

McLean County Commission Proceedings
Tuesday, February 5, 2019

The first regular February meeting of the Board of Commissioners was called to order at 8:31 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Barry Suydam, and Doug Krebsbach. Also present were: Auditor Les Korgel, Auditor-Elect Beth A. Knutson, Chief Deputy Auditor Lori A. Foss, Road Superintendent James Grey, Mike Rivinius of Wold Engineering, Alyssa Meier of BHG News Service, and Paul Schulz of McLean County Racers Association.

Moved by Krebsbach, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Grey reported that snow removal will be the main activity this week with current weather patterns. Shop work will continue as time allows. He presented three utility permit requests from Reservation Telephone Cooperative of Parshall for a fiber optic upgrade project in June of 2019 as weather permits.

Moved by Suydam, seconded by Krebsbach, to approve the utility permit requests from Reservation Telephone Cooperative of Parshall to complete their fiber optic upgrade in rural Douglas including three borings under County Road (CR) 2/29th Street NW; one crossing from Section 35, Township 150 North, Range 85 West to Section 2, Township 149 North, Range 85 West in Douglas Township; and three borings under CR 13/43rd Avenue NW. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Grey presented, for signing and approval, the Construction Maintenance Agreement for the CR 33 project involving milling and overlay in an area north of Mercer. Rivinius stated final plans have been submitted.

Moved by Krebsbach, seconded by Suydam, to approve the North Dakota Department of Transportation Construction Maintenance Agreement from Wold Engineering for a milling and overlay project on CR 33 with an estimated county share of \$585,000.00. Korgel reminded the Commission that the county retains the right to refuse the bids if they come in too high. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Rivinius went on to discuss Project CP-2800(019) involving chip sealing of CR 22, CR 29, and the Falkirk Mining Road. He estimates a county cost share of \$493,858.32 with \$83,594.35 being funded by Falkirk Mining Company. He is requesting approval to advertise the project with bid opening set for 9:00 a.m. on March 19, 2019.

Moved by Krebsbach, seconded by Suydam, to prepare plans and conduct a hearing for Project CP-2800(019), the chip sealing of CR 22, CR 29, and the Falkirk Mining Road. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

In closing, Rivinius informed the board that the estimated county cost of both projects should be \$1,078,858.32.

Disaster Emergency Services Director Noelle Kroll was unable to attend today's meeting due to her attendance at an out-of-state training session. On her behalf, Korgel requested approval of a Mutual Aid Agreement with Mercer County.

Moved by Krebsbach, seconded by Suydam, to approve the Mutual Aid Agreement with Mercer County. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Korgel informed the board that the annual meeting of Corps concessionaires would be held on March 20, 2019, starting at noon. Sportsmen's Centennial Park Manager Leslie Hultberg handles this with the County Auditor being responsible for administrative functions.

Director of Tax Equalization Todd Schreiner joined the meeting to present two abatement requests for property located within the City of Turtle Lake. Both requests have been approved by the city and Schreiner requests that the county concur with the city's decision.

The first request is from the Turtle Lake Baptist Church for property described as Lots 8, 9, and 10, Block 12, Original Townsite. The abatement would be for only the last six months of 2018 as that is when the property was acquired by the church.

Moved by Krebsbach, second by Suydam, to concur with the City of Turtle Lake in approving the abatement request submitted by the Turtle Lake Baptist Church for property described as Lots 8, 9, and 10, Block 12, Original Townsite, City of Turtle Lake, resulting in a total exemption from taxes for the second half of 2018. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

The second request is from Turtle Lake Seventh Day Adventist Church for property described as the N 3' of Lot 14 and all of Lot 15, Block 10, Original Townsite. The property should have been exempt from taxes for the entire year of 2018.

Moved by Suydam, seconded by Krebsbach, to concur with the City of Turtle Lake in approving the abatement request submitted by the Turtle Lake Seventh Day Adventist Church for property described as the N 3' of Lot 14 and all of Lot 15, Block 10, Original Townsite, City of Turtle Lake, resulting in a total exemption from taxes for the entire year of 2018. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Schreiner informed the board that he would like to appear at the next regular meeting scheduled for Tuesday, February 19, 2019, to finalize fees for the McLean County Permit Fee Schedule.

