

McLean County Commission Proceedings
Tuesday, December 19, 2017

The final regular December meeting of the Board of Commissioners was called to order at 8:29 a.m. by Chairperson Barry Suydam. Present were Commissioners Suydam, Steve Lee, and Doug Krebsbach. Also present were Auditor Les Korgel, Deputy Auditor Nancy Leidholm, along with Alyssa Adams of BHG News Services.

Moved by Krebsbach, seconded by Lee, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Korgel presented a County Deed for signing from McLean County to the City of Washburn for land acquired through tax deed proceedings for land described as the southerly twenty-nine (29') of Lot Eight (8) of the G. C. Hoffman Addition to the City of Washburn, North Dakota, for the sum of \$1.

Highway Superintendent Jim Grey joined the meeting to report on department activities. He informed the commission that Mike Green of Washburn has been hired to fill the Shop Mechanic position. Crews are busy chasing washboard and trimming trees. Discussion followed regarding the possible winter storm approaching and Grey stated that the plow trucks will be ready to go if necessary.

Disaster Emergency Services Director Noelle Kroll joined the meeting to present bids for a full-scale regional hazmat exercise. Bids were received from Heartland Consulting Group, LLC of Bismarck in the amount of \$5,800.00 and J. A. K. of Minot in the amount of \$5,095.20. The county has been awarded the Hazardous Materials Emergency Preparedness Grant (HMEP) at an 80/20 match for a full scale exercise to include all county fire departments and ambulance services as well as the Sheriff's Department and hazmat teams out of Minot and Bismarck.

Moved by Lee, seconded by Krebsbach, to accept the bid from J. A. K. of Minot in the amount of \$5,095.20 for a full-scale hazardous materials exercise. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Korgel presented a letter from Lewis & Clark Regional Development Council concerning an amendment to the Regional Community Development Block Grant (CDBG) Program Statement.

Korgel then presented a letter from the North Dakota Department of Health in regards to the City of Coleharbor's unpermitted dumpsite.

States Attorney Ladd Erickson joined the meeting to discuss a mowing policy and Malcolm Township. This being in Lee's district, he will visit with Erickson about this at a later date.

Discussion about township meetings was held.

Moved by Krebsbach, seconded by Lee, to approve the township meeting schedule for January 4 and 5, 2018 as presented. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Korgel discussed the changes with how the budgets need to be submitted this year and would like to consider holding an evening meeting in early April with the county entities to explain the changes.

Moved by Lee, seconded by Krebsbach, to set the Preliminary Budget meeting for September 18, 2018 at 11:00 a.m. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Clerk of Court Cathy Bailey joined the meeting to discuss the Court Facilities Improvement Grant (CFIG). She presented a bid from Cyndie Perkerewicz of Washburn to strip, sand and refinish the benches in the courtroom for the total amount of \$1,500.00. Bailey submitted a quote from Rough Rider Industries of Bismarck at the previous meeting for two attorney tables for the courtroom in the amount of \$1,452.00. Both requests total \$2,952.00, with 25% of the projects to be funded by the County if awarded the grant. The commission authorized Korgel to submit the CFIG application request for \$2,214.00; \$738.00 to be funded by the County.

