

**McLean County Commission Proceedings
Tuesday, December 20, 2016**

The final regular December meeting of the Board of Commissioners was called to order at 8:31 a.m. by Chairperson Doug Krebsbach. Present were Commissioners Krebsbach, Barry Suydam, and Steve Lee. Also present was Auditor Les Korgel, Deputy Auditor Nancy Leidholm, and Alyssa Meier of BHG News Services.

Moved by Lee, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Lee, Suydam, and Krebsbach. Nay: None. Motion carried.

Highway Superintendent Jim Grey joined the meeting along with Wold Engineering representatives Mike Rivinius and Herb Bargmann. Grey reported that they've been busy for the last month pushing snow; the ditches are full and they are trying to widen things out for more possible snow this weekend. Lee questioned overtime hours and stated that the county roads are probably taking the 40 hours, suggesting overtime hours spent on township roads can be billed to the townships. Grey stated he is holding the overtime down to a minimum. Lee believes most townships would like their roads cleared and wouldn't have an issue covering the expense. Krebsbach suggested discussing this issue at the upcoming township meetings in January.

Rivinius and Bargmann thanked the commission for their business and presented calendars.

Korgel presented the tentative 2017 commission meeting schedule which has meetings scheduled for January 3 and 17, February 7 and 21, March 7 and 21, April 4 and 18, May 2 and 16, June 6 and 20, July 5 and 18, August 1 and 15, September 5 and 19, October 3 and 17, November 7 and 21, and December 5 and 19.

Moved by Lee, seconded by Suydam, to approve the 2017 commission meeting schedule as submitted by Korgel. Roll Call Vote: Aye: Lee, Suydam, and Krebsbach. Nay: None. Motion carried.

Discussion about township meetings was held. The township meetings will be held January 5 and 6, 2017, using the same time frame as last year.

Korgel presented the 2016 Tax Levies, the taxpayer letter included with this year's tax statements, and the State Summary Report for October 2016.

Korgel presented beer and liquor license applications submitted for the year 2017 from Strawberry Kooler of Ruso, Totten Trail Bar and Grill of Coleharbor, and Painted Woods Golf Course of Washburn. Background checks for outstanding violations have been completed by the Sheriff's Department for all applicants and all necessary fees have been received.

Moved by Suydam, seconded by Lee, to approve issuing 2017 beer and liquor licenses to Strawberry Kooler of Ruso, Totten Trail Bar and Grill of Coleharbor, and Painted Woods Golf Course of Washburn. Roll Call Vote: Aye: Lee, Suydam, and Krebsbach. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A131521	AG PRO EQUIPMENT	PARTS, WASHBURN SHOP SUPPLIES	353.06
A131522	BHG INC	TIME CARDS	166.00
A131523	BUTLER MACHINERY COMPANY	PARTS, OIL	5,825.63
A131524	DAKOTA TRUCK AND FARM SVC	PARTS	89.69
A131525	DEERE CREDIT, INC	1 MONTH RENT FOR 4 JOHN DEERE RENTAL TRACTORS	1,575.00
A131526	ENERBASE COOP RESOURCES	FUEL AT UNDERWOOD, LUBESCAN TEST KITS	3,594.75
A131527	FORCE AMERICA, INC	PARTS	1,219.85
A131528	GARRISON CITY	GARBAGE/WATER	53.11
A131529	GCR TIRE CENTERS	GREASE	16.00
A131530	INDUSTRIAL BUILDERS, INC.	PROJECT XP-28-162-39.0	80,357.94
A131531	JOHN DEERE FINANCIAL	PARTS, OIL, VANDALISM INSURANCE CLAIM	838.79
A131532	MCLEAN ELECTRIC COOPERATIVE	ROSEGLEN, UNDERWOOD & GARRISON SHOPS	416.00
A131533	MCLEAN SHERIDAN RURAL WATER	WATER	61.76
A131534	MDU	WASHBURN, TURTLE LAKE, MAX & GARRISON SHOPS	864.23
A131535	MIDWAY MACHINING	MACHINING	473.00
A131536	NAPA AUTO PARTS-GARRISON	PARTS	401.51
A131537	ND DEPT OF TRANSPORTATION	PROJECT B-13-53 BRO-0025(021)	3,116.15
A131538	NORTHWESTERN EQUIPMENT, INC.	PARTS	378.41
A131539	NORTHERN PLAINS EQUIPMENT	THROTTLE	423.30
A131540	PRAXAIR DISTRIBUTION	PARTS	710.89
A131541	RESERVATION TELEPHONE COOP	TELEPHONE	115.43
A131542	SCOTT'S HARDWARE	WASHBURN SHOP SUPPLIES, PARTS	47.39
A131543	S & J HARDWARE	PARTS	10.07
A131544	SMITHYS LLC	PARTS	10.00
A131545	TITAN MACHINERY	PARTS	404.71
A131546	TRUCKS OF BISMARCK	PARTS	39.02
A131547	TRUENORTH STEEL	CULVERTS	296.52
A131548	UNDERWOOD FARM SUPPLY	FUEL FILTERS FOR OUTSHOPS	43.20

