

McLean County Commission Proceedings
Thursday, December 8, 2016

The first regular December meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Doug Krebsbach, and Barry Suydam. Also present was Auditor Les Korgel.

Moved by Krebsbach, seconded by Suydam to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Chairperson Steve Lee called for nominations for commission chairperson for the upcoming year.

Moved by Suydam, seconded by Lee, to nominate and elect Doug Krebsbach to Commission Chairperson. Nominations ceased and those present cast a unanimous ballot for Krebsbach. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Krebsbach assumed the role of Chairperson.

Moved by Lee, seconded by Krebsbach, to nominate and elect Barry Suydam to Commission Vice-Chairperson. Nominations ceased and those present cast a unanimous ballot for Suydam Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Auditor Les Korgel presented information on the Coal Conversion Counties annual meeting to be held on December 14, 2016 at the Lewis and Clark Interpretive Center.

Korgel presented beer and liquor license applications submitted for the year 2017 from Garrison Golf Club of Garrison, The Shore Bar and Grill of Mercer, and Stoney End Supper Club of Garrison. Background checks for outstanding violations have been completed by the Sheriff's Department for all applicants and all necessary fee have been received.

Moved by Lee, seconded by Suydam, to approve issuing the 2017 beer and liquor licenses to Garrison Golf Club of Garrison, The Shore Bar and Grill of Mercer, and Stoney End Supper Club of Garrison. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Korgel presented the monthly financial reports for November. He noted that the county is down \$800,000.00 in governmental revenue in 2016 compared to the same time period in 2014.

Land Use Assistant Cassie Goetz joined the meeting to present recommendations from the November Planning & Zoning Commission meeting held on November 21.

Moved by Lee, seconded by Suydam, to concur with the Planning & Zoning Commission and approve the the request from John Middleider of Bismarck for a conditional use permit involving land described as the NE¼NW¼ of Section 14, Township 145 North, Range 79 West known as Out lot A, containing 4.52 acres, to construct a non-farm structure on agricultural land. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

The board signed years of service recognition certificates for the following employees: John Butman, Loni Carlson, Lana Ebach, Dennis Eslinger, Donald Flinn, Adrian Grey, Pandora Hummel, Scott Kirchmeier, Marjory Konschak, and Darwin Saari for five years; Janice Hanson and Aaron Matties for ten years; Lori Foss, Douglas Krebsbach, and Margaret Rasmussen for twenty-five years; Leslie Korgel and Gordon Malaterre for thirty years; and Sherry Grey for thirty-five years. A distinguished service award was also signed for retiring employee Mary Ann Anderson for 34 years of service.

Moved by Suydam, seconded by Lee, to approve Charles Bonney, Bill Carlson, Jim Grey, Curt Malo, and Vance Tomlinson as 2017 Commuter Benefit Employees. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Received and ordered filed the fee collection report for the month of November from the Recorder's office in the amount of \$5,692.10.

Received and ordered filed the fee collection report for the months of September, October, and November from the Sheriff's office in the amount of \$1,069.38.

Moved by Lee, seconded by Suydam, to allow all county employees to carry over any annual leave hours remaining unused as of December 31, 2016 into 2017 and to also allow County Commission appointed officials to carry over any compensatory time remaining unused on December 31, 2016 into 2017 with the understanding that as per the new policy these employees will no longer accrue any compensatory time due to their FLSA exempt status. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Chief Deputy Auditor Lori Foss joined the meeting.

Suydam asked what the policy was concerning employees in other departments than the courthouse that have to work when the courthouse is closed. The other departments would include the sheriff's department and the highway department. Foss referred the commission to the McLean County employee handbook policy 706 Inclement Weather. When the courthouse is closed down because of inclement weather it does not mean the sheriff's office and highway department is closed.

Korgel presented a new agreement for the overweight truck permit program with Western Dakota Energy Association.

Moved by Suydam, seconded by Lee, to approve the overweight truck permit program agreement. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Korgel then presented a request from the city of Mercer for a letter of support from the commission for their request to the United States Department of Agriculture (USDA) for grants and loans for water and sewer improvements for the city of Mercer.

Moved by Lee, seconded by Suydam, to send a letter of support on behalf of the city of Mercer to USDA. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay. None. Motion carried.

