

McLean County Commission Proceedings
Wednesday, September 3, 2025

The first regular September meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Steve Cottingham, and Curt Olson. Also present were Auditor Beth A. Knutson; Deputy Auditor Lynda Snyder; Road Superintendent James Grey; Assistant Road Superintendent Travis Verke; Amanda and Wade Haseleu; Lyle Madl; Brad Erickson; Dean Cottingham; Jerry Radke; John Fransen; Brian Fransen; Falkirk Mining Company Representative Adam Ourada; Ted Duma; Donald Paulson; Jean Paulson; Tania Eichhorst; Gary Heidelberger; Steve Krumwiede; Steven Heger; Paul Anderson; and James Coutts.

Moved by Olson, seconded by Cottingham, to approve the minutes of the meeting held on August 19, 2025, as submitted. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Grey presented an update on department operations reporting that chip sealing started yesterday and blading, mowing, and graveling continue throughout the county. Discussion followed.

Grey requested permission to purchase parts for the Highway Department's Schulte mowers from Mountrail County as they have bought new mowers. He stated that budgeted funds will be used for the purchase. Discussion followed.

Grey opened up discussion on the Highway Department being responsible for pushing boat docks in and out every week or two due to the lake level fluctuating. He stated this is time consuming and other counties near the lake do not perform this task. Discussion followed. Knutson stated that she will make contact with other counties not performing this task and ask who is responsible.

Grey presented three proposals for Utility Task Vehicles (UTV). RDO Equipment Co. of Bismarck bid a 2026 John Deere Gator in the amount of \$31,389.14 with a one-year warranty. Action Motor Sports of Mandan bid a 2025 Polaris in the amount of \$29,869.96 with a two-year warranty. Moritz Sport & Marine of Bismarck bid a 2026 Can-Am Defender XT in the amount of \$28,044 with a lifetime warranty.

Moved by Cottingham, seconded by Olson, to accept the bid from Moritz Sport & Marine in the amount of \$28,044.00. Discussion followed. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Knutson stated that she contacted the North Dakota Game and Fish Department about the previous request for a no wake or no access zone in an area on Brush Lake. She was informed that a hearing must be held for the public to voice concerns. Discussion followed.

Moved by Olson, seconded by Cottingham, to set the public hearing for October 7, 2025 at 9:00 a.m. with the hearing to be advertised in all newspapers in the county. Discussion followed. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Knutson presented the updated job description for the NDSU Extension Administrative Assistant who is retiring at the end of the year. Discussion followed.

Knutson presented the Pledge of Securities from TruCommunity Bank. The total deposits were \$21,683,399.29 and the total pledged securities were \$25,449,679.49 on August 31, 2025.

Moved by Cottingham, seconded by Olson, to accept the Pledge of Securities from TruCommunity Bank. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Moved by Olson, seconded by Cottingham, to approve the Dakota Central Human Service Zone (DCHSZ) Transfer of Funds Resolution and the McLean County Auditor's sweep account Transfer of Funds Resolution from August. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

DCHSZ Transfer of Funds Resolutions and the McLean County Sweep Account Transfer of Funds Resolutions are on file in the McLean County Auditor's Office.

Moved by Olson, seconded by Cottingham, to approve the local raffle permit submitted by the Painted Woods Golf Course contingent upon approval from the Attorney General's office. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Knutson presented the City of Wilton Municipal Court Contract. Discussion followed.

Moved by Cottingham, seconded by Olson, to approve the Court Contract with the City of Wilton. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Received and ordered filed the fee collection report from the Recorder's Office for the month of August in the amount of \$18,618.55.

Received and ordered filed the fee collection report from the Sheriff's Department for the month of August in the amount of \$1,201.80.

Chairperson Lee recessed the meeting at 8:58 a.m.

Chairman Lee opened the public hearing on the petition for temporary closure of section line roads by Falkirk Mining Company.

Ourada presented maps of the proposed road closure and relocated route. Discussion followed with comments from those in attendance. Clarification was needed on a few of the details and concerns from the public.

Moved by Olson, seconded by Lee, to recess the public hearing until after the scheduled Budget Hearing on September 16, 2025 at 10:00 a.m. Discussion followed. Roll Call Vote: Aye: Olson and Lee. Nay: None. Not voting: Cottingham. Motion carried.