Moved by Krebsbach, seconded by Lee, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A134229	BUTLER MACHINERY COMPANY	PARTS	1,823.75
A134230	DAKOTA TRUCK AND FARM SVC	PARTS	440.93
A134231	ENERBASE COOP RESOURCES	PARTS, OIL	1,322.82
A134232	GARRISON FARMERS UNION OIL CO	PARTS, GARRISON SHOP SUPPLIES	196.51
A134233	TURTLE LAKE FARMERS UNION OIL	PARTS	45.65
A134234	FILTER CARE OF GRAFTON	WASHED FILTERS	238.31
A134235	GARRISON CITY	GARBAGE/WATER	84.55
A134236	GCR TIRE CENTERS	TIRES	511.90
A134237	MCLEAN ELECTRIC COOPERATIVE	ROSEGLEN, UNDERWOOD & GARRISON SHOPS	674.00
A134238	MDU	WASHBURN, TURTLE LAKE, MAX, & GARRISON SHOPS	1,008.67
A134239	MENARDS - MINOT	OUTSIDE SHOP LIGHTS – GARRISON SHOP	114.47
A134240	MILLENNIUM EXPRESS	DELIVERY CHARGES	14.75
A134241	NAPA AUTO PARTS-GARRISON	PARTS, GARRISON SHOPS SUPPLIES	963.03
A134242	NORTHERN PLAINS EQUIPMENT	PARTS	200.43
A134243	PAHLKE STEEL INC	PARTS	606.84
A134244	PRAXAIR DISTRIBUTION	PARTS	388.96
A134245	RESERVATION TELEPHONE COOP	TELEPHONE – HIGHWAY	119.43
A134246	SMITHYS LLC	PARTS	100.88
A134247	LYNN A SOMMER	REIMBURSE FOR PARTS	21.38
A134248	WAGON WHEEL LUMBER	WASHBURN SHOP SUPPLIES	126.45
A134249	WASHBURN AUTO BODY LLC	LEFT WINDSHIELD & INSTALL	164.83
A134250	ZIMMERMAN, MIKE	GRAVEL ROYALTY	51,453.89
A134251	AMERICAN INSTITUTIONAL SUPPLY	T-SHIRTS, CHERRY STICKS, SOCKS, LEGAL PADS – SHERIFF	169.82
A134252	BOB BARKER COMPANY	GLOVES, HANDCUFFS, SHOWER MATS, BLANKETS – SHERIFF	1,332.42
A134253	CAPITAL TROPHY	5 PLAQUES	290.00
A134254	CDW GOVERNMENT INC	REPLACE BATTERY FOR APC SMART UPS420	58.18
A134255	CUSTER HEALTH	EMPLOYEE VACCINES	261.00
A134256	DACOTAH PAPER COMPANY	PAPER PLATES, GLOVES, SHAMPOO, BODY WASH, HAND SANITIZER, AIR FRESHENER, SWIFFER REFILLS, ICE MELT, SHOVEL, GARBAGE BAGS, DISINFECTANT WIPES, CLEANERS, PAPER TOWELS, TOILET PAPER, LAUNDRY SOAP, SPRAY BOTTLE, DISH SOAP	1,655.27
A134257	DAKOTA CENTRAL SOCIAL SVCS	McLEAN COUNTY SHARE BILLABLE EXPENSES – NOVEMBER 2017	92,575.44
A134258	CALANDRIA JARBOE EDWARDS	REIMBURSE DECEMBER CELL PHONE, WREATH CLASS SUPPLIES, MILEAGE	298.24
A134259	MICHELLE EFFERTZ	REIMBURSE DECEMBER CELL PHONE	30.00
A134260	ELECTRONIC COMMUNICATIONS	UNIT S-23 REPLACE BAD CABLE ON VRS, LABOR	333.00
A134261	ENERBASE COOP RESOURCES	GASOLINE – SHERIFF	10.75
A134262	GARRISON FARMERS UNION OIL CO	OIL CHANGE, TAIL LIGHT BULB – SHERIFF	51.97
A134263	FARMERS SECURITY BANK	PAYOFF OPERATING LOANS	324,496.99
A134264	GARRISON VETERINARY SERVICE	DOG FOOD – SHERIFF	78.10
A134265	GRIMSLEYS EXHAUST & FUELS	GASOLINE – SHERIFF	166.00
A134266	RONALD G HARNDEN, INC	CASE (OLSON, COPELAND, BENNETTS)	168.00
A134267	INFORMATION TECHNOLOGY DEPT	T-1 LINE ACCESS, EXCHANGE EMAIL ACCOUNTS, VPN, ACTIVE DIRECTORY USER FEES; LERMS USER FEES – SHERIFF	1,456.45

A134268	JB REPAIR INC	UNIT S-23 OIL CHANGE, FILTER, REPAIRS – SHERIFF	161.28
A134269	NOELLE KROLL	REIMBURSE DECEMBER CELL PHONE	30.00
A134270	CURT MALO	REIMBURSE DECEMBER CELL PHONE	30.00
A134271	MID-AMERICAN RESEARCH CHEM	1 DOZEN MINT POWER OFF CLEANER	
A134272	MATTHEW BENDER & CO., INC.	ND CENT CODE 17 RV3A – AUDITOR, RECORDER, STATES ATTORNEY, & SHERIFF; 11/17 – 10/18 ND ADV CODE SERVICE – STATES ATTORNEY	241.36
A134273	MCELWAIN CONSTRUCTION INC	MAX DRAINAGE CLEANOUT – WATER BOARD	2,100.00
A134274	MCLEAN FAMILY RESOURCE CTR	DISBURSE JAG GRANT	1,189.50
A134275	MDU	COURTHOUSE, LAW ENFORCEMENT CENTER	667.09
A134276	MIDCONTINENT CABLE CO	CABLE – LAW ENFORCEMENT CENTER	202.28
A134277	NAPA AUTO PARTS-GARRISON	OIL FILTERS – WEED CONTROL	124.90
A134278	ND ASSOCIATION OF COUNTIES	MANAGE CONTACTS/TASKS OUTLOOK – KNUTSON, REISER	70.00
A134279	RYAN OBERG	REIMBURSE DECEMBER CELL PHONE	30.00
A134280	OFFICE DEPOT	CERTIFICATE PAPER & FRAMES, FAX TONER, BROTHER INK, HP TONER, HANGING FILE FOLDERS, TABS, HP INK	1,403.84
A134281	PHARMCHEM INC.	SWEAT PATCH ANALYSIS – SHERIFF	75.00
A134282	RECORD KEEPERS	SHREDDING SERVICES	24.50
A134283	RESERVATION TELEPHONE COOP	GARRISON DEPUTIES, PARK, 9-11 TRUNKING RECURRING	190.62
A134284	SANFORD HEALTH	INMATE MEDICAL	95.00
A134285	MAX SANFORD III	REIMBURSE FOR HEADLAMP	31.94
A134286	SEATOL	GIS DATABASE PROCESSING/TECH CONSULTING	500.00
A134287	SIX, ANNA	REIMBURSE FOR OFFICE CHAIR	50.00
A134288	TACTICAL TECHNOLOGIES INC.	REPAIR CENTER 1 WITH LITE LABOR & ANTENNA	201.00
A134289	UNIFORM CENTER	PANTS, VEST	1,094.43
A134290	VANGUARD APPRAISALS, INC	SERVICE PLUS CONTRACT	1,000.00
A134291	VERIZON WIRELESS	DATA CARDS, MATTIES/KROHMER CELL SERVICE	987.44
A134292	WASHBURN AUTO BODY LLC	UNIT S-11 MOUNT/BALANCE TIRES	884.00
A134293	MIKE THYBERG	WEED BOARD TRAVEL	6.42
A134294	KRUEGER, GARRETT B	WEED BOARD TRAVEL	38.52
A134295	FRED TOMLINSON	WEED BOARD TRAVEL	54.57
A134296	DALEN SCHAEFER	WEED BOARD TRAVEL	40.13
A134297	WEST RIVER TELECOMM	9-11 TRUNKING RECURRING, MONTHLY PHONE SERVICE	3,515.77
A134298	WEX BANK	GASOLINE – SHERIFF	7,419.21

Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Korgel presented Lynn Helm’s “Director’s Cut” report regarding oil/gas production, producing wells, and permitting, ND sweet crude prices and rig count along with the State Summary Report for October.

Korgel presented a financial recap for the period ending November 30, 2017. Property tax collections overall stand at 98% compared to 98% on November 30, 2016. On the expense side we’ve spent 88.81% of the 2017 budget. Discussion followed regarding continuing spending restrictions.

Moved by Lee, seconded by Krebsbach, to approve the following resolution to amend the 2017 budget:

2017 BUDGET AMENDMENT RESOLUTION

Be it resolved, that the McLean County Board of Commissioners this 19th day of December, 2017, move to amend various 2017 budgets as follows: Oil Impact Grants – Highway Department to include the additional expenditures of \$553,492.14 for oil impact projects, funds to be paid by state road oil impact grants, county funds; Falkirk Mine road expense \$485,762.77, funds to be paid by Falkirk Mine; Morton County Overtime expense, \$83,046.96, funds to be paid by Morton County from state grant.

Approved this 19th day of December, 2017.

Barry Suydam, Chairperson

Leslie Korgel, Auditor

Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Lee, to approve the following transfer of funds resolution:

TRANSFER OF FUNDS RESOLUTION

Be it resolved, that the McLean County Board of Commissioners move to make the following transfers of funds to update revenue funds to the correct accounts as follows:

Transfer \$2,648.71 from Social Security (2930-2901-000) to County General (1000-3999-000)

Transfer \$718.37 from County Fair (8010-2901-000) to County General (1000-3999-000)

Transfer \$6,954.91 from Leafy Spurge (8025-2999-000) to Weed Control (8026-3999-000)

Transfer \$67,492.18 from DCSS Human Services (2310-2999-000) to DCSS (2300-3999-000)

Approved this 19th day of December, 2017.

Barry Suydam, Chairperson

Leslie Korgel, Auditor

Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Moved by Lee, seconded by Krebsbach, to approve issuing a 2018 beer and liquor license to Strawberry Kooler of Ruso. Background checks for outstanding violations have been completed by the Sheriff's Department for all applicants and all necessary fees have been received. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

The Chairperson recessed the meeting at 9:38 p.m.

Chairperson Suydam reconvened the meeting at 10:00 a.m.

Sheriff J. R. Kerzmann and Chief Deputy Sheriff/E-911 Coordinator Richard Johnson joined the meeting to request purchasing a 2014 Ford Expedition with 41,000 miles from Divide County in the amount of \$25,000.00 to replace the 2011 Ford Expedition that was totaled on September 23, 2017, east of Garrison at the junction of Highway 83 and Highway 37, using the insurance money along with funds from the Sheriff's Forfeiture account. This vehicle would be in place of the 2018 Ford Expedition approved for purchase at the November 27, 2017 meeting.

Moved by Lee, seconded by Krebsbach, to approve the purchase of the 2014 Ford Expedition from Divide County as presented using insurance money funds along with funds from the Sheriff's Forfeiture account. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Johnson discussed the GPS real-time vehicle tracking approved for the 2018 budget through Teletrac and requested a change in vendor at a cost savings to the county. He presented a quote from Verizon that includes a one-time charge of \$4,380.75 and a monthly fee of \$473.75 for 25 vehicles.

Moved by Krebsbach, seconded by Lee, to approve a contract with Verizon for GPS real-time tracking for Sheriff Department vehicles. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Discussion followed regarding the upcoming sale of two forfeited vehicles on auction.

There being no further business, the chairperson declared the meeting adjourned at 10:20 a.m. until the next regularly scheduled meeting on Tuesday, January 2, 2018. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Barry Suydam, Chairperson

Nancy Leidholm, Deputy Auditor