Moved by Suydam, seconded by Lee to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A131380	WILLIAM CARLSON	REIMBURSEMENT FOR CELL PHONE	30.00
A131381	CIRCLE SANITATION SERVICE	GARBAGE PICKUP – GARRISON & WASHBURN SHOPS	129.25
A131382	JIM MANOGUE	REIMBURSEMENT FOR POSTAGE TO MAIL OIL SAMPLES	2.83
A131383	NDACE	CONFERENCE REGISTRATION & MEMBERSHIP DUES - GREY	350.00
A131384	TITAN MACHINERY	MOWER BLADES	455.56
A131385	ABM INC	MAINTENANCE AGREEMENT – AUDITOR COPIER	2,358.93
A131386	AMERIPRIDE LINEN & APPAREL	SHOP TOWELS, FLOOR MATS	162.74
A131387	APCO INTERNATIONAL	MEMBERHIP DUES	92.00
A131388	AT&T MOBILITY	SHERIFF, STATES ATTORNEY CELL SERVICE; LAND USE – DATA CARD	202.71
A131389	BHG INC	COMMISSION MINUTES, HELP WANTED ADS, TAX STATEMENT LETTERS, SAMPLE BALLOTS, NOTICE OF ELECTION POLLING PLACES, NOTARY STAMP – BUSKE; COUNTY AGENT – WREATH & FAIRY GARDEN ADS	3,148.63
A131390	BUSINESS CARD	FTBIT – WELLNESS PROGRAM; COLOR PRINTING PACK, APC REPLACEMENT BATTERY, POSTAGE – AFFIDAVIT POSTCARDS, ELECTION MEALS, OIL CHANGE FOR LAND USE EXPEDITION	1,323.44
A131391	CHS CREDIT CARD DEPT	GASOLINE – SHERIFF	2,250.53
A131392	CHASE DRUG STORE	MEDICATION – SHERIFF	137.94
A131393	CIRCLE SANITATION SERVICE	GARBAGE PICKUP	337.00
A131394	CITY OF WASHBURN	LAW ENFORCEMENT, COURTHOUSE WATER/SEWER	437.79
A131395	DACOTAH PAPER COMPANY	AA BATTERIES, GARBAGE BAGS, TOILET PAPER, CLEANER, LAUNDRY SOAP, TOILET PAPER, DISH SOAP, BLEACH, SHAMPOO/BODYWASH, NITRILE GLOVES, ICE MELT	1,571.59
A131396	DAKOTA AWARDS	SIGNATURE STAMP – KREBSBACH	24.99
A131397	DOC'S SHOP	OIL CHANGES – SHERIFF	303.60
A131398	ELECTRONIC COMMUNICATIONS	UNIT S-10 – REMOVE AND INSTALL M7100	750.00
A131399	ELECTION SYSTEMS & SOFTWARE	CODING SERVICES 16GND, LAYOUT CHARGE	3,176.45
A131400	WILTON FARMERS UNION OIL CO	GASOLINE, SEAFOAM – SHERIFF	644.08
A131401	GALLS	UNIFORMS – SHERIFF	160.65
A131402	GERARD GOVEN	WATER BOARD MEETINGS/TRAVEL	317.50
A131403	GRIMSLEYS EXHAUST & FUELS	GASOLINE – SHERIFF	317.57
A131404	HATZY'S REPAIR	OIL CHANGES – SHERIFF	180.90
A131405	HIWAY 83 EXPRESS	DIESEL FOR BOBCAT	115.99
A131406	INFORMATION TECHNOLOGY DEPT	T-1 LINE ACCESS, VPN, ACTIVE DIRECTORY USER FEES, EXCHANGE EMAIL ACCOUNTS	1,222.50
A131407	INTERSTATE ALL BATTERY CENTER	BOBCAT BATTERY	136.90
A131408	CALLA EDWARDS	REIMBURSE FOR DEWALT DRILL	426.98
A131409	SHANNON JEFFERS	WATER BOARD MEETINGS/TRAVEL	1,108.00
A131410	RICHARD JOHNSON	REIMBURSE FOR CELL PHONE	30.00
A131411	KEN'S BODY SHOP	IMPOUNDS – SHERIFF	875.00
A131412	KRAUSE'S MARKET	HEALTH FAIR SUPPLIES	6,124.42
A131413	DOUGLAS KREBSBACH	COUNTY SHARE CELL SERVICE 2016	360.00
A131414	LEE, STEVE	NOVEMBER TRAVEL, COUNTY SHARE CELL SERVICE 2016	456.66
A131415	L-TRON CORPORATION	INTERFACE CABLE	23.68
A131416	MAILFINANCE	NEOPOST METER RENTAL 12-8-16 THRU 3-7-17	868.44
A131417	MCHENRY COUNTY AUDITOR	EMPLOYEE W-2'S	72.18
A131418	MCLEAN ELECTRIC COOPERATIVE	SECURITY LIGHTS – COURTHOUSE, PARK; PARK BOARD, PARK, CAMPER PADS, CAMPGROUND METER, GARAGE	572.00
A131419	AGPRO EQUIPMENT - NAPA	WIPER BLADES, PRESTONE – SHERIFF	40.97
A131420	ND ASSOCIATION OF COUNTIES	MILEAGE FEE FOR D & A TESTING	54.00
A131421	ND SECRETARY OF STATE	ELECTION EQUIPMENT MAINTENANCE	5,398.68

