

McLean County Commission Proceedings
Tuesday, November 15, 2022

The second regular November meeting of the Board of Commissioners was called to order at 8:32 a.m. by Chairperson Steve Lee. Present were Commissioners Lee; Barry Suydam; and Steve Cottingham. Also present were Auditor Beth A. Knutson; Deputy Auditor Diane L. Blumhagen; Road Superintendent Jim Grey; Assistant Road Superintendent Travis Verke; Wold Engineering representative Mike Rivinius; Director of Disaster Emergency Services/Risk Manager Noelle Kroll; and James Falcon of NorDak North Publishing.

Grey presented an update on department operations reporting that snow removal from the recent storm is finishing up. Grey also stated that one of the plow trucks at the Garrison Shop has been retired due to its condition.

Grey presented a quote from Subsurface, Inc. of Moorhead, MN, for culvert repair in the amount of \$95,500.00. Discussion followed.

Moved by Cottingham, seconded by Suydam, to accept the quote from Subsurface, Inc. as presented. Discussion followed. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Grey presented a boring permit request from Blue Flint Sequester, LLC. The permit requests to bore the intersection of 3rd St SW, in Section 17, Township 145 North, Range 82 West, and 29th Ave SW, in Section 19, Township 145 North, Range 82 West, to install a 4” Flexsteel CO2 pipeline in 8” steel casing to deliver captured CO2 liquid from Blue Flint Ethanol plant to an injection well.

Moved by Suydam, seconded by Cottingham, to approve the boring permit request from Blue Flint Sequester, LLC. as presented. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Grey presented a letter from the United States Air Force Base in Minot, ND, requesting to change TE Route. Discussion followed.

Moved by Cottingham, seconded by Suydam, to respond with disapproval of change to the TE Route. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Rivinius presented the engineering contracts for the Max West Paving Project SC-2804(055). Discussion followed.

Moved by Cottingham, seconded by Suydam, to approve engineering contracts as presented. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Rivinius requested to advertise for Construction Engineering for Project BRJ-0028(051) on County Road (CR21). Discussion followed.

Moved by Cottingham, seconded by Suydam, to approve advertising for Construction Engineering for Project BRJ-0028(051) as presented. Discussion followed. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Kroll informed the commission that all cities located in McLean County have adopted the McLean County Multi-Hazard Mitigation Plan, and the plan is ready for the county to adopt it.

Moved by Suydam, seconded by Cottingham, to adopt the resolution as follows:

McLean County Multi-Hazard Mitigation Plan

- Whereas**, McLean County recognizes the threat that natural, man-made or technological hazards pose to people and property within our community; and

Whereas, undertaking hazard mitigation actions will reduce and/or eliminate the potential for harm to people and property from future hazard occurrences; and

Whereas, an adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency (FEMA) pre- and post-disaster mitigation grant programs; and

Whereas, McLean County participated in the preparation of this plan in accordance with the Disaster Mitigation Act of 2000; and

Whereas, adoption of the McLean County Multi-Hazard Mitigation Plan demonstrates the commitment to hazard mitigation; and

Now, therefore, be it resolved, that the McLean County Commission adopts the McLean County Multi-Hazard Mitigation Plan.

Signed this ____ day of November, 2022.

Attested: _____
Beth A. Knutson, Auditor

Signed: _____
Steve Lee, Chairperson
McLean County Commission

Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Randy Hoovestol from RDO Equipment Co in Bismarck, ND, joined the meeting.

Knutson informed the commission that North Dakota State Fair (NDSF) Delegate Sarah Bedgar isn’t able to attend the meeting. Bedgar discussed with Kathy Neumiller about being appointed as the new NDSF Delegate.

Moved by Cottingham, seconded by Suydam, to appoint Kathy Neumiller as the NDSF Delegate. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Lowell Malard from Butler Machinery Company in Bismarck, ND, joined the meeting.

Chairperson Lee opened the 9:00 a.m. loader bid opening.

Titan Machinery Inc. bid the new Case 621 GTS loader at \$185,000.00.

RDO Equipment Co. bid the new John Deere 544P loader at \$179,500.00.

Butler Machinery Co. bid the new Cat 930M loader at \$257,300.00.

Grey requested time to review bid proposals and will return with a recommendation.

Knutson presented the Pledge of Securities received from TruCommunity Bank. The total public deposits were \$17,677,187.44 and the total pledged securities were \$19,660,145.00 on October 31, 2022.

Moved by Cottingham, seconded by Suydam, to accept the Pledge of Securities from TruCommunity Bank. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Knutson called for nomination of officers for Commission Chairperson and Vice-Chairperson for the upcoming year.

Moved by Suydam, seconded by Cottingham, to nominate and elect Steve Cottingham as Commission Chairperson effective December 1, 2022. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Moved by Cottingham, seconded by Suydam, to nominate and elect Barry Suydam as Vice-Chairperson effective December 1, 2022. Roll Call Vote: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Knutson discussed a request received from UND Energy & Environmental Research Center (EERC) requesting a letter of support for the Carbon Capture Project.

