

McLean County Commission Proceedings
Tuesday, August 19, 2025

The second regular August meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Steve Cottingham, and Curt Olson. Also present were Auditor Beth A. Knutson; Deputy Auditor Lynda Snyder; Road Superintendent James Grey; Jerry Traub; and Tim Eslinger.

Moved by Olson, seconded by Cottingham, to approve the minutes of the meeting held on August 5, 2025, as submitted. Roll Call Vote: Aye: Olson, Cottingham and Lee. Nay: None. Motion carried.

Grey presented an update on department operations reporting that mowing and blade work continues across the county although rain has caused some challenges. Discussion followed.

Grey stated the blocked drainage pipe previously discussed on County Road 3 has been opened up. He also stated there have not been any further issues and no further action will be taken at this time. Discussion followed.

Grey opened up discussion about the three-point shoulder discs owned by McLean County. He stated that the newly purchased gravel reclaimers are used by the Highway Department and the shoulder discs are only used rarely by the Townships. Lee suggested the Highway Department retain the shoulder discs but promote use of the equipment by the townships. Discussion followed.

Moved by Cottingham, seconded by Olson, to reschedule today’s public hearing for temporary closure of a section line to September 3, 2025 at 9 a.m. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Knutson presented the McLean County Public Comment Policy. Discussion followed.

Moved by Olson, seconded by Cottingham, to approve the new policy as presented. Roll Call Vote: Aye: Olson, Cottingham and Lee. Nay: None. Motion carried.

Knutson presented the Resolution below implementing the new policy:

MCLEAN COUNTY
RESOLUTION OF POLICY
REGARDING PUBLIC COMMENT REQUIREMENTS AT REGULAR MEETINGS

WHEREAS, McLean County (the “County”) is a North Dakota County and political subdivision under Chapter 11 of the North Dakota Century Code (N.D.C.C.).

WHEREAS, as a North Dakota political subdivision, the County is subject to North Dakota’s open meetings requirements under Chapter 44-04 of the N.D.C.C.

WHEREAS, during the 2025 Legislative Session, the North Dakota Legislature approved SB 2180, a bill that includes a new public meeting requirement in Chapter 44-04 for cities, counties, townships, school districts, park districts, and water resource districts (the “Public Entities”).

WHEREAS, under SB 2180, at every regularly scheduled meeting, the Public Entities must include an opportunity for members of the public to provide comments.

WHEREAS, SB 2180 directs the Public Entities to implement policies that include rules for public comments, including time limits for public speakers, total meeting time limitations for public comment, rules regarding permissible topics, and rules of decorum.

WHEREAS, as a county, the County must comply with SB 2180 and approves this RESOLUTION OF POLICY in compliance with the public comment policy requirements under SB 2180.

NOW THEREFORE, BE IT RESOLVED that this RESOLUTION OF POLICY represents the County’s official policy regarding public comments at regular board meetings as mandated under SB 2180.

BE IT FURTHER RESOLVED that the County’s policy under this RESOLUTION OF POLICY ensures the public’s right to speak at a regular meeting and ensures the public comment process is orderly, efficient, and respectful.

BE IT FURTHER RESOLVED that the County approves the following policy regarding public comments at the County’s meetings, under SB 2180:

1. The County will include a public comment agenda item as the first non-procedural agenda item at all regular meetings of the County.
 - a. “Regular” meetings include the County’s regularly scheduled monthly meetings, as approved by the County and filed with the County Auditor, all as required under N.D.C.C. § 44-04-20(3).
2. Each person interested in providing public comments at a meeting must submit a speaker card, in person or via email, to the County Auditor prior to the meeting being called to order that includes:
 - a. the person’s name;
 - b. the person’s address; and
 - c. an agenda item from the current meeting agenda or the previous meeting agenda that the person seeks to address.
3. If a speaker card does not include all three items above, the person is disqualified and the person may not speak at the meeting.
4. The County will afford each person three minutes to provide comments. The County will notify each speaker when the three minutes have expired and the speaker will promptly conclude.
5. To ensure orderly and efficient meetings, the County will limit the public comment agenda item to a total of thirty minutes, regardless of how many people have submitted speaker cards.
6. The County will call on each person who has properly submitted a completed speaker card to present public comments, in the order of submission.
7. All comments must:
 - a. address the agenda item identified on the speaker card, from the current meeting agenda or the previous meeting agenda; and
 - b. be pertinent to the County.
8. Comments may not:
 - a. be defamatory, abusive, harassing, or unlawful;
 - b. include information that is exempt or confidential under North Dakota open records or open meetings law; or
 - c. interfere with the orderly conduct of the County’s meeting.
9. Speakers may not yield their allotted time to another person.
10. Anyone unable or unwilling to speak in-person may submit written comments to the County Auditor prior to the meeting; the written comments must include the person’s name and address and must be pertinent to an agenda item from the current meeting agenda or the previous meeting agenda. If a person submits written comments to the County Auditor at least twenty-four hours prior to the County’s meeting, the County Auditor will circulate and distribute the comments to the County Commissioners prior to the meeting and the County will address and discuss the comments at the meeting. If a person submits written comments to the County Auditor less than twenty-four hours prior to a meeting, the County will not address or discuss the comments at that meeting and the County Auditor will circulate and distribute the comments to the County Commission after the meeting.

BE IT FURTHER RESOLVED that this RESOLUTION OF POLICY supersedes any of the County’s previous policies or practices regarding public comments at the County’s meetings.

Dated this 19th day of August, 2025.

ATTEST: MCLEAN COUNTY COMMISSION

Beth Knutson, County Auditor

By: _____

By: _____

By: _____

Moved by Olson, seconded by Cottingham, to approve the resolution implementing the new policy as presented. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Moved by Cottingham, seconded by Olson, to include January 2, 2026, as a holiday for the 2026 calendar year. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Moved by Cottingham, seconded by Olson, to approve the following vouchers for payment:

VOUCHER/ CHECK	REMIT NAME	DESCRIPTION	AMOUNT
UNPAID VOUCHERS			
1306	ARTHUR RENNER	JAIL MEDICAL DIRECTOR-JUNE, JULY	1,280.00
1306	CHASE DRUG STORE	INMATE MEDS	125.11
1306	CHI ST ALEXIUS HEALTH GARRISON	INMATE MEDICAL	25.00
1306	CITY OF WASHBURN/WATER BILLS	WATER	76.82
1306	DIFFELY'S REPAIR, LLC	OIL CHANGE	65.00
1306	DIFFELY'S REPAIR, LLC	TIRE REPAIR	424.83
1306	GARRISON FARMERS UNION OIL CO	OIL CHANGES	232.54
1306	GARRISON FARMERS UNION OIL CO	BRAKE PADS, ROTOR	202.26
1306	GARRISON FARMERS UNION OIL CO	BUG REMOVER	9.78
1306	HIWAY 83 EXPRESS	GAS - MOTOR POOL	45.14
1306	INFORMATION TECHNOLOGY DEPT	FIRST DISTRICT HEALTH WAN	58.80
1306	INFORMATION TECHNOLOGY DEPT	WAN	33.00
1306	INFORMATION TECHNOLOGY DEPT	ADOBE ACROBAT - AUD	470.40
1306	INFORMATION TECHNOLOGY DEPT	VEST & SIRN	7.85
1306	INFORMATION TECHNOLOGY DEPT	DES, WAN, ADUF, VPN	506.35
1306	INFORMATION TECHNOLOGY DEPT	INTUNE	6.60
1306	INFORMATION TECHNOLOGY DEPT	INTUNE	6.60
1306	INFORMATION TECHNOLOGY DEPT	OFFICE 365 BASIC	1,713.75
1306	INFORMATION TECHNOLOGY DEPT	AZURE AD PLAN 2	2,649.20
1306	INFORMATION TECHNOLOGY DEPT	WAN, OFFICE, ADOBE, NETMOTION	58.80
1306	KENS BODY SHOP	IMPOUNDS	3,500.00
1306	LANGUAGE LINK	TELEPHONIC MINUTES	58.08
1306	LIGNITE TIRE	TIRES	1,408.00
1306	MAIN STREET MARKET	JULY GROCERIES	3,395.05
1306	MARKS PLUMBING PARTS	SHOWER HEAD	146.08
1306	MCLEAN COUNTY AUDITOR	JULY POSTAGE	44.52
1306	MCLEAN COUNTY IMPLEMENT LLC	FILTER, WIPER BLADES, BUG CLEANER	237.42
1306	MCLEAN COUNTY IMPLEMENT LLC	A/C REGRIGERANT	30.98
1306	MDU	GAS - COURTHOUSE	68.15
1306	MDU	UTILITIES	287.58
1306	MIDCONTINENT CABLE CO	CABLE TV-LEC	152.27
1306	NAPA AUTO PARTS GARRISON	CABIN AIR FILTER	36.28
1306	ND ASSOCIATION OF COUNTIES	PRE-EMPLOYMENT DRUG TEST	126.00
1306	ND CHAPTER OF APCO	FULL COURSE FOR TRICIA SABIN	360.00
1306	NDACO RESOURCES GROUP	IT SUPPORT CONTRACT-SEPT 2025	3,900.00
1306	NDACO RESOURCES GROUP	IT SUPPORT CONTRACT-SEPT 2025	184.29
1306	NDACO RESOURCES GROUP	IT SUPPORT CONTRACT-SEPT 2025	255.71
1306	NDACO RESOURCES GROUP	IT SUPPORT CONTRACT-SEPT 2025	480.00
1306	NDSU EXTENSION	SALARIES-COUNTY AGENTS OFFICE	16,786.48
1306	PRESORT PLUS, LLC	PICKUP FEE/COURIER SERVICE	57.75
1306	QUADIENT FINANCE USA INC	POSTAGE MACHINE REFILL	2,000.00
1306	S AND J HARDWARE	SHOP TOWELS	16.99
1306	S AND J HARDWARE	LED BULBS, GFCI OUTLET	42.98
1306	SCOTTS HARDWARE	FAN, BUCKET, OIL, CLEANER, ETC	158.17
1306	UNDERWOOD FARM SUPPLY	MAINTENANCE ON TRUCK-BRAKES	90.00
1306	WATER PURITY INC	WATER DELIVERED	144.00
1306	WEX HEALTH	MONTHLY ADMIN FEE	77.00
1306	WILTON FARMERS UNION OIL CO	REPAIRS, GAS, OIL CHANGES, MISC	513.79
HIGHWAY DEPARTMENT			
1305	ACME TOOLS	HARNESSES FOR WEED TRIMMERS	65.97
1305	B-FIRST INDUSTRIAL	HEX NUTS & SCREWS	53.13
1305	CENTRAL DAKOTA FRONTIER CO	BLUE HEAD HITCH PIN	24.99
1305	ENERBASE COOP RESOURCES	FUEL TO TL AND UNDERWOOD	10,855.90
1305	GARRISON CITY	WATER/SEWER/GARBAGE	53.20
1305	HIGHWAY 83 LAWN LEISURE INC	PLUG, HOSE, CUTOFF WHEELS	131.62
1305	JOHN DEERE FINANCIAL	VALVE, LAMP, PRIMER, SERVICE WORK	785.68
1305	MCLEAN COUNTY IMPLEMENT LLC	PARTS	59.65
1305	MCLEAN COUNTY IMPLEMENT LLC	TIRE SUPPLIS	48.00
1305	MCLEAN COUNTY IMPLEMENT LLC	CUTTING EDGES	2,477.78
1305	MDU	WASHBURN	68.15
1305	MDU	TURTLE LAKE	25.52
1305	MDU	MAX	25.52
1305	MDU	GARRISON	25.52
1305	PRECISION SMALL ENGINE SERVICE	TUBE AND FAN	51.98
1305	S AND J HARDWARE	BRASS BUSHING	4.99
1305	SUNDRE SAND AND GRAVEL INC	CRUSHING AT STRECKER PIT	178,492.30
1305	WAGON WHEEL LUMBER INC	BRIDGE REPAIR	2,227.96
1305	WAGON WHEEL LUMBER INC	WASHBURN SHOP REPAIR	183.61
1305	WHOLESALE AG PRODUCTS WEST	BLUE DIAMON & DICAMBA	131.76
DIRECT DEPOSIT			
1304	KAMILE MODEREGGER	MILEAGE AND MEALS REIMB	93.88
1304	SANDRA L BETTENHAUSEN	INMATE MEDICATION	21.44
1304	SARAH BEDGAR	FEBRUARY MEALS REIMB	31.00
1304	SARAH BEDGAR	FEBRUARY MILEAGE REIMB	1,222.15
1304	SARAH BEDGAR	MARCH MEALS REIMB	22.00
1304	SARAH BEDGAR	MARCH MILEAGE REIMB	123.90
1304	SARAH BEDGAR	APRIL MEALS REIMB	14.00
1304	SARAH BEDGAR	APRIL MEALS AND MILEAGE REIMB	730.20
1304	SARAH BEDGAR	MAY MEALS REIMB	42.00
1304	SARAH BEDGAR	MAY MILEAGE REIMB	130.20