Paul Schulz representing the McLean County Racers Association (MCRA) was present to speak on behalf of MCRA's application for a Club Beer and Liquor License at an annual cost of \$165.00. The license would be used to serve beer and liquor in the new 30'x60' building being constructed near the racetrack on the county fairgrounds. The building will be equipped with kitchen, serving area, and separate male and female restrooms. Operations will be event-based.

Moved by Krebsbach, seconded by Suydam, to approve issuing a Club Beer and Liquor License to McLean County Racers Association. Krebsbach questioned who was responsible for liability insurance for the club license since it is issued to a club. Schulz responded that the Racers Association Board would be responsible. The commission advised that they secure liability insurance for this operation as the county's insurance policy covers the buildings but provides no liability coverage for operations. Korgel directed Knutson to visit with the county's agent of record to determine exactly what is covered. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

In light of recent legislative actions approving SB 2166 which will quadruple the liability limits required for political subdivisions and which would likely double the county's liability premiums, Lee requested and received information on what the county currently pays for its insurance coverage. Lee plans to visit with local legislators in an effort to have them reconsider approval of this bill.

Moved by Suydam, seconded by Krebsbach, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A137448	ACME TOOLS	16" ROLLOMATIC ST PM BAR	71.90
A137449	CIRCLE SANITATION SERVICE	GARBAGE PICKUP AT GARRISON & WASHBURN SHOPS	139.25
A137450	DAKOTA TRUCK AND FARM SVC	PARTS	1,288.50
A137451	GARRISON LUMBER	PARTS	32.99
A137452	GENERAL SCRAP, INC O/A	PARTS	44.02
A137453	WILLIAM CARLSON	REIMBURSE CELL PHONE	30.00
A137454	INTERSTATE POWER SYSTEMS INC	REPAIRS	33.02
A137455	ISTATE TRUCK CENTER	PARTS	2,376.44
A137456	MENARD'S	PARTS	172.59
A137457	MENARDS - MINOT	PARTS	17.60
A137458	NORTHERN STATES SUPPLY, INC	CUTTING EDGES	82.52
A137459	PAHLKE STEEL INC	PARTS	48.06
A137460	THE COAL BIN	SHARPEN TWO CHIPPER BLADES	30.00
A137461	WAGON WHEEL LUMBER INC.	PARTS FOR SHOP	106.90
A137462	WALLWORK TRUCK CENTER	H/D CB MIC DISCAB	36.11
A137463	WESTLIE TRUCK CENTER	PARTS	1,400.92
A137464	ABM INC	COPIER MAINTENANCE AGREEMENT – DISPATCH	2,560.38
A137465	AMERIPRIDE LINEN & APPAREL	SHOP TOWELS, FLOOR MATS	468.18
A137466	AMERICAN TRUST CENTER	QUARTERLY FEES – LEE, ERICKSON & KORGEL	2,239.36
A137467	ATLAS BUSINESS SOLUTIONS, INC.	SCHEDULE ANYWHERE LICENSE – 42 EMPLOYEES – SHERIFF	806.40
A137468	AT&T MOBILITY	SHERIFF, STATES ATTORNEY CELL SERVICE; LAND USE DATA CARD; DES HOTSPOT	246.28
A137469	BHG INC	SUBSCRIPTION – LEADER NEWS, McLEAN COUNTY INDEPENDENT – COUNTY AGENT; COMMISSION MINUTES, HELP WANTED ADS	774.54
A137470	ASHLEY BROSSART	INMATE CARE – JAIL NURSE – SHERIFF	2,013.00
A137471	BROTHER MOBILE SOLUTIONS, INC	PRINTER REPAIRS – SHERIFF	119.00
A137472	CURT MALO	REIMBURSE FOR MEAT FOR INMATES	81.00
A137473	BUSINESS CARD	REPLACEMENT BATTERY, HOOVER CARPET CLEANER, 2000PLUS P60 BLACK ENDORSEMENT STAMP	139.75
A137474	CHS CREDIT CARD DEPT	GASOLINE – SHERIFF	3,440.03
A137475	CHASE DRUG STORE	MEDICATION – SHERIFF 629.95	
A137476	CIRCLE SANITATION SERVICE	GARBAGE PICKUP	337.00
A137477	CITY OF WASHBURN	WATER/SEWER – LAW ENFORCEMENT CENTER/COURTHOUSE	726.04
A137478	UNDERWOOD CITY	ROOM RENTAL – WOMEN IN AG – COUNTY AGENT	25.00
A137479	LEE, STEVE	JANUARY TRAVEL	133.40
A137480	BARRY SUYDAM	JANUARY TRAVEL	186.76
A137481	DAKOTA PRAIRIES RC&D	2019 MEMBERSHIP DUES	100.00
A137482	DOC'S SHOP	REPAIRS, OIL CHANGES – SHERIFF	1,413.95
A137483	CALANDRIA JARBOE EDWARDS	MILEAGE & FEES	256.35
A137484	WILTON FARMERS UNION OIL CO	GASOLINE, OIL CHANGE – SHERIFF	410.30
A137485	GARRISON DIVERSION	DISBURSE MONTHLY COLLECTIONS	20,164.74
A137486	BENJAMIN GEHRING	REIMBURSE FOR JANUARY CORONER SERVICES	750.00
A137487	GERARD GOVEN	JANUARY WATER BOARD MEETINGS/ TRAVEL	581.20
A137488	INTERSTATE ALL BATTERY CENTER	BATTERY – BLAZER – MOTOR POOL	99.95
A137489	SHANNON JEFFERS	JANUARY WATER BOARD MEETINGS/ TRAVEL	1,031.60
A137490	KEN'S BODY SHOP	IMPOUNDS – SHERIFF	2,475.00
A137491	KRAUSE'S MARKET	INMATE MEALS – SHERIFF	9,061.39
A137492	MCLEAN ELECTRIC COOPERATIVE	SECURITY LIGHTS – COURTHOUSE/PARK;	774.00