A131549	VERIZON WIRELESS	HIGHWAY CELL SERVICE	192.26
A131550	WEST RIVER TELECOMM	TELEPHONE/DSL	91.36
A131551	AMERIPRIDE LINEN & APPAREL	SHOP TOWELS, FLOOR MATS	172.21
A131552	MICHELLE EFFERTZ	1 YEAR SUBSCRIPTION TO CUSTOM PLAN, REIMBURSE DECEMBER CELL PHONE	48.00
A131553	ELECTRONIC COMMUNICATIONS	UNDERWOOD REPEATER – REPAIR TRANSMITTER	875.00
A131554	ENERBASE COOP RESOURCES	GASOLINE	208.59
A131555	LADD R ERICKSON	NOVEMBER TRAVEL	41.04
A131556	EVENSON EXCAVATING	NDGF GRANT MONEY FOR AUDUBON ROAD PROJECT	13,205.03
A131557	FIRST DISTRICT HEALTH UNIT	CAMPGROUND LICENSE RENEWAL ENDING 12/31/17	235.00
A131558	GARRISON VETERINARY SERVICE	DOG FOOD	89.63
A131559	TERRI GUDERJAHN	PRIMARY/GENERAL ELECTION TRAVEL	49.68
A131560	HOLIDAY INN-FARGO	NDSU FALL CONFERENCE	269.51
A131561	CALLA EDWARDS	REIMBURSE DECEMBER CELL PHONE, SUPPLIES FOR BURLAP WREATH CLASS	318.13
A131562	RICHARD JOHNSON	REIMBURSE DOT VEHICLE LICENSES	24.00
A131563	KEN'S BODY SHOP	IMPOUNDS	1,750.00
A131564	KRAUSE'S MARKET	EDUCATION SUPPLIES – COUNTY AGENT	39.58
A131565	NOELLE KROLL	REIMBURSE DECEMBER CELL PHONE	30.00
A131566	LPO CONFERENCE ACCOUNT	TRAINING – SHERIFF	422.98
A131567	CURT MALO	REIMBURSE DECEMBER CELL PHONE	30.00
A131568	MCLEAN COUNTY AUDITOR	NOVEMBER POSTAGE – COUNTY AGENT	11.81
A131569	MDU	GAS – LAW ENFORCEMENT CENTER, COURTHOUSE	536.94
A131570	MIDCONTINENT CABLE CO	CABLE TV – LEC	93.21
A131571	NDACO RESOURCES GROUP	MANAGED SERVER – JANUARY; MANAGED WORKSTATIONS – JANUARY; DATTO BACKUP – JANUARY; WEBROOT – JANUARY	1,800.86
A131572	NORTH DAKOTA ENVELOPE CO	DEPARTMENTAL ENVELOPES	1,189.43
A131573	LINDA MCCAOW	FARM RECORD BOOKS – COUNTY AGENT	120.00
A131574	NORTHERN PLAINS EQUIPMENT CO	OIL CHANGE – SHERIFF	67.63
A131575	RYAN OBERG	REIMBURSE DECEMBER CELL PHONE	30.00
A131576	OFFICE DEPOT	BLACK CERTIFICATE FRAMES, GOLD CERTIFICATE FRAME, AA BATTERIES, HP 90A, HP 11A, HP 21 BLACK, HP 564, HANGING FILE FOLDERS, PLASTIC TABS, TAB INSERTS, APC BACKUPS, PAPER CLIPS	835.10
A131577	PHARMCHEM INC.	SWEAT PATCH ANALYSIS	600.00
A131578	PITNEY BOWES	MAILING SYSTEM RENTAL 9-30-16 TO 12-29-16	1,153.11
A131579	RESERVATION TELEPHONE COOP	911 TRUNKING RECURRING	80.00
A131580	THOMPSON FUNERAL HOME	REIMBURSE DECEMBER CORONER SERVICES	1,500.00
A131581	UNDERGROUND VAULTS	M/FORM RECEIPT TRANSACTION – RECORDER	3.00
A131582	PAUL JACOBSON	WEED BOARD TRAVEL	47.52
A131583	PATRICK CARPENTIER	WEED BOARD TRAVEL	6.48
A131584	FRED TOMLINSON	WEED BOARD TRAVEL	55.08
A131585	DALEN SCHAEFER	WEED BOARD TRAVEL	40.50
A131586	WEST RIVER TELECOMM	MONTHLY TELEPHONE CHARGES	3,281.12
A131587	WEX BANK	GASOLINE – SHERIFF	6,224.04

