

**McLean County Commission Proceedings
Tuesday, January 6, 2026**

The first regular January meeting of the Board of Commissioners was called to order at 8:31 a.m. by Chairperson Curt Olson. Present were Commissioners Olson, Steve Cottingham, and Steve Lee. Also present were Auditor Beth A. Knutson; Deputy Auditor Lynda Snyder; and Road Superintendent Jim Grey.

Grey presented an update on department operations reporting that equipment repairs continue in the shops. He also stated he is hoping with the mild weather to get some tree work completed and some washboard work done on county roads. Discussion followed.

Knutson presented a board appointment for the County Weed Board. Discussion followed.

Moved by Lee, seconded by Cottingham, to reappoint Dalen Schaefer to the McLean County Weed Board. Roll Call Vote: Aye: Lee, Cottingham, and Olson. Nay: None. Motion carried.

Moved by Cottingham, seconded by Lee, to approve the DCHSZ Transfer of Funds Resolution and the Sweep Account Transfer of Funds Resolutions as presented. Roll Call Vote: Aye: Cottingham, Lee, and Olson. Nay: None. Motion carried.

DCHSZ Transfer of Funds Resolutions and McLean County Sweep Account Transfer of Funds Resolutions are on file in the McLean County Auditor's Office.

Moved by Lee, seconded by Cottingham, to approve the McLean County Auditor's Year End General Fund Transfer of Funds Resolution. Discussion followed. Roll Call Vote: Aye: Lee, Cottingham, and Olson. Nay: None. Motion carried.

TRANSFER OF FUNDS RESOLUTION

Be it resolved, that the McLean County Board of Commissioners move to make the following transfers of funds to update revenue funds to the correct accounts as follows:

Transfer **\$4,919.77** from Unallowable Program Costs (2405.2901.000) to DCHSZ General (2400.3999.000);

Transfer **\$8,419.77** from DCHSZ (2400.2901.000) to General Assistance (2410.3999.000);

Transfer **\$2,550.00** from County General (1000.2901.000) to Vehicle Impound & Towing (2911.3999.000);

Transfer **\$297.26** from County General (1000.2901.000) to Back the Blue (8021.3999.000);

Transfer **\$2,394.29** from Leafy Spurge (8025.2901.000) to Weed Control (8026.3999.000);

Transfer **\$17.33** from Lakeview Estates (8060.2901.000) to County General (1000.3999.000);

Transfer **\$122,874.21** from Unorganized Township Roads (8471.2901.000) to County Road (2100.3999.000);

Transfer **\$2,187,115.06** from Farm to Market Road (2110.2901.000) to County Road (2100.3999.000);

Approved this 31st day of December, 2025.

Steve Lee, Chairperson

Beth A. Knutson, Auditor

Knutson presented the Pledge of Securities received from TruCommunity Bank for the period ending November 30, 2025. The total public deposits were \$22,685,022.15 and the total pledged securities were \$24,220,452.15 with an overage of \$1,535,430.00.

Moved by Cottingham, seconded by Lee, to accept the Pledge of Securities from TruCommunity Bank. Discussion followed. Roll Call Vote: Aye: Cottingham, Lee, and Olson. Nay: None. Motion carried.

Moved by Lee, seconded by Cottingham, to accept the change in mileage reimbursement for use of personal vehicles increasing from \$0.70 to \$0.725 per mile as instituted by the State of North Dakota effective January 1, 2026. Roll Call Vote: Aye: Lee, Cottingham, and Olson. Nay: None. Motion carried.

Received and ordered filed the fee collection report from the Recorder's Department for the month of December in the amount of \$8,739.90.

Received and ordered filed the fee collection report from the Sheriff's Department for the month of December in the amount of \$1,806.60.

Knutson requested a letter of support for the Rural Catalyst Grant to assist Main Street Market in construction of a new building as submitted by the City of Turtle Lake.