Chairperson Lee adjourned the hearing and reconvened the regular meeting at 10:50 a.m.

Vision Zero Northwest Region Outreach Coordinator Molly Schoen joined the meeting and introduced herself to the Commission. She explained that their focus is on local events and programs to increase the public education on the Vision Zero mission of zero motor vehicle fatalities and serious injuries on North Dakota roads. Discussion followed.

Duma stated he would like to start the process of County Road (CR) 24 becoming a state-maintained road. He was informed by the North Dakota Department of Transportation that the current owner of the road is responsible for initiating this change, which in this case is McLean County. Discussion followed.

Grey stated that the road being discussed is the road dividing the counties of Burleigh and McLean and technically should be a road maintained by the state. Discussion followed.

Moved by Cottingham, seconded by Olson, to have Grey research this change and the requirements. Discussion followed. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Moved by Olson, seconded by Cottingham, to approve the following vouchers for payment:

VOUCHER/ CHECK	REMIT NAME	DESCRIPTION	AMOUNT
UNPAID VOUCHERS			
1324	BENJAMIN GEHRING	MONTHLY CORONER FEE	1,000.00
1324	BURLEIGH MORTON DET CENTER	INMATE MEDS	4.88
1324	CHI ST ALEXIUS HEALTH GARRISON	INMATE MEDICAL	802.18
1324	CITY OF WASHBURN	COURTHOUSE-WATER/SEWER	96.49
1324	DACOTAH PAPER COMPANY	CLOROX WIPES, COPY PAPER	207.04
1324	DACOTAH PAPER COMPANY	TEST STRIPS, GLOVES, SOAP, ETC	511.12
1324	DACOTAH PAPER COMPANY	FREEZER BAGS, LAUNDRY POWDER, BLEACH	195.11
1324	DACOTAH PAPER COMPANY	TISSUE, PAPER TOWEL, FOAMING SOAP	208.60
1324	EIDE FORD MANDAN	FAN AND MOTOR ASSEMBLY	1,170.17
1324	GARRISON DIV CONSERV DIST	SPECIAL ASSESSMENT COLL #161.21	1,198.89
1324	GARRISON RURAL WATER DISTRICT	PARK RURAL WATER USAGE	227.72
1324	GOETZ FUNERAL HOME INC	MONTHLY CORONER FEES	1,000.00
1324	HIGHWAY 83 LAWN AND LEISURE	TRIMMER LINE	29.99
1324	MARCO	CONTRACT PAYMENT	1,966.00
1324	MCLEAN FAMILY RES CENTER	DISB MONTHLY COLLECTIONS	370.00
1324	MENARDS	BUG STOP, SCREWS	12.56
1324	ND STATE TREASURER	DISB MONTHLY COLLECTIONS	305.06
1324	OTIS ELEVATOR COMPANY	MAINT SERVICE 9/1/25 - 8/31/26	6,549.48
1324	OTTERTAIL POWER COMPANY	COURTHOUSE	2,263.43
1324	OTTERTAIL POWER COMPANY	UTILITIES LEC	2,670.44
1324	PHOENIX SUPPLY, LLC	TOOTHPASTE, SHAMPOO, DEODERANT, ETC	431.00
1324	PUKLICH CHEVROLET	PARTS & LABOR-TAHOE	167.39
1324	SCOTTS HARDWARE	CANNING JARS	37.98
1324	SCOTTS HARDWARE	FAN, SWIFFER WET JET, MASKING TAPE, ETC	104.41
1324	SEATOL	GIS DATABASE PROC, CONSULTING	750.00
1324	SQUARE 1 CONSTRUCTION INC	REFUND BUILDING PERMIT	275.00
1324	UNDERWOOD/WASHBURN CLINIC	PHYSICALS	2,750.00