Roll Call Vote: Aye: Lee, Suydam, and Krebsbach. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to issue a raffle permit to Bis-Man Reel N Rec of Bismarck for a raffle to be conducted during a fishing tournament on Lake Audubon on February 18, 2017 with prizes being an ice house, ice auger, fish finder, ice rod & reels, ice sled, heater, cooker, rod case, ice scoop, sweatshirts, tie-up, cooler, fishing spear, cutting board, knife, lights, and battery totaling \$1,825.00 in prizes. The raffle is to help with the cost of putting on the ice fishing tournament. Roll Call Vote: Aye: Lee, Suydam, and Krebsbach. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to approve the following transfer of funds resolution:

TRANSFER OF FUNDS RESOLUTION

Be it resolved, that the McLean County Board of Commissioners move to make the following transfers of funds to update revenue funds to the correct accounts as follows:

Transfer \$612,952.92 from Unorganized Township Roads 8471-2999-000 to County Road 2100-3999-000

Transfer \$4,142.99 from Leafy Spurge 8025-2999-000 to Weed Control 8026-3999-000

Transfer \$891.74 from County Fair 8010-2901-000 to County General 1000-3999-000

Transfer \$3,457.17 from Social Security 2930-2901-000 to County General 1000-3999-000

Transfer \$16,393.18 from Oil Impact Round 2 2913-2901-000 to County General 1000-3999-000

Transfer \$43,842.46 from Oil Impact Round 1 2914-2901-000 to County General 1000-3999-000

Transfer \$34,659.92 from County General 1000-2999-000 to Law Enforcement Grants 2918-3999-000

Transfer \$6,287.26 from County General 1000-2999-000 to Oil Impact Round 3 2912-3.999-000

Transfer \$218,725.95 from County General 1000-2999-000 to County Building 2955-3999-000

Approved this 20th day of December, 2016.

Doug Krebsbach, Chairperson

Leslie Korgel, Auditor

Roll Call Vote: Aye: Lee, Suydam, and Krebsbach. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to approve the following resolution to amend the 2016 budget:

2016 BUDGET AMENDMENT RESOLUTION

Be it resolved, that the McLean County Board of Commissioners this 20th day of December, 2016, move to amend various 2016 budgets as follows: Oil Impact Grants – Highway Department to include the additional expenditures of \$4,663,024.04 for oil impact projects, funds to be paid by state road oil impact grants; County Park road grants, \$28,347.70, funds to be paid from ND Game and Fish grant; Sobriety Expense, \$46,976.96, funds to be paid from 24/7 fees; Law Enforcement Grants, \$2,912.45, funds to be paid from state grant; Oil Impact Grant Round 3, \$21,023.56, funds to be paid from state grant; Morton County O/T expense, \$34,166.25, funds to be paid from Morton County from state grant.

Approved this 20th day of December, 2016.

Doug Krebsbach, Chairperson

Leslie Korgel, Auditor

Roll Call Vote: Aye: Lee, Suydam, and Krebsbach. Nay: None. Motion carried.

Clerk of Court Cathy Bailey, Deputy Clerk of Court Mary Ann Anderson, and Deputy Clerk of Court Chris Buske joined the meeting.

The commission presented Deputy Clerk of Court Mary Ann Anderson with a clock to commemorate her retirement at the end of the month and thanked her for 34 years of service with McLean County.

The Chairperson recessed the meeting at 9:24 a.m.

The Chairperson reconvened the meeting at 9:36 a.m.

Assistant Jail Administrator Wade Krohmer joined the meeting to request hiring two jailer/dispatchers due to the resignation of one and the termination of another. He stated that they have five on the hiring list to pick from. The new positions would begin after the first of the year.

Moved by Suydam, seconded by Lee, to approve the hiring of two jailer/dispatchers from the hiring list of the most recent interview process. Roll Call Vote: Aye: Lee, Suydam, and Krebsbach. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned at 9:46 a.m. until the next regularly scheduled meeting on Tuesday, January 3, 2017. The commission minutes and agenda can be found on the county website at <http://mcleancountynd.gov/>.

Doug Krebsbach, Chairperson

Nancy Leidholm, Deputy Auditor