00
305567	MIDCONTINENT	CABLE TV	112.22
305568	ND ASSOCIATION OF COUNTIES	2021 NDACO CONFERENCE AND ILG TRAININGS, PRE-EMPLOYMENT DRUG TESTING FEES, TRAINING FOR FOSS, KNUTSON, BLUMHAGEN	12,803.00
305569	ND EMERGENCY MANGMNT ASSOC	MEMBERSHIP DUES FOR 2022	50.00
305570	KATHY NEUMILLER	REIMBURSE MILEAGE	88.48
305571	ND 911 ASSOCIATION	ND 911 MEMBERSHIP DUES FOR 2022	25.00
305572	LYNN OBERG	NOVEMBER WEED BOARD TRAVEL, MEETINGS	929.20
305573	ONSOLVE LLC	CODE RED SERVICES 1/1/2022 - 12/31/2022	4,473.00
305574	OTTERTAIL POWER CO	COURTHOUSE, MAX SHOP, BUTTE SHOP, TURTLE LAKE SHOP, WASHBURN SHOP, SHERIFF, RADIO TOWER	5,379.34
305575	ANDREA PETERSON	ENVIROTHON REIMBURSEMENT	253.02
305576	P.O.S.T. BOARD	PSYCH EVALUATION	135.00
305577	SCOTT'S HARDWARE	SANDING ROLL, MOUSE BAIT, SCREWDRIVERS, WINDSHIELD WASH, SOFTNER SALT, OXIDE BIT, CARBON MONOXIDE ALARM, ETC.	194.66
305578	SIRCHIE FINGER PRINT LABS	INK PADS, INK CLEANER, EVIDENCE BAGS	432.74

305579	THOMPSON FUNERAL HOME	REIMBURSE NOVEMBER CORONER FEES	750.00
305580	TYLER TECHNOLOGIES	DOCUMENT PRO FOR 2022	6,678.51
305581	WRT	911 TRUNKING RECURRING	494.36
305582	WEX BANK	GAS AND FLEET CARD	11,658.79

DIRECT DEPOSIT PAYMENTS

Check #	VENDOR NAME	DESCRIPTION	Amount
1914	LORI FOSS	2021 CELL SERVICE REIMBURSEMENT	360.00
1915	CURT MALO	REIMBURSE FOR SEALANT FOR AIR HANDLER	17.74
1916	CURT MALO	REIMBURSE CELL PHONE	30.00
1917	STEVE COTTINGHAM	ANNUAL MILEAGE	392.00
1918	BARRY SUYDAM	ANNUAL MILEAGE	1,122.24
1919	BILL CARLSON	REIMBURSE CELL PHONE	30.00
1920	RAY COPELAND	MEALS	87.50
1921	CURT OLSON	MILEAGE FOR MEETING	40.32
1922	RYAN OBERG	REIMBURSE CELL PHONE	30.00
1923	ELIZABETH PATTERSON	REIMBURSE MILEAGE	218.40
1924	ELIZABETH PATTERSON	REIMBURSE CELL PHONE	30.00
1925	TODD SCHREINER	2021 CELL SERVICE REIMBURSEMENT	360.00

