

**McLean County Commission Proceedings
Tuesday, May 21, 2024**

The second regular May meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Steve Cottingham. Present were Commissioners Cottingham, Steve Lee and Barry Suydam. Also present were Auditor Beth A. Knutson; Deputy Auditor Diane L. Blumhagen; Road Superintendent James Grey; Assistant Road Superintendent Travis Verke; Director of Disaster Emergency Services Noelle Kroll; Mike Rivinius of Wold Engineering; Wanda Cleveland; Chris Cleveland; Cherri Pachak; Dennis Cleveland; Lowell Rothmann; Sean Stocker; Kitty Tweeten; Susan Shearer; Tana Larsen; Jon Price; and Joey Harris of Bismarck Tribune.

Moved by Suydam, seconded by Lee, to approve the minutes of the meeting held on April 2, 2024. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Grey reported that load restrictions were lifted the prior week and shoulder work is wrapping up. Grey went over upcoming projects which includes placing gravel across the county. Discussion followed. Rivinius stated that shoulder widening at Wilton has started.

Building Maintenance Supervisor Curt Malo joined the meeting.

Kroll discussed two bids received for the full-scale active shooter exercise and recommended acceptance of the lower bid of Heartland Consulting in the amount of \$7,600.00.

Moved by Lee, seconded by Cottingham, to accept the bid in the amount of \$7,600.00 from Heartland Consulting. Roll Call Vote: Aye: Lee, Suydam and Cottingham. Nay: None. Motion Carried.

The commission tabled the maintenance items until a later date.

Knutson presented a quote for voice over internet phone services from WRT. The courthouse would have a one-time cost of \$9,650.00 and the Law Enforcement Center (LEC) would be \$7,100. Knutson stated that we are currently paying monthly over \$1,500.00 at the courthouse and \$700 at the LEC. The new system would reduce those amounts to \$603.70 at the courthouse and \$436.30 at the LEC. Discussion followed.

Moved by Lee, seconded by Suydam, to authorize the change of phone system at the McLean County Courthouse and the LEC with a total one-time setup cost of \$16,750.00. Discussion followed with Knutson stating the change would take place in 2025 and the Commission stated they would like the system upgraded sooner. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Knutson stated that all appeal letters for the Discovery Wind Project have been emailed to the Commissioners and the next step is to hold a hearing on the appeal. Discussion Followed.

Moved by Lee, seconded by Suydam, to hold the appeal hearing at 11:00 a.m. on June 18, 2024, in the McLean County Courtroom. Discussion followed. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to approve the following vouchers for payment:

CHECK #	VENDOR NAME	HIGHWAY DEPARTMENT DESCRIPTION	AMOUNT
309101	B & F FASTENER SUPPLY CO	BOLTS	486.10
309102	ENERBASE	PARTS	26.36
309103	GARRISON CITY	WATER, SEWER, GARBAGE	56.71
309104	MDU	WASHBURN, TURTLE LAKE, MAX, GARRISON SHOPS	392.63
309105	SCOTT'S HARDWARE	CABLE & WIRE ROPE CLIPS	14.20
309106	SIGN SOLUTIONS	TELESPAR	8,459.10
309107	UNDERWOOD FARM SUPPLY	BLOW GUN, AIR COMPRESSOR ADAPTER, TRASH BAGS	63.27
		UNPAID VOUCHERS	
	VENDOR NAME	DESCRIPTION	AMOUNT
309108	C. S. DOORS, INC	LOCK REPAIR	280.00
309109	C&S REPAIR	OIL CHANGE	84.88
309110	DEPT OF CORRECTIONS & REHAB	DETENTION CARE FOR JUVENILE COURT	4,559.68
309111	ELECTION SYSTEMS & SOFTWARE	TEST DECK, PUBLICATION BALLOT, LAYOUT CHARGE	1,344.50
309111	ELECTION SYSTEMS & SOFTWARE	MEMORY DEVICES, THERMAL EXPRESS VOTE CARD STOCK	1,354.14
309112	FARMERS UNION INSURANCE	ADDITIONAL PREMIUM ENDORSEMENT	9,561.00
309113	FLECK'S FURNITURE	SERVICE CALL FOR WASHER	230.00
309114	GARRISON DIVERSION DISTRICT	CONTRACT AGRMNT FOR WATER DIV	675.97
309115	GUARDIAN FLEET SAFETY	2023 CHEVY TAHOE UPFIT, DELIVERY, 2022 FORD EXPEDITION UPFIT	25,156.26
309116	HIWAY 83 EXPRESS	GAS	112.56
309117	NDIT	NET MOTION VPN CLIENT, WAN ACCESS, OFFICE 365, VPN, ADOBE	1,228.50
309118	MCLEAN COUNTY AUDITOR	NDSU POSTAGE	49.62
309119	MDU	COURTHOUSE, LEC	327.22
309120	MENARDS	FLOWERS FOR COURTHOUSE, KICKPLATES	115.59
309121	KAMILE MODEREGGER	REIMBURSEMENT FOR MILEAGE, CLASS SUPPLIES	173.69
309123	NDACO	WC PREV YR RECONCILIATION 2023	1,449.57
309124	PRESORT PLUS	PICKUP FEE, COURIER SERVICE	55.00
309125	RADISSON HOTEL - BISMARCK	COC CONFERENCE	199.60
309126	RAPID FIRE PROTECTION	LEC-ANNUAL SPRINKLER INSPECTION	350.00
309127	SCOTT'S HARDWARE	GRASS SEED, EPOXY, ROUNDUP, VACUUM, ETC.	653.82
309128	TYLER TECHNOLOGIES	CONVERSION DEVELOPMENT, SCHOOL ERP PROJECT MGMNT	8,184.00
		ND VETRAPSPEC STATE SOLUTIONS 2024 SETUP FEE	
309129	UNICOM	LABOR FOR SIREN, MOVE LIGHTS, NEW GRAPHICS, GRILL LIGHTS	1,529.20
309133	US FOODS	INMATE MEALS	1,447.89
309130	WASHBURN AUTO BODY	TIRES-MOUNT, BALANCE, DISPOSE, WINDSHIELD	461.00
309131	WATER PURITY INC	WATER DELIVERED	132.00

