

McLean County Commission Proceedings
Wednesday, January 21, 2026

The second regular January meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Curt Olson. Present were Commissioners Olson, Steve Cottingham, and Steve Lee. Also present were Auditor Beth A. Knutson; Deputy Auditor Lynda Snyder; Road Superintendent Jim Grey; Patrol Lieutenant Cody Meadows; and Jon Martin and Mike Rivinius of Wold Engineering

Moved by Lee, seconded by Cottingham, to approve the minutes of the meetings held on December 30, 2025 and January 6, 2026, as submitted. Roll Call Vote: Aye: Lee, Cottingham, and Olson. Nay: None. Motion carried.

Grey presented the McLean County Road Policy to the commission. Discussion followed.

Moved by Cottingham, seconded by Lee, to approve the Road Policy as presented. Discussion followed. Roll Call Vote: Aye: Lee, Cottingham, and Olson. Nay: None. Motion carried.

Grey requested approval to advertise for bids for gravel crushing and equipment rental with bid openings set for February 18, 2026, at 9:00 a.m. and 9:15 a.m.

Moved by Lee, seconded by Cottingham, to advertise for Item No. 1 below. Roll Call Vote: Aye: Lee, Cottingham, and Olson. Nay: None. Motion carried.

Moved by Cottingham, seconded by Lee, to advertise for the Item No. 2 below. Roll Call Vote: Aye: Cottingham, Lee, and Olson. Nay: None. Motion carried.

NOTICE OF CALL FOR BIDS

The Board of Commissioners, McLean County, North Dakota, will open sealed bids in the following categories in their office in the Courthouse at Washburn, North Dakota on Wednesday, February 18, 2026.

ITEM NO. 1 -- 9:00 A.M.

Road gravel delivered on highways or in stockpiles. In the case of crushed gravel, bids will be for gravel crushed to 3/4" and measured on a ton and ton-mile basis. Successful bidder or bidders must supply a \$5000.00 performance bond after award of gravel crushing and must be available to perform work within 30 days of notice from Highway Superintendent.

ITEM NO. 2 -- 9:15 A.M.

The rental of machinery suitable for construction and/or maintenance of county highways and bridges. Bids to be submitted on an hourly or yardage basis with bidder furnishing operator, repairs, fuel, oil, insurance and all other incidentals.

Bids to be addressed to the McLean County Auditor and plainly marked on the outside of the envelope, either "BIDS FOR GRAVEL" or "BIDS FOR RENTAL OF EQUIPMENT".

The Board reserves the right to reject any and all bids, to waive informalities or technicalities and to accept the bid or bids which appear in the best interest of McLean County.

Bid forms may be obtained by writing to the McLean County Highway Office (PO Box 1108) or the McLean County Auditor (PO Box 1108), Washburn, ND 58577.

Dated this 21st day of January, 2026.

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS

Beth A. Knutson, County Auditor

Grey presented an update on department operations reporting that work continues in the shop, cleaning and preparing for spring work. Discussion followed.

Grey also stated that the 2015 Mack plow truck has been delivered and is in good working condition with all the accessories needed. Discussion followed. He went on to say that an additional plow truck has been located in St. Cloud at Northstar Truck Sales. Discussion followed.

Moved by Lee, seconded by Cottingham, to authorize purchase of another plow truck with a price not to exceed \$110,000. Roll Call Vote: Aye: Lee, Cottingham, and Olson. Nay: None. Motion carried.

Martin and Rivinius of Wold Engineering presented McLean County's Project Grant Summary. The Agriculture Infrastructure and Bridge Flex Funding grants were not approved. Project CP-2800(026) which includes flex funding for countywide paving and SRF funding for paving the Strawberry Lake Road are still pending. Discussion followed.

