

McLean County Commission Proceedings
Tuesday, November 1, 2022

The first regular November meeting of the Board of Commissioners was called to order at 8:32 a.m. by Chairperson Steve Lee. Present were Commissioners Lee; Barry Suydam; and Steve Cottingham. Also present were Auditor Beth A. Knutson; Deputy Auditor Diane L. Blumhagen; Road Superintendent Jim Grey; Assistant Road Superintendent Travis Verke; and Cammie Wright of NorDak North Publishing.

Moved by Cottingham, seconded by Suydam, to approve the minutes of the previous regular meeting held on October 18, 2022, as submitted. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Grey presented an update on department operations reporting that gravel work continues in areas needed.

Arnold Wall of Mercer, ND, and Myron Pfennig of McClusky, ND, joined the meeting.

Lee discussed condition of culverts on County Road 29 (CR29) and gravel concerns on CR 15.

Jeff Walcker and Lamoyne Vossler of Mercer, ND, joined the meeting.

Received and ordered filed the fee collection report from the Recorder’s Department for the month of October in the amount of \$9,438.30.

Received and ordered filed the fee collection report from the Sheriff’s Department for the month of September in the amount of \$1,195.54.

Ed Hanousek of McClusky, ND, and Chad Olson of Coleharbor, ND, joined the meeting.

Moved by Suydam, seconded by Cottingham, to approve the following for payment:

HIGHWAY VOUCHERS			
CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
306819	BEST WESTERN RAMKOTA	NDLTAP AND SDLTAP CONFERENCE FOR GREY AND VERKE	364.00
306820	NDACE CONFERENCE	MEMBERSHIP AND CONFERENCE REGISTRATION FOR GREY AND VERKE	300.00
306921	VINING OIL	FUEL TO WASHBURN AND GARRISON SHOPS	89,401.33
306822	WOLD ENGINEERING, P.C.	PROJECT: B-22-13, CP-2800(023) PAVING WILTON AND CR17	3,200.00
UNPAID VOUCHERS			
CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
306823	A & C LAND DEVELOPMENT INC	CONCRETE REMOVAL AND NEW CURBING - COURTHOUSE PARKING LOT	19,700.00
306824	SARAH BEDGAR	REIMBURSE CELL PHONE	30.00
306825	CITY OF WASHBURN	WATER, SEWER FOR LEC AND COURTHOUSE	237.77
306826	DONOVAN AND KAFFAR	COURT APPOINTED COUNSEL	720.00
306827	ELECTION SYSTEMS AND SOFTWARE	GENERAL ELECTION	3,801.32
306828	GARRISON DIVERSION CONSERVANCY DISTRICT	DISBURSE MONTHLY COLLECTIONS	1,536.77
306829	BENJAMIN GEHRING	MONTHLY CORONER FEE	750.00
306830	GOETZ FUNERAL HOME	MONTHLY CORONER FEE	750.00
306831	MARCO	STANDRD PAYMENT, FAX MACHINE KIT	2,822.60
306832	MCLEAN FAMILY RESOURCES	DISBURSE MONTHLY COLLECTIONS	617.04
306833	MERKENS LAW PLLC	COURT APPOINTED COUNSEL	645.00
306834	ND ASSOCIATION OF COUNTIES	NDACO CONVENTION REGISTRATION FEES FOR LEE, COTTINGHAM, SUYDAM, BOHNSACK, ANDERSON, REISER, AND FOSS	2260.00
306834	NDACO	DISBURSE 10% E-911 COLLECTIONS	1,027.26
306835	OTTER TAIL POWER CO	BUTTE, TURTLE LAKE, MAX, WASHBURN SHOPS, COURTHOUSE, RADIO TOWER, LEC	5,824.35
306836	ART RENNER	JAIL MEDICAL DIRECTOR	1,120.00
306837	ND STATE TREASURER	DISBURSE MONTHLY COLLECTIONS	5,776.05
306838	T TRAILERS LLC	GENERAL ELECTION TRAILER RENTAL	500.00
306839	US FOODS	INMATE MEALS	1,286.63
DIRECT DEPOSIT PAYMENTS			
CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
3188	JAN HANSON	REIMBURSE CELL PHONE	30.00
3189	KARISSA RITTENBACH	REIMBURSE FOR PUBLIC ACCESS RECORD SEARCH	20.00
3190	BETH KNUTSON	REIMBURSE FOR MANDATORY TRAINING SUPPLIES	103.38
3191	KAYLA OBERLANDER	REIMBURSE ELECTION RECEIPT BOXES	8.56
3192	CURT MALO	REIMBURSE CELL PHONE	30.00
3193	STEVE COTTINGHAM	PLANNING AND ZONING MILEAGE	17.50
3194	STEVE LEE	REIMBURSE MILEAGE	237.50
3195	TROY KITTLER	REIMBURSE FOR FUEL	4.50
3196	NOELLE KROLL	REIMBURSE MILEAGE	109.38
3197	TRAVIS VERKE	REIMBURSE CELL PHONE	30.00
3198	DONALD FLINN	PLANNING AND ZONING MILEAGE	12.50
3199	RICHARD HULTBERG	PLANNING AND ZONING MILEAGE	47.50
3200	JOHN MATTHEWS	PLANNING AND ZONING MILEAGE	41.54
3201	DARWIN SAARI	PLANNING AND ZONING MILEAGE	26.91
3102	JESSE FEIST	REIMBURSE MEALS	910.00
3203	TRICIA SABIN	REIMBURSE BAKING SUPPLIES	20.70
3204	CHAD WIEGE	REIMBURSE FOR K-9 SUPPLIES	62.05
3205	CHAD WIEGE	REIMBURSE MEALS	910.00
3206	RYAN OBERG	REIMBURSE CELL PHONE	30.00
3207	ELIZABETH PATTERSON	REIMBURSE CELL PHONE	30.00
3208	TODD SCHREINER	REIMBURSE CONVENTION MILEAGE	153.75
PAID VOUCHERS			
CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT

306793	ND DEPT OF TRUST LANDS UNCLAIMED PROPERTY	CANCELLED CHECKS	679.94
306794	NDPERS	ADJUSTMENT IN HEALTH COVERAGE DUE	1,041.38
306795	BRAVERA WEALTH	QUARTERLY FEES	1,581.21
306803	DACOTAH PAPER CO	FLOOR CLEANER, DISH SOAP, SOAP, ETC	405.99
306804	AFLAC	MONTHLY PREMIUM	2,129.81
306805	A. R. AUDIT SERVICES, INC	GARNISHMENT	835.97
306806	BRAVERA WEALTH	MONTHLY CONTRIBUTIONS	3,296.17
306807	DELTA DENTAL	DENTAL INSURANCE PREMIUMS	4,591.12
306808	FRATERNAL ORDER OF POLICE	DUES	110.00
306809	MCLEAN COUNTY AUDITOR	FSA GARNISHMENT	157.75
306810	NDPEA DUES	NDPEA DUES	45.92
306811	USABLE LIFE	CANCER/ACCIDENT PREMIUMS	268.12
306812	NDPERS	SERVICE CREDIT CONTRIBUTION	70.00
306813	AVESIS/FSL	VISION INSURANCE PREMIUMS	1,514.00
306814	ND CHILD SUPPORT	CHILD SUPPORT	4,301.00
306815	WASHINGTON STATE SUPPORT	CHILD SUPPORT	327.59
306817	ND SECRETARY OF STATE	NOTARY RENEWAL FOR KARALEE BUSKE	36.00
306818	WESTERN FRONTIER INSURANCE OCTOBER PAYROLL	RENEWAL NOTARY FEE FOR KARALEE BUSKE A DETAILED LIST OF PAYROLL FUNDS EXPENDED IS AVAILABLE FOR PUBLIC INSPECTION ANYTIME DURING REGULAR BUSINESS HOURS IN THE MCLEAN COUNTY AUDITOR'S OFFICE	100.00 380,935.11
P-CARD FUNDED PURCHASES			
	VENDOR	DESCRIPTION	AMOUNT
	MCLEAN SHERIDAN RURAL WATER	RURAL WATER	66.21
	NORTHERN STATES SUPPLY, INC	PARTS	41.03
	AUTO VALUE	PARTS	241.41
	RUNNINGS	REPLACEMENT CHAINS FOR CHAINSAW	177.94
	NORTHERN PLAINS EQUIPMENT	PARTS	14.10
	NEWMAN SIGNS INC	SIGNS	1,055.46
	MCLEAN ELECTRIC	ROSEGLEN SHOP	44.00
		UNDERWOOD SHOP	54.00
		GARRISON SHOP	319.00
	LINDE GAS AND EQUIPMENT INC	WELDING SUPPLIES	583.87
	RTC	TELEPHONE	147.26
	WRT	PHONE & DSL	102.71
	BUTLER MACHINERY	MIRROR GLASS, FILTERS, ELEMENTS, GLASS, SEAL	287.96
	AMAZON	YELLOW PAPER	44.95
	QUADIANT LEASING USA LLC	POSTAGE METER RENTAL	147.63
	ADOBE	MONTHLY SUBSCRIPTION FOR TWO USERS	29.98
	MICROSOFT	OFFICE 365 FOR GARRISON, WASHBURN SHOPS	17.66
	VERIZON	KITTLER - HIGHWAY CELL	41.96
