

**McLean County Commission Proceedings
Tuesday, October 29, 2024**

The third regular October meeting of the Board of Commissioners was called to order at 8:34 a.m. by Chairperson Steve Cottingham. Present were Commissioners Cottingham, Steve Lee, and Barry Suydam. Also present were Auditor Beth A. Knutson, Administrative Assistant/Receptionist Lynda Snyder, and Road Superintendent James Grey.

Moved by Suydam, seconded by Lee, to approve the minutes of the previous meeting held on October 2, 2024, as submitted. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Grey presented an update on department operations reporting that graveling continues around the Garrison area. Mowing is nearly complete. Discussion followed.

Grey informed the Commissioners that he has remained in contact with Steffes Auctioneers preparing for the upcoming auction. Pictures of items being auctioned were taken this week. Discussion followed.

Grey presented two boring requests from RTC Networks requesting to bore under 32nd Ave NW with a 1¼ inch HDPE conduit and four fiber optic cables just south of Jerome Finkbeiner in Section 23 Northwest to Section 22 Northeast, Township 150 North, Range 83 West to provide service for Brandt Schwartz at 3268 26th St NW and to bore under County Road (CR) 6, Township 149 North, Range 86 West, Section 23 to Section 26 North and South with a 1¼ inch HDPE plastic conduit for fiber optic cable to the home of Michael and Connie Iglehart

Moved by Lee, seconded by Suydam, to approve both boring permit requests from RTC Networks as presented. Discussion followed. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Cottingham opened discussion on a notice received from Paragon concerning the geophysical permit to conduct seismic mapping. Discussion followed.

Knutson presented Ashley Woolley as the new nomination for the ND State Fair delegate as Kathy Neumiller was not able to be the delegate due to a previous commitment.

Moved by Lee, seconded by Suydam, to appoint Ashley Woolley as the ND State Fair Delegate. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Knutson stated that the Clerk of Court position was offered to and accepted by Gwyn Bosch, effective November 1, 2024. Discussion followed.

Moved by Lee, seconded by Suydam, to appoint Gwyn Bosch as the McLean County Clerk of Court, effective November 1, 2024. Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

NDSU Extension Agriculture and Natural Resource Agent Sarah Bedgar joined the meeting to give an update on NDSU Extension activities. Bedgar presented a quarterly narrative to the Commissioners. Discussion followed.

Assistant Director of Tax Equalization Elizabeth Patterson joined the meeting to present the application from the Planning and Zoning Meeting held on October 21, 202.

Moved by Lee, Seconded by Suydam, to concur with the Planning and Zoning Commission and approve the request for a Conditional Use Permit submitted by Bruce and Frankie Buchert involving land identified as Outlot A located in NW1/4NE1/4 & NE1/4NW1/4 of Section 10, Township 146 North, Range 83 West, containing 3.07 acres. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Knutson and the Commissioners discussed the remaining delinquent properties and two deeds were presented to be signed back to the land owners. Discussion followed.

Moved by Lee, seconded by Suydam, to approve the vouchers below as presented.