Moved by Cottingham, seconded by Lee, to approve the plans and specifications of Project FXS-2841(053) PCN 24361 Structure Replacement on County Road 13 northwest of Garrison and to advertise for bids with the bid opening on March 17, 2026, at 8:45 a.m. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Moved by Cottingham, seconded by Lee, to approve the plans and specifications of Project CP-2800(026) Countywide Mill and Overlay and advertise for bids with the bid opening on March 17, 2026, at 9:45 a.m. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Grey stated that improvements will be made to County Road 20 leading to the Methodist Cemetery south of Mercer. He explained that the improvement will allow for proper drainage of the road and will be completed as soon as the weather allows. Discussion followed.

Meadows presented a quote from Axon Enterprises, Inc. to replace 24 tasers in the amount of \$126,230.40 with payments spread over 60 months. He stated the current tasers being used by the department are being phased out. Discussion followed.

Moved by Lee, seconded by Cottingham, to approve entering into the contract with Axon Enterprise, Inc as presented. Discussion followed. Roll Call Vote: Aye: Lee, Cottingham, and Olson. Nay: None. Motion carried.

Knutson stated that a meeting was held with representatives from Rainbow Energy and States Attorney Ladd Erickson to discuss the loan approved by Bank of North Dakota. Discussion followed.

Knutson stated that due to software limitations the county is not able to use \$0.725 as the standard mileage rate reimbursement. She requested approval to use \$0.73 as the 2026 standard mileage reimbursement.

Moved by Lee, seconded by Cottingham, to approve using \$0.73 as the standard mileage reimbursement for 2026. Roll Call Vote: Aye: Lee, Cottingham, and Olson. Nay: None. Motion carried.

Knutson presented the Fish Cleaning Station Maintenance and Management Agreement with the North Dakota Game and Fish Department in the amount of \$5,000.00. Discussion followed.

Moved by Cottingham, seconded by Lee, to approve the agreement as presented. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Knutson stated she is required to report the 2025 year-ending balances for Unorganized Townships and has prepared this report.

Moved by Lee, seconded by Cottingham, to approve the report stating the financial balances for Unorganized Townships as presented. Roll Call Vote: Aye: Lee, Cottingham, and Olson. Nay: None. Motion carried.

Moved by Cottingham, seconded by Lee, to approve the following vouchers for payment as well as the invoice presented for Wold Engineering in the amount of \$1,500.00:

VOUCHER/ CHECK	REMIT NAME	DESCRIPTION	AMOUNT
UNPAID VOUCHERS			
1021	CAPITAL TROPHY	4 PLAQUES	352.00
1021	DACOTAH PAPER COMPANY	DUSTER REFILL, TOWEL ROLL	108.46
1021	DACOTAH PAPER COMPANY	FACIAL TISSUE	33.84
1021	DIFFELY'S REPAIR, LLC	OIL CHANGES	514.80
1021	DIFFELY'S REPAIR, LLC	AIR FILTER, WASHER PUMP, TIRE ROTATION	144.98
1021	GARRISON DIVERSION	DISBURSE MONTHLY COLLECTIONS	20,044.78
1021	GARRISON FARMERS UNION OIL CO	OIL CHANGES	194.60
1021	GARRISON FARMERS UNION OIL CO	AUTOGOLD, HARDWARE	51.63
1021	GLADEN CONSTRUCTION INC.	LOST LAKE FISH PASSAGE PARTIAL PMNT	30,000.00
1021	I. A. P. E.	RENEW EVIDENCE LOG DIGITAL MAGAZINE	65.00
1021	INFORMATION TECHNOLOGY DEPT	FIRST DISTRICT WAN	58.80
1021	INFORMATION TECHNOLOGY DEPT	WAN	470.40
1021	INFORMATION TECHNOLOGY DEPT	ADOBE-AUD	39.60
1021	INFORMATION TECHNOLOGY DEPT	VESTA & SIRN	2,649.20
1021	INFORMATION TECHNOLOGY DEPT	DES WAN	58.80
1021	INFORMATION TECHNOLOGY DEPT	AZURE AD	7.85
1021	INFORMATION TECHNOLOGY DEPT	INTUNE	6.60
1021	INFORMATION TECHNOLOGY DEPT	INTUNE	6.60
1021	INFORMATION TECHNOLOGY DEPT	OFFICE 365	533.00
1021	INFORMATION TECHNOLOGY DEPT	WAN OFFICE 365, ADOBE, VPN	1,777.70
1021	KELSCH RUFF KRANDA NAGLE & LUDWIG	JC CASE #28-2025-MH-7	525.00
1021	LIGNITE TIRE	TIRES	2,403.29
1021	MAIN STREET MARKET	DEC GROCERIES FOR JAIL	7,305.69
1021	MAKAYLA CLYDE	CUPCAKES/CAKE FOR J HANSON RETIREMENT	130.00
1021	MCLEAN COUNTY AUDITOR	DEC 25 20% REIMB TO CITIES CNTY R & B	8,667.80
1021	MCLEAN COUNTY AUDITOR	DECEMBER POSTAGE	8.49
1021	MCLEAN COUNTY IMPLEMENT LLC	AIR FILTER, BATTERY CHARGERS, EXT CORD	221.41
1021	MDU	GAS-COURTHOUSE	71.15
1021	MDU	UTILITIES-LEC	793.25
1021	MERCER COUNTY AUDITOR	DCHSZ INDIRECT COST SHARE CY 2025	13,185.76
1021	MERCER COUNTY SHERIFFS DEPART	INMATE HOUSING	2,325.00
1021	MERCER MCLEAN CO COM ON AGING	2022 LEVY MONIES	2.29
1021	MERCER MCLEAN CO COM ON AGING	2023 LEVY MONIES	114.10
1021	MERCER MCLEAN CO COM ON AGING	2024 LEVY MONIES	492.82
1021	MERCER MCLEAN CO COM ON AGING	2025 LEVY MONIES	37,896.79
1021	MERCER MCLEAN CO COM ON AGING	MOBILE HOME RECEIPTS	83.16
1021	MERCER MCLEAN CO COM ON AGING	PENALTY AND INTEREST	66.93
1021	MERCER MCLEAN CO COM ON AGING	STATE AID	532.09
1021	MIDCONTINENT CABLE CO	CABLE TV	152.27
1021	NDACO RESOURCES GROUP	IT SUPPORT CONTRACT 1/26	4,070.00
1021	NDACO RESOURCES GROUP	IT SUPPORT CONTRACT 1/26	184.29
1021	NDACO RESOURCES GROUP	IT SUPPORT CONTRACT 1/26	255.71
1021	NDACO RESOURCES GROUP	IT SUPPORT CONTRACT 1/26	496.00
1021	NDSU	FARM RECORD BOOKS	80.00
1021	NDSU EXTENSION	SALARY-BEDGAR	8,145.48
1021	NDSU EXTENSION	SALARY-MODEREGGER	6,638.66
1021	NITRO-GREEN	FERTILIZATION & WEED CONTROL PREPAYMENT	436.50
1021	OFFICE OF ADJUTANT GENERAL	LETS TERMINAL FEES-OCT THRU DEC	480.00
1021	OFFICE OF ADJUTANT GENERAL	2026 ANNUAL LETS LICENSE RENEWAL	286.00
1021	OLIVER COUNTY AUDITOR	DCHSZ INDIRECT COST SHARE CY 2025	9,268.75
1021	PRESORT PLUS, LLC	PRINTING TAX STATEMENTS	6,106.74
1021	PRESORT PLUS, LLC	COURIER SERVICE/POSTAGE	52.50