		KROLL - DES CELL	41.96
		GREY - HIGHWAY CELL	41.96
		ERICKSON - STATES ATTORNEY CELL	46.96
		OBERG - ASSESSOR JETPACK	40.01
		KROLL - DES JETPACK	40.01
	CIRCLE SANITATION	GARBAGE PICKUP	444.00
	PLUNKETT'S PEST CONTROL	GENERAL PEST CONTROL PROGRAM	22.03
	DAKOTA DUST-TEX	FLOOR MATS FOR COURTHOUSE AND COUNTY SHOP	93.00
	UNIFORM CENTER	UNIFORMS FOR DISPATCH, DEPUTIES	1,130.40
	VERIZON CONNECT	MONTHLY RECURRING CHARGES	2,688.60
	PHARMCHEM INC	SWEAT PATCH ANALYSIS, SCREEN ANALYSIS, TEST	493.85
	KANSAS TURNPIKE AUTHORITY	SOUTHERN TERMINAL TOLL VIOLATION	23.00
	RECORD KEEPERS	SHREDDING SERVICES	45.00
	ARMOR INTERACTIVE	SHERIFF DATTO NAS, SERVER BACKUP, 45 NODES	1700.00
	KRAUSE'S SUPERVALU	COFFEE	56.70
	AMAZON	SONY RECORDER, STATIONARY PAPER, CALENDARS	256.16
	WRT	SHERIFF DATTO	566.96
		COURTHOUSE	1,519.64
		NDSU EXTENSION	121.71
		E-911	83.52
		JURY/PERSONAL	10.08
		PAROLE AND PROBATION	20.00
		E-911 RADIO TOWER	101.71
	VERIZON CONNECT	MONTHLY SERVICES	230.38
	AMAZON	PLANNERS, CALENDARS	132.36
	SEACHANGE PRINT INNOVATIONS	GENERAL ELECTION POSTAGE	998.85
	SEACHANGE PRINT INNOVATIONS	14" EXPRESS VOTE STOCK	268.86
	RTC NETWORKS	BENEDICT SPORTSMEN'S PARK	179.77
	NORDAK NORTH INC	NOTICE, COMMISSION MINUTES, HELP WANTED, BUDGET, GENERAL ELECTION	5,265.36
	RTC NETWORKS	MISCELLANEOUS SERVICES FOR 911	80.00
	AMAZON	CALENDARS, PLANNERS, BATTERIES	53.13
	VERIZON	DATA CARD, DETECTIVE AND KERZMANN PHONE	1,178.09
	PHARMCHEM INC	PATCH KITS & OVERLAYS	1,255.40
	WRT	PHONE	93.52
	AMAZON	USB FLASH DRIVE CASE	14.99
	MCLEAN ELECTRIC	SPORTSMEN'S CENTENNIAL PARK	108.00
		PARK BOARD	41.00
		SECURITY LIGHTS - COURTHOUSE	21.00
		SECURITY LIGHTS – SPORTSMEN'S PARK	601.00
		CAMPER PADS	431.00
		SPORTSMEN'S CENTENNIAL CAMPGROUND METER	138.00
	MCLEAN ELECTRIC	CIVIL DEFENSE	88.00
	PLUNKETT'S PEST CONTROL	GENERAL PEST CONTROL PROGRAM	225.62
	BOB BARKER COMPANY	INMATE CLOTHING	732.67