		PARK BOARD, GARAGE, CAMPER PADS, PARK CAMPGROUND METER	
A137493	MCLEAN FAMILY RESOURCE CTR	DISBURSE MONTHLY COLLECTIONS	405.00
A137494	MCLEAN COUNTY IMPLEMENT LLC	OIL – SHERIFF	176.12
A137495	MCRANDALL MOBILE GLASS	UNIT S-4 – WINDSHIELD	570.00
A137496	MENARD'S	FILTER, LIGHT BULBS	73.05
A137497	MERKENS LAW, PLLC	MENTAL HEALTH EVALUATION	630.00
A137498	MOORE ENGINEERING, INC	GEOTECH, ENGINEERING, WETLAND DELINEATION	44,124.70
A137499	ND ASSOCIATION OF COUNTIES	DISBURSE 10% E-911 COLLECTIONS	1,387.26
A137500	NDACO RESOURCES GROUP	COUNTY SHARE SPECIAL OPERATIONS FUND 2019; MANAGED SERVER PRO, MANAGED WORKSTATIONS PRO, COMPUTERS MONITORED, SERVER BACKUP, SUBSCRIPTION ANTI-VIRUS – FEBRUARY & MARCH	3,419.44
A137501	NETWORKFLEET, INC.	H5500 MONTHLY FEES FOR DECEMBER – SHERIFF	25.07
A137502	NORTHSHORE INN & SUITES	ROOM FOR K-9 TRAINER	559.93
A137503	NW TIRE	TIRES – SHERIFF	1,086.96
A137504	LYNN OBERG	JANUARY WATER BOARD MEETINGS/ TRAVEL	1,149.64
A137505	OFFICE DEPOT	HP LASER TONERS/INK; BUSINESS CARDS, FAX TONER; DELIVERY OF 8' TABLE; TAB INSERTS	1,143.33
A137506	OTTERTAIL POWER COMPANY	BUTTE, TURTLE LAKE, WASHBURN & MAX SHOPS; COURTHOUSE; LAW ENFORCEMENT CENTER	5,223.71
A137507	POLICEONE.COM	TASER SEW INSTRUCTOR CERTIFICATION	495.00
A137508	SANFORD HEALTH	INMATE MEDICAL – SHERIFF	92.92
A137509	PAUL SANNES	REIMBURSE FOR JANUARY CORONER SERVICES	750.00
A137510	SCOTT'S HARDWARE	ANTI FREEZE RADIATOR REPAIR – BOBCAT; AIR HANDLER FILTERS; THREADLOCKS; SCREWS; BOLTS; BULBS; PLIERS; KEY CHAIN; SHOWER CURTAIN LINER	249.61
A137511	RICHARD JOHNSON	REIMBURSE CELL PHONE – JAN/FEB; DOT VEHICLE LICENSE	70.00
A137512	WADE KROHMER	REIMBURSE ENGRAVED NAME TAGS	29.72
A137513	GORDON MALATERRE	REIMBURSE GASOLINE	20.00
A137514	SMITH INTL TRUCK CENTER	MRAP MAINTENANCE KIT – SHERIFF	387.71
A137515	ND STATE TREASURER	DISBURSE MONTHLY COLLECTIONS	22,832.88
A137516	UNDERWOOD/WASHBURN CLINICS	INMATE MEDICAL – SHERIFF	606.00
A137517	UNICOM	UNIT S-26 GRAPHICS – SHERIFF	790.00
A137518	VANGUARD APPRAISALS, INC	SERVICE FEES	5,500.00
A137519	VERIZON WIRELESS	HIGHWAY CELL SERVICE; ASSESSOR CELL SERVICE/HOTSPOT	150.01
A137520	WAGON WHEEL LUMBER INC.	2X4, TORQUE SCREWS, TORQUE BIT	15.96
A137521	WASHBURN AUTO BODY LLC	TIRE REPAIR	50.00
A137522	WATER PURITY INC	WATER DELIVERED	49.00
A137523	WEST RIVER TELECOMM	TELEPHONE – SHERIFF	91.36
	JANUARY PAYROLL	A detailed list of payroll funds expended is available for public inspection anytime during regular business hours in the McLean County Auditor's office.	\$359,103.23

Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

The board received and ordered filed the monthly revenue report submitted by the Recorder's office in the amount of \$9,135.50 for the month of January.

The board received and ordered filed the monthly revenue report submitted by the Sheriff's office in the amount of \$1,181.96 for the months of December and January.

Korgel presented the financial recap for period ending January 31, 2019, including the list of delinquent taxpayers owing more than \$4,000.00 which shows 22 taxpayers owing a total of \$182,703.28. He presented data showing that Government Reimbursement revenues increased to \$290,277.67 in comparison to \$237,656.67 in 2018 due to higher state aid payments; Fees and Miscellaneous revenues were at \$56,800.81 compared to \$111,418.16 in 2018 largely due to federal inmate housing fees that were not received; and expenditures were at 7.55% of total budget for 2019.

Assistant Jail Administrator Wade Krohmer joined the meeting to request an increase in starting salary for new Jailer-Dispatcher, Jesse Feist, in light of years of experience. Foss told the board that Feist started at a significantly higher starting salary than those of the prior year due a larger than average COLA adjustment to the salary schedule. Any adjustment would place him at or above the same salary as anyone hired in the last two years. The board feels that move could cause a decline in morale for other employees in the same position and declined the request for any adjustment to Feist's starting salary.

Korgel reported that States Attorney Ladd Erickson will be attending one of the March meetings to present information on an opioid lawsuit suing the large manufacturers of such drugs.

Korgel also reported that Knutson is working to secure a grant that would replace the current exterior lights with LED lighting. Separate applications are being submitted for the courthouse and for the law enforcement center. The grant would award funds on a 50/50 cost share basis. Knutson is working with Building Maintenance Supervisor Curt Malo to secure bids from multiple vendors for the project.

Knutson also reported to the board that she is continuing to work on preparation for Census 2020.

There being no further business, the chairperson declared the meeting adjourned at 9:35 a.m. until the next regularly scheduled meeting on Tuesday, February 19, 2019. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Steve Lee, Chairperson

Lori A. Foss, Chief Deputy Auditor