1324	UNDERWOOD BODY SHOP	REPAIR ROCK CHIP	65.00
1324	WARD COUNTY	INMATE MEDS AND HOUSING	5,504.99
1324	WASHBURN FAMILY CLINIC-CHI	DEPUTY PHYSICAL	147.26
1324	WOLD ENGINEERING PC	PROJ 1-24-10 FLEX FUNDING	5,912.00
1324	WOLD ENGINEERING PC	STRUCTURE #28-137-11.1	23,648.00
1324	WRIGHT COUNTY SHERIFF'S OFFICE	CIVIL PAPERS SERVICE (BITZ)	95.00
HIGHWAY DEPARTMENT			
1325	NATHAN M STRECKER	GRAVEL ROYALTY	16,127.50
1325	NEWMAN SIGNS INC	TRAFFIC SIGNS	1,170.07
1325	PARKLAND USA CORPORATION	FUEL TO GARRISON SHOP	20,426.83
1325	SOUTH DAKOTA LTAP	ROAD CONF REGISTRATION	250.00
1325	SS MINERALS LLC	GRAVEL ROYALTY	45,000.00
1325	UNDERWOOD/WASHBURN CLINIC	DOT PHYSICAL/MEDICAL CARD	150.00
DIRECT DEPOSIT			
1326	ANNA SIX	MILEAGE REIMB	95.20
1326	CURT MALO	REIMB AUGUST CELL PHONE	30.00
1326	ELIZABETH PATTERSON	REIM AUGUST CELL PHONE	30.00
1326	JAN HANSON	REIMB AUGUST CELL PHONE	30.00
1326	JOSEPH FERGUSON	MILEAGE	168.00
1326	KAMILE MODEREGGER	REIMB SUN SAFETY PROG & SUPPLIES	15.35
1326	KAMILE MODEREGGER	REIMB AUGUST CELL PHONE	30.00
1326	KAYLA L OBERLANDER	REIMB AUGUST CELL PHONE	30.00
1326	RYAN OBERG	REIMB AUGUST CELL PHONE	30.00
1326	SARAH BEDGAR	REIMB-KIDS IN GARDEN SUPPLIES	170.36
1326	SARAH BEDGAR	REIMB SOIL WORKSHOP	50.00
1326	SARAH BEDGAR	REIMB SPRING CONF	150.00
1326	SARAH BEDGAR	REIMB-PROJ LEARNING FEE	40.00
1326	SARAH BEDGAR	REIMB AUGUST CELL PHONE	30.00
1326	SHERRY GREY	POSTAGE REIMB	6.02
1326	TRAVIS R VERKE	REIMB AUGUST CELL PHONE	30.00
PAYROLL			
1313	AFLAC	MONTHLY PREMIUM-AUGUST	1,371.60
1314	DELTA DENTAL	DENTAL INSURANCE PREMIUM-AUGUST	8,296.01
401573	BRAVERA WEALTH	MONTHLY CONTRIBUTIONS-AUGUST	1,303.80
401574	FRATERNAL ORDER OF POLICE	FOP DUES	59.00
401575	MISSOURI VALLEY FOP #3	FOP DUES	15.00
401576	RODENBURG LAW FIRM	GARNISHMENT	816.40
401577	USABLE LIFE	CANCER INSURANCE PREMIUM-AUGUST	120.12
1317	OHIO CHILD SUPPT PMNT CENTRAL	CHILD SUPPORT	457.87

1318	ND CHILD SUPPT ENFORCEMENT	CHILD SUPPORT	2,691.00
1321	AVESIS	VISION INSURANCE PREMIUM-AUGUST	1,741.72
ON DEMAND/MANUAL CHECKS			
1308	ENTERPRISE FLEET MANAGEMENT	LEASE CHARGES	15,802.50
401580	DACOTAH PAPER	CAN LINERS, WATER TREATMENT	208.38
401581	JARROD J KAAISAN	24/7 SOBRIETY PROG REIMB	66.00
401582	ND ATTY GENERAL	MONTHLY COLL. 24/7 SOBRIETY PROG	1,104.00
	AUGUST PAYROLL	A DETAILED LIST OF PAYROLL FUNDS EXPENDED IS	492,189.54
		AVAILABLE FOR PUBLIC INSPECTION ANYTIME	
		DURING REGULAR BUSINESS HOURS IN THE	
		MCLEAN COUNTY AUDITOR'S OFFICE.	

Roll Call Vote: Aye: Olson, Cottingham and Lee. Nay: None. Motion carried.

There being no further business, the Chairperson declared the meeting adjourned at 11:10 a.m. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

Steve Lee, Chairperson

Lynda Snyder, Deputy Auditor