309132	WEX HEALTH	MONTHLY ADMIN FEE	93.50
CHECK #		VENDOR NAME	DESCRIPTION
5382	CURT OLSON	REIMBURSEMENT FOR LODGING	108.00
5383	MAX SANFORD	REIMBURSEMENT FOR MEALS	225.00
5384	ANNA SIX	REIMBURSEMENT FOR SUPPLIES	37.30
5385	ANNA SIX	REIMBURSEMENT FOR SUPPLIES	20.00
5386	CHAD WIEGE	REIMBURSEMENT FOR MEALS	135.00
5387	VANCE TOMLINSON	REIMBURSEMENT FOR SPRAYER WAND, GENERATOR INVERTER	743.38
5388	VANCE TOMLINSON	REIMBURSEMENT FOR PESTICIDE TRAINING	280.00
CHECK #		VENDOR NAME	DESCRIPTION
309086	NDPERS - RETIREMENT	APRIL 2024 PAYROLL	86,082.55
309088	DACOTAH PAPER CO	HAND SOAP, COPY PAPER, TOILET PAPER, PAPER TOWELS, ETC.	412.93
309089	QUADIENT FINANCE USA INC	POSTAGE MACHINE REFILL	6,020.00
309090	DACOTAH PAPER CO	TOILET PAPER	165.37
309094	DACOTAH PAPER CO	WET MOP, CLEANING SUPPLIES, GLOVES, ETC.	2,850.66

Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Cottingham stated that a letter was received regarding the Discovery Wind Project with a determination of no hazard from the FAA along with their road plan.

Tax Equalization Director Todd Schreiner joined the meeting to present applications from the Planning and Zoning Meeting held on May 20, 2024.

Moved by Lee, seconded by Suydam, to concur with the Planning and Zoning Commission and approve the Conditional Use Permit submitted by Sundre Sand & Gravel, Inc, Minot, on behalf of landowners Glenn G. and Judy S. Boyko, involving land located in the W $\frac{1}{2}$ SE $\frac{1}{4}$, SE $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 16, Horseshoe Valley Township. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to concur with the Planning and Zoning Commission and approve a variance submitted by Mitchell R. Torgeson, of Bismarck, involving land located in Lot 24, Larson’s Subdivision, Wise Township. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to concur with the Planning and Zoning Commission and approve a variance submitted by Marcus Matthews, of Garrison, requesting approval of a variance involving land located in Lot 26 Replat, Totten Trail Cottage Site, Snow Township. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Rainbow Energy representative Jon Price was available for questions regarding the zoning change requested by Rainbow Energy. Discussion followed.

Moved by Cottingham, seconded by Suydam, to amend the recommendation of the Planning and Zoning Commission to approve the zoning change submitted by Rainbow Energy Center, LLC, of Bismarck, involving land described as the S $\frac{1}{2}$ N $\frac{1}{2}$ S $\frac{1}{2}$ N $\frac{1}{2}$ SE $\frac{1}{4}$, S $\frac{1}{2}$ S $\frac{1}{2}$ N $\frac{1}{2}$ SE $\frac{1}{4}$, N $\frac{1}{2}$ N $\frac{1}{2}$ S $\frac{1}{2}$ SE $\frac{1}{4}$ of Section 18, Township 145 North, Range 82 West containing 50 acres, contingent upon the U.S. Fish and Wildlife Service and the Natural Resources Conservation Service (NRCS) approval. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Chairperson Cottingham recessed the meeting at 9:14 a.m.

Chairperson Cottingham reconvened the meeting at 9:30 a.m. for the bid opening for Pavement Marking Project PVMT-2800(024).

The first bid opened was from Dallman Services, of Jamestown, ND, in the amount of \$262,845.61; the second bid was from West River Striping Co. of Mandan, ND, in the amount of \$279,718.60; and the third bid was from Traffic Safety Services of Bismarck, ND, in the amount of \$283,318.05.

Rivinius stated the bids have been checked and meet the requirements of the project.

Moved by Lee, seconded by Suydam, to award PVMT-2800(024) to the lowest bidder Dallman Services, at \$262,845.61. Discussion followed. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

There being no further business, the Chairperson declared the meeting adjourned at 9:37 a.m. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

Steve Cottingham, Chairperson

Diane Blumhagen, Deputy Auditor