PAID VOUCHERS

Check #	VENDOR NAME	DESCRIPTION	Amount
305462	THE CLERK OF DISTRICT COURT	CERTIFIED COPY OF JUDGEMENT AND POSTAGE	4.50
305506	DACOTAH PAPER	TOWEL ROLLS	322.35
305507	DIAMOND TOWER SERVICE	COMPLETE TOWER INSPECTION, RELAMPING OF 300' GUYED TOWER - UNDERWOOD	3,000.00
305508	AFLAC	MONTHLY PREMIUM	2,446.72
305509	A. R. AUDIT SERVICES	GARNISHMENT	709.77
305510	AVESIS/FSL	NOVEMBER VISION INSURANCE PREMIUMS	1,450.77
305511	BRAVERA WEALTH	MONTHLY CONTRIBUTIONS	3,143.85
305512	DELTA DENTAL	NOVEMBER DENTAL INSURANCE PREMIUMS	4,288.75
305513	FRATERNAL ORDER OF POLICE	FOP DUES	55.00
305514	NDPEA	NDPEA DUES	45.92
305515	USABLE LIFE	NOVEMBER CANCER AND ACCIDENT PREMIUMS	240.58
305516	ND CHILD SUPPORT ENFORCEMENT WASHINGTON STATE SUPPORT	CHILD SUPPORT	4,548.00
305517	REGISTRY	CHILD SUPPORT	427.59
305520	DACOTAH PAPER	TOWEL ROLLS, GLOVES	223.01
305521	GARRISON DIVER. CONSER. DIST.	DISBURSE MONTHLY COLLECTIONS	1,030.27
305522	MCLEAN RESOURCE CENTER	DISBURSE MONTHLY COLLECTIONS	400.00
305523	NDACO	DISBURSE 10% E-911 COLLECTIONS	969.08
305524	ND STATE TREASURER	DISBURSE MONTHLY COLLECTIONS	5,202.64
305525	ND SECRETARY OF STATE	NEW NOTARY FOR BONNIE BONSAK	36.00
305526	MCKENZIE COUNTY SO	40 CAL. AMMO	16,326.00
305527	ND PUBLIC EMPLOYEES RETIRE	NOVEMBER 2021 INSURANCE PREMIUMS	161,247.85
305528	ND PUBLIC EMPLOYEES RETIRE	NOVEMBER 2021 RETIREMENT CONTRIBUTIONS	68,919.54
305529	DEFERRED COMPENSATION	NOVEMBER 2021 DEFERRALS	8,057.00
305530	DACOTAH PAPER	COPY PAPER, GARBAGE BAGS, PAPER TOWELS, FOAM CUPS, ETC.	197.65
305531	ATTORNEY GENERAL NOVEMBER PAYROLL	MONTHLY COLLECTIONS 24/7 SOBRIETY PROG. A DETAILED LIST OF PAYROLL FUNDS EXPENDED IS AVAILABLE FOR PUBLIC INSPECTION ANYTIME DURING REGULAR BUSINESS HOURS IN THE MCLEAN COUNTY AUDITOR'S OFFICE.	1,925.00 373,766.75

P-CARD FUNDED PURCHASES

VENDOR	DESCRIPTION	AMOUNT
TITAN MACHINERY	CASE LOGO FOR 11-044	13.00
TITAN MACHINERY	REPAIRS ON 16-116	5,601.30
NW TIRE	TIRES	6,169.09
BUTLER MACHINERY	INSETS	365.76
PRAXAIR	WELDING SUPPLIES	513.82
BUTLER MACHINERY	REPAIRS ON 10-002	136.98
WRT	PHONE AND DSL	102.73
RTC	TELEPHONE	147.23
BUTLER MACHINERY	REPAIRS ON RENTAL TRACTOR	280.81
HOTSY EQUIPMENT CO.	PARTS	1,003.70
LINDE GAS & EQUIPMENT	WELDING SUPPLIES	498.73
PAHLKE STEEL, INC.	DOOR REPAIR FOR TL OUTSHOP	207.68
BUTLER MACHINERY	INDICATOR	175.56
BUTLER MACHINERY	EQUIPMENT RENTAL	5,700.00
AMAZON.COM	PUSH PINS, 2022 CALENDARS	22.92
	LEFT HANDED RETENTION DUTY HOLSTER	129.60
	(5) RIGHT HANDED RETENTION DUTY HOLSTER	628.05
EBIX INC.	DIGITAL TOPHEALTH NEWSLETTER	361.68
CIRCLE SANITATION	OCTOBER GARBAGE PICKUP	444.00
ELECTRONIC COMMUNICATIONS	S10 REMOVE OLD AND INSTALL NEW MOTOROLA RADIO	475.00
	VELCRO JIFFY TABS FOR SHOWER CURTAINS,	
CHARM-TEX INC.	TOOTHPASTE	88.87
UNIFORM CENTER	UNIFORM PANTS, STRIPING, UNIFORM SHIRT	198.00
VERIZON WIRELESS	KITTLER - HIGHWAY CELL	42.00