<u>VOUCHER/ CHECK</u>	<u>REMIT NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
UNPAID VOUCHERS			
1141	BRAVERA WEALTH	QUARTERLY FEES	2,413.54
1141	DEPT OF CORR AND REHAB	DETENTION CARE	5,200.00
1141	DIFFELY'S REPAIR, LLC	OIL CHANGES	781.65
1141	GUARDIAN FLEET SAFETY	SERVICE AND UPFIT 2023 TAHOE	17,573.48
1141	HIWAY 83 EXPRESS	GAS - MOTOR POOL	14.23
1141	J R VACUUM SEWING	ROYAL VACUUM	399.95
1141	LEXIPOL LLC	POLICY CORR & TRNING BULLETINS	4,785.90
1141	MARCO	CONTRACT PAYMENT	1,860.90
1141	MASTER FIRE AND SAFETY	FIRE EXTINGUISHER SERVICE	1,021.50
1141	MCLEAN COUNTY IMPLEMENT LLC	WNSHLD WASH, FUEL FILTERS, ETC	361.90
1141	MDU	UTILITIES	245.20
1141	NDSU EXTENSION	SALARIES	11,990.40
1141	NORTH COUNTRY VET CLINIC	CANINE NAIL TRIM AND DENTAL	357.35
1141	NORTH DAKOTA ENVELOPE COMPANY	DEPARTMENT ENVELOPES	1,948.05
1141	OTTERTAIL POWER COMPANY	ELECTRIC	3,029.38
1141	SCOTTS HARDWARE	CAULK, MASKING & PAINTERS TAPE, ETC	252.16
1141	ST ALEXIUS MEDICAL CENTER	INMATE MEDICAL	3,343.27
1141	THE SIDWELL COMPANY	WEB HOSTING ANNUAL FEE	5,624.68
1141	TYLER BUSINESS FORMS	W-2 FORMS AND ENVELOPES	331.84
1141	TYLER TECHNOLOGIES INC	SCHOOL ERP PRO- PROJECT MANAGEMENT	120.00
1141	ULTEIG ENGINEERS INC	ENGINEERING & SUPPORT SERVICE	9,451.50
1141	UNICOM	NDSU EXT BUILDING SIGN	49.95

1141	WESTERN LIGHTING TECH INC	LIGHT BULBS	249.75
1141	WHOLESALE AG PRODUCTS WEST	GRAZON NEXT HL	1,758.40
1141	WILTON FARMERS UNION OIL CO	OIL CHANGES	165.64
1141	WM CORPORATE SERVICES INC	CENTENNIAL PARK DUMPSTER SERVICE	114.36
	HIGHWAY DEPARTMENT		
1139	MAYO CONSTRUCTION CO INC	CP-2800(024) 7/3/2024 - 10/14/2024	152,971.68
1139	MCLEAN ELECTRIC COOPERATIVE, INC.	ELECTRIC - HIGHWAY SHOPS	467.00
1139	MDU	WASHBURN, TL, MAX, GARRISON	175.18
	DIRECT DEPOSIT		
1138	ANNA SIX	REIMB FOR KITCHEN ITEMS FOR THE JAIL	79.52
1138	KAMILE MODEREGGER	REIMB FALL CONF REG	77.00
1138	KAMILE MODEREGGER	REIMB REAL COLORS ED SUPPLIES	24.28
1138	KAMILE MODEREGGER	REIMB STATE FAIR ADMISSION FEE	12.00
1138	KAYLA L OBERLANDER	REIMB TRAVEL TO NDACO CONFERENCE	105.86
1138	SARAH BEDGAR	REIMB FOR ALL AG FALL CONF REG	77.00
1138	SARAH BEDGAR	REIMB MILEAGE	821.75
1138	SARAH BEDGAR	REIMB ND AAEA TOUR REG	30.00
1138	TODD SCHREINER	REIMB MILEAGE TO VETS CONF	189.30
	ON DEMAND/MANUAL CHECKS		
1116	WEX BANK	GASOLINE	17,365.87
400423	DACOTAH PAPER	BLEACH, HAIR & BODY SOAP, ETC	969.77
1128	AFLAC	MONTHLY PREMIUM	1,641.87
1129	DELTA DENTAL	DENTAL INSURANCE PREMIUMS	6,838.22
1135	ND CHILD SUPPORT ENFORCEMENT	CHILD SUPPORT	2,045.00
1136	OHIO CHILD SUPPORT PAYMENT CENTR	CHILD SUPPORT	457.87
1140	ENTERPRISE FLEET MANAGEMENT	LEASE CHARGES	9,961.34
400429	BRAVERA WEALTH	MONTHLY CONTRIBUTIONS	3,801.96
400430	FRATERNAL ORDER OF POLICE	FOP DUES	74.00

Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

There being no further business, the Chairperson declared the meeting adjourned at 9:01 a.m. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

Steve Cottingham, Chairperson

Lynda Snyder, Administrative Assistant