Moved by Lee, seconded by Cottingham, to approve the Auditor sending a letter on behalf of the Commission in support of the City of Turtle Lake's application for the Rural Catalyst Grant. Roll Call Vote: Aye: Lee, Cottingham, and Olson. Nay: None. Motion carried.

Moved by Cottingham, seconded by Lee, to approve the following vouchers for payment:

VOUCHER/ CHECK	REMIT NAME	DESCRIPTION	AMOUNT
UNPAID VOUCHERS			
1004	ARTHUR RENNER	2026 MEDICAL DIRECTOR CONTRACT	6,000.00
1004	BENJAMIN GEHRING	MONTHLY CORONER FEES	1,000.00
1004	CHASE DRUG	INMATE MEDS	358.63
1004	CITY OF WASHBURN	WATER/SEWER	82.78

1004	CITY OF WASHBURN	WATER/SEWER	93.00
1004	DACOTAH PAPER	BATTERIES, STEAM PANS, SANITIZER, ETC	622.19
1004	DAOTAH PAPER	COPY PAPER	143.06
1004	GERARD GOVEN	DECEMBER WATER BOARD AND MILEAGE	1,401.75
1004	KRAUSES MARKET	GROCERIES FOR JAIL	191.34
1004	LEWIS & CLARK REG DEVELOP COUNCIL	COUNTY CONTRIBUTION 2026	11,273.05
1004	LYNN OBERG	WATER BOARD AND MILEAGE, REIMB SUPPLIES	1,638.77
1004	MICHAEL NELSON	ANNUAL RENT/OFFICE RENOVATION	10,000.00
1004	MULLOY ATTORNEYS AT LAW	J.C. CASE #28-2025-MH-7	150.00
1004	ND 911 ASSOCIATION	2026 MEMBERSHIP	100.00
1004	NDAE4-HYW	2026 MEMBERSHIP	100.00
1004	ND ASSOCIATION OF COUNTIES	2026 COUNTY DUES	12,171.00
1004	ND ASSOCIATION OF COUNTIES	2026 EST WORKERS COMP PREM	121,784.83
1004	ND CNTY AUDITORS & TREASURERS ASSOC	2026 ANNUAL DUES	400.00
1004	NDEAFCS	2026 NATIONAL AND STATE MEMBERSHIP	125.00
1004	ND SAFETY COUNCIL	2026 MEMBERSHIP	395.00
1004	OTTERTAIL POWER COMPANY	ELECTRIC BILL	2,733.17
1004	PHOENIX SUPPLY LLC	TOWELS, SOCKS	219.00
1004	SHANNON JEFFERS	DECEMBER WATER BOARD AND MILEAGE	1,239.50
1004	TYLER TECHNOLOGIES	ND VETRASPEC 2026 RENEWAL	449.00
1004	VANGUARD APPRAISALS	2026 MODULE RENEWAL	13,075.00
HIGHWAY DEPARTMENT			
1003	DONNA SHAFER	GRAVEL ROYALTY	45,087.00
1003	NW TIRE	TIRES	7,929.72
1003	S AND J HARDWARE	COUPLING	6.79
1003	SCOTTS HARDWARE	PIPE AND ELBOW	66.95
DIRECT DEPOSIT			
1002	ASHLEY DEHAVEN	2026 NURSING CONTRACT	12,000.00
1002	CURT MALO	REIMB DECEMBER CELL PHONE	30.00
1002	ELIZABETH PATTERSON	REIMB DECEMBER CELL PHONE	30.00