1304	SARAH BEDGAR	JUNE MILEAGE, TRAVEL REIMB	968.28
1304	SARAH BEDGAR	JULY MEALS REIMB	31.00
1304	SARAH BEDGAR	JULY MILEAGE REIMB	159.60
1304	SHERRY GREY	POSTAGE REIMB	6.02
1304	VANCE TOMLINSON	HAND WANDS	52.48
ON DEMAND/MANUAL CHECKS			
401511	WEX HEALTH	MONTHLY ADMIN FEE	28,314.46
1298	ASHLEY DEHAVEN	NURSING HOURS	1,800.00
401518	MARCO	OVERAGE CHARGES ON CONTRACT	2,142.84
401519	CITY OF WASHBURN	RENTAL DEP-COUNTY HEALTH FAIR	200.00
401520	DACOTAH PAPER	SPRAY BOTTLE, PAPER TOWEL, ETC	224.07
1300	WEX BANK	GAS FLEET CARD	15,443.84

Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Chairperson Lee recessed the meeting at 8:55 a.m.

Chairperson Lee reconvened the meeting at 8:58 a.m.

Assistant Director of Tax Equalization Elizabeth Patterson joined the meeting and presented two applications from the Planning and Zoning Commission meeting held on August 18, 2025.

Moved by Cottingham, seconded by Olson, to concur with the Planning and Zoning Commission and approve the application submitted by Hasco, LLC, of Ruso, North Dakota, requesting approval of a conditional use permit involving land located in Lots 1 and 2, Heidrich’s 2nd Addition, located in Government Lots 3 and 4, Section 2, Horseshoe Valley Township to construct a non-farm structure on agricultural land. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Moved by Cottingham, seconded by Olson, to concur with the Planning and Zoning Commission and approve the application submitted by Lake View Properties, LLC (Gerald Traub, landowner), requesting approval of a subdivision plat involving land located in the N½SE¼ of Section 13, Township 148 North, Range 84 West, to develop a 36-lot rural residential subdivision to be known as Lots 1 through 36 of Centennial Subdivision, contingent upon the recommended stop signs and street signs being placed by the developer. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

There being no further business, the Chairperson declared the meeting adjourned at 9:14 a.m. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

Steve Lee, Chairperson

Lynda Snyder, Deputy Auditor