1021	QUADIANT FINANCE USA INC	POSTAGE MACHINE REFILL	2,000.00
1021	QUADIANT LEASING	LEASE PAYMENT N22042803	147.63
1021	SHERIDAN COUNTY AUDITOR	DCHSZ INDIRECT COST SHARE CY 2025	8,044.00
1021	TIMECLOCK PLUS, LLC	SCHEDULE ANYWHERE LICENSE	2,222.64
1021	TYLER TECHNOLOGIES INC	SCHOOL ERP PRO W-2 AND 1099 TRAINING	150.00
1021	TYLER TECHNOLOGIES INC	2026 VETRASPEC RENEWAL	28.00
1021	UNDERWOOD & WASHBURN CLINICS PC	PHYSICAL-DARR	150.00
1021	UNICOM	POWER DISTRIBUTION BOX REPAIR	187.50
1021	WASHBURN VOLUNTEER AMBULANCE	INMATE AMBULANCE RUN	1,730.37
1021	WEX HEALTH	MONTHLY ADMIN FEE	99.00
1021	WILTON FARMERS UNION OIL CO	OIL CHANGES	589.20
1021	WILTON FARMERS UNION OIL CO	WINDSHIELD WIPERS	34.26
HIGHWAY DEPARTMENT			
1020	B-FIRST INDUSTRIAL	TOOLS, BATTERIES, HEX NUTS	3,012.37
1020	DEERE AND COMPANY	OVERAGE ON HOURS FOR RENTAL TRACTOR	1,998.00
1020	EQUIPMENT BLADES INC.	GRADER EDGES	908.49
1020	GARRISON CITY	WATER, SEWER, GARBAGE	10.86
1020	JOHN DEERE FINANCIAL	PARTS	1.43
1020	JOHN DEERE FINANCIAL	LUBE FOR TRAILERS	207.68
1020	MDU	WASHBURN	621.66
1020	MDU	TURTLE LAKE	67.52
1020	MDU	MAX	36.95
1020	MDU	GARRISON	440.12
1020	SEMCHENKO ELECTRIC INC.	LIFT PUMP REPAIR-GARRISON SHOP	143.90
DIRECT DEPOSIT			
1019	ANNA SIX	REIMB SOCKS FOR INMATES	8.24
1019	TRICIA SABIN	REIMB WAHL CLIPPER FOR JAIL	35.75
1019	TYLER D ZOOK	REIMB TRAINING COLLAR	42.99
1019	VANCE TOMLINSON	MICROSOFT 365 RENEWAL	99.99
PAYROLL			
1005	NDPERS	DECEMBER 2025 PAYROLL	239,983.62
1005	NDPERS DEFERRED COMPENSATION	DECEMBER 2025 PAYROLL	7,962.50
1005	NDPERS	DECEMBER 2025 PAYROLL	97,196.35
ON DEMAND/MANUAL CHECKS			
402050	ND ATTY GENERAL	MONTHLY COLL 24/7 SOBRIETY PROG	1,168.00
1001	WEX BANK	FLEET CARD GASOLINE	13,311.37
402060	EMINETH PLUMBING	REPAIR FLUSH VALVE IN JAIL	979.36
402063	GOETZ FUNERAL HOME	MONTHLY CORONER FEE	1,000.00
402067	MCLEAN FAMILY RESOURCE CENTER	DISBURSE MONTHLY COLLECTIONS	350.00
402073	ND STATE TREASURER	DISBURSE MONTHLY COLLECTIONS	19,434.13
402082	WEST RIVER TELECOMMUNICATIONS	COURTHOUSE PHONE & LEC	1,654.51
402083	MIDWEST CANINE ALTERNATIVE	CANINE TRAINING	1,000.00
402084	NUSS TRUCK AND EQUIPMENT	PURCHASE 2015 MACK TRUCK	86,000.00
402085	GARRISON AREA IMPROVEMENT ASSOC	RENT CUBBY HOLE FOR TOWNSHIP MEETING	50.00
402086	DACOTAH PAPER	CARPET STAIN REMOVER, COPY PAPER	283.38
1017	ENTERPRISE FLEET MANAGEMENT	LEASE CHARGES	15,802.50

Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

There being no further business, the Chairperson declared the meeting adjourned at 9:28 a.m. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

Curt Olson, Chairperson

Lynda Snyder, Deputy Auditor