1002	KAMILE MODEREGGER	REIMB DECEMBER CELL PHONE	30.00
1002	KAYLA OBERLANDER	REIMB DECEMBER CELL PHONE	30.00
1002	RYAN OBERG	REIMB DECEMBER CELL PHONE	30.00
1002	SARAH BEDGAR	REIMB DECEMBER CELL PHONE	30.00
1002	TRAVIS VERKE	REIMB DECEMBER CELL PHONE	30.00
PAYROLL			
42049	AVESIS	VISION INS PREMIUM	1,813.61
ON DEMAND/MANUAL CHECKS			
402045	CITY OF WASHBURN	COUNTY SPECIAL PAYOFFS	6,542.42
402046	MERCER MCLEAN COMM ON AGING	SENIOR MEALS	5,651.66
402047	S AND J HARDWARE	REPAIR PARTS	29.13
402048	SCOTTS HARDWARE	FILTERS FOR OIL FURNACE	83.88
P-CARD PURCHASES			
1473	ALLSTATE PETERBILT OF BISMARCK	PARTS	111.83
1473	AMAZON	WIRELESS MOUSE, PAPER PLATES	62.67
1473	AMAZON	12PC STAINLESS STEEL BORE BRUSH	14.24
1473	AMAZON	ADVIL REFILL PACKETS	37.84
1473	AMAZON	BATTERIES	26.96
1473	AMAZON	HIGHLIGHTERS, HUMIDIFIER, POST ITS, ETC	508.91
1473	AMAZON	DIGITAL VOICE RECORDER	106.00
1473	AMAZON	LENOVO MOUSE	35.69
1473	AMAZON	2.4 INCH BINDER CLIPS	24.99
1473	AMAZON	CANNED AIR - CLEANING DUSTERS	50.54
1473	AMAZON	3PK MOUSE PADS	14.99
1473	AMAZON	PENS, RECEIPT BOOKS, DIG RECORDER, ETC	309.33
1473	AMAZON	AT A GLANCE CALENDAR	45.39
1473	AMAZON	JUMBO DOOR STOPPERS	14.48
1473	AMAZON	RETURN LIGHTS	-66.69
1473	AUTO VALUE BISMARCK	PARTS	663.33
1473	AUTO VALUE BISMARCK	FILTERS	374.94
1473	AUTO VALUE BISMARCK	PARTS, OIL AND FILTERS	1859.43
1473	BUTLER MACHINERY	BOLTS FOR PLOW TRUCKS	93.00
1473	CIRCLE SANITATION	GARBAGE PICKUP	444.00
1473	CIRCLE SANITATION	GARBAGE PICKUP	444.00
1473	DAKOTA AWARDS INC	SWANSON SIGNATURE STAMP	35.99
1473	DAKOTA DUST-TEX	FLOOR MATS FOR COURTHOUSE & SHOPS	97.50
1473	DROPBOX INC	DROPBOX PLUS MONTHLY	11.99
1473	EXTREME CLEANING INC	PANEL INSTALL & ADMIN FEE	1,186.00
1473	FORMSTAX	1099 & 1094'S	267.91
1473	FORMSTAX	TAXRITE SOFTWARE DOWNLOAD	72.95
1473	INDEED	NOV JOB ADVERTISEMENTS	1,725.00
1473	KRAUSES MARKET	GROCERIES FOR JAIL	189.84
1473	KRAUSES MARKET	VINEGAR FOR CLEANING	31.74
1473	LINDE GAS & EQUIPMENT	WELDING SUPPLIES	95.42
1473	MATTHEW BENDER AND CO INC	ND COURT RULES SUPPLEMENT	174.61
1473	MCLEAN ELECTRIC COOP	UNDERWOOD	73.00
1473	MCLEAN ELECTRIC COOP	GARRISON	427.00
1473	MCLEAN ELECTRIC COOP	CENTENNIAL PARK	688.00

