McLean County Commission Proceedings

Tuesday, April 22, 2025

The second regular April meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Steve Cottingham, and Curt Olson. Also present were Auditor Beth A. Knutson; Administrative Assistant/Receptionist Lynda Snyder; Road Superintendent James Grey; and Chief Deputy Auditor/Computer Operations Director Lori Foss.

Moved by Olson, seconded by Cottingham, to approve the minutes of the meeting held on March 25, 2025, as submitted. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Foss presented a salary adjustment for a newly promoted Jailer/Dispatcher Lieutenant. This adjustment would be retroactive to April 8, 2025, with no adjustment after six months of employment. Discussion followed.

Moved by Olson, seconded by Cottingham, to approve the salary adjustment as presented. Roll Call Vote: Aye: Cottingham, Olson, and Lee.

Foss presented an NRG Technology Services quote for seven new computers including software in the amount of $11,804.42. Discussion followed.

Moved by Cottingham, seconded by Olson, to authorize purchase of the computers and software as presented. Discussion followed. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried

Grey presented the Highway Department update stating that shoulder work continues and once completed graveling will begin in identified areas as needed. Discussion followed.

Grey updated the Commissioners on a culvert that was repaired the week prior by Lake Audubon. Discussion followed.

Grey stated that Falkirk Mining Company has requested a road closure to install a crossing. The closure would be for 36 hours. Discussion followed.

Moved by Olson, seconded by Cottingham, to allow the Highway Superintendent to coordinate with Falkirk Mining Company for a temporary road closure lasting approximately 36 hours. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Grey presented three boring requests from Falkirk Mining Company to bore 12-inch HDPE pipe twelve feet below the existing grade to be used to convey water from the mining pits. Grey stated that the boring will not interrupt traffic. These requests and a map with locations for the boring are on file with the McLean County Highway Department. Discussion followed.

Moved by Olson, seconded by Cottingham, to approve all three boring permits as presented. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried. Discussion followed.

Knutson stated that the previously scheduled public hearing for the petition filed to vacate the previously described access way set for April 22, 2025 needs to be rescheduled as the publication was not done correctly.

Moved by Cottingham, seconded by Olson, to reschedule the previously scheduled public hearing to May 20th at 9:00 a.m. in the McLean County Commission Room. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried

Knutson presented a Gaming Site Authorization Application submitted by Garrison Area Improvement Inc. for bingo, raffles, pull tab jar, pull tab dispensing device, electronic pull tab device, twenty-one, poker, and calcutta activities at the Garrison Golf Club from July 1, 2025 to June 30, 2026.

Moved by Cottingham, seconded by Olson, to approve the Gaming Site Authorization Application as submitted by Garrison Area Improvement Inc. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Moved by Olson, seconded by Cottingham, to approve the Local Raffle Permit Application submitted by McLean County Racer's Inc. for 50/50 drawings and a raffle to be held on ten dates at the McLean County Speedway. Discussion followed. Roll Call Vote: Aye: Olson, Cottingham and Lee. Nay: None. Motion carried.

Moved by Cottingham, seconded by Olson, to approve the following vouchers for payment:

A detailed list of checks is available for public inspection anytime during regular business hours in the McLean County Auditor's Office.

Roll Call Vote: Aye: Cottingham, Olson and Lee. Nay: None. Motion carried.

Chairperson Lee recessed the meeting at 8:50 a.m.

Chairperson Lee reconvened the meeting at 8:56 a.m.

Land Use Administrator Todd Schreiner joined the meeting and presented three applications from the Planning and Zoning Commission meeting held on April 21, 2025.

Moved by Cottingham, seconded by Olson, to concur with the Planning and Zoning Commission and approve the variance application submitted by Debbie Howe involving land located in Lot 1 Block 2, Lakeview Estates, Section 30, Township 148 North, Range 84 West. The above-named applicants seek a variance to allow the construction of a structure closer than 15 feet from the side lot line, as proclaimed in Subsection 6 of Section 5.2.4 of the revised McLean County Zoning Ordinance as adopted on September 1, 1982 and as amended on May 24, 2022. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Moved by Olson, seconded by Cottingham, to concur with the Planning and Zoning Commission and approve the variance application submitted by Jon Markle involving land located in Lot 2, Lodgepole 2nd Addition, Township 148 North, Range 90 West. The applicant seeks a variance to allow the construction of a structure closer than 25 feet from the front lot line, as proclaimed in Subsection 6 of Section 5.2.4 of the revised McLean County Zoning Ordinance as adopted on September 1, 1982 and as amended on May 24, 2022. Roll Call Vote: Aye: Olson, Cottingham and Lee. Nay: None. Motion carried.

Moved by Olson, seconded by Cottingham to concur with the Planning and Zoning Commission and approve the variance application submitted by Michael Krueger involving land located in 10.003 AC Tract in SE¼ Section 33, Township 148 North, Range 85 West in St Mary's Township. The above-named applicant seeks a variance to allow the construction of a structure closer than 125 feet from the center line of the road, as proclaimed in Subsection 6 of Section 5.2.4 of the revised McLean County Zoning Ordinance as adopted on September 1, 1982 and as amended on May 24, 2022. Roll Call Vote: Aye: Olson, Cottingham and Lee. Nay: None. Motion carried.

There being no further business, the Chairperson declared the meeting adjourned at 9:05 a.m. The commission minutes and agenda can be found on the county website at https://www.mcleancountynd.gov.

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Steve Lee, Chairperson Lynda Snyder, Administrative Assistant