ARCHIVE SOCIAL	ANNUAL SOCIAL MEDIA ARCHIVING	2,988.00
AMAZON	CORK BOARD, PUSH PINS	25.25
CIRCLE SANITATION	GARBAGE PICKUP	444.00
DROP BOX	THREE ADVANCED LICENSES FOR STATES ATTORNEY	864.00
AMAZON	OFFICE SUPPLIES, ATENNAS FOR ELECTION EQUIPMENT	246.44
SEACHANGE PRINT INNOVATIONS	ND PUBLICATION BALLOT	394.00
INDEED.COM	JOB POSTINGS	502.42
KXNET JOBS	JOB POSTINGS	99.00
INDEED.COM	JOB POSTINGS	544.69

Discussion followed. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Chairperson Lee recessed the meeting at 9:02 a.m.

Chairperson Lee reconvened the meeting at 9:15 a.m.

Grey and Verke rejoined the meeting.

States Attorney Ladd Erickson joined the meeting.

Chairperson Lee invited the audience to voice their concerns regarding the gravel road conditions on 4th Street SW off of CR20 south of Mercer, ND, specifically the Ehler Gravel Pit run by Strata Corporation. Discussion followed resulting in Lee proposing consultation with Erickson on the matter. Erickson recommended a public hearing be set where all parties are notified of the hearing.

Moved by Cottingham, seconded by Suydam, to set a public hearing for 9:00 a.m. on December 6, 2022, regarding the Ehler Gravel Pit run by Strata Corporation. Discussion followed. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Chad Olson of Coleharbor, ND, joined the meeting to request a variance of the setback requirements for a non-permanent structure on his land and requested permission to allow the planting of trees closer than the setback requirements. Discussion followed.

Moved by Cottingham, seconded by Suydam, to grant the variance of the setback requirements. Roll Call Vote: Aye: Cottingham and Suydam. Nay: Lee. Motion carried.

Moved by Cottingham, seconded by Suydam, to allow the planting of trees where designated. Roll Call Vote: Aye: Cottingham and Suydam. Nay: Lee. Motion carried.

Erickson requested approval of the resolution of support for the Painted Woods Flood Control.

Moved by Cottingham, seconded by Suydam, to approve the resolution of support as follows:

RESOLUTION OF SUPPORT

The McLean County Board of Commissioners hereby supports the purchase of approximately 172 acres of land by the American Foundation for Wildlife and its partners from the Hecht Family. The sale of the Hecht Family land will provide flood control measures that protect private property in the Pained Woods Creek floodplain. The Commission understands that the ultimate owner of the land purchased will be the North Dakota Game and Fish Department.

Dated this 1st day of November, 2022.

Steve Lee

Steve Cottingham

Barry Suydam

Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Knutson presented the current list of delinquent tax payers owing more than \$4,000.00 showing 28 taxpayers owing \$263,178.39 in back taxes.

Knutson presented the Uncollected Tax List for years 2019-2021 showing a total of \$517,182.67.

Knutson presented the budget narrative for period ending October 31, 2022. She presented data showing property tax collections are at 95% collected including 99% with discount for 2022 or \$18,908,471.00; government reimbursement revenues totaled \$2,258,892.58 compared to \$2,280,689.00 in 2021; fees and miscellaneous revenues totaled \$1,386,788.39 compared to \$1,637,685.16 in 2021; and expenditures were at 78.29% of total budget for 2022.

There being no further business, the chairperson declared the meeting adjourned at 10:15 a.m. until the next regularly scheduled meeting on Tuesday, November 15, 2022. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

Steve Lee, Chairperson

Diane L Blumhagen, Deputy Auditor