1473	MCLEAN SHERIDAN RURAL WATER	RURAL WATER	75.28
1473	NCRC/IAATI	NCRC/IAATI ANNUAL CONFERENCE	375.00
1473	ND DEPT OF TRANSPORTATION	2 UC RENEWALS	6.00
1473	NEFF REPAIR SHOP LLC	REPAIR CYLINDER EYE	150.00
1473	NORDAK NORTH PUBLICATIONS	MINUTES, HELP WANTED ADS, NOTICES	901.21
1473	NORDAK NORTH PUBLICATIONS	NOTICE/PUBLIC HEARING-TAX EQUALIZATION	163.20
1473	NORDAK NORTH PUBLICATIONS	CAREGIVERS AD	97.50
1473	NUSS TRUCK & EQUIPMENT	CAPITAL OUTLAY	1,000.00
1473	OTTERTAIL POWER COMPANY	BUTTE SHOP	41.24
1473	OTTERTAIL POWER COMPANY	TURTLE LAKE SHOP	57.22
1473	OTTERTAIL POWER COMPANY	MAX SHOP	40.29
1473	OTTERTAIL POWER COMPANY	BUTTE SHOP	323.62
1473	OTTERTAIL POWER COMPANY	RADIO TOWER	129.70
1473	PENS.COM	PENS, POST ITS, MAGNETS	622.08
1473	PHARMCHEM INC	SWEAT PATCH ANALYSIS	441.45
1473	RTC NETWORKS	GARRISON ND	106.00
1473	RTC NETWORKS	TELEPHONE	149.00
1473	RTC NETWORKS	PHONE AND DSL	153.00
1473	RUST'S AUTO REPAIR	MOUNT & BALANCE 1 TIRE	30.00
1473	SALHUS SEPTIC	COUNTY SHOPS	110.00
1473	SWANSTON EQUIPMENT CORP	ENGINE BLOCK HEATER	100.20
1473	TSC	4HEALTH STRIVE DRY DOG FOOD	113.98
1473	TYLER BUSINESS FORMS	2025 W-2 FORMS	352.33
1473	US POSTMASTER-WASHBURN	PO BOX SERVICE FEE	280.00
1473	VERIZON	TASK FORCE OFFICER	79.30
1473	VERIZON	KITTLER-HIGHWAY CELL	39.04
1473	VERIZON	KROLL-DES CELL	39.04
1473	VERIZON	GREY-HIGHWAY CELL	39.04
1473	VERIZON	ERICKSON-ST ATTY CELL	39.04
1473	VERIZON	OBERG-ASSESSOR CELL/HOT SPOT	40.01
1473	VERIZON	KROLL-DES JETPACK	40.01
1473	VERIZON	DATA CARD	1,039.31
1473	VERIZON	DETECTIVE AND SHERIFF CELL	120.15
1473	VERIZON	PATROL CELL	883.47
1473	VERIZON CONNECT FLEET	MONTHLY RECURRING CHARGES	488.60
1473	WEST RIVER TELECOM	PHONE & DSL	98.10
1473	WEST RIVER TELECOM	TELEPHONE	487.64
1473	WEST RIVER TELECOM	COURTHOUSE	837.86
1473	WEST RIVER TELECOM	NDSU EXT	124.54
1473	WEST RIVER TELECOM	E-911 TELCO TARIFFS	85.76
1473	WEST RIVER TELECOM	E-911 RADION TOWER	113.90
1473	AUTO VALUE	PARTS, OIL AND FILTERS	1,859.43
1473	BUTLER MACHINERY	BOLTS FOR PLOW TRUCKS	93.00
1473	DIY AWARDS	RETIREMENT PLAQUE-NEUMILLER	179.99
1473	FORMSTAX	ACA SOFTWARE	156.00
1473	I-STATE TRUCK CENTER	PARTS	5,606.66
1473	UNIFORM CENTER	UNIFORM PANTS AND SHIRTS	3,232.47
1473	VERIZON	CELL	79.26

Roll Call Vote: Aye: Cottingham, Lee, and Olson. Nay: None. Motion carried.

There being no further business, the Chairperson declared the meeting adjourned at 8:50 a.m. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

Curt Olson, Chairperson

Lynda Snyder, Deputy Auditor