

McLean County Commission Proceedings
Tuesday, January 23, 2024

The second regular January meeting of the Board of Commissioners was called to order at 8:31 a.m. by Chairperson Steve Cottingham. Present were Commissioners Cottingham, Steve Lee, and Barry Suydam. Also present were Auditor Beth A. Knutson; Deputy Auditor Diane L. Blumhagen; Civil Engineer Jon Martin of Wold Engineering; and Highway Department Administrative Assistant II Noelle Kroll.

Moved by Suydam, seconded by Lee, to approve the minutes of the previous regular meeting held on January 9, 2024, as submitted. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Chief Deputy Auditor Lori A. Foss joined the meeting.

Kroll requested approval to advertise for bids for gravel crushing and equipment rental; the call for bids reflects a bid opening set for February 21, 2024, at 9:00 a.m.

Moved by Lee, seconded by Suydam to advertise for the following:

NOTICE OF CALL FOR BIDS

The Board of Commissioners, McLean County, North Dakota, will open sealed bids in the following categories in their office in the Courthouse at Washburn, North Dakota on Wednesday, February 21, 2024.

ITEM NO. 1 - 9:00 A.M.

Road gravel delivered on highways or in stockpiles. In the case of crushed gravel, bids will be for gravel crushed to 3/4" and measured on a ton and ton-mile basis. Successful bidder or bidders must supply a \$5000.00 performance bond after award of gravel crushing and must be available to perform work within 30 days of notice from Highway Superintendent.

ITEM NO. 2 - 9:00 A.M.

The rental of machinery suitable for construction and/or maintenance of county highways and bridges. Bids to be submitted on an hourly or yardage basis with bidder furnishing operator, repairs, fuel, oil, insurance and all other incidentals.

Bids to be addressed to the McLean County Auditor and plainly marked on the outside of the envelope, either "BIDS FOR GRAVEL" or "BIDS FOR RENTAL OF EQUIPMENT".

The Board reserves the right to reject any and all bids, to waive informalities or technicalities and to accept the bid or bids which appear in the best interest of McLean County.

Bid forms may be obtained by writing to the McLean County Highway Office (PO Box 1108) or the McLean County Auditor (PO Box 1108), Washburn, ND 58577.

Dated this 23rd day of January, 2024.

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS

Beth A. Knutson, County Auditor

Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Martin presented the final plans for project CP-2800(023) and project CP-2800(024). Discussion followed.

Moved by Lee, seconded by Suydam, to approve the final plans for project CP-2800(023), and set bid opening date for March 5, 2024, at 9:00 a.m. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to approve the final plans for project CP-2800(024), and set bid opening date for March 5, 2024, at 9:10 a.m. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Foss presented an NRG Technology Services quote for two new computers of which will include Microsoft Office 2021 for the total amount of \$3,995.13. The computers were budgeted for in 2024.

Moved by Suydam, seconded by Lee, to approve the purchase of the computers and software as presented. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Knutson presented the Pledge of Securities received from TruCommunity Bank. The total public deposits were \$26,433,980.85 and the total pledged securities were \$26,864,000.38 on December 31, 2023.

Moved by Lee, seconded by Suydam, to accept the Pledge of Securities from TruCommunity Bank. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Dakota Central Human Service Zone (DCHSZ) Director Maurice Hardy joined the meeting to discuss hiring seven new zone employees for the call center. Lee stated the DCHSZ board has approved the hiring of the new employees.

NDSU Extension Agents Kamile Moderegger and Sarah Bedgar joined the meeting to update the commission on the 2023 year-end department report.

Lee discussed the North Dakota County Commissioners Association (NDCCA) is having their summit on March 20, 2024, stating there is a \$50.00 conference registration fee for attendance. Discussion followed.