A131422	ND SURPLUS PROPERTY/OMB	10 MAN TENTS – SHERIFF	1.60
A131423	ND YOUTH CORRECTIONAL CENTER	DETENTION CARE – McLEAN COUNTY JUVENILE COURT	1,139.92
A131424	NW TIRE	TIRES	450.60
A131425	LYNN OBERG	WATER BOARD MEETINGS/TRAVEL	1,399.32
A131426	CURTIS E OLSON	LODGING – SHERIFF	98.66
A131427	OTTERTAIL POWER COMPANY	BUTTE, TURTLE LAKE, MAX & WASHBURN SHOPS, COURTHOUSE, RADIO TOWER	4,281.90
A131428	PHARMCHEM INC.	LAW ENFORCEMENT CENTER, COURTHOUSE	1,231.00
A131429	RICHARD HULTBERG	NOVEMBER PLANNING & ZONING TRAVEL	41.04
A131430	DARWIN SAARI	NOVEMBER PLANNING & ZONING TRAVEL	27.00
A131431	ROGER BRITTON	NOVEMBER PLANNING & ZONING TRAVEL	13.50
A131432	JAIMI POCHANT	INMATE CARE	6,510.00
A131433	POSITIVE CONCEPTS	THERMAL PAPER – SHERIFF	149.95
A131434	RESERVATION TELEPHONE COOP	GARRISON DEPUTIES, PARK	108.81
A131435	SANFORD HEALTH	INMATE MEDICAL – SHERIFF	226.00
A131436	TODD SCHREINER	COUNTY SHARE CELL SERVICE 2016	360.00
A131437	SCOTT'S HARDWARE	TANK SPRAYER, MASKING TAPE, OIL, PARTS, DIESEL CONDITIONER; WASHING MACHINE – SHERIFF	789.52
A131438	SEATOL	GARMIN GPS RECEIVERS FOR 911 MAPPING	158.53
A131439	ASHLEY SMITH	GASOLINE – SHERIFF	33.81
A131440	SRT COMMUNICATIONS, INC	911 TRUNKING, ASSESSOR CELL SERVICE	759.32
A131441	STATE BOARD OF LAW EXAMINERS	ANNUAL LICENSE FEE 2017	380.00
A131442	SUNDRE SAND & GRAVEL	ROCK USED FOR RAMP REPAIR – PARK	1,480.00
A131443	BARRY SUYDAM	COUNTY SHARE CELL SERVICE 2016	360.00
A131444	THOMPSON FUNERAL HOME	REIMBURSE NOVEMBER CORONER SERVICES	1,500.00
A131445	TURNKEY CORRECTIONS	INDIGENT FEES	14.92
A131446	TYLER TECHNOLOGIES	WORKFLOW MODULE SUPPORT 2/1/16 – 1/31/17 – RECORDER	5,232.77
A131447	UNDERWOOD CLINIC PC	INMATE MEDICAL – SHERIFF	169.00
A131448	UNIFORM CENTER	UNIFORMS, CUFF KEY – SHERIFF	620.84
A131449	US POSTMASTER	MAIL BOX FEE – COUNTY	198.00
A131450	WASHBURN AUTO BODY LLC	TIRES – SHERIFF	50.00
A131451	WATER PURITY INC	WATER DELIVERED	56.00
A131452	WEST RIVER TELECOMM	911 TRUNKING, TELEPHONE – SHERIFF	603.08
A131453	WEST RIVER TRANSPORTATION	COUNTY MATCH 2016 DODGE ENTERVAN	14,015.00
	NOVEMBER PAYROLL	A detailed list of payroll funds expended is available for public inspection anytime during regular business hours in the McLean County Auditor's office.	\$345,511.31

Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

Assistant Jail Administrator Wade Krohmer and Maintenance Supervisor Curt Malo joined the meeting.

Krohmer indicated to the commission that they had been having some problems with some of the locks in the jail. Malo also said that the company that put in the locks is from Texas and does not have a repairman in the area so it is hard to get the locks repaired. Krohmer also would like to have some extra keys for the jailers to unlock some of the non-cell interior doors. This would take some of the pressure off of the dispatchers having to open doors that are heavily traveled but are not cell doors. Malo presented a bid from Guardian Lock and Safe Company of Bismarck to put in new cylinders and mortise and rekey the locks in the amount of \$4,745.30. This would allow for an area company to repair the locks and make new keys.

Moved by Lee, seconded by Suydam, to accept the bid of \$4,745.30 from Guardian Lock & Safe Company of Bismarck. Roll Call Vote: Aye: Suydam, Lee, and Krebsbach. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned until the next regularly scheduled meeting on Tuesday, December 20. The commission minutes and agenda can be found on the county website at <http://mcleancountynd.gov/>.

Doug Krebsbach, Chairperson

Les Korgel, Auditor