

McLean County Commission Proceedings

Tuesday, January 5, 2021

The first regular January meeting of the Board of Commissioners was called to order at 8:31 a.m. by Chairperson Barry Suydam. Present were Commissioners Suydam, Steve Cottingham, and Steve Lee. Also present were Auditor Beth A. Knutson, Highway Superintendent Jim Grey, Disaster Emergency Services Manager/Risk Management Officer Noelle Kroll and Deputy Auditor Kayla Oberlander.

Moved by Lee, seconded by Cottingham, approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Highway Superintendent Jim Grey was present to report that crews are busy in the shop doing equipment repairs and cutting trees. They have two plows down currently waiting for parts.

Moved by Lee, seconded by Cottingham, to approve the 2021 road policy as presented. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Grey presented a letter to be signed by the Commission, from the county to the Falkirk Mine approving the reopening of County Road 19.

Kroll informed the Commission about the first COVID-19 vaccination event that was held at the courthouse on Monday, January 4, 2020. This was available to first responders. The event went well.

Kroll provided Risk Management accident statistics for the period of January 1, 2020 through December 31, 2020, showing 11 accidents needing medical attention and 34 accidents not requiring medical attention.

Chief Deputy Auditor Lori Foss joined the meeting.

Moved by Lee, seconded by Cottingham, to set the salary for current employee, Paul Hardy, who is being promoted from Equipment Operator II to Equipment Operator III, at \$50,284.92. Discussion about how the new salary increase policy for in-house promotions should be written followed with the board directing Foss to develop a policy that includes a 0-10% increase off of the current starting salary for the new position subject to department head input. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Moved by Cottingham, seconded by Lee, to approve the ITI self-service terminal contract. Discussion followed answering the concerns of the board from last meeting about the security of using the courthouse internet access. Knutson had informed the Commission she had looked into it and it would not be an issue. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Moved by Lee, seconded by Cottingham, to accept the list of depositories for county funds for the year 2021 which includes Farmers Security Bank of Washburn; Bank of Turtle Lake; American Bank Center of Underwood; Union Bank of Wilton; Garrison State Bank and Trust; and BNC National Bank of Garrison. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Moved by Cottingham, seconded by Lee, to accept the change in mileage reimbursement for use of personal vehicles from \$0.575 to \$0.560 as provided by the State of North Dakota effective January 1, 2021. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Moved by Lee, seconded by Cottingham, to appoint Tyge Sheldon to a four-year term on the Weed Control Board replacing Fred Tomlinson and Glenn Earl to a four-year term on the Planning and Zoning Board replacing Roger Britton. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to appoint and/or reappoint the following individuals to the designated offices: Lynn Oberg to the County Water Resource Board for a three-year term; Agnes Jennings to the Dakota Central Human Services Zone Board for a three-year term; Todd Schreiner as the Tax Director/Land Use Administrator for a one-year term; Todd Schreiner as the Veteran Service Officer for a one-year term; Richard Johnson as the E-911 Coordinator for a one-year term; Bonnie Bohnsack as Clerk of Court for a one-year term; James Grey as County Highway Superintendent for a one-year term; Noelle Kroll as Emergency Manager for a one-year term; and Richard E Britton to the McLean County School Reorganization Commission for a three-year term. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Received and ordered filed the fee collection report from the Recorder's Office in the amount of \$10,388.40 for the month of December.

Received and ordered filed the fee collection report from the Sheriff's Department in the amount of \$1,032.24 for the month of December.

Knutson presented the Uncollected Tax List for years 2017-2019 showing the total amount of \$525,810.20.

Knutson presented the budget narrative for period ending December 31, 2020. She presented data showing property tax collections are at 94% collected 98% for 2020 or \$17,621,163.16; Government Reimbursement revenues totaled \$2,283,204.90 compared to \$2,234,527.21 in 2019; Fees and Miscellaneous revenues totaled \$4,206,368.99 compared to 1,645,351.54 in 2019; and expenditures were at 95.09% of total budget for 2020.

Moved by Cottingham, seconded by Lee, to approve the following vouchers for payment:

A detailed list of checks is available for public inspection anytime during regular business hours in the McLean County Auditor's Office.

Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

County Agent Calla Edwards joined the meeting asking for clarification on the point of contact with the move of their office into Mike Nelson's building. She was directed to contact the County Auditor for furniture purchases to make sure they stick to the established budget and everything else should go through States Attorney Ladd Erickson.

There being no further business, the chairperson declared the meeting adjourned at 9:16 a.m. until the next regularly scheduled meeting on Tuesday, January 5, 2021. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Barry Suydam, Chairperson

Kayla Oberlander, Deputy Auditor