Moved by Cottingham, seconded by Suydam, to approve sending the requested letter of support to UND EERC. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Knutson presented a request from the Sheriff’s Department to purchase a laptop computer and mouse to be paid out of the department’s Office Supply budget.

Moved by Cottingham, seconded by Suydam, to approve the purchase as presented. Roll Call Vote: Aye: Cottingham, Suydam, and Lee. Nay: None. Motion carried.

Moved by Suydam, seconded by Cottingham, to approve the following for payment:

		HIGHWAY VOUCHERS	
CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
306852	ACME TOOLS	HONDA NYLON HEAD KIT	186.05
306853	AGGREGATE CONSTRUCTION	22, 549 TONS OF CLASS 13 CRUSHED GRAVEL	71,931.31
306854	CENTRAL DAKOTA FRONTIER COOP	TIE WRAP, SCREWS, ELECTRICAL TAPE	10.25
305855	ENERBASE	FUEL TO TURTLE LAKE AND UNDERWOOD	9,048.00
306856	FARMERS UNION OIL	LIQUID PROPANE TANK RENTAL	1.00
306857	FARMERS UNION OIL	OIL, PARTS	1,164.90
306858	GARRISON CITY	WATER, SEWER, GARBAGE	72.39
306859	HIGHWAY 83 LAWN LEISURE & SUPPLY	WIRE HOSES, HYDRAULIC HOSE, ETC.	218.22
306860	MAX FARM SERVICES	FUEL TO ROSEGLEN SHOP	4,160.00
306861	MCLEAN COUNTY IMPLEMENT LLC	PARTS, OIL, BLADES	551.59
306862	MDU	WASHBURN, TURTLE LAKE, MAX, GARRISON SHOPS	321.74
306863	S & J HARDWARE	RED LIQUID TAPE	10.99
306864	MIKE ZIMMERMAN	GRAVEL ROYALTY ON 22,549 TONS	28,186.25
		UNPAID VOUCHERS	
CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
306865	AMERICAN LEGION, POST #133	MEMORIAL BUILDING RENT FOR GENERAL ELECTION	150.00
306866	ASHLEY DEHAVEN	NURSING HOURS	2,013.00
306867	CHASE DRUG	INMATE MEDS	521.85
306868	C & S REPAIR	OIL CHANGES, FUEL PUMP CONTROLLER, BRAKE PADS & ROTORS	1,854.11
306869	DIRTY DEEDS EXCAVATING	PAINTED WOODS MOWING AND SPRAYING	3,012.50
306870	DS SOLUTIONS	PRE-MARKED TEST DECK	275.00
306871	FARMERS UNION OIL CO	GASOLINE	54.61
306872	GARRISON VETERINARY SERVICE	BOARDING, VACCINES	290.00
306873	GARRISON RURAL WATER DISTRICT	PARK RURAL WATER USAGE	81.00
306874	GERARD GOVEN	WATER BOARD MEETINGS AND MILEAGE	717.50
306875	HATZY'S REPAIR	OIL CHANGES	199.85
306876	HIWAY 83 EXPRESS	GASOLINE	148.22
306877	ITD	T-1 LINES, MONTHLY REDUNDANT CIRCUIT VPN, ACTIVE DIRECTORY, EXCHANGE EMAILS INTUNE, OFFICE 365, OCTOBER DATA PROCESSING	4,325.79
306878	SHANNON JEFFERS	WATER BOARD MEETINGS AND MILEAGE	918.75
306879	LIGNITE TIRE	TIRES	1,893.00
306880	MCLEAN-MERCER COUNTY SENIOR MEALS	2019-2021 LEVY MONIES COLLECTED & SENIOR MILL LEVY MATCH - OCTOBER	1,220.54
306881	MCLEAN COUNTY IMPLEMENT	DE-ICER, OIL, BOSCH CLEAR ADVANTAGE, OIL FILTER, ETC.	359.90
306882	MCLEAN COUNTY AUDITOR	NDSU EXTENSION POSTAGE DUE	4.13
306883	MDU	COURTHOUSE	59.64
306884	MIDCO	CABLE TV	116.34
306885	NDACO	COUNTY MEMBERSHIP DUES	450.00