Moved by Lee, seconded by Suydam, to authorize the county to pay the registration fee, travel and hotel for commissioners interested in attending the summit on March 20, 2024. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to approve the following vouchers for payment:

CHECK #	VENDOR NAME	HIGHWAY DEPARTMENT DESCRIPTION	AMOUNT
308583	ACME TOOLS	PARTS FOR 18-007	7.27
308584	DEERE CREDIT, INC	FINAL RENTAL PAYMENTS ON TRACTORS	2,062.50
308585	ENERBASE	FUEL TO TURTLE LAKE, UNDERWOOD	5,208.00
308586	HIGHWAY 83 LAWN LEISURE & SUPPLY	PARTS	23.98
308587	MDU	WASHBURN, TURTLE LAKE, MAX, GARRISON SHOPS	903.91
308588	NSC MINERALS	34.78 TON OF SALT, FUEL SURCHARGE, CARBON TAX - GARRISON	4,542.16
308589	REITER OIL & GAS INC	REPAIRS ON FUEL TANK AT GARRISON SHOP	2,755.00
308590	SCOTT'S HARDWARE	PARTS	12.28
308591	WASHBURN AUTO BODY	URETHANE KIT, LABOR TO INSTALL WINDSHIELD - 12-011	250.00
UNPAID VOUCHERS			
308592	BRAVERA WEALTH	QUARTERLY FEES - LEE, ERICKSON	1,908.28
308593	CAPITAL TROPHY	3 PLAQUES	228.00
308594	C & S REPAIR	OIL CHANGES, CHECK TRANSMISSION LEAK, COOLER LINE REPLACED	830.73
308595	DEPT. OF CORRECTIONS & REHAB	DETENTION CARE FOR JUVENILE COURT	2,279.84
308596	IAPE	2024 MEMBERSHIP - HOWE	65.00
308597	KEN'S BODY SHOP	IMPOUNDS	700.00
308598	MDU	GAS - LEC, COURTHOUSE	639.51
308599	ND COUNTY AUDITOR'S ASSOC	2024 ANNUAL DUES	250.00
308600	NDSU EXTENSION SERVICE	NDSU SALARY - BEDGAR, MODEREGGER 9/16/23 - 12/15/23	13,861.69
308601	ND VSO ASSOCIATION	2024 YEARLY DUES	170.00
308602	NITRO-GREEN	PREPAYMENT FOR FERTILIZATION, WEED CONTROL	407.40
308603	PRESORT PLUS	PICKUP FEE, COURIER SERVICE	50.00
308604	SCOTT'S HARDWARE	JANITOR SUPPLIES	20.47
308605	SUMMIT FIRE PROTECTION	FIRE ALARM SYSTEM TESTING & INSPECTION	629.86
308606	US FOODS	INMATE MEALS	1,431.22
308607	WRT	911 TRUNK RECURRING	494.36
308608	WEX HEALTH	MONTHLY ADMINISTRATIVE FEE	93.50
DIRECT DEPOSIT PAYMENTS			
CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
4912	BETH KNUTSON	REIMBURSEMENT FOR TOWNSHIP MEETINGS MEALS, MILEAGE	221.97
4913	ANNA SIX	REIMBURSEMENT FOR TEST STRIPS	17.88
4914	ANNA SIX	REIMBURSEMENT FOR TRAVEL, MEAL	188.87
4915	PAUL JACOBSON	WEED BOARD MEETING MILEAGE	13.10
4916	GARRETT KRUEGER	WEED BOARD MEETING MILEAGE	36.68
4917	DALEN SCHAEFER	WEED BOARD MEETING MILEAGE	56.33
4918	TYGE SHELDON	WEED BOARD MEETING MILEAGE	52.40
PAID VOUCHERS			
CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
308578	DEERE CREDIT, INC	MOTOR GRADERS INITIAL LEASE PAYMENT	222,686.52
308879	DACOTAH PAPER CO.	GARBAGE BAGS, PAPER TOWELS, CLEANER, DISINFECT WIPES, ETC.	794.09
308580	QUADIENT FINANCE USA, INC	POSTAGE MACHINE REFILL	2,077.59
308581	DACOTAH PAPER CO.	TOILET PAPER, NITRILE GLOVES, CLEANER, ETC.	252.96
308582	NORTHSTAR TRUCK SALES, INC	2006 INTERNATIONAL 7600 TANDEM AXLE PLOW TRUCK, WING	73,450.00

Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

There being no further business, the Chairperson declared the meeting adjourned at 9:07 a.m. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

Steve Cottingham, Chairperson

Diane L. Blumhagen, Deputy Auditor