	KROLL - DES CELL	42.00
	GREY - HIGHWAY CELL	42.00
	ERICKSON - STATES ATTORNEY CELL	47.00
	OBERG - ASSESSOR JETPACK	40.01
	KROLL - DES JETPACK	40.01
INDEED.COM	OCTOBER JOB POSTING	87.95
	2022 PLANNER, HIGHLIGHTERS, AA BATTERIES,	
AMAZON.COM	POST IT NOTES	33.25
REFUNDED AMAZON.COM	RETURNED ONE 2022 PLANNER	-9.99
WRT	SHERIFF PHONE SERVICE	93.56
VERIZON CONNECT	MONTHLY SERVICE - OCTOBER	453.32
	LINE RECORD/TRANSPORT PER MILE/TRANSPORT	
SRT	TRUCK	694.08
RTC	911 TRUNKING RECURRING	80.00
WRT	SHERIFF	557.95
	COURTHOUSE	1934.75
	NDSU EXTENSION	41.78
	E-911	89.32
	JURY/PERSONAL	15.66
	PAROLE AND PROBATION	20.00
	E-911 RADIO TOWER	244.43
NACO	ANNUAL MEMBERSHIP	450.00
PHARMCHEM INC	SWEAT PATCH ANALYSIS	188.70
PHARMCHEM INC	PHARM CHECK PATCH KITS	1111.00
HRDIRECT.COM	1099-NEC FORMS, 1099-MISC FORMS	90.33
CAPITAL TROPHY	PLAQUE FOR SHERIFF'S DEPARTMENT	98.00
VERIZON WIRELESS	DATA CARDS	880.32
	(2) DETECTIVE CELL PHONE	96.83
	J.R. KERZMANN CELL PHONE	42.00
	S14 REMOVE OLD AND INSTALL NEW MOBILE	
ELECTRONIC COMMUNICATIONS	RADIO	128.50
AMAZON.COM	CALCULATOR RIBBONS, SIDE TAB FILE FOLDERS	72.60
APPLIED CONCEPTS INC	200-0875-30 MODULAR DISPLAY	165.00
APPLIED CONCEPTS INC	200-0875-30 MODULAR DISPLAY	325.00
ULTEIG ENGINEERS INC	KATZ DAM SPILLWAY SAFETY IMPROVEMENT	3,370.00
RTC	BENEDICT SPORTSMEN PARK	72.35
	WALL MOUNT MAILBOX WITH COMBINATION	
AMAZON.COM	LOCK	59.99
WEBROOT SOFTWARE	ANTIVIRUS FOR 5 DEVICES	85.59
DAKOTA AWARDS	KARISSA RITTENBACH NOTARY STAMP	24.99
ARCHIVESOCIAL	SOCIAL MEDIA ARCHIVING SUBSCRIPTION	2,988.00
MICROSOFT	OFFICE 365 AT GARRISON AND WASHBURN SHOPS	17.66
AMAZON.COM	DYMO LABEL PRINTER	183.00
	DYMO LABEL PRINTER	183.00
US FOODS	OCTOBER GROCERIES FOR JAIL	1936.59
AMAZON.COM	(2) USB MICROPHONES, 32 FOOT USB CABLE	139.77
MCLEAN ELECTRIC COOP	SPORTSMENS CENTENNIAL PARK	53.00
	CIVIL DEFENSE	162.00
	PARK BOARD	41.00
	SECURITY LIGHTS - COURTHOUSE	21.00
	SECURITY LIGHT - SPORTSMEN PARK	290.00
	CAMPER PADS	50.00
	CAMPER PADS	102.00
	CENTENNIAL PARK CAMPGROUND METER	58.00
GRAINGER	AIR SENSING SWITCH	26.14
KRAUSES	COFFEE	19.97
ADOBE.COM	(2) MONTHLY SUBSCRIPTIONS	29.98

Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Moved by Cottingham, seconded by Suydam, to enter into Executive Session. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Commissioner Lee reconvened the commission meeting at 10:15 a.m.

States Attorney Ladd Erickson joined the meeting to ask the commission to accept the default settlement offer in the Janssen and Distributor Opioid settlements, based on options explained in the Executive Session. The projected settlement amount is \$75,000.00 to \$85,000.00 with the payment schedule set to be disbursed over a number of years.

Moved by Cottingham, seconded by Suydam, to accept the settlement offer as advised by Erickson. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Assistant Jail Administrator Wade Krohmer joined the meeting requesting approval to hire Darcy Klimpel for open Federal Prisoner Transport position.

Moved by Suydam, seconded by Cottingham, to approve hiring Darcy Klimpel for the Federal Prisoner Transport position. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Knutson presented the current list of delinquent tax payers owing more than \$4,000.00.

Knutson presented the Uncollected Tax List for years 2019-2021 showing the total amount of \$381,889.68.

Knutson presented the budget narrative for period ending November 30, 2021. She presented data showing property tax collections are at 95% collected including 99% with discount for 2021 or \$18,546,575.09; Government Reimbursement revenues totaled

\$2,442,473.37 compared to \$2,202,603.60 in 2020; Fees and Miscellaneous revenues totaled \$1,731,014.00 compared to \$3,889,493.19 in 2020; and expenditures were at 77.80% of total budget for 2021.

There being no further business, the chairperson declared the meeting adjourned at 10:22 a.m. until the next regularly scheduled meeting on Tuesday, December 28, 2021. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Steve Lee, Chairperson

Diane L. Blumhagen, Deputy Auditor