306886	NDNA	ANALYSIS OF STATEWIDE MEASURES	173.84
306887	ND STATE'S ATTORNEY ASSOC	2022 ND STATE'S ATTORNEY ASSOC DUES	300.00
306888	ND WATER RESOURCE DIST ASSOC	2023 ASSOCIATION DUES	675.00
306889	LYNN OBERG	REIMBURSE FOR KATZ DAM WATER PERMIT	100.00
306889	LYNN OBERG	WATER BOARD MEETINGS AND MILEAGE	1,375.00
306890	PRESORT PLUS	PICKUP FEE, COURIER SERVICE, FAST FORWARDS	54.00
306891	RE CARLSON INC	GASKETS FOR HUMIDIFIER	133.70
306892	SOUTH SAKAKAWEA NARCOTICS	GRANT SHARE FOR MCLEAN COUNTY	5,000.00
	TASK FORCE		
306893	ND STATE BOARD OF LAW	2023 ANNUAL LICENSE FEE	380.00
	EXAMINERS		
306894	THE SIDEWELL CO	MAP EDITOR BASIC	16.18
306895	MAIN STREET MARKET	INMATE MEALS	4,058.59
306896	WATER PURITY INC	WATER	80.00
306897	WRT	911 TRUNKING RECURRING	494.36
		DIRECT DEPOSIT PAYMENTS	
CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
3293	BETH KNUTSON	REIMBURSE FOR ABSENTEE ELECTION BOARD MEAL	38.10
3294	STEVE COTTINGHAM	REIMBURSE MILEAGE	563.92
3295	LESLIE HULTBERG	REIMBURSE HEALTH INSURANCE - APR - OCT 2022	6,084.89
3296	ANNA SIX	REIMBURSE FOR FOOD PURCHASED	4.95
		GENERAL ELECTION	
3328	DEB ARBACH	GENERAL ELECTION	513.75
3324	MARY ANN ANDERSON	GENERAL ELECTION	480.00
3309	VICKI BENZMILLER	GENERAL ELECTION	385.13
3312	DONNA BLANCHARD	GENERAL ELECTION	352.50
3301	COURTNEY BLOTSKE	GENERAL ELECTION	347.50
3299	ELAINE CARR	GENERAL ELECTION	305.00
3307	KENDRA CASAVANT	GENERAL ELECTION	346.20
3320	JOSIE FELIX	GENERAL ELECTION	437.45
3305	LESLI FIEDLER	GENERAL ELECTION	395.00
3300	ANITA FITTERER	GENERAL ELECTION	297.50
3317	PATRICK FOX	GENERAL ELECTION	363.13
3319	MALONE GATSINZI	GENERAL ELECTION	377.45
3330	TERRI GUDERJAHN	GENERAL ELECTION	62.50
3315	PANDORA HUMMEL	GENERAL ELECTION	367.50
3306	KIM KURLE	GENERAL ELECTION	380.00
3314	DEEANN LOWRY	GENERAL ELECTION	387.50
3323	MARLINDA MATTHEWS	GENERAL ELECTION	698.75
3304	PATRICIA MAXWELL	GENERAL ELECTION	355.00
3302	ERICA MEADOWS	GENERAL ELECTION	332.57
3313	LEAH ODDEN	GENERAL ELECTION	430.00
3297	JENELL OLSON	GENERAL ELECTION	294.95
3321	MARIE POZARNSKY	GENERAL ELECTION	402.50
3322	MARGARET RASMUSSEN	GENERAL ELECTION	480.00
3303	KAY REISER	GENERAL ELECTION	313.13
3308	STEVE REISER	GENERAL ELECTION	316.25
3310	RENA RUSTAD	GENERAL ELECTION	441.25
3325	KATHERN SCHON	GENERAL ELECTION	630.00
3329	TODD SCHREINER	GENERAL ELECTION	297.50
3298	DONNA SOMMER	GENERAL ELECTION	331.25
3326	ELAINE STROMME	GENERAL ELECTION	540.00
3318	DELORES WHITE	GENERAL ELECTION	377.45
3316	LEONE WHITE	GENERAL ELECTION	357.50
3327	PEGGY WOLLMUTH	GENERAL ELECTION	540.00
3311	LISA ZERR	GENERAL ELECTION	352.50
		PAID VOUCHERS	
CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
306840	ATTORNEY GENERAL	MONTHLY COLLECTIONS 24/7 SOBRIETY PROGRAM	2,090.00
306841	ND 4-H FOUNDATION	SECURITY DEPOSIT, RENTAL FEE ENVIROTHON	650.00
306842	NDPERS - INSURANCE	OCTOBER 2022 PAYROLL	156,405.77
306843	NDPERS - RETIREMENT	OCTOBER 2022 PAYROLL	71,793.31
306844	NDPERS	DEFERRED COMPENSATION	7,997.00
306845	WEX BANK	FLEET CARD & GASOLINE	19,649.00
306846	DACOTAH PAPER CO	FLOOR CLEANER, GARBAGE BAGS, TOILET PAPER, ETC.	1,391.72
306847	WEX HEALTH	MONTHLY ADMIN FEE	121.00

Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

Grey and Verke rejoined the meeting to recommend awarding the loader bid to RDO Equipment Co. in the amount of \$179,500.00.

Moved by Cottingham, seconded by Suydam, to accept the bid from RDO Equipment Co. in the amount of \$179,500.00. Roll Call Vote: Aye: Suydam, Cottingham, and Lee. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned at 9:23 a.m. until the next regularly scheduled meeting on Tuesday, December 6, 2022. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.